



中国国际进口博览会
CHINA INTERNATIONAL
IMPORT EXPO

THE 3rd CHINA INTERNATIONAL
IMPORT EXPO

EXHIBITOR'S MANUAL

新 时 代 共 享 未 来
NEW ERA SHARED FUTURE



2020
5th-10th.NOV

国家会展中心(上海)

National Exhibition
and Convention Center (Shanghai)



共天地 同風雨

聚進博 享機遇

CIIE: TOGETHER

STRONGER PROSPER





中国国际进口博览会
CHINA INTERNATIONAL
IMPORT EXPO





中國銀行

BANK OF CHINA

中国国际进口博览会战略合作伙伴

THE STRATEGIC PARTNER OF THE CIIE



Invitation to the Trade and Investment Matchmaking Conference of the Third China International Import Expo

Host: China International Import Expo Bureau National Exhibition and Convention Centre (Shanghai)

Undertaker: Bank of China

Title

Trade and Investment Matchmaking Conference of the Third China International Import Expo

Time

November 6, 2020 to November 8, 2020 from 9:00-18:00 (including lunch break)

Venue

National Exhibition and Convention Centre (Shanghai)

Content of the Conference

This 3-day event will invite exhibitors and buyers to attend matchmaking meeting. It is expected that 300 enterprises will participate in the matchmaking meeting each day. "One-on-one" and "face-to-face" negotiations will be arranged for ten rounds daily. On-line and on-site negotiations are specially set for overseas and domestic enterprises to fully communicate and negotiate with potential partners.

Industries of the matchmaking meetings include:

1. Trade in Services
2. Automobile
3. Intelligent Industry & Information Technology
4. Consumer Goods
5. Medical Equipment & Healthcare Products
6. Food & Agricultural Products

Enrollment

No additional fees will be charged. Bank of China will provide interpretation services.

Bank of China successfully held matchmaking conferences during the first and second CIIE. In 2019, the Supply-Demand Matchmaking Conference of the Second CIIE attracted 1367 exhibiting enterprises from 103 countries and regions and 3258 domestic buyers in China.



BOC Matchmaking App



BOC Matchmaking Website



As the “core CIIE supporting enterprise” / “sole CIIE designated insurer”

China Pacific Insurance (Group) Co., Ltd. (hereinafter referred to as CPIC, or the Company) is offering a package of insurance solutions and risk management services for CIIE.

CPIC is an insurance holding company incorporated on the basis of China Pacific Insurance Company, which was established on May 13, 1991. It is a leading insurance group headquartered in Shanghai, which is the first insurance group simultaneously listed on Shanghai, Hong Kong and London Stock Exchanges.

CPIC adhered to high-quality development, vigorously pursued transformation and delivered steady growth of business results. It was listed on the Fortune Global 500 for the 9th consecutive year, ranking **199th**. The Company continuously enhanced its operational and service capabilities and provided services to 139 million customers, projecting a image of being “**responsible, smart and caring**”. CPIC Life and CPIC P/C won the top AA rating for the 3rd successive year in the regulatory evaluation of customer service.


 **Operating Revenues (billion)**
385.489

 **Group Net Profits (billion)**
27.741

 **Group Total Assets (billion)**
1,528.333

 **8.8% Growth Rate**

 **54.0% Growth Rate**

 **14.4% on an annual compound basis in the past 3 three years**

*Data from 2019 annual report



中国国际进口博览会指定保险服务商
OFFICIAL INSURANCE PARTNER OF THE CIIE



China Eastern: Connecting all the wonders of the world.



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Please return this form by Sept. 25, 2020

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Please return this form by Sept. 25, 2020

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Please return this form by Sept. 25, 2020

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Please return this form by Sept. 15, 2020

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Please return this form by: Oct. 15, 2020

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Please return this form by: Oct. 5, 2020

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Please return this form by: Oct. 10, 2020

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Please return this form by Sept. 25, 2020

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Opening Remarks

Distinguished exhibitors,

Under the active participation of the international community, the Second China International Import Expo (CIIE) was successfully held from November 5 to November 10, 2019 in Shanghai with the joint efforts of all sectors of society. With an exhibition area of 366,000 square meters, the Second CIIE attracted 181 countries, regions and international organizations, more than 3,800 enterprises, over 500,000 domestic and overseas buyers, more than 4,000 domestic and overseas reporters as well as more than 900,000 visitors, nothing short of a brilliant and unprecedentedly grand. Home diplomatic events were successfully held; Hongqiao Forum gathered ideas; the exhibition and trade were practical and efficient; supporting activities were rich with diversity; and the professional and convenient services were guaranteed. The CIIE is getting improved in its attraction and international influence. It has further consolidated its role as an important platform for international collaboration in the new era and an international public product so as to give new impetus to and make new contributions to building an open world economy and promoting the construction of a community of shared future for mankind.

The success of the CIIE is driven by the planning, proposal, deployment and promotion of President Xi Jinping, as well as the active participation and strong support from all sectors of society. President Xi Jinping proposed at the opening ceremony that "The CIIE, an event to be held on an annual basis, will feature good performance, good results and continued success in the years to come." In his speech for the Second CIIE, Xi Jinping stressed, "The CIIE is designed to trade goods and services, exchange culture and ideas, welcome visitors from across the globe, benefit the whole world and respond to the aspirations of people from various countries to live a better life." As the world's first import-themed national expo, the CIIE has proved China's determination to support trade liberalization and actively open the market to the world. China will continue strengthening its imports and investment, and market demand will rebound. As an open, cooperative platform for countries around the globe to carry out international trade, the Third CIIE will facilitate exhibitors in seizing opportunities to expand the Chinese market. We welcome the application of enterprises from all countries to the Third CIIE. All parties are welcomed to continue supporting the Third CIIE and to share the dividends of China's economic development and vast opportunities brought by the huge Chinese market.

On behalf of the CIIE organizing committee, we hereby sincerely thank you for your participation in the CIIE. Welcome and see you in Shanghai, China!

China International Import Expo (CIIE)

Exhibition Instructions

Dear exhibitors:

To help you understand the facilities of the venue and the requirements of the exhibition and make sound preparations for the exhibition, we provide this Exhibitor Manual for your efficiency and convenience in necessary exhibition procedures.

I. Form completion

All forms required for completion are listed in Part VII Form of the Exhibitor Manual. Please read carefully and submit them before the deadlines stated in this catalogue and the forms respectively. Before the completion and submission, we recommend that you make copies of the forms.

II. Tips for safety

Please carefully read the regulations on safe production, fire safety and civilized participation in this Exhibitor Manual, and urge your service providers to strictly abide by the above regulations.

III. Disclaimer

The organizers of China International Import Expo will strive to provide excellent services in all aspects to meet the requirements of exhibitors. However, the organizers shall not bear any responsibility under the following circumstances:

1. Delays caused by late submission of forms or failure to provide part or all of the services caused by the same reason.
2. Surcharge caused by late application or failure to provide part or all of the services caused by the same reason.
3. Delays, compensations, losses and others caused by non-compliance with exhibition regulations and relevant laws and regulations.
4. Delays, losses, disputes, and others caused by not using the service providers designated by the exhibition.
5. Accuracy and timeliness of published materials submitted by exhibitors and constructors.

Time Arrangement

Content	Date	Time	Notes	
Closed Period	Oct.24	0:00-24:00	Closing for Safety Inspection	
	Oct.25	0:00-24:00		
Construction Period (Enterprise & Business Exhibition)	Oct.26	8:00-22:00	Exhibits Arrangement Onsite Setup	
	Oct.27	8:00-22:00		
	Oct.28	8:00-22:00		
	Oct.29	8:00-22:00		
	Oct.30	8:00-22:00		
	Oct.31	8:00-22:00		
	Nov.1	8:00-22:00		
	Nov.2	8:00-22:00		
	Nov.3	8:00-22:00		Safety Inspection
	Nov.4	8:00-18:00		
	Exhibition Period (Enterprise & Business Exhibition) (Supporting Activities)	Nov.5		8:00-18:00
Nov.6		8:00-18:00		
Nov.7		8:00-18:00		
Nov.8		8:00-18:00		
Nov.9		8:00-18:00		
Nov.10		8:00-18:00		
Dismantling Period	Nov.10	19:00-22:00	Exhibits Shipping	
	Nov.11	8:00-22:00	Exhibits Shipping Booth Remove	
	Nov.12	8:00-22:00		

In consideration of the schedule of on-site activities, the organizer will allow relevant person to enter in advance.



01

General Information of the Expo



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General Information of the Expo

1. Basic Information

1.1 Name of the Expo

China International Import Expo (CIIE)

1.2 Time

November 5-10, 2020

1.3 Venue

National Exhibition and Convention Center (Shanghai) (NECC)

Address: No. 333, Songze Avenue, Qingpu District, Shanghai

1.4 Hosts

Ministry of Commerce of the People's Republic of China

Shanghai Municipal People's Government

1.5 Supporters

The World Trade Organization (WTO)

The United Nations Development Programme (UNDP)

United Nations Conference on Trade and Development (UNCTAD)

Food and Agriculture Organization of the United Nations (FAO)

United Nations Industrial Development Organization (UNIDO)

International Trade Centre (ITC)

[\(Further confirmation or addition.\)](#)

1.6 Organizers

China International Import Expo Bureau

National Exhibition and Convention Center (Shanghai)

1.7 Forum

Name: Hongqiao International Economic Forum

Date: November 5, 2020

Venue: NECC (Shanghai)

