

The Fifth CIE Health Information Filing Instructions

I. Health information filling

1. Personal information filling
2. Enterprise information filling

II. Health information appeal

3. Health information appeal

I. Health information filling

The 5th CIIE will compare the health information of all participants and staff, namely, “nucleic acid test result, Shanghai health code (*suishenma*), vaccination record and travel information”, at backstage in a unified manner through sci-tech means. The right of way for the exhibition area and exhibition hall will be activated based on the comparison results.

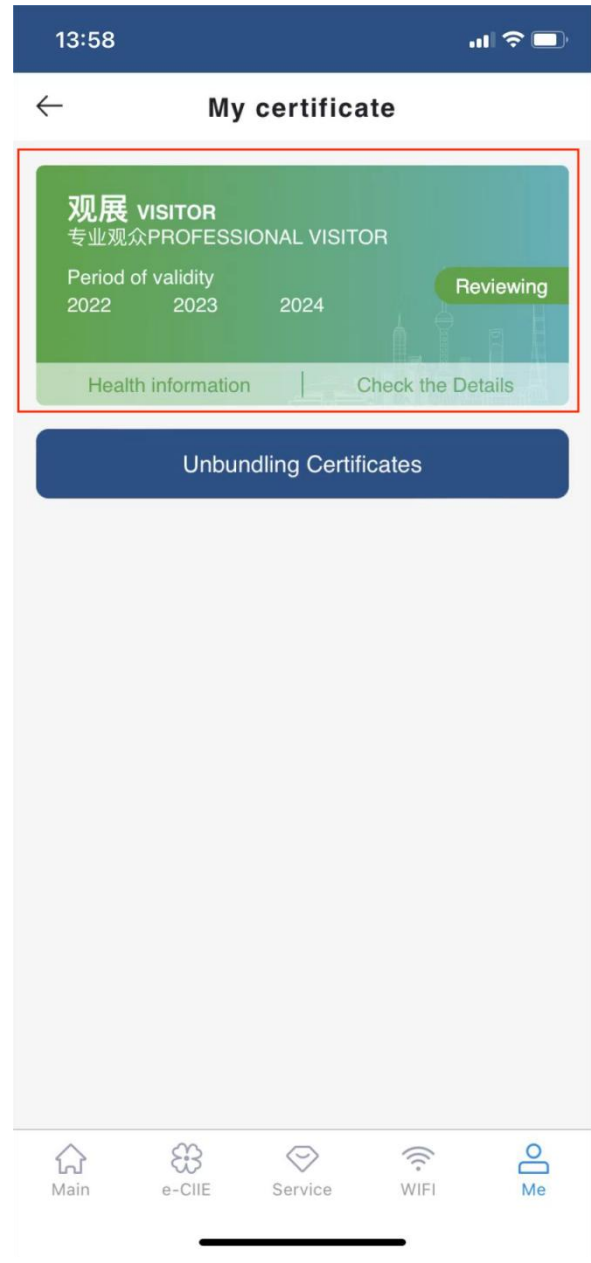
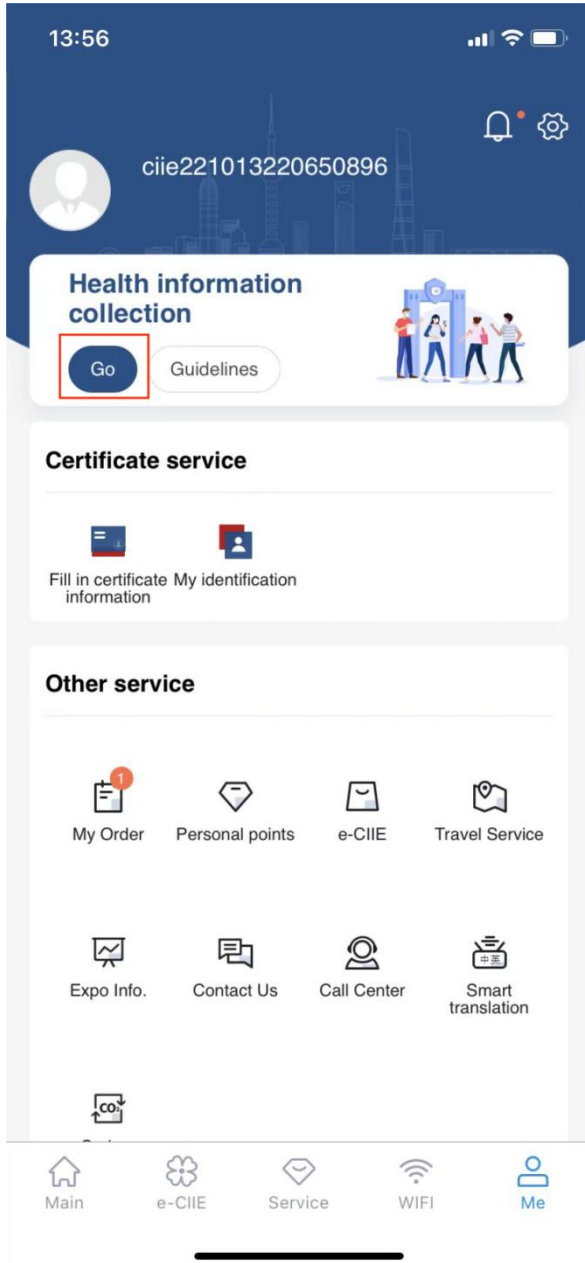
1. Personal information filling

1.1 Log on to the official APP or WeChat mini-program of the CIIE

WeChat mini-program and official APP of the CIIE

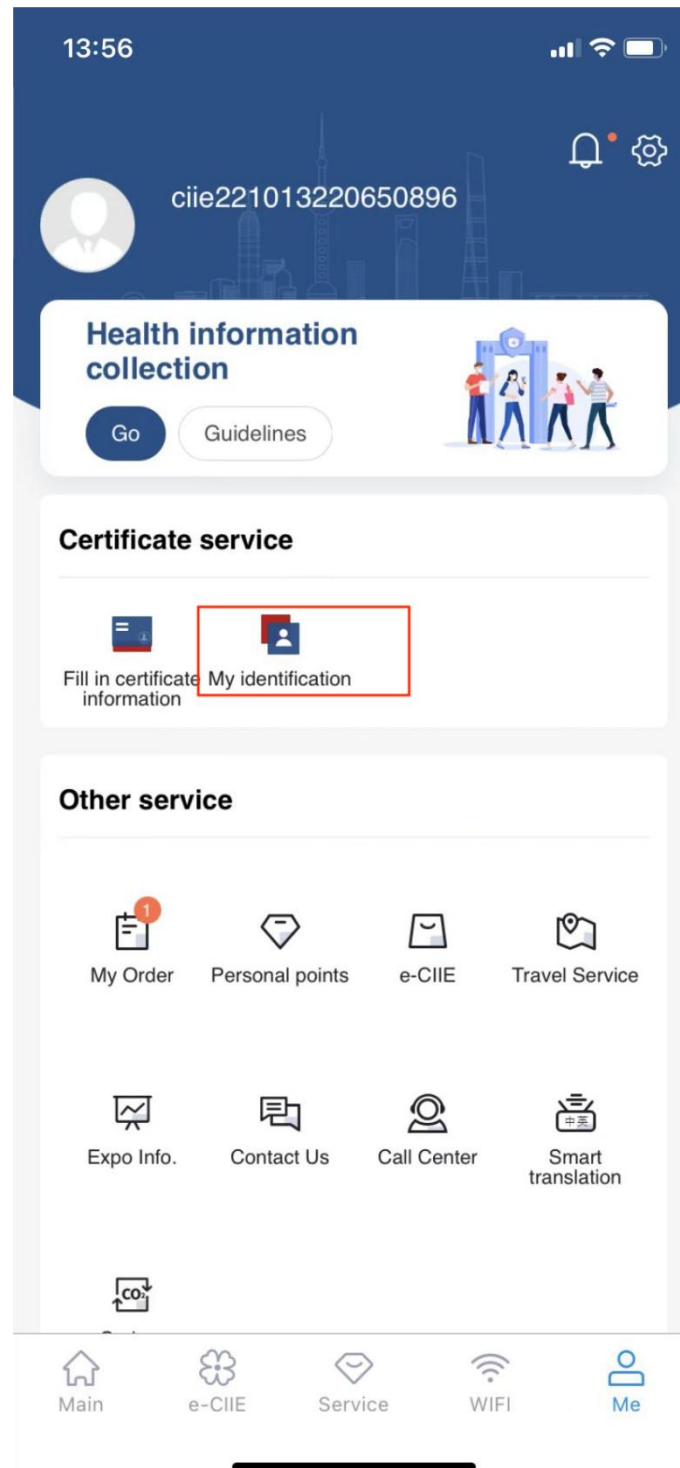


1.2 **Within 48 hours** before entering the exhibition hall for **the first time**, truthfully fill in the health information through “health information collection”

