**The List of Application Materials for the**

**Hongqiao International Economic Forum Membership**

Thanks for your application for the Hongqiao International Economic Forum Membership! Please check if you have all the materials in this list prepared before submitting your Membership Application Form.

|  |  |
| --- | --- |
| 1. Membership Application Form: Signing of the legal person or the authorized representative with official company seal is required. |  |
| 1. Copy of Business License or Legal Person Registration Certificate in Non-governmental Organization with official company seal: If the applicant is outside China, please offer a copy of Certificate of Incorporation or Certificate of Organization Registration. |  |
| 1. Overview: A briefing on form of business organization, registered address, registered capital, history, management committee, business scope, business status and size, etc. is required. Your latest annual report is preferred. |  |
| 1. Authorization Letter signed by the legal person and a copy of the authorized representative's ID Card are both required if the Membership Application Form is signed by an authorized representative. |  |
| Please mail all the above materials to the Division of Forum, China International Import Expo Bureau. Here is the mailing address.  Address: Room 715, Office Building A, 333 Songze Avenue, Shanghai  Postal Code: 201702  Addressee: Li Shuping  Tel: 021-67008478 13764520709 |  |