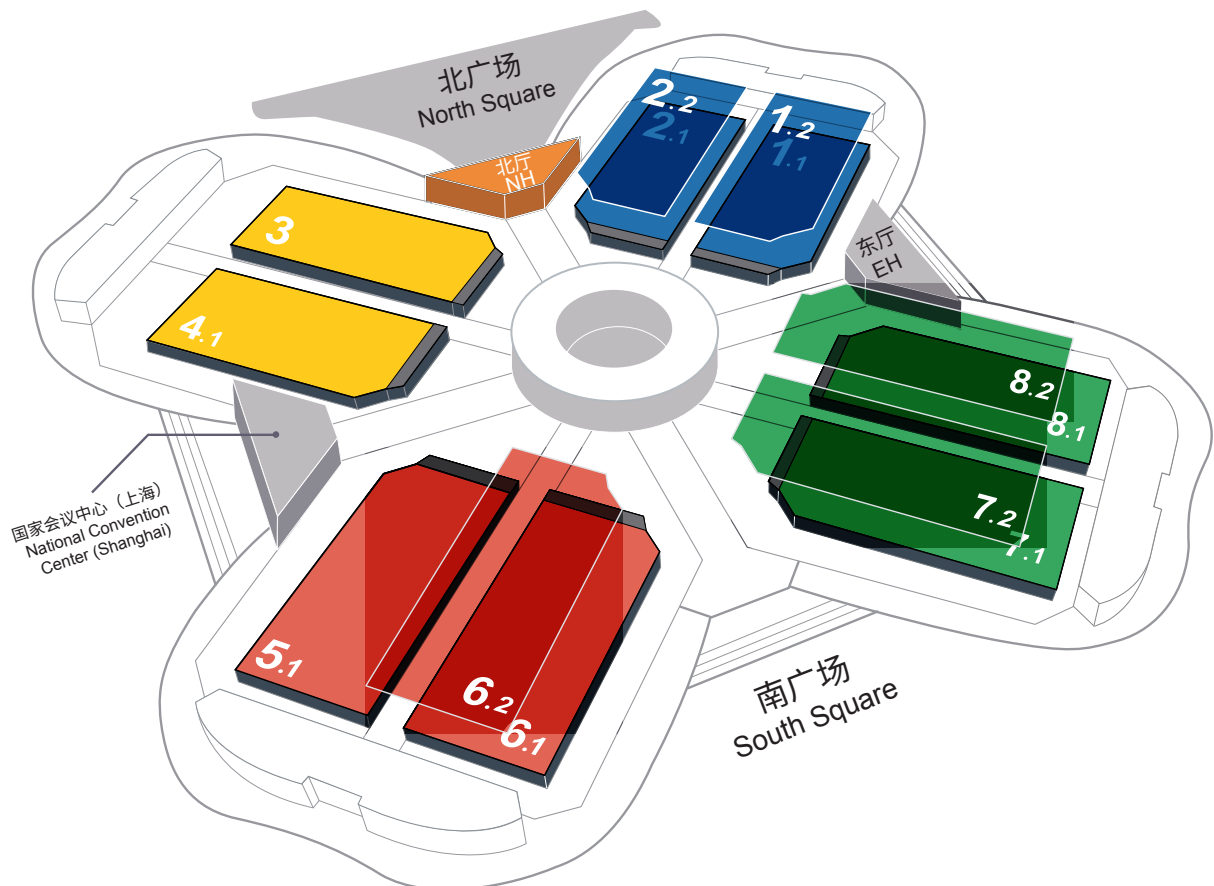
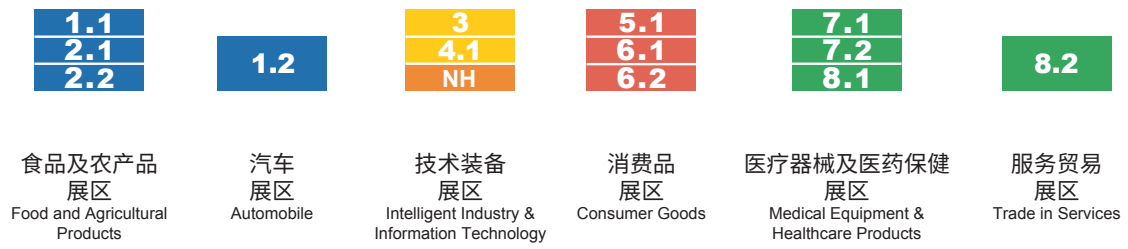
Hosts: Ministry of Commerce of the People's Republic of China;

Shanghai Municipal People's Government

Organizers: China International Import Expo Bureau;

National Exhibition and Convention Center (Shanghai)

1.8 Expo Layout



1.9 Official Website and Official APP

Official Website: www.ciie.org

Official APP: app.ciie.org



Scan the QR code to
download official APP

2. Expo Contact List

2.1 Contact Information of the Organizers

China International Import Expo Bureau
National Exhibition and Convention Center (Shanghai)
Address: No.333, Songze Avenue, Shanghai, China
Exhibitor Information: +86-21-67008870/ 67008988
Service Hotline: +86-21-968888
Fax: +86-21-67008811
E-mail: info@ciie.org

2.2 Official Service Suppliers

1) Official Constructors

Responsible area 1.1H/2.1H/ 1.2H/2.2H	SHANGHAI SYMA-EXPO LTD			
	Address: 3/F, New Long March Business Building, No. 1263, Zhenbei Road, Putuo District, Shanghai			
	Contact:	Ke Chen Yifu	Gu Jie	Cheng Xia
	Tel:	86-21-67008951	86-21-67008952	86-21-67008952
	Mobile:	86-15901624095	86-15026416502	86-13918500598
	E-mail:	01constructor@ciie.org	01constructor@ciie.org	01constructor@ciie.org

Responsible area 3H/4.1H/NH	SHANGHAI HONGDA EXHIBITION SERVICE CO., LTD			
	Address: 12/F, No. 511, Tianmu Road West, Jing'an District, Shanghai			
	Contact:	Wang Birong	Wang Tianqi	Li Yingjun
	Tel:	86-21-67008953	86-21-67008954	86-21-67008954
	Mobile:	86-18817488170	86-15840812680	86-13761632455
	E-mail:	02constructor@ciie.org	02constructor@ciie.org	02constructor@ciie.org

Responsible area 5.1H/6.1H/ 6.2H	CANTON FAIR ADVERTISING CO., LTD			
	Address: 3/F, Hall 3, National Convention and Exhibition Center (Shanghai), No. 1988 Zhuguang Road, Qingpu District, Shanghai			
	Contact:	Yue Qingyun	Zhu Lu	Su Dan
	Tel:	86-21-67008955	86-21-67008956	86-21-67008956
	Mobile:	86-17621774644	86-13570937019	86-13922249245
	E-mail:	03constructor@ciie.org	03constructor@ciie.org	03constructor@ciie.org

Responsible area 7.1H/8.1H/ 7.2H/8.2H	SHENZHEN AOTENGYI EXHIBITION DISPLAY PLANNING CO.,LTD			
	Address: Room 1305-1312, Meizhou Building, No. 40 Longzhu Avenue, Taoyuan Community, Nanshan District, Shenzhen			
	Contact:	Sun Lili	Gan Xinning	Wan Pei
	Tel:	86-21-67008957	86-21-67008958	86-21-67008958
	Mobile:	86-19867707595	86-14775389330	86-14775386590
E-mail:	04constructor@ciee.org	04constructor@ciee.org	04constructor@ciee.org	

2) Official Forwarders

Responsible area 1.1H/1.2H	SHANGHAI EXPOTRANS LTD.			
	Address: 8/F, NO.555 AN YUAN ROAD, SHANGHAI 200040 CHINA			
	Contact:	Mark Wang	Angela Zhang	
	Tel:	86-21-67008959	86-21-67008960	
	Mobile:	86-13764242864	86-13701755801	
E-mail:	01transporter@ciee.org	01transporter@ciee.org		

Responsible area 3H/4.1H/ NH	SHANGHAI ITPC INTERNATIONAL TRANSPORTATION CO., LTD.			
	Address: 10/F, WUKUANG BUILDING, NO.757 GUANGFU ROAD, SHANGHAI 200070 CHINA			
	Contact:	Jake Gu	Frank Zhu	Ann Zhang
	Tel:	86-21-67008963	86-21-67008964	86-21-67008964
	Mobile:	86-18602105358	86-13386137358	86-13564454585
E-mail:	03transporter@ciee.org	03transporter@ciee.org	03transporter@ciee.org	

Responsible area 5.1H/5.2H/ 6.1H	COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO., LTD			
	Address: 10F, BUILDING 10, NO 131 GUO SHUN ROAD, YANGPU DISTRICT, SHANGHAI 200433 CHINA			
	Contact:	Eric Wang	Sunny Zhang	Queenie Pei
	Tel:	86-21-67008971	86-21-67008972	86-21-67008972
	Mobile:	86-13811915042	86-16601537273	86-13701749094
E-mail:	05transporter@ciee.org	05transporter@ciee.org	05transporter@ciee.org	

Responsible area 7.1H/7.2H	SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS BRANCH			
	Address: 4/F, NO.85 OUYANG ROAD, SHANGHAI 200081 CHINA			
	Contact:	Celia Zhang	Mark Lee	Eric Jiang
	Tel:	86-21-67008961	86-21-67008962	86-21-67008962
	Mobile:	86-13817927999	86-18918781200	86-13585920251
E-mail:	02transporter@ciee.org	02transporter@ciee.org	02transporter@ciee.org	

Responsible area 2.1H/2.2H	GO-EXPRESS CO., LTD.			
	Address: SUITE C-D, 17th FLOOR FULONG MANSION. NO.277 SIPING ROAD, SHANGHAI 200081. P.R. CHINA			
	Contact:	Oliver Yao	Kim Xu	Emily Gong
	Tel:	86-21-67008965	86-21-67008966	86-21-67008966
	Mobile:	86-13501601643	86-13671505787	86-13917014074
E-mail:	04transporter@ciee.org	04transporter@ciee.org	04transporter@ciee.org	

Responsible area 8.1H/8.2H	BONDEX LOGISTICS CO., LTD.			
	Address: RM2407-08, INTERNATIONAL CAPITAL PLAZA NO. 1318 NORTH SICHUAN ROAD, SHANGHAI, CHINA			
	Contact:	Zoe Zhou	Jade Wang	Aaron Zhou
	Tel:	86-21-39796301	86-21-39796302	86-21-39796302
	Mobile:	86-15800795301	86-13482430135	86-13916584693
E-mail:	07transporter@ciee.org	07transporter@ciee.org	07transporter@ciee.org	

Responsible area 6.2H/ Cultural exchange exhibition area	ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO., LTD.			
	Address: RM 1412, NO.359 DONG DA MIN ROAD SHANGHAI 200080 CHINA			
	Contact:	Chloe Dai	Andy Lu	Lor Hu
	Tel:	86-21-39796303	86-21-39796304	86-21-39796304
	Mobile:	86-13564721718	86-13681876166	86-13917081364
E-mail:	08transporter@ciee.org	08transporter@ciee.org	08transporter@ciee.org	