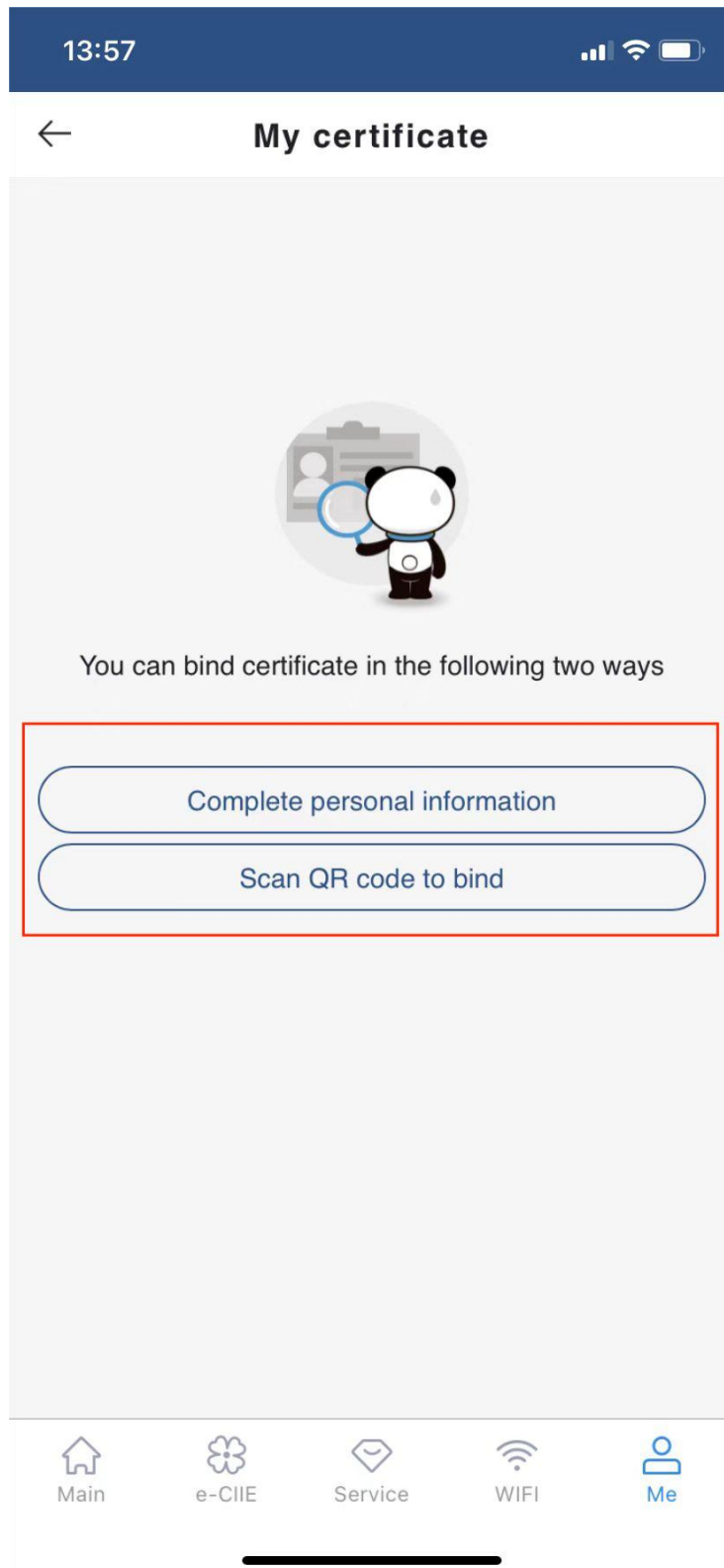


1.3 If you are not bound to the Expo certificate, please bind it first.

1.3.1 Click "My identification" - "Certificate service" in "Me", as shown in the picture below



1.3.2 Complete personal information or scan the QR code to bind



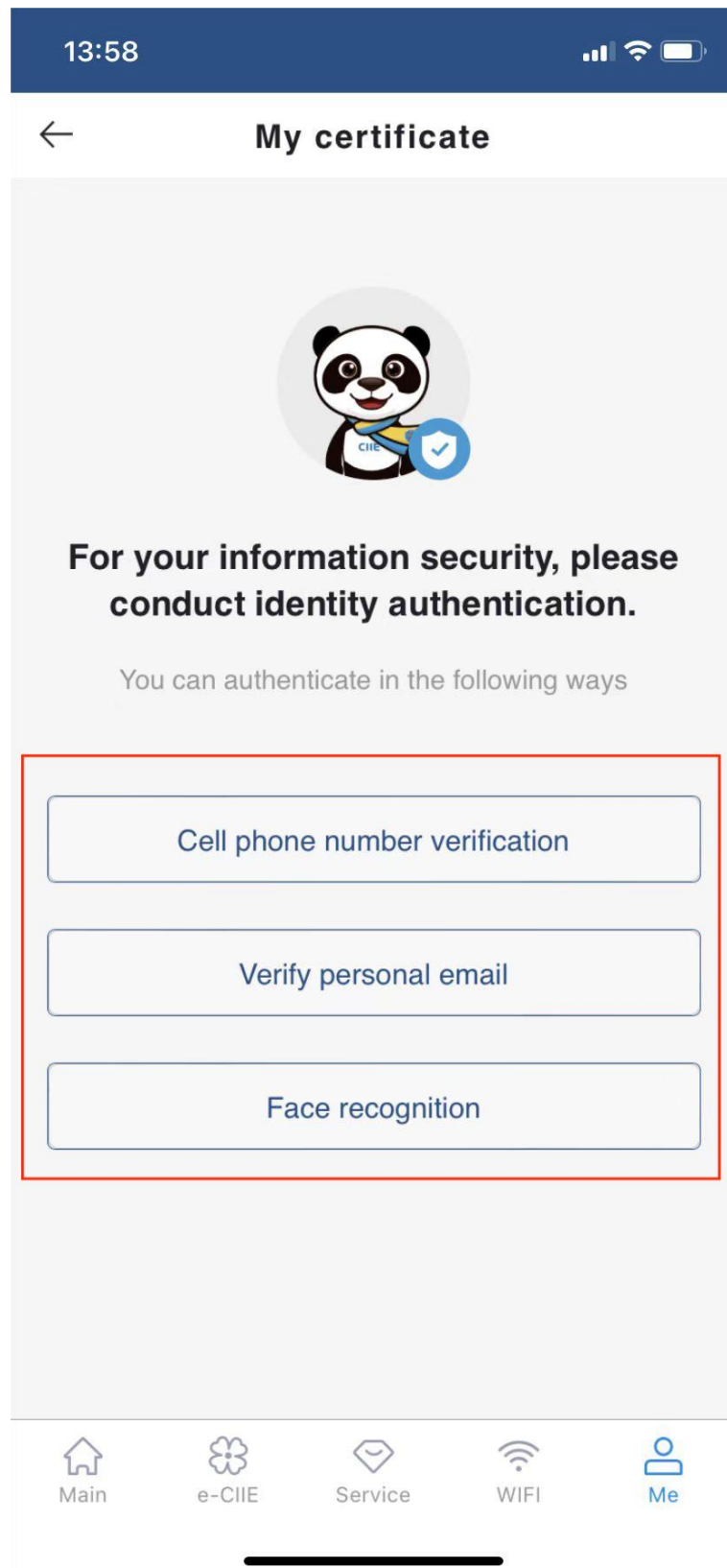
1.3.3 Select “Complete personal information to bind”

The screenshot shows a mobile application interface for updating personal information. At the top, there is a blue status bar with the time 13:22, a notification icon, and various system icons including signal strength, Wi-Fi, and battery level (69%). Below the status bar is a white header with a back arrow and the title "Improve personal information". The main content area consists of several form fields, each with a label and a text input area:

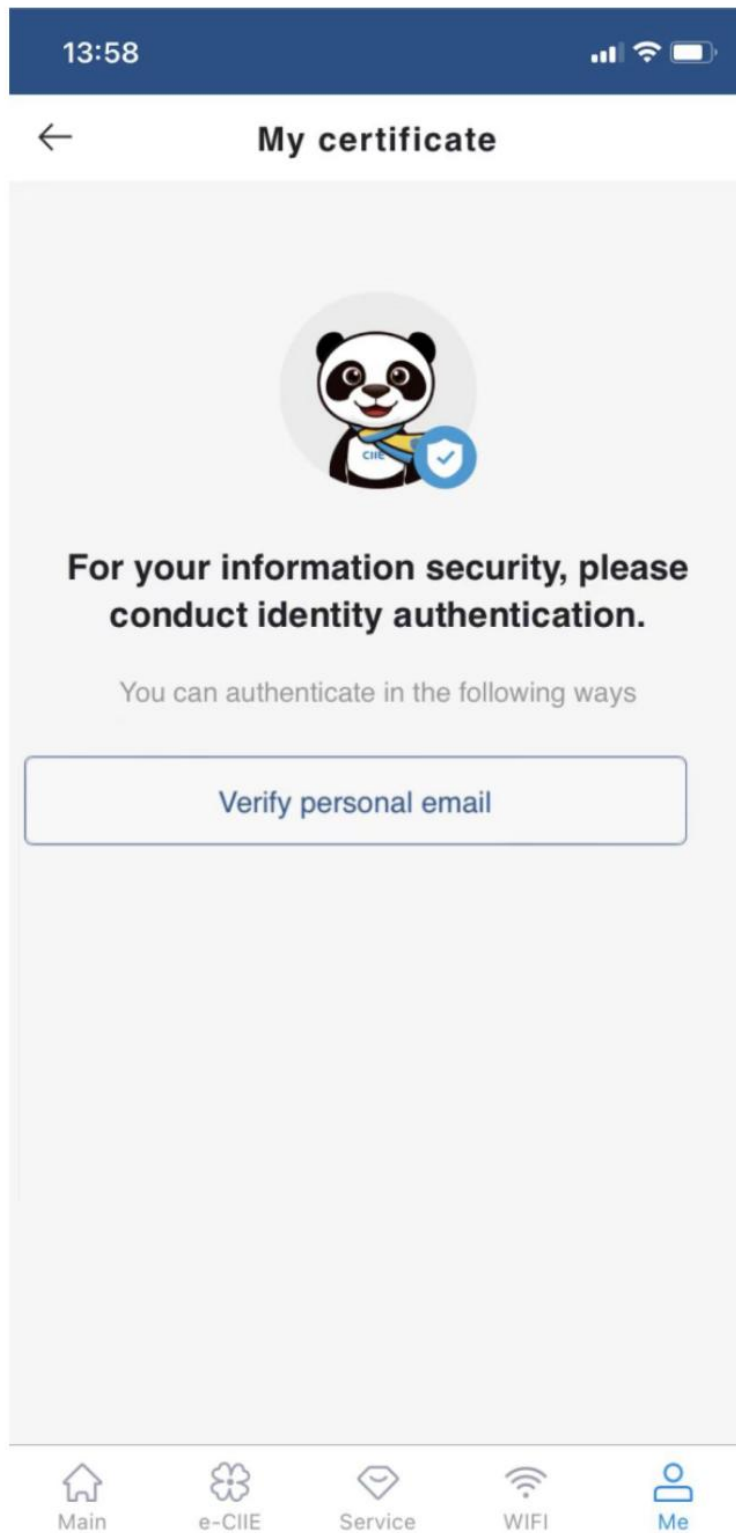
- Name:** A text input field.
- ID type:** A dropdown menu with a right-pointing chevron.
- ID No.:** A text input field containing "2*****1".
- Date of Birth:** A text input field.
- Gender:** A dropdown menu with "male" selected and a right-pointing chevron.
- Region:** A dropdown menu with a right-pointing chevron.
- Organization Name:** A text input field.
- Position:** A text input field with the placeholder text "Please enter the title".

At the bottom of the form is a blue "save" button. Below the button is a navigation bar with five icons and labels: "Main" (house icon), "EXPO" (flower icon), "Service" (diamond icon), "WIFI" (Wi-Fi icon), and "Me" (person icon).

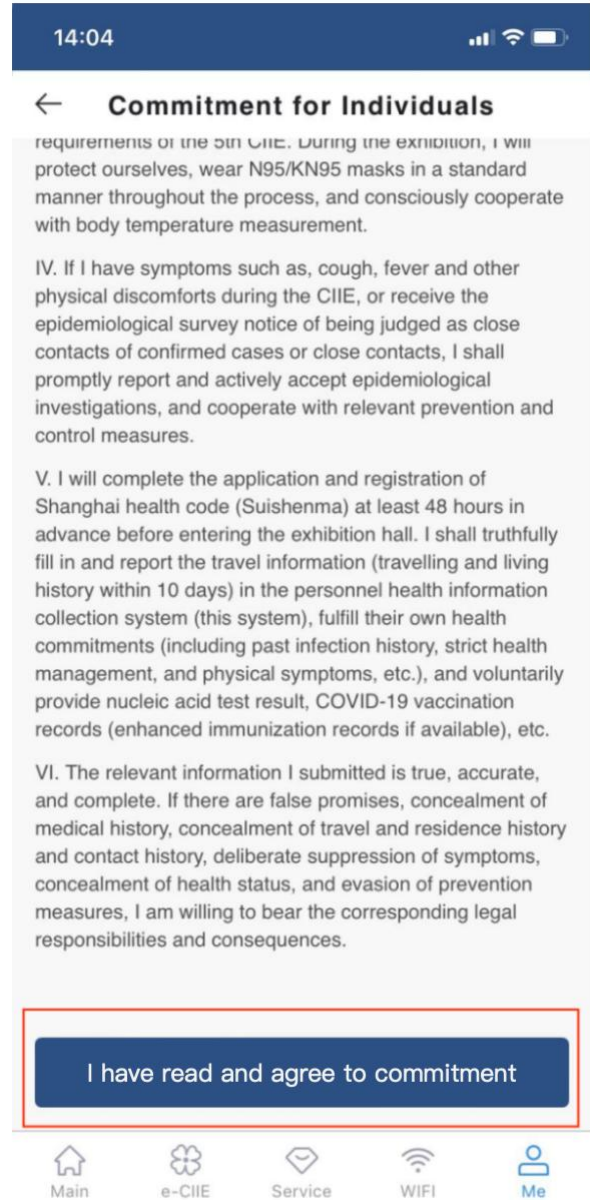
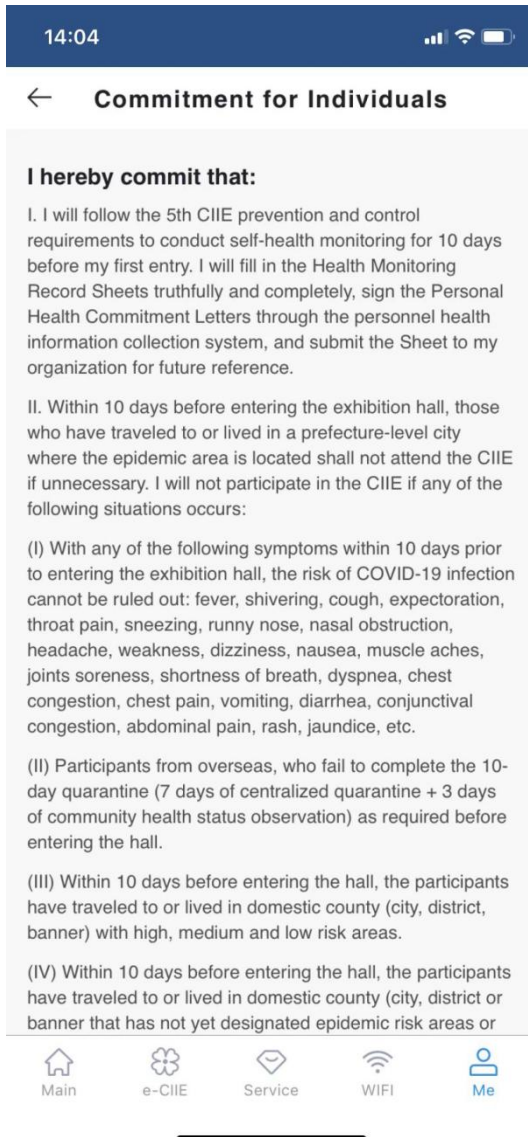
1.3.4 Identity authentication.



* Overseas participants verification method:



1.4 Fulfill online self-health commitments faithfully (including strict health management, etc.)



1.5 Fill in health information truthfully (including previous infection history, permanent residence, workplace, residence in Shanghai, etc.).

14:05

← Health Commitment Letter

*Did you arrive in Shanghai from overseas?

Yes No

*Have you ever tested positive for COVID-19 nucleic acid or antigen?

Yes No

*Residence in Shanghai

City, District / County, Township / Town / Street

Address

*Emergency contact in Shanghai

Name

*Permanent residence (usually the residence within one month before entering the exhibition Hall)

Province, City, District / County

Address

*Did you have any contact with any COVID-19 patients/suspected COVID-19 patients/confirmed

Main e-CIIE Service WIFI Me

14:05

← Health Commitment Letter

vomiting diarrhea

conjunctival congestion nausea

stomachache some other symptom

*Have you been fully vaccinated within 14 days before your first entry to the hall?

Yes No

*Have you completed the enhanced vaccination if you have been vaccinated against COVID-19 for 6 months and are at least 18 years old?

Yes No

I am willing to bear all the corresponding legal responsibilities if I do any of the following: failing to tell the truth, concealing my medical history, failing to report where I have traveled and stayed, failing to faithfully report whom I have contacted, deliberately suppressing my symptoms, failing to report my health status and conditions, and avoiding the COVID-19 prevention and control measures.

Next

Main e-CIIE Service WIFI Me

1.6 Accurately declare the living and traveling history (detailed the address as street, district, city, province, etc.) 10 days before entering the exhibition area of CIIE.

14:05

Travel information

Travel information within 10 days

福建省 南平市 建瓯市

XXXX

Clear Delete

北京市 东城区 北新桥街道

XXXX

Clear Delete

+

I am responsible for the authenticity of the health information provided above. If COVID-19 epidemic spread due to the false information, I am willing to bear all legal responsibilities arising therefrom.