3) Drawing Inspectors

Responsible area 1.1H/2.1H/ 1.2H/2.2H/ 3H/4.1H/NH	SHANGHAI ASEA HENGXIN CONVENTION&EXHIBITION CO.,LTD.		
	Address: West Area, 5/F, D South Building, No.787, Xiehe Road, Changning District, Shanghai		
	Contact:	Ada	Semon
	Tel:	86-21-67008969	86-21-67008970
	Mobile:	86-13391296038	86-18616576611
	E-mail:	02inspector@ciie.org	02inspector@ciie.org

Responsible area 5.1H/6.1H/ 6.2H/7.1H/ 7.2H/8.1H/ 8.2H	SHANGHAI HIGH-FAIR ADVERTISING & ENGINEERING CO., LTD.		
	Address: 3/F, Hall 3, National Convention and Exhibition Center, No. 1988 Zhuguang Road, Qingpu District, Shanghai		
	Contact:	Jerry Li	Varus Zhang
	Tel:	86-21-67008967	86-21-67008968
	Mobile:	86-13824411285	86-18936756321
	E-mail:	01inspector@ciie.org	01inspector@ciie.org

4) Advertising Agency

SHANGHAI ASIA-PACIFIC ADVERTISING CO., LTD.		
Address: F11, Building 1, No. 277 Longlan Road, Xuhui District, Shanghai		
Contact:	Esther Liu	Zhenhua Kang
Tel:	86-21-62109116-840	86-21-62109116-859
Mobile:	86-13952618585	86-13916906279
E-mail:	liuyiru@cpit-exhibition.com	kangzhenhua@cpit-exhibition.com

5) Expo On-site Informatization Service Supplier

SHANGHAI EAST BEST&LANSHENG SMART TECHNOLOGY CO.,LTD	
Address: 30/ Fl, Lansheng Building, 8 Huaihai Zhong Road, Huangpu District, Shanghai	
Contact:	Gong Zheng
Tel:	86-21-67008485
Mobile:	86-18916171910
E-mail:	gongz@eblssmart.com

2.3 Recommended Expo Service Suppliers

1) Recommended International Shipping Forwarder

COSCO SHIPPING LINES CO.,LTD.		
Address: NO.378 DONG DA MIN ROAD SHANGHAI 200080 CHINA		
Contact:	Yiwen	Yanzhen
Tel:	86-21-67008973	86-21-67008974
Mobile:	86-13816300623	86-18901952860
E-mail:	06transporter@ciie.org	06transporter@ciie.org

2) Special Booth Constructors

For more details, please refer to Appendix 6: *List of Recommended Special Booth Constructors.*

3) Travel Service Suppliers

For more details, please refer to Part V "Exhibition Services" Article 3 [Travel Service].

4) Translation Service Suppliers

For more details, please refer to Part V "Exhibition Services" Article 4 [Translation Service].

5) Recommended Catering Suppliers

For more details, please refer to Part V "Exhibition Services" Article 6 [Recommended Catering Suppliers].

3. Venue & Supporting Facilities

3.1 Venue Introduction

- 1) With a total construction area of over 1.5 million square meters, the National Exhibition and Convention Center (Shanghai) integrates exhibition, conference, activity, business, office, hotel and other commercial activities, becoming the largest existing single building and exhibition complex in the world. Moreover, by adopting the beautiful shape of a four-leaf clover and the design concept of axis symmetry, the main building becomes one of the landmarks in Shanghai.



- 2) The National Exhibition and Convention Center (Shanghai) has an exhibition area of 600,000 square meters, including nearly 500,000 square meters of indoor exhibition halls and 100,000 square meters of outdoor exhibition venues. Moreover, the complex has 17 exhibition halls, including 15 large ones with a unit area of 30,000 square meters and 2 multi-functional ones with a unit area of 10,000 square meters. These exhibition halls can be directly accessed by trucks. In this way, the NECC can comprehensively meet the requirements of large, medium and small exhibitions for exhibition halls.

3.2 Technical Data of the Venue

1) Infrastructure

Hall No.	1.1H	1.2H	2.1H	2.2H	3H	4.1H	5.1H/ 8.1H	4.2H/ 5.2H/ 8.2H	6.1H/ 7.1H	6.2H/ 7.2H	NH	EH	WH
Height (m)	±0.00	16.00	±0.00	16.00	±0.00	±0.00	±0.00	16.00	±0.00	16.00	±0.00	16.00	16.00
Freight Entry (m:width × height)	8×4.5				8×6.5								
Freight Entry (m:width × height)	269×106										/	/	/
Area (m ²)	26439	26084	27010	26682	26829	26193	26193	26477	26867	27226	10463	9779	9664
Column Grid (m×m)	9×18/ 27×36	/	9×18/ 27×36	/	/	27×36	27×36	54×36	27×36	54×36	/	/	/
Clear Height (m)	12	17	12	17	32	12	12	17	12	17	18	12	12
Allowed Height for Booths (m)	6m for single-layer booths; 8.5m for double-layer booths												
Ground Bearing Capacity (Ton/m ²)	5	1.5	5	1.5	5	5	3.5	1.5	3.5	1.5	3.5	1.5	1.5
Luminance (LX)	300												
Transport Method	Halls are accessible by exclusive truck lanes												

2) Water Supply Capacity

Hall No.	Water supply installation (m ³ /h)
1.1H+1.2H	30*3 (two active and one standby)
2.1H+2.2H	30*3 (two active and one standby)
3H+NH	40*3 (two active and one standby)
4.1H+4.2H+WH	40*3 (two active and one standby)
5.1H+5.2H	40*3 (two active and one standby)
6.1H+6.2H	30*3 (two active and one standby)
7.1H+7.2H	30*3 (two active and one standby)
8.1H+8.2H+EH	30*3 (two active and one standby)

3) Gas Supply Capacity

Hall No.	Total Gas Supply Capacity of Halls (m ³ /min)
1.1H+1.2H+2.1H+2.2H	30
3H+4.1H+4.2H	20
5.1H+5.2H+6.1H+6.2H	10
7.1H+7.2H +8.1H+8.2H	10

4) Mobile Communication and Networks

Each area of the venue is fully covered by 4G and 5G network signals, and the traffic capacity can currently meet the demand for about 250,000 calls per day. The venue has built a high-performance switching network platform with full coverage of network comprehensive cabling, and the available services include ordinary broadband, high-speed private line broadband, wired fixed-line telephone, etc. At the same time, the venue provides fully covered free wireless Wi-Fi network "NECC-FREE" (given the technical limitations of wireless networks, the user experience may be affected due to various objective reasons and restrictions in actual use. In the case of a large number of network access or external signal interference, some areas may experience slow Internet access or have problem connecting the Internet), and customized wireless access services featuring high-density and high-bandwidth can be provided according to the needs of exhibition.

3.3 Supporting Facilities of the Venue

- Commerce:** The Commercial Plaza of NECC (Shanghai) integrates the functions of shopping, catering, exhibition, entertainment and leisure, and is connected with various exhibition halls. It not only provides supporting services for the Expo, but also extends the Expo effect to meet various needs. In addition to the introduction of large chain restaurants, such as KFC, McDonald's, Pizza Hut, and Starbucks, as well as domestic and foreign specialty food brands, the plaza has established a series of experience sites of well-known brands such as banks, supermarkets, and import direct sales centers that include the functions of publicity and sales, with an aim to provide one-stop, personalized supporting services for exhibitors.

Hotline: 86-21-69791888



2. **Hotel:** InterContinental Shanghai Hongqiao NECC is the only luxury hotel located within NECC (Shanghai). It is located at the southwest end of the “Clover” and is connected to the exhibition halls via a walking path with an elevation of 8 meters. The hotel integrates such functions as accommodation, conference, business, catering, and leisure. Whether traveling for business or leisure, you can always enjoy the comfortable amenities and considerate services.

Booking hotline: 86-21-67001888.



3. **Office Building:** Three Grade A office buildings of the NECC (Shanghai), located at the tip of the "Clover" leaves, cover a total area of 180,000 square meters with free and flexible space division from 180 square meters to 8,000 square meters in office standard floor area, which can meet a multitude of office needs of various exhibition industry chain enterprises, commercial enterprises, large and medium-sized enterprise headquarters, and financial institutions. Each office building is equipped with two 500 square meters of multi-functional meeting rooms, which provide tenants with efficient and convenient conference services. The 8 m high exhibition areas at 1/F and 2/F can be used for the annual long-term exhibition of various products, which can be coupled with the regular exhibitions so as to magnify the trade functions of the exhibition.

Rent hotline: 86-21-67008852.

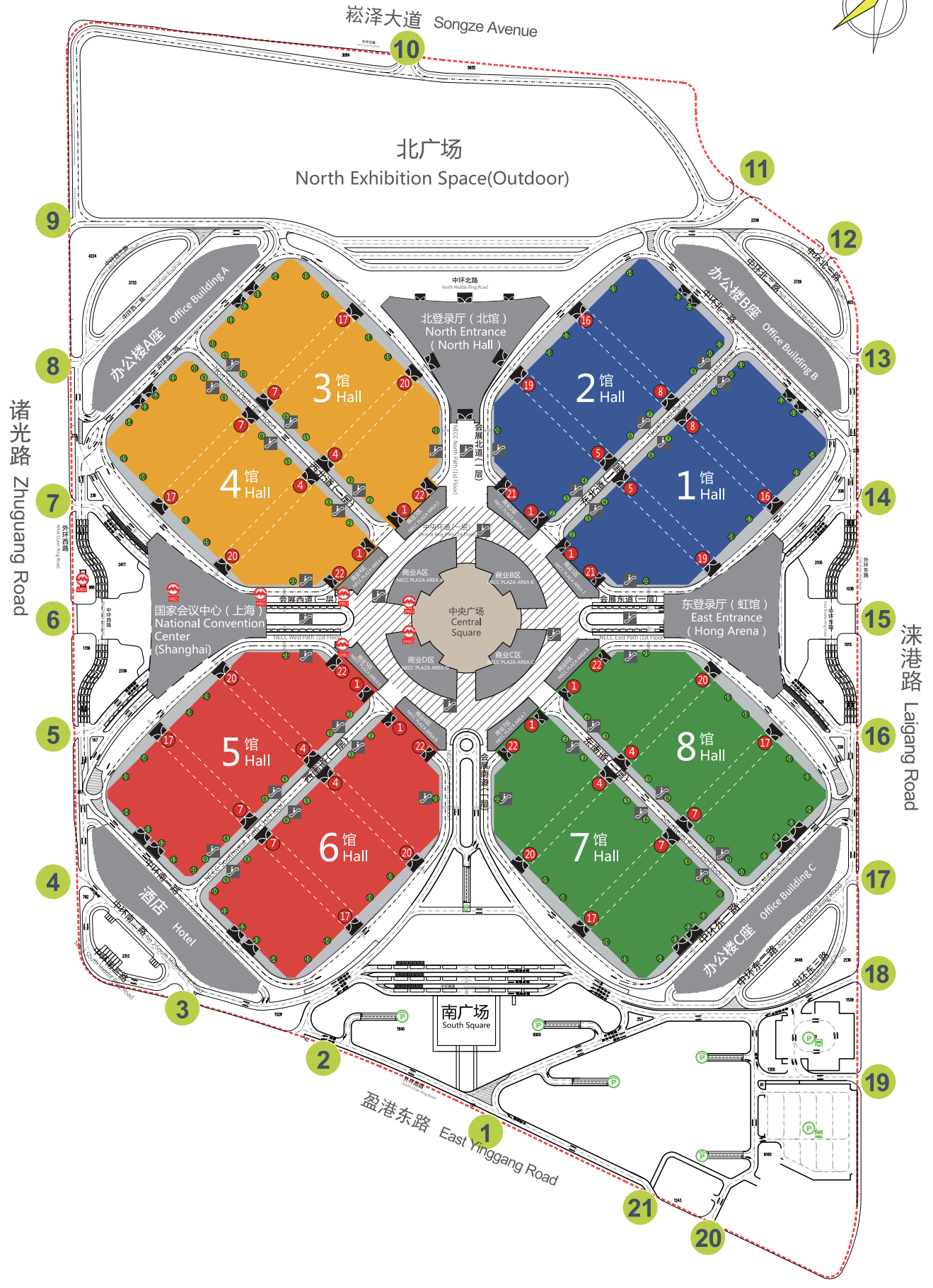
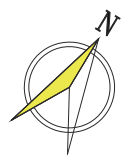


4. **National Convention Center (Shanghai):** Located among the NECC (Shanghai) venues, National Convention Center (Shanghai) is known by hosting the Opening Ceremony of the China International Import Expo (CIIE) and the Hongqiao International Economic Forum. It is an international, modern conference facility “complex” comprising 78 conference rooms of all size that totally cover an area of 35,000 square meters. National Convention Center (Shanghai) is the diplomatic conference venue with the largest area and number of conferences so far in Shanghai, China, and is also the ideal destination for all parties to hold conferences, activities, banquets and high-quality exhibitions.

Hotline for day-to-day venue leasing (except the holding period of the CIIE): 86-21-67008704, 86-21-67008570



Function distribution



3.4 Supporting Facilities of Transportation

Located in Shanghai Hongqiao Central Business District, NECC (Shanghai) is only 1.5 kilometers away from the Hongqiao Transportation Hub. It is closely connected to Hongqiao High-speed Rail Station and Hongqiao Airport through subway. The surrounding expressway network extends in all directions, making it possible to make a trip to each major city in the Yangtze River Delta within 2 hours, and providing people with much convenience in transport. At the same time, NECC (Shanghai) has a total of about 5,050 parking spaces for cars and buses, which can meet the demands of various major exhibitions and events.

1) Rail Transit

NECC (Shanghai) can be reached by taking Metro Line 2 to East Xujing Station, and by Metro Line 17 to Zhuguang Road Station. While taking Line 2, visitors may transfer to Lines 1, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13 and 16 to get to various areas of Shanghai; while taking Line 17, visitors can transfer to Line 2 and Line 10 at Hongqiao Railway Station.

2) Airport

NECC (Shanghai) is approximately 4.5 km away from the No.1 Terminal of Hongqiao Airport (straight-line distance), 2 km from No.2 Terminal of Hongqiao Airport (straight-line distance), and approximately 60 km from Pudong International Airport. Visitors may reach the venue by metro from these three places.

- **No.1 Terminal of Hongqiao Airport-NECC (Shanghai)**
By metro: Visitors may take Metro Line 10 to Hongqiao No.2 Terminal Station, and then transfer to Metro Line 2 to East Xujing Station
By taxi: about 20 minutes (10 kilometers)
- **No.2 Terminal of Hongqiao Airport-NECC (Shanghai)**
By metro: Visitors may take Metro Line 2 to East Xujing Station
By taxi: about 10 minutes (6 kilometers)
- **Pudong International Airport - NECC (Shanghai)**
By metro: Visitors may take Metro Line 2 to East Xujing Station
By taxi: about 70 minutes (about 60 kilometers)

3) Railway Stations

- **Shanghai Hongqiao Railway Station - NECC (Shanghai)**
By metro: Visitors may take Metro Line 2 to East Xujing Station, or Metro Line 17 to Zhuguang Road Station
By taxi: about 10 minutes (6 kilometers)
- **Shanghai Railway Station - NECC (Shanghai)**
By metro: Visitors may take Metro Line 3 or Line 4 to Zhongshan Park Station and transfer to Line 2 to East Xujing Station
By taxi: about 35 minutes (25 kilometers)
- **The South Shanghai Railway Station- NECC (Shanghai)**
By metro: Visitors may take Metro Line 3 to Zhongshan Park Station and transfer to Line 2 to East Xujing Station
By taxi: about 30 minutes (about 23 kilometers)

4. By Car

- **Yangtze River Delta**

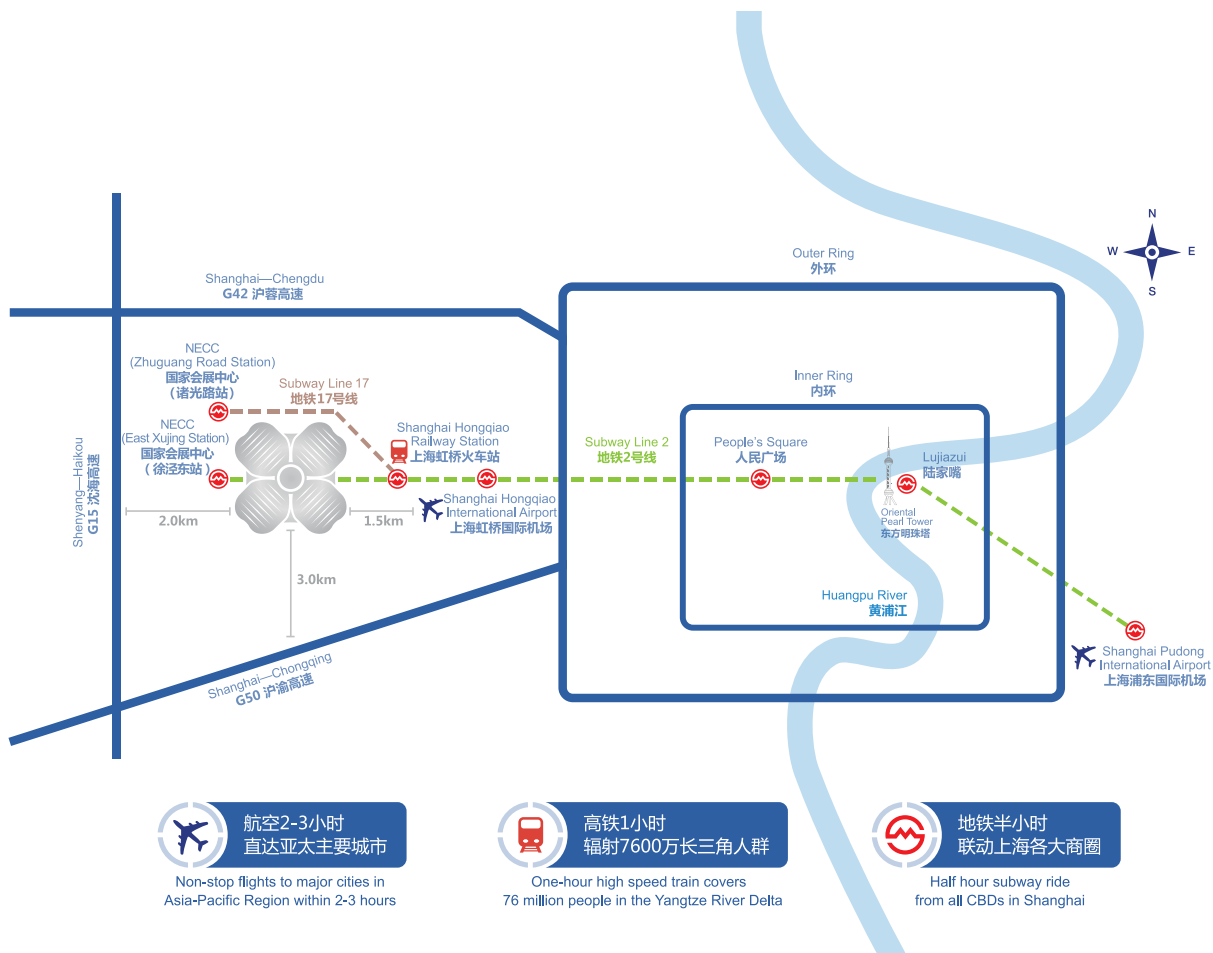
From the Yangtze River Delta: Traffic flows from Hangzhou, Ningbo and Suzhou may move from Highways such as G60 and G2 to G15 Shenyang-Haikou Highway- Songze Elevated Road - Zhuguang Road Off-ramp - Songze Avenue - NECC (Shanghai); or Huaxu Highway - Songze Avenue - NECC (Shanghai).

- **Elevated Roads in Downtown Shanghai**

- In the direction of Yan'an Elevated Road & Southern Outer Ring Highway: Jiading-Minhang Elevated Road - Jianhong Elevated Road - East Yinggang Road – Zhuguang Road - Songze Avenue - NECC (Shanghai)
- In the direction of Beidi Elevated Road & Northern Outer Ring Highway: Beidi Elevated Road - Exit of Lianyou Road - Zhuguang Road Tunnel - Songze Avenue - NECC(Shanghai)

- **Ground-level Roads**

- In the direction of Beidi Road/West Tianshan Road/West Xianxia Road: Shenchang Road or Huaxiang Road - Songze Avenue - NECC (Shanghai)
- In the direction of Yan'an Road: West Yan'an Road - Huqingping Highway - Zhuguang Road - Songze Avenue - NECC (Shanghai)





02

Rules and Regulations



Rules and Regulations

In these *Rules and Regulations*, the “Hosts” refer to the Ministry of Commerce of the People’s Republic of China and Shanghai Municipal People’s Government; the “Organizers” refer to China International Import Expo Bureau and National Exhibition and Convention Center (Shanghai) Co., Ltd.