Submit

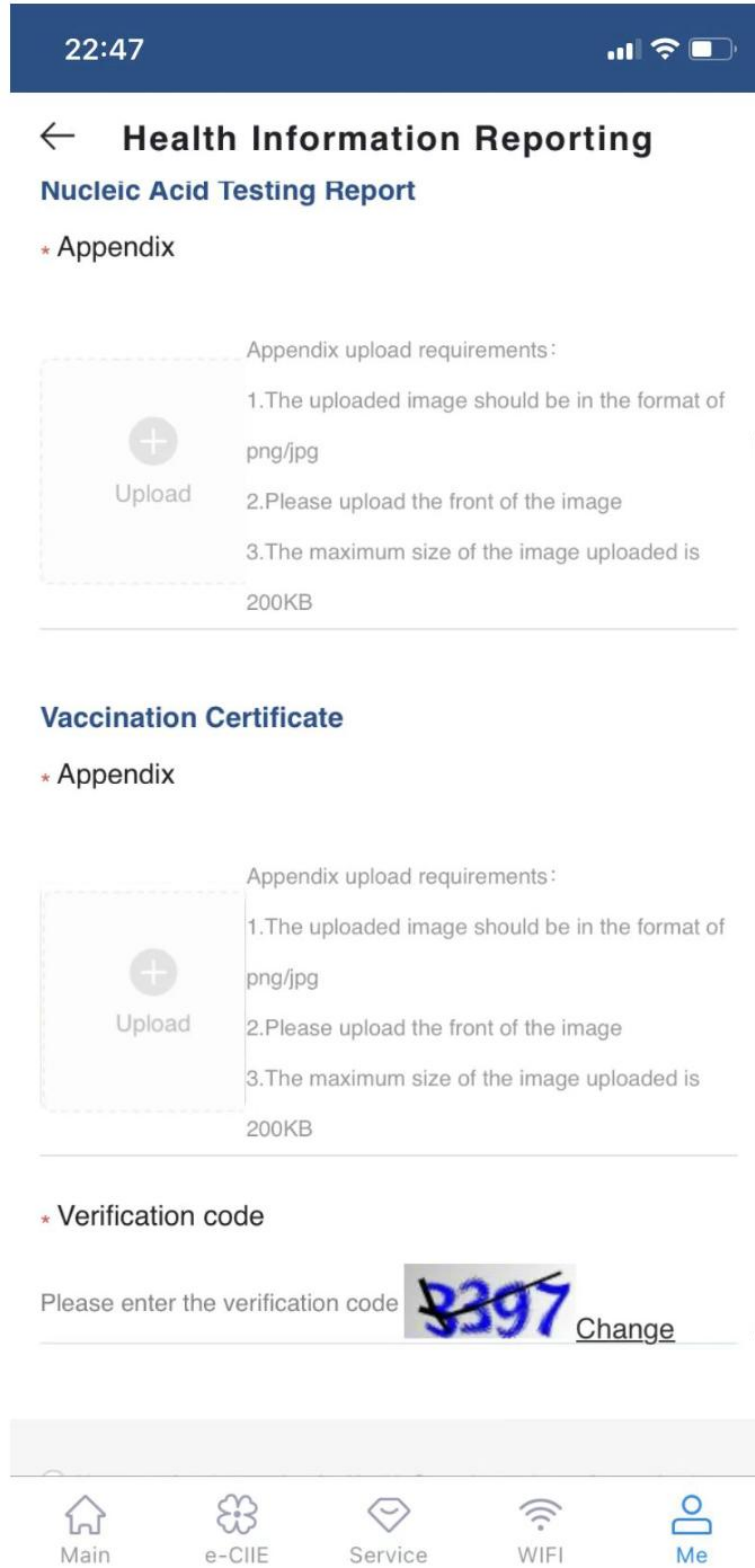
Main e-CIIE Service WIFI Me

1.6.1 New function: travel information filling

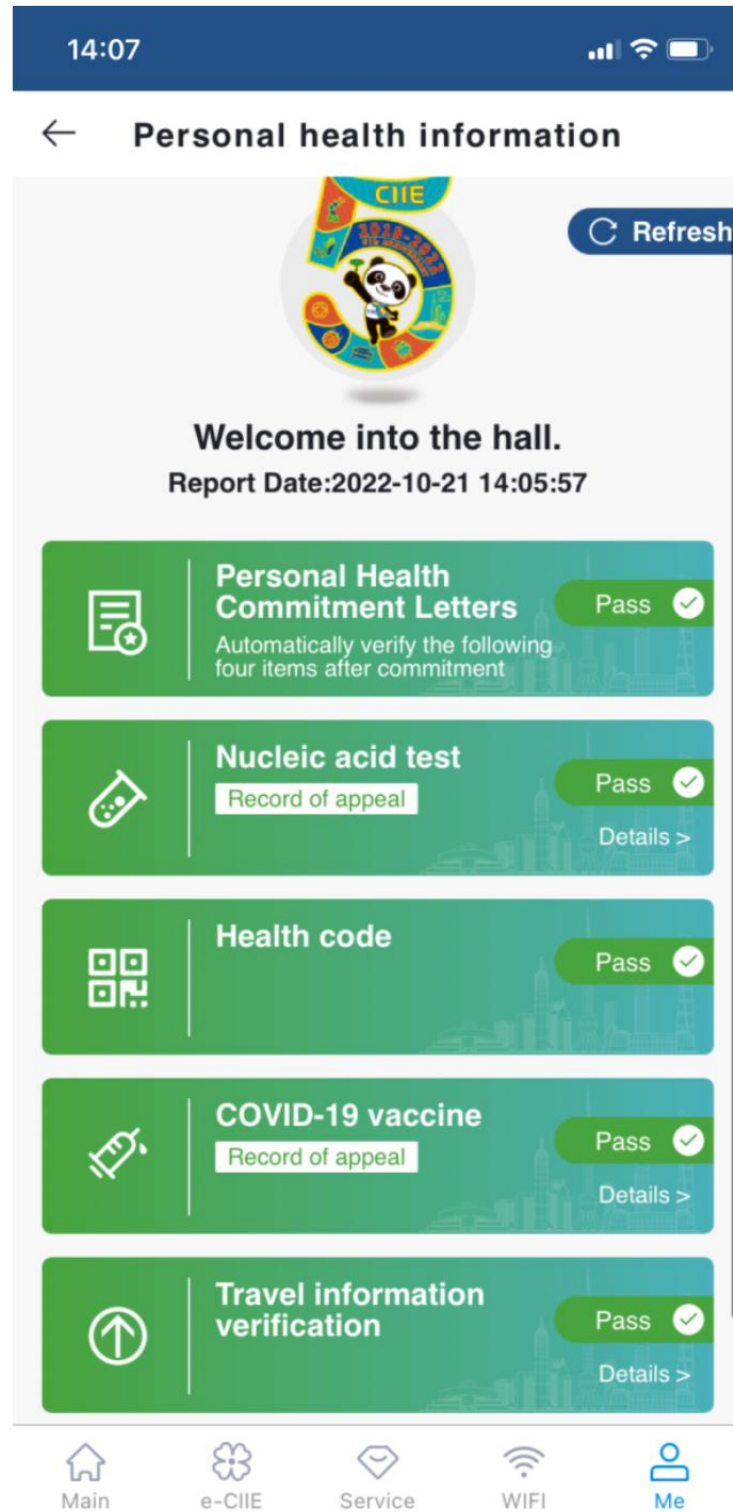
Please fill in your travel history of the **10 days** before your **first entry** into the exhibition area. After submission, the travel information cannot be modified. If there are changes, please report your latest travel information daily after October 26.

The screenshot shows a mobile application interface for entering travel information. At the top, the status bar displays the time 14:05 and signal strength. The app title is "Travel information". Below the title, there is a section titled "Travel information within 10 days". This section contains two entries, each with a location field and a date field (labeled "xxxx"). The first entry is for "福建省 南平市 建瓯市" (Fujian Province, Nanping City, Jian'ou City) and the second is for "北京市 东城区 北新桥街道" (Beijing City, Dongcheng District, Beixinqiao Street). Each entry has "Clear" and "Delete" buttons. A green plus sign in a circle is highlighted with a red box, indicating the option to add more travel information. Below the entries, there is a declaration: "I am responsible for the authenticity of the health information provided above. If COVID-19 epidemic spread due to the false information, I am willing to bear all legal responsibilities arising therefrom." The "I" in the declaration is highlighted with a red box. At the bottom of the form is a large blue "Submit" button, also highlighted with a red box. The bottom navigation bar includes icons for "Main", "e-CIIE", "Service", "WIFI", and "Me".