1. General Rules

- 1.1 According to the laws and regulations of the People’s Republic of China, the relevant provisions of Shanghai Municipal People’s Government and other relevant authorities, the relevant terms, conditions and requirements on/for, among others, production safety, fire control safety and credential management, have been revised in these *Rules and Regulations* for the exhibitors, the constructors and the service providers to comply with.
- 1.2 These *Rules and Regulations* constitute an integral part of the *Exhibition Contract* concluded by and between the Organizers and the exhibitors. The exhibitors, the constructors and the service providers are required to comply with these *Rules and Regulations*, including any revision hereto released by the Organizers.
- 1.3 The exhibitors should read the provisions concerning production safety, fire control safety and civilized participation in the Expo in the *Exhibitor’s Manual*. In case of any questions or doubts, please consult the Organizers and CIIE’s designated service providers during the preparation stage or at the Expo site.
- 1.4 The exhibitors, the constructors and the service providers shall strictly comply with all rules, regulations and requirements issued or circulated by the Organizers during the Expo, including the *Exhibitor’s Manual*, *Pre-Expo Notice to Exhibitors*, *Entrance Instructions*, *Safety Instructions*, and *Expo Announcements*.

2. Credential Management

Relevant details will be released by the Organizers at a later time. Please pay attention to the “Announcement” or “Instructions to Exhibitors” on CIIE’s official website (www.ciie.org).

3. Basic Rules

3.1 Booth Operation

- 1) The overall layout of booths will be based on standardized plan of the Organizers. In case that the Organizers deem that any change to the layout or location of corresponding booth(s) is beneficial to the Expo, they have the rights to make such change.
- 2) Prior to the conclusion of the Expo, all booths and exhibits must be in a normal exhibition state and should be operational. Exhibitions cannot be ended in advance for whatever reason.
- 3) The exhibitors are not allowed to transfer or sub-lease their booths, in part or in whole. The actual users of the booths must be exhibitors who sign the *Exhibition Contract* with the Organizers.
- 4) All exhibitors shall display their company names and booth numbers prominently on their booths. The displayed content shall not violate the laws and regulations of China and the relevant regulations of the Expo.
- 5) Booths shall be clearly segregated according to the area stipulated in the contract, and the structure of a booth shall not exceed the agreed boundary. If there is any violation, the Organizers shall have the right to require the exhibitor concerned to make rectification at its own cost.
- 6) The exhibitors shall not display, hang or distribute anything beyond the boundaries of their booths.
- 7) In order to ensure the overall visual effect of the Expo, booths shall be considered to construct and arrange in such a way as not to obstruct other booths from being visible. **In principle, two sides of the booth in the main aisle must be open and unobstructed, not obstructing the sight of adjacent booths on the same visual surface. The construction structure shall not exceed 1/2 of the booth depth.** If there is any violation, the Organizers shall have the right to require the exhibitor concerned to make rectification at its own cost.
- 8) All booths should be integrate and aesthetic and meet the quality and safety standards of the Organizers and relevant departments of the Chinese government. If there is any violation, the Organizers shall have the right to require the exhibitor concerned to make rectification at its own cost.
- 9) No exhibitor may utilize the wall panel of any adjacent booth as its own wall panel. In case of consistent height of adjacent booths, the exhibitor with higher booth or its Contractor shall be responsible for the beautification of such higher part.
- 10) **Only single-storey booths are allowed to be built in the main aisle of the exhibition hall, with a limited height of 6 meters (including the lifting point); the height limit in other areas remains unchanged. Please refer to *Booth Setup* in the *Exhibitor’s Manual* for details.**

3.2 Exhibit Demonstration

- 1) The exhibitors shall ensure all their exhibits are the products that are manufactured by themselves, or for which they are the legal distributors or agents and their exhibits, booth design and publicity materials do not infringe upon any intellectual property rights (IPR) of others. In case of such a dispute, it shall be dealt with under *Measures for Suspected Infringement of Intellectual Property Rights at the China International Import Expo*. Please refer to **Clause 3.14: Intellectual Property Rights Protection** for details.
- 2) The exhibitors are not permitted to directly or indirectly demonstrate or promote any material that is irrelevant to their own products and services, or breach Chinese laws or public order and good custom, or display, demonstrate or promote any materials of other exhibitions or carry out any promotional activities in any form for other exhibitions at the venue. Any exhibitors in breach of Chinese laws and regulations and relevant government regulations and rules of the city where the exhibition is being held, shall bear the corresponding legal liability.
- 3) The exhibitors are prohibited from demonstrating or distributing any promotional materials (including but not limited to posters, documents, films or audiovisual works) not in line with the Expo theme or scope of exhibits.
- 4) If any machinery exhibits require dynamic demonstration at the venue, the exhibitor concerned shall submit detailed materials of the dynamic demonstration to the Organizers in advance and may carry out the dynamic demonstration only upon Organizers' written approval. Please refer to **Form 1: Application for Dynamic Exhibit Demonstrations** for details.
- 5) The exhibitors shall ensure that all mechanical equipment exhibited is operated by professional operators. No dynamic demonstration related to mechanical equipment shall be conducted without professional supervision.
- 6) The exhibitors shall ensure that all their operable machines are equipped with safety devices, and these devices can be removed only after the machines are powered off.
- 7) The air outlets or vents of mechanical equipment shall not be placed towards adjacent booths or pedestrian passageways. Appropriate measures should be taken to protect the surroundings from pollution such as noise, heat, gas and smoke & dust generated in the exhibits demonstration or remove anything that may interfere in the process of the Expo.
- 8) In the dangerous demonstration of exhibits involving cutting, shearing, and lasers which are exposed to the risk of open flame, high temperature and physical injury, the exhibitors shall equip and install protective covers that meet the quality standards of the Chinese relevant authorities, arrange professionals for the operation, and furnish fire extinguishers as required.
- 9) The exhibitors shall ensure that they have acquired the permit of the Organizers and local government authorities for the demonstration and use of electronic, wireless communication and satellite transmission equipment, and will comply with the demonstration rules.
- 10) All demonstrative vehicles shall enter the exhibition hall along the route designated by the Organizers and the exhibition hall with the entry permit for demonstrative vehicles. Without authorization, demonstrative vehicles cannot move around the exhibition hall in non-permitted period. All move-in demonstrative vehicles shall have oil mass of no more than 10% of the tank capacity, otherwise they cannot enter the exhibition hall.
- 11) The exhibitors or other entities shall not use any network equipment or means (including but not limited to wireless Wi-Fi, iBeacon, BLE and NFC) to collect or use personal information (including electronic information) at the Expo site without authorization.

3.3 On-site Activity Declaration

- 1) The exhibitors shall declare their activities to be carried out inside the booths (including but not limited to meetings, activities, press conferences, performances, advertising and publicity, gifts and materials distribution) to the Organizers in advance, and may only carry out such activities upon approval of the Organizers and relevant entities. Please refer to **Form 2: Application for Activity Within Booth** for details.
- 2) The exhibitors shall ensure that the contents of their on-site activities do not contravene the laws and regulations of the People's Republic of China, public order and good custom, or affect the safety of the Expo.
- 3) Without the written approval of the Organizers, the exhibitors may not carry out any promotional activities or distribute any materials (including but not limited to leaflets, pamphlets, books and magazines, enterprise publications and on-site parades), and the activities shall not exceed the scope of approval.
- 4) If there is any problem or adverse effect brought by the on-site activities approved by the Organizers in writing, the Organizers shall have the right to order the exhibitors to take necessary measures including but not limited to reducing the volume, closing the equipment, suspending or stopping the activities. The Organizers reserve the right to cut off the power or network or otherwise forcefully require the exhibitors to terminate their activities if they refuse to take the necessary measures in accordance with the foregoing requirements.

3.4 Move-in of Special Items and Prohibited or Restricted Items

- 1) Special items refer to air compressors, lubricating oil, diesel oil and other Class-C oil products, inert gas, combustible or flammable gases, etc. The exhibitors should strictly fill in and handle the application for move-in of special items pursuant to the requirements and ensure that the information is complete and accurate. The exhibitors may only move special items approved by the Organizers in writing in the exhibition hall, and carry out proper safety management for them at the site after move-in. Please refer to **Form 3: Application for Special Items Entry** for details.
- 2) Forbidden items refer to items that violate Chinese laws and regulations; restricted items refer to items that do not violate Chinese laws and regulations but may affect the security and operational order of NECC (Shanghai) and thus cannot be moved in the exhibition hall. If there are any prohibited or restricted items in the exhibits such as knives, the exhibitors should report to the security department in written form (including the category and number of exhibits, move-in time, safety management measures, etc.) before moving them into NECC (Shanghai). For details, **please refer to Appendix 13: Notice on Prohibited and Restricted Items**. (The content and procedures mentioned in Appendix 13 are developed for the 2nd CIIE. Those for the 3rd CIIE shall be subject to updates.)
- 3) For the special items or prohibited or restricted items that are moved in the exhibition hall with approval, the risks and responsibilities involved in the use or storage process shall still be borne by the exhibitors.

3.5 Decorations and Fittings

- 1) The details of the load-bearing capacity of the ground can be found in the "Technical Data of the Exhibition Hall" in the Exhibitor's Manual. To operate or demonstrate any exhibit that involves vertical vibration components, appropriate shock absorption and quakeproof measures should be taken.
- 2) No exhibit shall be leaned against or supported by the fixed facilities, equipment and structures in the exhibition hall. It should be guaranteed that the power sockets of the ditches and ground wells and the doors of floor-standing electrical cabinets in the exhibition hall can be opened normally.
- 3) No nails, glue and other materials may be used to paste or hang decorations and posters on the ground or the walls of the exhibition hall.
- 4) No airships/blimps, balloons, unmanned aerial vehicles and other hovering equipment may be employed inside or outside the exhibition hall.
- 5) It is prohibited to adopt sewage, sand, peat, moss and other similar materials in the construction and display without taking leakage-proof measures, so as to prevent the contamination of the fixed facilities and equipment in the exhibition hall.
- 6) It is prohibited to use inferior carpets containing calcium carbonate; to use double-sided gelatin sponge or other difficult-to-remove materials to lay carpets. It is necessary to use non-combustible or flame retardant green carpets and cloth double-sided adhesive tape.
- 7) If there is any booth decorated or constructed with glass in the structure, it must be ensured that the construction and the installation are secure enough, and there are conspicuous signs at visible heights to prevent personal injury or death.