1.7 Consciously upload the valid nucleic acid test certificate, vaccination record, etc.



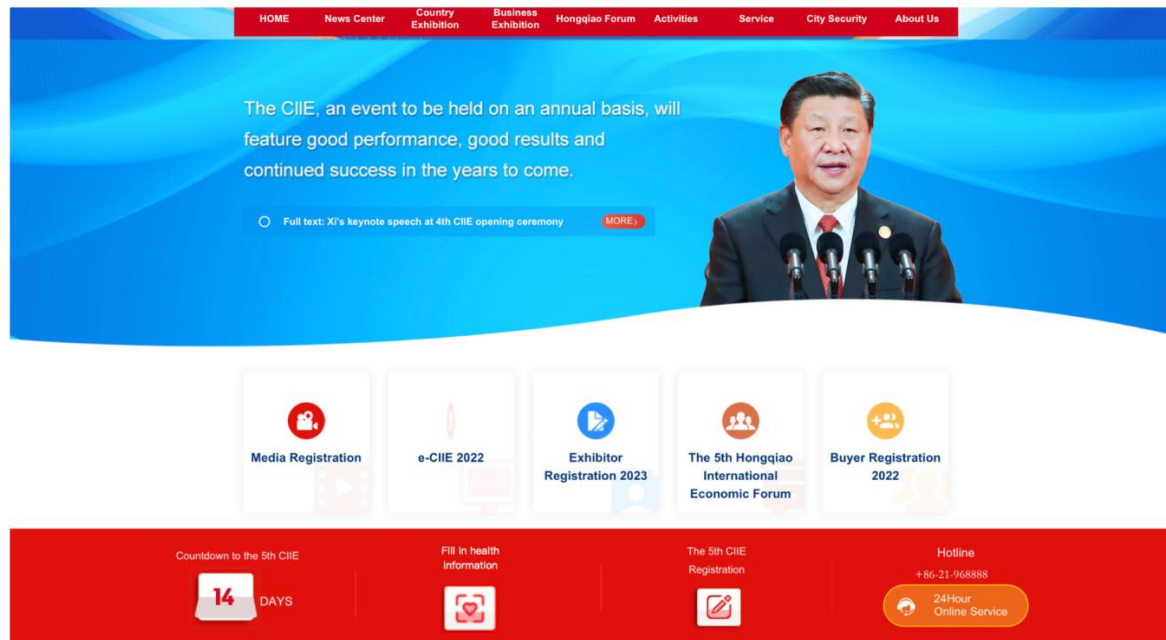
1.8 Please check the health information verification results. You can make an online appeal for any error (excluding travel information)



2. Enterprise information filling

If the “individual” fails to fill in the form, the organizer / inviter / assigner / unit may collect information, log in CIIE comprehensive service platform (www.ciie.org), and fill information according to the system prompts through “Personnel Health Information Collection”

2.1 Visit the homepage of the official website of the CIIE, click on the "Health Information Collection" button to enter the certificates reporting page.



2.2 Select the corresponding certificates.

The screenshot shows the website's navigation menu with options: HOME, News Center, Country Exhibition, Business Exhibition, Hongqiao Forum, Activities, Service, City Security, and About Us. The breadcrumb trail reads: You are here: Home / Health Information Collection. A reminder states: "Reminder: The following links are for companies/organizations to submit information for all staff members. Individuals can also use CIIE official APP or WeChat Mini Program to submit on their own." The page is divided into three main sections: Exhibitor, Visitor, and Guest. The Exhibitor section includes Country Exhibition, Exhibitor, and People-to-people Exchange. The Visitor section includes Buyer and Activities. The Guest section includes Special Guest and Media. Each button contains the text "Health Information Collection".

HOME News Center Country Exhibition Business Exhibition Hongqiao Forum Activities Service City Security About Us

You are here: Home / Health Information Collection

Reminder: The following links are for companies/organizations to submit information for all staff members. Individuals can also use CIIE official APP or WeChat Mini Program to submit on their own.

Exhibitor

- Country Exhibition Health Information Collection
- Exhibitor Health Information Collection
- People-to-people Exchange Health Information Collection

Visitor

- Buyer Health Information Collection
- Activities Health Information Collection

Guest **Special Guest** **Media**

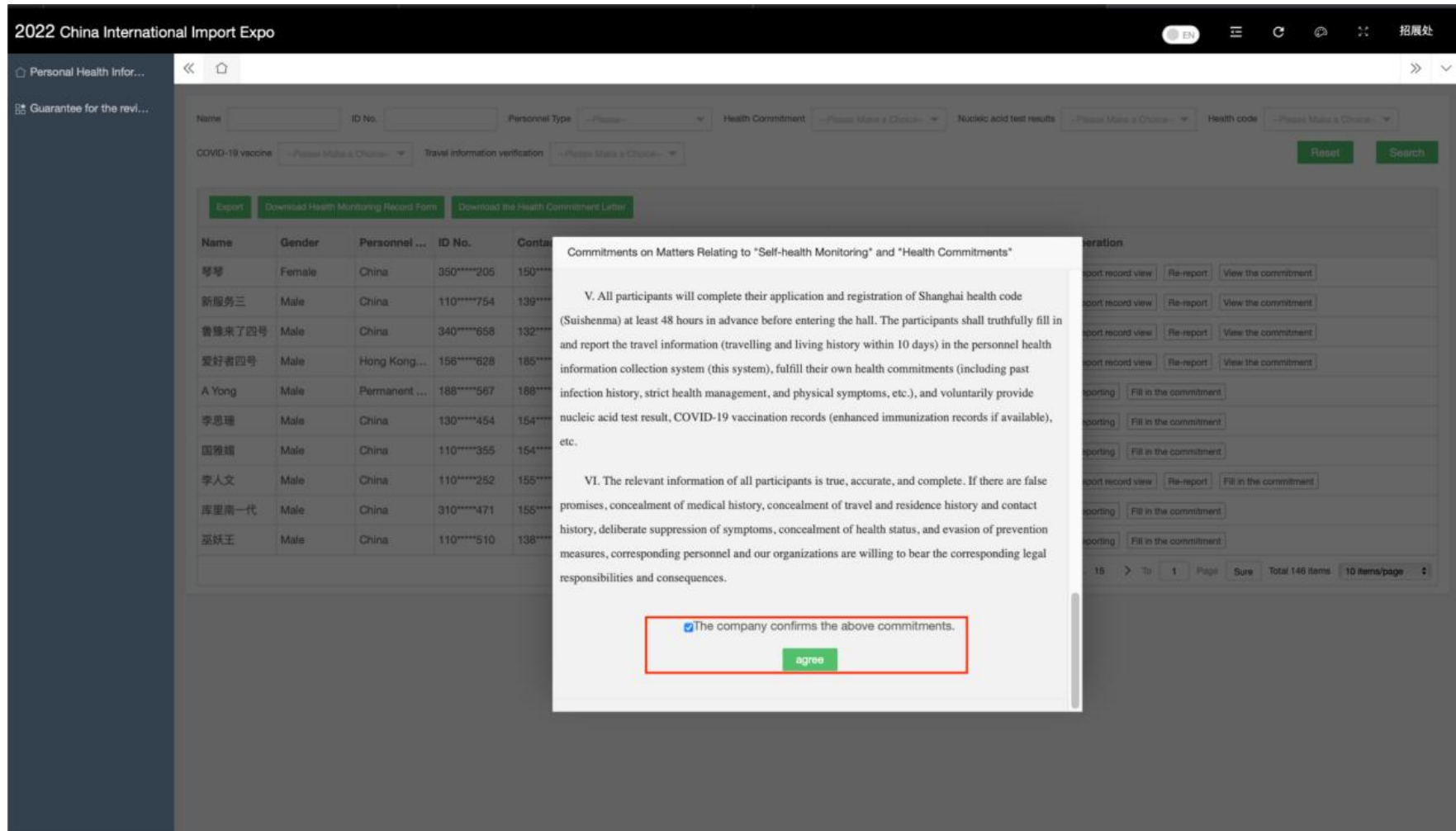
2.3 Take the Buyer Certificate for example. Log on to the system as a Buyer, click on the "Report Personal Health Information" button.

The screenshot displays a web application interface with a red navigation bar at the top containing the following menu items: WELCOME, HOME, News Center, Country Exhibition, Business Exhibition, International Economic Forum, Activities, Service, City Security, and About Us. Below the navigation bar is a vertical list of menu items on the left, including VVIP BUYER SERVICE, VISIT PRE-REGISTRATION, APPLICATION FOR PERSONNEL CERTIFICATES, CERTIFICATE ORDER OF PERSONNEL, ACTIVITIES INFORMATION, ACCOUNT MANAGEMENT, and HEALTH INFORMATION FILLING (highlighted in blue). To the right of this list is a vertical progress bar with eight steps, each accompanied by an icon and a description:

- 3. Report personnel information (can be added in batches) (112/119)
Number of Personnel to Be Submitted: 6
- 4. Trade mission (sub-mission) review approved
- 5. Payment of certificate fees
The trade mission/sub-mission to which your company belongs will pay for the certificates (except for personnel who are already paid or to be paid)
- 6. Personnel information review (3/119)
- 7. Make Certificates (0/119)
- 8. Issue Certificates (0/119)

The progress bar shows that step 4 is completed, step 5 is the current step, and steps 6, 7, and 8 are not yet started. At the bottom of the page, a blue footer bar contains the URL: <https://www.ciie.org/testmerchants/f/user/eps/render>.

2.4 There will be a pop-warning for promising the credibility of the information for the first-time log-on. The unit must fulfill the health commitment after reading and it will not pop up next time.



2.5 Click on the "Report Health Information" button to enter the information reporting page

2022 China International Import Expo

Personal Health Information

Guarantee for the rev...

Name: ID No.: Personal Type: --Please-- Health Commitment: --Please Make a Choice-- Nucleic acid test results: --Please Make a Choice-- Health code: --Please Make a Choice-- COVID-19 vaccine: --Please Make a Choice-- Travel information verification: --Please Make a Choice--

Reset Search

Export Download Health Monitoring Record Form Download the Health Commitment Letter

Name	Gender	Personnel ...	ID No.	Contact	Promise TL...	Health Co...	Nucleic aci...	Health code	COVID-19 ...	Travel info...	Operation
xxx	Male	Permanent ...	188****567	188****920	2022-10-21...	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Female	China	350****205	150****256	2022-10-20...	Committed	Normal	Normal	Abnormal	Normal	Report record view Re-report View the commitment
xxx	Male	China	110****754	139****770	2022-10-20...	Committed	Normal	Normal	Abnormal	Normal	Report record view Re-report View the commitment
xxx	Male	China	340****658	132****223	2022-10-19...	Committed	Abnormal	Abnormal	Abnormal	Abnormal	Report record view Re-report View the commitment
xxx	Male	Hong Kong...	156****628	185****865	2022-10-19...	Committed	Abnormal	Normal	Abnormal	Abnormal	Report record view Re-report View the commitment
xxx	Female	Hong Kong...	257****863	122****695	-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Male	Hong Kong...	989****952	185****865	-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Female	China	340****466	159****591	-	To be com...	Abnormal	Abnormal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Male	Permanent ...	562****920		-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Male	China	110****177	139****774	-	To be com...	Abnormal	Abnormal	Abnormal	Abnormal	Reporting Fill in the commitment

1 2 3 ... 15 > To 1 Page Sure Total 146 items 10 items/page

2.6 On the information reporting page, upload nucleic acid testing report, vaccination certificate. Type in the verification code and tick the box for "I promise the information is real" and submit.

2022 China International Import Expo

Personal Health Infor... Guarantee for the revl... Reporting

Basic Information

Name: 鲁豫六号 Gender: Male Female ID No.: 257****863

Personnel Type: Hong Kong, Macao, and Ta Contact: 122****695

Information Filing

Nucleic Acid Testing Report

Vaccination Certificate

Appendix upload requirements 1.The uploaded appendix should be in the format of png/jpg;2.please upload the front of the image;3.The maximum size of the appendix uploaded is 200KB;

Validation Code: Please enter the validation

The informant promises that the information reported above is true and effective

2.7 Check the reporting records: After submitting, you can view the records (click "View") and the details (click "Name")

2022 China International Import Expo

Personal Health Inform... Guarantee for the revl...

Name: [] ID No.: [] Personnel Type: [Please--] Health Commitment: [Please Make a Choice--] Nucleic acid test results: [Please Make a Choice--] Health code: [Please Make a Choice--]
 COVID-19 vaccine: [Please Make a Choice--] Travel information verification: [Please Make a Choice--] [Reset] [Search]

Export Download Health Monitoring Record Form Download the Health Commitment Letter

Name	Gender	Personnel ...	ID No.	Contact	Promise TL...	Health Co...	Nucleic acl...	Health code	COVID-19 ...	Travel info...	Operation
xxx	Male	Permanent ...	188****567	188****920	2022-10-21...	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Female	China	350****205	150****256	2022-10-20...	Committed	Normal	Normal	Abnormal	Normal	Report record view Re-report View the commitment
xxx	Male	China	110****754	139****770	2022-10-20...	Committed	Normal	Normal	Abnormal	Normal	Report record view Re-report View the commitment
xxx	Male	China	340****658	132****223	2022-10-19...	Committed	Abnormal	Abnormal	Abnormal	Abnormal	Report record view Re-report View the commitment
xxx	Male	Hong Kong...	156****628	185****865	2022-10-19...	Committed	Abnormal	Normal	Abnormal	Abnormal	Report record view Re-report View the commitment
xxx	Female	Hong Kong...	257****863	122****695	-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Male	Hong Kong...	989****952	185****865	-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Female	China	340****466	159****591	-	To be com...	Abnormal	Abnormal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Male	Permanent ...	562****920		-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting Fill in the commitment
xxx	Male	China	110****177	139****774	-	To be com...	Abnormal	Abnormal	Abnormal	Abnormal	Reporting Fill in the commitment

< 1 2 3 ... 15 > To 1 Page Sure Total 146 items 10 items/page ↓

2.8 Enterprise guarantee audit (the process is consistent with the mobile)

2022 China International Import Expo

Personal Health Inform... Guarantee for the revl...

Name: [] ID No.: [] Personnel Type: [Please--] Health Commitment: [Please Make a Choice--] Nucleic acid test results: [Please Make a Choice--] Health code: [Please Make a Choice--]

COVID-19 vaccine: [Please Make a Choice--] Travel information verification: [Please Make a Choice--] [Reset] [Search]

Export Download Health Monitoring Record Form Download the Health Commitment Letter

Name	Gender	Personnel ...	ID No.	Contact	Promise TI...	Health Co...	Nucleic aci...	Health code	COVID-19 ...	Travel info...	Operation
xxx	Male	Permanent ...	188****567	188****920	2022-10-21...	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting [Fill in the commitment]
xxx	Female	China	350****205	150****256	2022-10-20...	Committed	Normal	Normal	Abnormal	Normal	Report record view [Re-report] [View the commitment]
xxx	Male	China	110****754	139****770	2022-10-20...	Committed	Normal	Normal	Abnormal	Normal	Report record view [Re-report] [View the commitment]
xxx	Male	China	340****658	132****223	2022-10-19...	Committed	Abnormal	Abnormal	Abnormal	Abnormal	Report record view [Re-report] [View the commitment]
xxx	Male	Hong Kong...	156****628	185****865	2022-10-19...	Committed	Abnormal	Normal	Abnormal	Abnormal	Report record view [Re-report] [View the commitment]
xxx	Female	Hong Kong...	257****863	122****695	-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting [Fill in the commitment]
xxx	Male	Hong Kong...	989****952	185****865	-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting [Fill in the commitment]
xxx	Female	China	340****466	159****591	-	To be com...	Abnormal	Abnormal	Abnormal	Abnormal	Reporting [Fill in the commitment]
xxx	Male	Permanent ...	562****920		-	To be com...	Abnormal	Normal	Abnormal	Abnormal	Reporting [Fill in the commitment]
xxx	Male	China	110****177	139****774	-	To be com...	Abnormal	Abnormal	Abnormal	Abnormal	Reporting [Fill in the commitment]

1 2 3 ... 15 > To 1 Page Sure Total 146 items 10 items/page

Fill in the commitment

Basic Information

Name: 张美娜 Gender: Male ID No.: 456****789 Personnel Type: Hong Kong, Macao, and Taiwan, China Contact:



Personal Health Commitment Letters

I hereby commit that:

I. I will follow the 5th CIIE prevention and control requirements to conduct self-health monitoring for 10 days before my first entry. I will fill in the Health Monitoring Record Sheets truthfully and completely, sign the Personal Health Commitment Letters through the personnel health information collection system, and submit the Sheet to my organization for future reference.

II. Within 10 days before entering the exhibition hall, those who have traveled to or lived in a prefecture-level city where the epidemic area is located shall not attend the CIIE if unnecessary. I will not participate in the CIIE if any of the following situations occurs:

(I) With any of the following symptoms within 10 days prior to entering the exhibition hall, the risk of COVID-19 infection cannot be ruled out: fever, shivering, cough, expectoration, throat pain, sneezing, runny nose, nasal obstruction, headache, weakness, dizziness, nausea, muscle aches, joints soreness, shortness of breath, dyspnea, chest congestion, chest pain, vomiting, diarrhea, conjunctival congestion, abdominal pain, rash, jaundice, etc.

(II) Participants from overseas, who fail to complete the 10-day quarantine (7 days of centralized quarantine + 3 days of community health status observation) as required before entering the hall.

(III) Within 10 days before entering the hall, the participants have traveled to or lived in domestic county (city, district, banner) with high, medium and low risk areas.

(IV) Within 10 days before entering the hall, the participants have traveled to or lived in domestic county (city, district or banner that has not yet designated epidemic risk areas or taken regional static management measures) with COVID-19 cases.

(V) Have contact with confirmed, suspected or asymptomatic COVID-19 cases; have contact with patients with fever or respiratory symptoms.

(VI) Judged as close contact, secondary contact or other people subject to screening and during the quarantine; COVID-19 cases and asymptomatic infected persons who are still under follow-up medical observation.

III. I will consciously abide by the relevant laws and regulations of the People's Republic of China and Shanghai on the prevention and control of infectious diseases, fully understand and comply with the prevention and control requirements of the 5th CIIE. During the exhibition, I will protect ourselves, wear N95/KN95 masks in a standard manner throughout the process, and consciously cooperate with body temperature measurement.

IV. If I have symptoms such as, cough, fever and other physical discomforts during the CIIE, or receive the epidemiological survey notice of being judged as close contacts of confirmed cases or close contacts, I shall promptly report and actively accept epidemiological investigations, and cooperate with relevant prevention and control measures.

V. I will complete the application and registration of Shanghai health code (Suishenma) at least 48 hours in advance before entering the exhibition hall. I shall truthfully fill in and report the travel information (travelling and living history within 10 days) in the personnel health information collection system (this system), fulfill their own health commitments (including past infection history, strict health management, and physical symptoms, etc.), and voluntarily provide nucleic acid test result, COVID-19 vaccination records (enhanced immunization records if available), etc.

VI. The relevant information I submitted is true, accurate, and complete. If there are false promises, concealment of medical history, concealment of travel and residence history and contact history, deliberate suppression of symptoms, concealment of health status, and evasion of prevention measures, I am willing to bear the corresponding legal responsibilities and consequences.