3.6 Compensations for Damage

- 1) If the exhibitors and their commissioned constructors fail to comply with these Rules and Regulations causing any damage to the fixed facilities and equipment, leased facilities, floors, walls and other property, or any personal injury to other people, they shall be liable for compensation.
- 2) If the exhibitors and their commissioned constructors fail to comply with these Rules and Regulations leading to the result that the facilities and equipment in the exhibition hall cannot be operated properly or repaired in time, they shall be liable for compensation.

3.7 Photography and Videography

- 1) The exhibitors are not permitted to take large professional photographic equipment to the exhibition hall without the written approval of the Organizers. The exhibitors are prohibited from using drones, rocker cameras, etc. for photography/videography.
- 2) Exhibitors who need to photograph or record videos on the Expo site shall not infringe on the intellectual property rights and other related rights and interests legally enjoyed by the Organizers, other exhibitors and any other third parties, and shall not disturb the order of the Expo.

3.8 Volume Control

These Rules and Regulations provide that equipment operation sound volume during exhibit demonstration or any other relevant activity at each booth shall not exceed 70 decibels; an increase of 10-20 decibels above such maximum limit is permitted for a short period of time. The volume for any special performance approved by the Organizers is permitted to be 20 decibels above the maximum limit for a short period of time. If there are relevant provisions in Chinese laws and regulations or other standards, such provisions shall prevail.

3.9 Venue Cleaning

- 1) During the Expo, the Organizers shall be responsible for cleaning the public areas of the exhibition hall. The exhibitors shall do cleaning job well within the area of their own booths, including the cleaning inside the booths and cleaning of the exhibits. The exhibitors are required to dispose of the trash at the dump site outside the exhibition hall before leaving at the end of each day.
- 2) Liquid waste, catering sewage, liquid at abnormal temperature, and others must be dumped at a designated site of the exhibition hall or in a self-provided closed container. No rubbish may be dumped in the indoor or outdoor drains, ditches, sinks or pools in bathrooms. If there is any violation, the exhibitors or their constructors shall bear the compensation for pollution cleanup, water pipe blockage, etc., as well as the corresponding administrative penalty and other related liabilities.
- 3) The exhibitors may apply for additional cleaning services during the Expo to the Organizers in advance. Please refer to **Form 4: Application for Temporary Cleaning Service** for details.

3.10 Goods Storage

No boxes, containers or packing materials for storage or shipment of exhibits shall be stored inside the exhibition hall. The exhibitors shall arrange and store such items in advance through an official forwarder designated by the Expo. Please refer to the Shipping Guidelines in Exhibitor's Manual for details.

3.11 Security Work

- 1) During the Expo, the exhibitors shall properly keep their exhibits and personal belongings. They are suggested to keep laptops and other important goods with an anti-theft lock to guard against theft. It is advisable to report to the Organizers in time if there is any loss.
- 2) The exhibitors are required to take effective protective measures against valuable exhibits and goods before the closing time each day.
- 3) If the exhibitors require additional security personnel, they shall fill in the application form. The security personnel will be stationed at the expense of the exhibitors after the examination and approval by the Organizers. Please refer to **Form 5: Application for Temporary Security** for details.

3.12 Liability and Insurance

- 1) In order to ensure safety during the Expo, the exhibitors shall take out insurance for their staff members, property, etc., and urge the commissioned service providers to purchase the relevant personal insurance, and property insurance, etc. Otherwise, the exhibitors shall bear the corresponding liability and losses at their own.
- 2) The exhibitors shall take out the whole-journey transportation insurance and property insurance for their exhibits, including the coverage from the place of departure to the booth (including the exhibition period) and for the return trip.
- 3) The exhibitors should take out public liability insurance, and the recommended coverage period is from the move-in of the exhibitors, constructors and service providers, to the move-out of their staff members, exhibits and property from the exhibition hall.

3.13 Failure to Participate in the Expo

An exhibitor who has signed the Exhibition Contract but withdraws from or fails to participate in the Expo without the written consent of the Organizers shall forfeit the paid booth fee and other fees, and the Organizers have the right to transfer the corresponding booth to a third party. The exhibitors shall pay for any additional costs thus borne by the Organizers.

3.14 IPR Protection

- 1) The "Intellectual Property Rights Protection and Commercial Disputes Settlement Service Center" will be established at the venue to provide IPR-related legal services and other legal services relating to the Expo.
- 2) Facilitation Measures for IPR Application
 - I. On-site consultation. The "Intellectual Property Consultation Area" will be set up at the venue. Experts from relevant intellectual property protection agencies and China International Economic and Trade Arbitration Commission, etc. will provide consulting services on intellectual property laws and regulations, application, remedies, risk prevention, etc. as well as other relevant legal services in commercial fields.
 - II. Applying for Certificate of Exhibition. The Expo encourages the exhibitors to bring their debut products and technologies. The inventions first exhibited can enjoy a grace period of six months without loss of novelty when applying for patents. Trademarks used for the first time have priority in registered trademark application. The exhibitors can apply for the Certificate of Exhibition from the Service Center during the Expo, facilitating the subsequent IPR application.
 - III. Accept copyright application materials on site. Eligible exhibitors can submit copyright registration application materials to the staff of Copyright Protection Center of China on site.
- 3) Notes on IPR Protection
 - I. Any exhibitor who has filed for the intellectual property rights of exhibits with China's customs shall promptly add the information of the consignee of the inbound goods to the list of legal users, so that the exhibits can be smoothly cleared by the customs. If the intellectual property rights in the exhibits have been acquired, please bring the IPR ownership certificate or other supporting documents.
 - II. The exhibitors shall strengthen self-examination and self-correction of their exhibits, booth design, packaging, advertising materials, and other display parts before and during the Expo, so as to prevent any intellectual property infringement. The exhibitors shall bear the loss and compensation responsibility according to the laws and regulations of the People's Republic of China if they are held liable by relevant authorities or face any claim from relevant right holder(s) due to IPR infringement.
 - III. The key technical features of the exhibits may not be photographed, shot or otherwise recorded or reproduced without permission during the Expo. The copyright in booth design, exhibition panels and drawings, etc. are also protected by relevant laws.
 - IV. Exhibitors must be authorized or permitted by law before the use of any music. For more details, please contact Music Copyright Society of China.
 - V. The exhibitors shall abide by *Measures for Suspected Infringement of Intellectual Property Rights at the China International Import Expo*. In case of any IPR disputes, please contact the on-site joint supervision working group in time and cooperate with the staff.
 - VI. The exhibitors, service providers, and suppliers, etc., shall not use the logo of the Organizers or the Expo, the name of the Expo (whether Chinese or English name), slogan, the image of the mascot, etc., without the written consent of the Organizers.
 - VII. For further information, please refer to Appendix 10: *Procedure of Issuing the Certificate of Exhibition*, Appendix 11: *Measures for Suspected Infringement of Intellectual Property Rights at the China International Import Expo*, and Appendix 12: *Measures for Commercial Dispute Prevention and Settlement of Complaint at The China International Import Expo*, to the *Exhibitor's Manual*, or visit the official website of the China International Import Expo.

3.15 Force Majeure

In case of earthquakes, typhoons, floods, fires, wars, plagues, social riots, strikes, demonstrations, terrorist activities or threats, import restrictions, government interventions, and other unpredictable and insurmountable incidents whose occurrence and consequences cannot be prevented or avoided by the Organizers leading to the result that the Expo cannot be held as scheduled or can be held as scheduled only with excessive costs and the Expo is therefore cancelled or postponed, the Organizers will immediately notify the exhibitors after the incident. In this case, if the Expo is cancelled, the Organizers will refund all the participation fee actually received from the exhibitors to the exhibitor's payment account and will not bear any other breach liability.

3.16 Exhibit Shipment

- 1) The vehicles, schedule and route arrangement for the exhibit shipment shall be provided by the official forwarder(s) designated by the Expo. For the details of relevant services, the exhibitors are advised to contact the official forwarders in advance. In case of any delay in the exhibit shipment, service error or dispute due to the exhibitors' engagement of other forwarders than those designated by the Expo, the Organizers will not bear any liability and loss. **Please refer to *Shipping Guidelines* in the *Exhibitor's Manual* for details.**

- 2) According to the regulatory requirements of China Customs, if an exhibit fails to enter the country for the display due to it involves any category of item in the list of prohibited items or list of restricted items, the loss thus incurred shall be borne solely by the exhibitors, and it has nothing to do with the Organizers. The Organizers will release relevant policy information on the official website in no time. Hence the exhibitors are required to pay attention to the “Announcement” or “Notice” on CIIE’s official website (www.ciie.org).

3.17 Prohibition of Retailing

In order to maintain the order of the enterprise and business exhibition, create a good exhibition environment, safeguard the rights and interests of exhibitors and visitors, and prevent the selling of fake and inferior products, the organizer prohibits any unit or individual from any retail activities at the exhibition site during the Expo. During the Expo, the organizer and relevant government departments will organize on-site inspections. Once any units or individuals are found to be retailing on-site, necessary measures will be taken (including but not limited to removing, temporarily detaining or confiscating the exhibits, and sealing up the exhibition booths, etc.) to stop them. All the responsibilities and consequences arising therefrom will be borne by the retail units or individuals.

3.18 Rights of Final Interpretations

The Organizers reserve the right of final interpretation of the *Exhibitor's Manual*.