Fill in the commitment

I have read and comprehended all COVID-19 prevention and control regulations and measures for this session of the China International Import Expo and have measured my body temperature 10 days prior to my initial admission into the exhibition hall in accordance with the relevant standards. After carefully considering everything I have learned, I earnestly pledge to ensure the following:
I. The body temperature reported on my body temperature record sheet is my actual body temperature taken within 10 days prior to my first entrance into the exhibition hall.
II. During the duration of the 5th China International Import Expo, I will completely comprehend and adhere by the COVID-19 preventive and control standards and all safety requirements.
III. When I participate in the forum, I will conduct my preventative and control activities in accordance with standardized procedures. I will arrive early to the exhibition area and actively participate in the measuring of my body temperature.
V. I accept and truthfully answer the following questions of the epidemiological survey and ensure that all the contents I write here are true and accurate.
If it is true, mark a tick (✓) in the circle (○) before 'Yes', otherwise before 'No'.

1. Did you arrive in Shanghai from overseas?

Date of entry

Yes No

2. Have you ever tested positive for COVID-19 nucleic acid or antigen?

The latest positive result was tested at

Yes No

3. Residence in Shanghai

--Please select a city--

--Please select a district--

--Please select the street

Please enter the detailed address

4. Emergency contact in Shanghai

Name

5. Permanent residence (usually the residence within one month before entering the exhibition Hall)

--Please select a province

--Please select a city--

--Please select a district(c)

Please enter the detailed address

6. Did you have any contact with any COVID-19 patients/suspected COVID-19 patients/confirmed asymptomatic COVID-19 patients within 10 days before your first entry to the hall?

Yes No

Fill in the commitment

Basic Information

Name: 张美娜 Gender: Male ID No.: 456****789 Personnel Type: Hong Kong, Macao, and Taiwan, China Contact:



Travel information within 10 days

Travel information

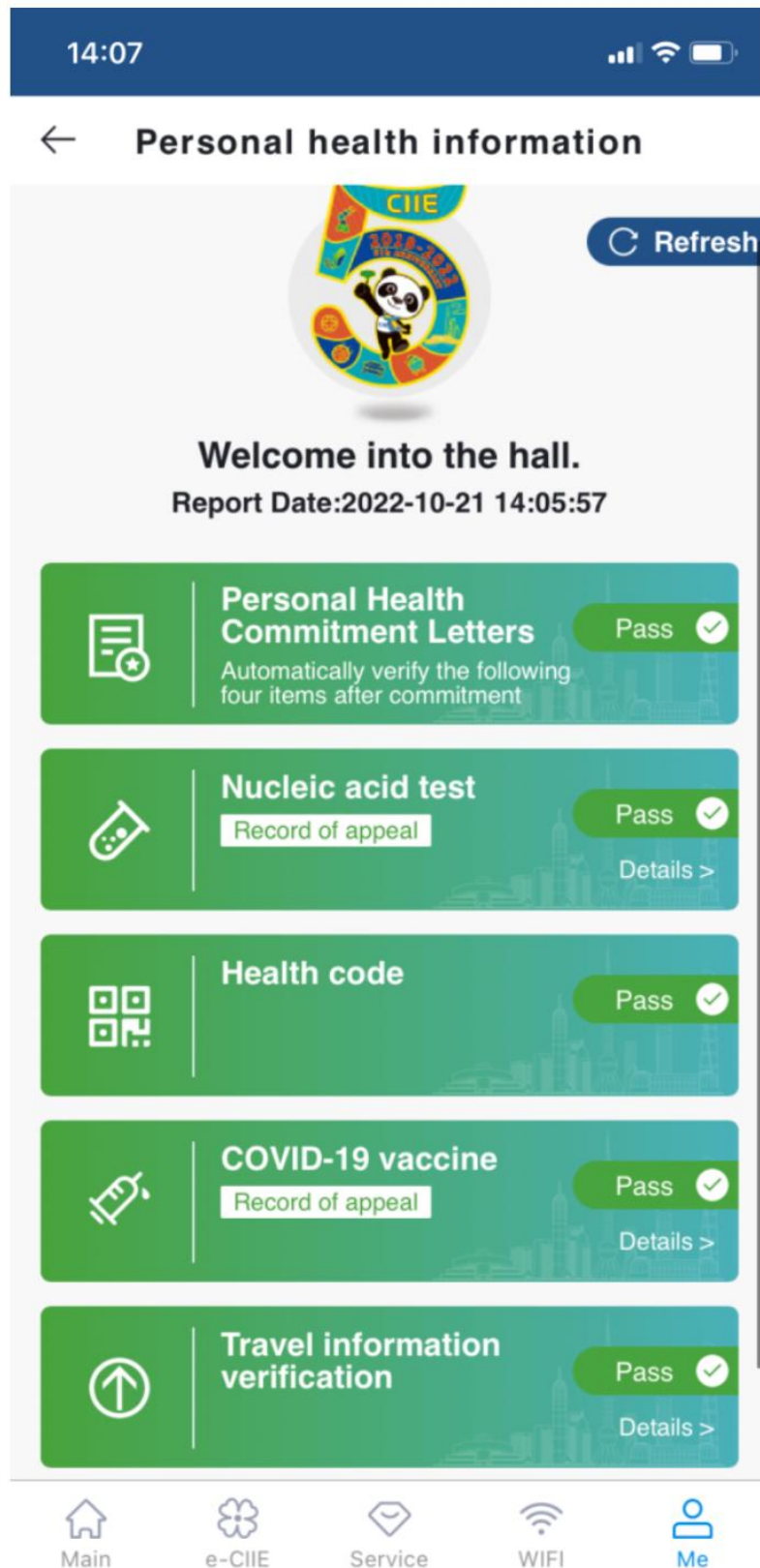
--Please select a province --Please select a city-- --Please select a district(c) clear
Please enter the detailed address delete

+ Add
submit

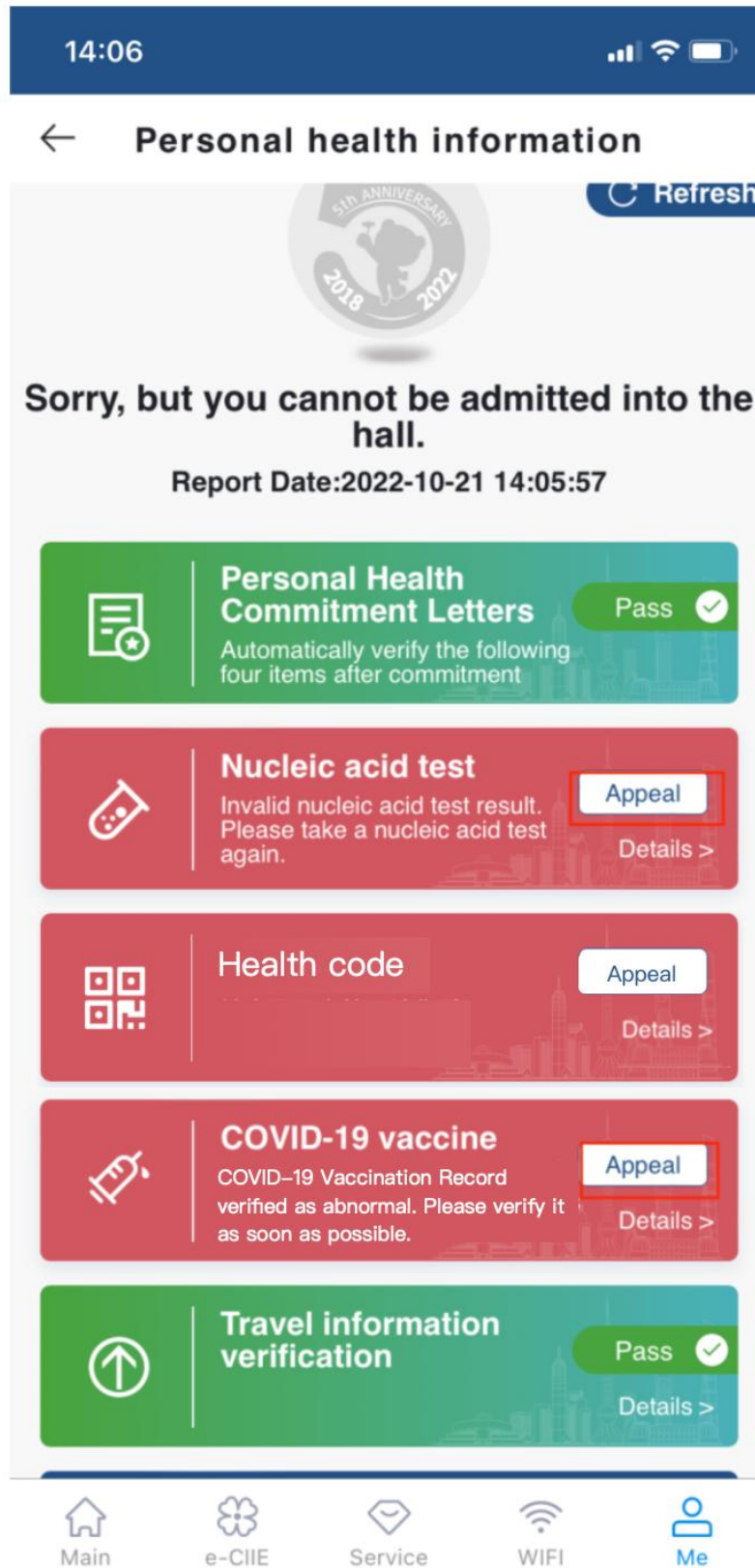
II. Health information appeal

1. Health information appeal

1.1 Check the status of your personal health information



1.2 Nucleic acid test, COVID-19 vaccine and Shanghai health code (suishenma) appeal



1.2.1 **Nucleic Acid Test Appeal:** Please provide the negative result of nucleic acid test taken in Shanghai within 24 hours or other supporting materials.

14:39

← Appeal

! Please provide the negative result of nucleic acid test taken in Shanghai within 24 hours or other supporting materials.

Upload files(Only 5 attachments can be submitted at most)

Upload

Appendix upload requirements:

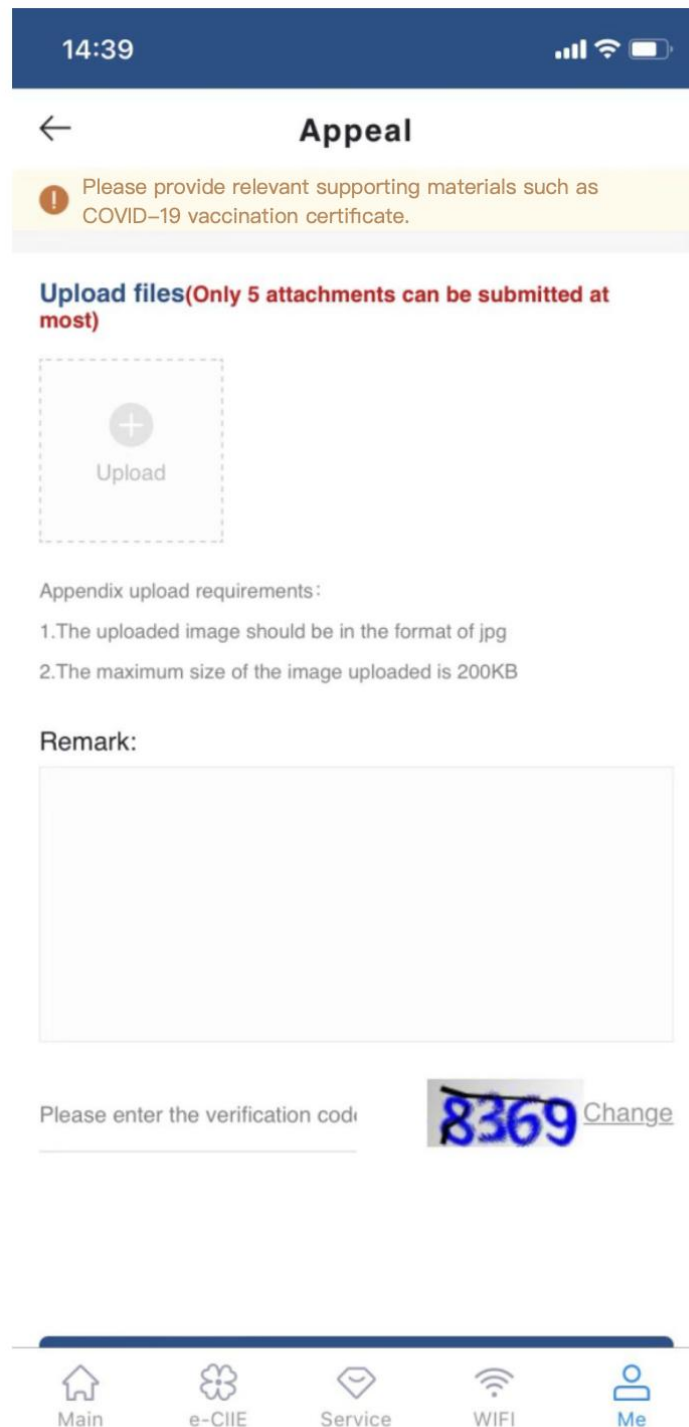
- 1.The uploaded image should be in the format of jpg
- 2.The maximum size of the image uploaded is 200KB

Remark:

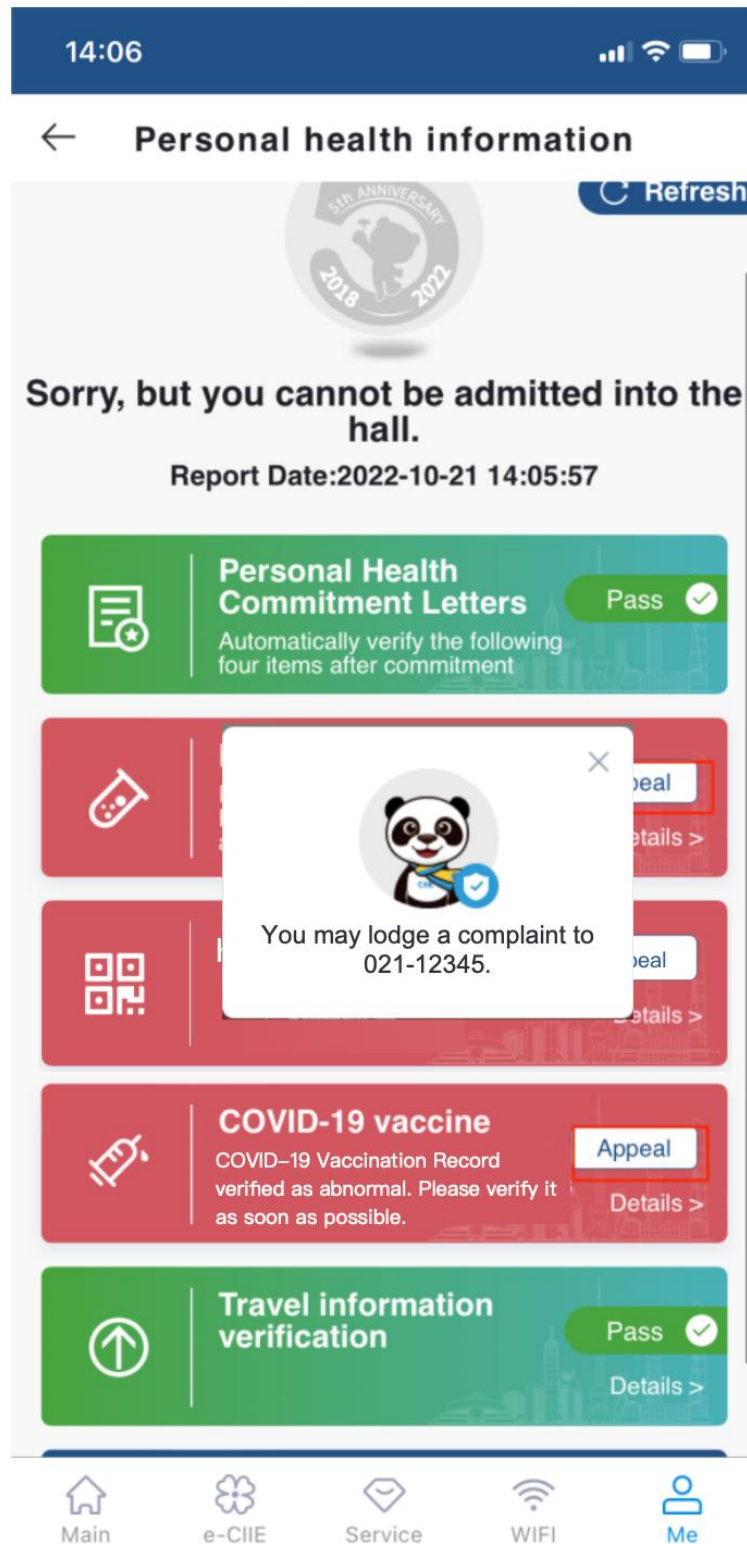
Please enter the verification code: [Change](#)

Main e-CIIE Service WIFI Me

1.2.2 **Vaccination appeal:** Upload relevant supporting documents such as COVID-19 vaccination certificate. The appeal process will be notified separately



1.2.3 **Health code appeal:** For non-green Shanghai Health Code (suishenma), please call 021-12345 to lodge a complaint



1.3 Abnormal travel verification (no appeal)

1.3.1 If you have any of the following circumstances, it will lead to abnormal travel verification, and you cannot enter the exhibition area:

- Within 10 days before entering exhibition areas, the personnel has lived in or travelled to the counties (cities, districts and banners) where the domestic high, medium and low-risk areas of the pandemic are located;
- Within 10 days before entering exhibition areas, the personnel has lived in or travelled to the counties (cities, districts and banners) where other domestic pandemic areas (where risk areas have not been defined or regional static management measures have not been taken) are located.

1.3.2 If you have a history of living in the prefecture-level cities where domestic pandemic risk areas are located within 10 days before entering exhibition area, it will lead to abnormal travel verification. If it is necessary to attend the expo due to work, the following conditions shall be met simultaneously:

- The personnel should hold a health certificate issued by the pandemic prevention and control department of the prefecture-level city or above and come to Shanghai three days in advance;
- Upon arrival in Shanghai, the personnel should take nucleic acid tests daily. All test results should be negative, and there are no abnormal

symptoms.

- The case is approved by the organizer of the 5th CIIE.