03

Enterprise & Business Exhibition



Enterprise & Business Exhibition

1. Official Constructors

Responsible area 1.1H/2.1H/ 1.2H/2.2H	SHANGHAI SYMA-EXPO LTD			
	Address: 3/F, New Long March Business Building, No. 1263, Zhenbei Road, Putuo District, Shanghai			
	Contact:	Ke Chen Yifu	Gu Jie	Cheng Xia
	Tel:	86-21-67008951	86-21-67008952	86-21-67008952
	Mobile:	86-15901624095	86-15026416502	86-13918500598
	E-mail:	01constructor@ciee.org	01constructor@ciee.org	01constructor@ciee.org

Responsible area 3H/4.1H/NH	SHANGHAI HONGDA EXHIBITION SERVICE CO., LTD			
	Address: 12/F, No. 511, Tianmu Road West, Jing'an District, Shanghai			
	Contact:	Wang Birong	Wang Tianqi	Li Yingjun
	Tel:	86-21-67008953	86-21-67008954	86-21-67008954
	Mobile:	86-18817488170	86-15840812680	86-13761632455
E-mail:	02constructor@ciee.org	02constructor@ciee.org	02constructor@ciee.org	

Responsible area 5.1H/6.1H/ 6.2H	CANTON FAIR ADVERTISING CO., LTD			
	Address: 3/F, Hall 3, National Convention and Exhibition Center (Shanghai), No. 1988 Zhuguang Road, Qingpu District, Shanghai			
	Contact:	Yue Qingyun	Zhu Lu	Su Dan
	Tel:	86-21-67008955	86-21-67008956	86-21-67008956
	Mobile:	86-17621774644	86-13570937019	86-13922249245
E-mail:	03constructor@ciee.org	03constructor@ciee.org	03constructor@ciee.org	

Responsible area 7.1H/8.1H/ 7.2H/8.2H	SHENZHEN AOTENGYI EXHIBITION DISPLAY PLANNING CO.,LTD			
	Address: Room 1305-1312, Meizhou Building, No. 40 Longzhu Avenue, Taoyuan Community, Nanshan District, Shenzhen			
	Contact:	Sun Lili	Gan Xinning	Wan Pei
	Tel:	86-21-67008957	86-21-67008958	86-21-67008958
	Mobile:	86-19867707595	86-14775389330	86-14775386590
E-mail:	04constructor@ciee.org	04constructor@ciee.org	04constructor@ciee.org	

2. Rental of Supporting Facilities

2.1 Rental of utilities

1. Any application for renting supporting utilities shall be submitted to the official constructor before September 25, 2020. In order to ensure electrical safety and prevent the risk of electrical fire, the service provider will lease electricity boxes with power monitors and complete assembly and disassembly (i.e. electricity boxes are not necessary to be taken by booth constructors). For more information, please refer to **Form 6: Application for Lease of Supporting Facilities**.
2. Any application for 24-hour uninterrupted power supply shall be submitted to the official constructor before September 25, 2020. For more information, please refer to **Form 7: Application for 24-hour Power Supply**.
3. Any application for early commissioning of the public utilities at the booth shall be submitted to the official constructor before September 25, 2020. For more information, please refer to **Form 8: Application for Advance Water/Power/Gas Supply**.
4. The exhibitor shall specify the type of electricity box (lighting box or power box) in the application. The application for renting power box shall be submitted to the official constructor before September 25, 2020. For more information, please refer to **Form 9: Application for Removal of Distribution Box Leakage Protector**.
5. Any exhibitor may apply to the official constructor for bringing its own air compressor before September 25, 2020 if it needs a special air compressor or its compressor measures higher than 1.6m³/min in capacity. For more information, please refer to **Form 3: Application for Special Items Entry**.

2.2 Rental of network facilities and telephone

Any application for renting supporting network facilities or telephones shall be submitted to the official constructor before September 25, 2020. For more information, please refer to **Form 6: Application for Lease of Supporting Facilities**. In order to further strengthen the cyber security of the exhibition, the organizer has drawn up guidelines for cyber security management. For more information, please refer to **Appendix 4: Notice on Network Security Control**.

2.3 Rental of exhibition equipment

Any application for renting exhibition equipment shall be submitted to the official constructor before September 25, 2020. For more information, please refer to **Form 10: Application for Lease of Exhibition Equipment**. Exhibition equipment applied for on the site may not be available.

2.4 Rental of potted flowers

Any application for renting potted flowers shall be submitted to the official constructor before September 25, 2020 or on the site. For more information, please refer to **Form 11: Application for Lease of Flowers and Green Plants**. Potted flowers applied for on the site may not be available.

2.5 Cleaning service

Any application for cleaning service shall be submitted to the official constructor before September 25, 2020. For more information, please refer to **Form 4: Application for Temporary Cleaning Service**. Cleaning service applied for on the site may not be available.

2.6 Security service

Any application for security service employment shall be submitted to the official constructor before October 5, 2020. For more information, please refer to **Form 5: Application for Temporary Security**. Security service applied for on the site may not be available.

2.7 Lifting point service

Any application for lifting point service shall be submitted to the official constructor before September 25, 2020. And the initial review materials (electronic edition) are also required. For more information, please refer to **Appendix 14: Manual for Lifting Point Service in the China International Import Expo**.

3. Standard Booth

3.1 Instructions to exhibitors of standard booths

- 1) Exhibitors of standard booths must mail the completed information sheet of the booth lintel board to the official constructor before September 25, 2020. Covering or modifying the lintel board without permission is not allowed. For more information, please refer to **Form 12: Standard Booth Fascia Board Information Form**.
- 2) For more information, please refer to **Appendix 5: Notice to Exhibitors with Standard Booths**.

3.2 Exhibition booth size

The dimension of the standard booth is 2,970mm×2,970mm× 4,000mm. The hoarding of the standard booth is 2,500mm high. The lintel board of the standard booth is 1,800mm long (including the frame) and 450mm high (including the frame) with a clearance of 2,450mm from the floor.

3.3 Necessary facilities

The necessary facilities include one square table, four foldable chairs, one floor cabinet (with a dimension of 1,000mm×500mm×500mm), one glass showcase (with a dimension of 1000mm*500mm*2000mm), one reception desk (with a dimension of 1000mm*500mm*750mm), three laminated boards (or one slot board of 2440mm*950mm and 16 hooks for garment exhibition booth), four LED spotlights, one 500W socket (in Chinese standard) and two trash cans.

3.4 Legend of exhibition booths

1.1H/2.1H/2.2H: Food and Agricultural Products
1.2H: Automobile

3H/4.1H/North Hall: Intelligent Industry
& Information Technology



5.1H/6.1H/6.2H: Consumer Goods



7.1H/7.2H/8.1H: Medical Equipment & Healthcare Products

8.2H: Trade in Services



4. Design and Building of Special Exhibition Booth

4.1 Letter of Commitment to Safe Operation

In order to ensure the exhibition safety, all the special exhibition booth constructors must sign the Letter of Commitment to Safe Operation provided by the exhibition organizer and submit it to the official constructor before September 15, 2020. For more information, please refer to **Form 13: Special Booth Safety Responsibility Letter**.

4.2 Recommended special exhibition booth constructors

In order to comprehensively strengthen the safe operation management of the special exhibition booths and ensure strict compliance with the instructions and regulations of the organizer and the exhibition space for safe operation in building, dismantling and maintenance of exhibition booths during the exhibition, the organizer has specially recommended a number of qualified, sophisticated and well-managed special exhibition booth constructors for the exhibitors to choose from. The organizer is not obliged to recommend any specific exhibition booth constructors. For details, please refer to **Appendix 6: List of Recommended Special Booth Constructors**.

Any application for employing special exhibition booth constructors other than those recommended shall be submitted to the official constructor before August 15, 2020. For more information, please refer to **Form 14: Application for Independent Constructor**. If the application is approved, the exhibitor or its own special exhibition booth constructor shall sign a Letter of Commitment to Safe Operation and submit it to the official constructor of its exhibition area before September 15, 2020. For more information, please refer to **Form 13: Special Booth Safety Responsibility Letter**. In addition, within 15 days after receiving the notice of approval of the application, the exhibitor or its own special exhibition booth constructor shall pay a performance bond of RMB 300,000 to the exhibition organizer (which will be refunded without interest at the end of the exhibition in case of no default during the exhibition).

4.3 Instructions to exhibitors of special exhibition booths

Exhibitors shall employ the special exhibition booth constructor recommended or approved by the organizer to design and build the exhibition booth. The official constructor and the drawings reviewer shall not accept the drawings submitted by any special exhibition booth constructors whose qualification are not evaluated. Special exhibition booth constructors shall design and build the booths in compliance with all the requirements in the instructions to exhibitors of special exhibition booths. For more information, please refer to **Appendix 7: Notice to Exhibitors with Special Booths**.

Only single-storey booths are allowed to be built in the main aisle of the exhibition hall, with a limited height of 6 meters (including the lifting point); the height limit in other areas remains unchanged. In principle, two sides of the booth in the main aisle must be open and unobstructed, not obstructing the sight of adjacent booths on the same visual surface. The construction structure shall not exceed 1/2 of the booth depth.

Any agreement or arrangement between exhibitors and special exhibition booth constructors (including those recommended or approved by the organizer) is deemed as an agreement reached and to be fulfilled by both parties. Both parties shall settle any accident or dispute arising from the performance of the agreement according to law, and the organizer shall not be liable for any losses caused by any default arising thereof.

4.4 Drawings review

In order to ensure the safety and stability of special exhibition booth and avoid potential risks, the height of the single-deck booth and double-deck booth shall not exceed 6 meters and 8.5 meters for, respectively. All special exhibition booths must submit relevant documents to the official constructor for review and approval. The exhibitors of double-deck and single-deck special exhibition booths of no less than 4.5 meters in height shall also submit relevant documents to the drawings reviewer for review and approval. The exhibitors of super-high exhibition booths shall pay the cost of drawings review.

The official constructor shall review the structure of the single-deck special exhibition booths (less than 4.5 meters in height), and file and record the documents of the single-deck exhibition booths (no less than 4.5 meters in height) and the double-deck exhibition booths.

Drawings reviewer shall charge fees for reviewing the single-deck exhibition booths of no less than 4.5 meters in height and double-deck exhibition booths.

- 1) Drawings reviewer authorized by the organizer

Responsible area 1.1H/2.1H/ 1.2H/2.2H/ 3H/4.1H/NH	SHANGHAI ASEA HENGXIN CONVENTION&EXHIBITION CO.,LTD.		
	Address: West Area, 5/F, D South Building, No.787, Xiehe Road, Changning District, Shanghai		
	Contact:	Ada	Semon
	Tel:	86-21-67008969	86-21-67008970
	Mobile:	86-13391296038	86-18616576611
	E-mail:	02inspector@ciie.org	02inspector@ciie.org

Responsible area 5.1H/6.1H/ 6.2H/7.1H/ 7.2H/8.1H/ 8.2H	SHANGHAI HIGH-FAIR ADVERTISING & ENGINEERING CO., LTD.		
	Address: 3/F, Hall 3, National Convention and Exhibition Center, No. 1988 Zhuguang Road, Qingpu District, Shanghai		
	Contact:	Jerry Li	Varus Zhang
	Tel:	86-21-67008967	86-21-67008968
	Mobile:	86-13824411285	86-18936756321
E-mail:	01inspector@ciie.org	01inspector@ciie.org	

- 2) Instructions to the drawings reviewer
- I. The application form of building special exhibition booths and relevant documents shall be submitted to the official constructor before September 15, 2020. The application form of building double-deck special exhibition booths and single-deck special exhibition booths (no less than 4.5 meters in height) shall be submitted to the drawings reviewer authorized by the organizer for review and approval, as well as to the official constructor. For more information, please refer to **Form 15: Application for Special Booth Setup**.
 - II. The fees for booth drawings review will be charged: The cost per square meter of the booth on the drawings to be reviewed multiplied by the total area of the booth. The price of drawings review is as follows: The indoor and outdoor double-deck booth - RMB 21/m²; indoor and outdoor single-deck booth - RMB 17/m². The area of the booth to be reviewed on the drawings is calculated as follows: Total area of a single-deck booth = the total booth area; the total area of a double-deck booth = the top deck area + the bottom deck stressed area caused by the top deck load-bearing structure.

4.5 Standard of environment-friendly booths

In order to promote the concept of environment protection, the organizer has formulated the **Criteria for Green China International Import Expo**, which includes the provisions on environment-friendly exhibition booths, operation, logistics and catering service. In particular, applicable standards are formulated for environment-friendly exhibition booths including their design, material selection and safe operation. Exhibitors and exhibition booth constructors are required to comply with the standards. The organizer has the right to request any exhibitor or exhibition booth constructor who fails to follow the standards to correct its offence and indemnify for any losses arising therefrom. For details, please refer to **Appendix 8: Criteria for Green China International Import Expo**.

5. Work Overtime

During the period of exhibition booth building and dismantling, the daily working hours will end at 22:00. Any application for overtime work after 22:00 shall be submitted to the official constructor before 18:00 on the same day for approval. The working hours can be extended after approval. No overtime fee will be charged from 22:00 to 24:00 on the same day. The overtime fee after 24:00 is as follows:

Booth Area (sq.m)	Fee (yuan/booth/hour)
below 200 (exclude 200)	200
200-500 (exclude 500)	500
500 or above	1000

6. Schemes for Exhibition Liability Insurance Service

6.1 Insurance Schemes

Scheme	A	B	C
Scope (Booth Area)	No more than 200 m ² (inclusive)	200 m ² to 400 m ² (inclusive)	Larger than 400 m ²
Sum assured (RMB)	Site liability: 1 million Employee liability: 4 million Third party personnel liability: 4 million	Site liability: 2 million Employee liability: 5 million Third party personnel liability: 5 million	Site liability: 3 million Employee liability: 6 million Third party personnel liability: 6 million

Note: For employee liability and third party personnel liability, the limit of liability is RMB 2 million/person.

6.2 Coverage

During the insurance period, for the following losses and expenses caused by the insured or its employees performing exhibition work, loading and unloading exhibits, operating machinery, and conducting negligent acts at the exhibition venue, the insured shall be liable for economic compensation pursuant to the laws of the People's Republic of China, and the insurer shall make compensation according to this contract:

- 1) Damages to the buildings, all fixed equipment, ground and foundation in the exhibition venue;
- 2) Personal injury of employees, and the pensions, medical expenses and other related expenses arising therefrom;
- 3) Personal injury of the third party, and the pensions, medical expenses and other related expenses arising therefrom.
- 4) After an insured accident occurs, if the insured is filed for arbitration or litigation for the accident, the insured shall make indemnity for the arbitration or litigation fees and other necessary and reasonable fees that shall be paid by it according to this contract.

6.3 Insuring methods

- 1) Scan the QR code below, enter the information as instructed, and activate it after the payment through personal bank card/WeChat/Alipay.



- 2) Log in to the official website of China International Import Expo, click “Insurance Service” on “Service”, and complete the insuring process according to the guidance. Company to company payment is available.

6.4 Contact information: Shanghai Branch, CPIC

Contact:	Cheng Mincheng	Yu Huayi
Mobile:	86-17317853072	86-13817992765
E-mail:	shchengmincheng@cpic.com.cn	shyuh@cpic.com.cn

7. Inspection and Acceptance of the Booth Site

The booth constructor shall clean up and remove all the building materials within the time specified in the “exhibition schedule” of this manual and according to relevant regulations set forth in this manual. For details, please refer to the Instructions to Exhibitors in this manual.

04

Shipping Guidelines



Shipping Guidelines

1. Shipping Services and Agreement

Welcome to the China International Import Expo. The Organizers have designated seven official forwarders to provide domestic shipping services for the exhibition items, including handling of relevant documents, customs clearance, shipment, storage, and on-site exhibition-related services. In the meantime, the Organizers recommend China COSCO Shipping Corporation Limited as the provider of international shipping services for the exhibition items. To ensure a successful exhibition, exhibitors are suggested to arrange their shipments according to the provisions in the Shipping Guidelines and contact their official forwarders before the shipment of their exhibition items.

2. Contact Information of Freight Forwarders

2.1 Designated Official Forwarders

Responsible area 1.1H/1.2H	SHANGHAI EXPOTRANS LTD.		
	Address: 8/F, NO.555 AN YUAN ROAD, SHANGHAI 200040 CHINA		
	Contact:	Mark Wang	Angela Zhang
	Tel:	86-21-67008959	86-21-67008960
	Mobile:	86-13764242864	86-13701755801
	E-mail:	01transporter@ciee.org	01transporter@ciee.org

Responsible area 3H/4.1H/ NH	SHANGHAI ITPC INTERNATIONAL TRANSPORTATION CO., LTD.			
	Address: 10/F, WUKUANG BUILDING, NO.757 GUANGFU ROAD, SHANGHAI 200070 CHINA			
	Contact:	Jake Gu	Frank Zhu	Ann Zhang
	Tel:	86-21-67008963	86-21-67008964	86-21-67008964
	Mobile:	86-18602105358	86-13386137358	86-13564454585
	E-mail:	03transporter@ciee.org	03transporter@ciee.org	03transporter@ciee.org

Responsible area 5.1H/5.2H/ 6.1H	COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO., LTD			
	Address: 10F, BUILDING 10, NO 131 GUO SHUN ROAD, YANGPU DISTRICT, SHANGHAI 200433 CHINA			
	Contact:	Eric Wang	Sunny Zhang	Queenie Pei
	Tel:	86-21-67008971	86-21-67008972	86-21-67008972
	Mobile:	86-13811915042	86-16601537273	86-13701749094
	E-mail:	05transporter@ciee.org	05transporter@ciee.org	05transporter@ciee.org

Responsible area 7.1H/7.2H	SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS BRANCH			
	Address: 4/F, NO.85 OUYANG ROAD, SHANGHAI 200081 CHINA			
	Contact:	Celia Zhang	Mark Lee	Eric Jiang
	Tel:	86-21-67008961	86-21-67008962	86-21-67008962
	Mobile:	86-13817927999	86-18918781200	86-13585920251
E-mail:	02transporter@ciee.org	02transporter@ciee.org	02transporter@ciee.org	

Responsible area 2.1H/2.2H	GO-EXPRESS CO., LTD.			
	Address: SUITE C-D, 17th FLOOR FULONG MANSION. NO.277 SIPING ROAD, SHANGHAI 200081. P.R. CHINA			
	Contact:	Oliver Yao	Kim Xu	Emily Gong
	Tel:	86-21-67008965	86-21-67008966	86-21-67008966
	Mobile:	86-13501601643	86-13671505787	86-13917014074
E-mail:	04transporter@ciee.org	04transporter@ciee.org	04transporter@ciee.org	

Responsible area 8.1H/8.2H	BONDEX LOGISTICS CO., LTD.			
	Address: RM2407-08, INTERNATIONAL CAPITAL PLAZA NO. 1318 NORTH SICHUAN ROAD, SHANGHAI, CHINA			
	Contact:	Zoe Zhou	Jade Wang	Aaron Zhou
	Tel:	86-21-39796301	86-21-39796302	86-21-39796302
	Mobile:	86-15800795301	86-13482430135	86-13916584693
E-mail:	07transporter@ciee.org	07transporter@ciee.org	07transporter@ciee.org	

Responsible area 6.2H/ Cultural exchange exhibition area	ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO., LTD.			
	Address: RM 1412, NO.359 DONG DA MIN ROAD SHANGHAI 200080 CHINA			
	Contact:	Chloe Dai	Andy Lu	Lor Hu
	Tel:	86-21-39796303	86-21-39796304	86-21-39796304
	Mobile:	86-13564721718	86-13681876166	86-13917081364
E-mail:	08transporter@ciee.org	08transporter@ciee.org	08transporter@ciee.org	

Remarks: Exhibitors are requested to contact the corresponding designated official forwarders listed above in line with their exhibition area before the shipment of their exhibition items.

2.2 Recommended International Freight Forwarders

COSCO SHIPPING LINES CO.,LTD.		
Address: NO.378 DONG DA MIN ROAD SHANGHAI 200080 CHINA		
Contact:	Yiwen	Yanzhen
Tel:	86-21-67008973	86-21-67008974
Mobile:	86-13816300623	86-18901952860
E-mail:	06transporter@ciie.org	06transporter@ciie.org

3. Shipping Guidelines on International Exhibition Items

International exhibition items refer to those exhibition items whose country of origin is other than the Chinese mainland (including Hong Kong, Macao and Taiwan), and that go through the temporary import/export scheme for the purpose of the exhibition at the CIIE.

3.1 Timeline

Timeline	Deadline for Submitting Documents	Deadline for Arrival
Sea Freight to Shanghai Port	Sept. 30, 2020	Oct. 15–20, 2020
Air Freight to Shanghai Pudong International Airport	Sept. 30, 2020	Oct. 15–20, 2020
Rail Freight to Shanghai Station	Oct. 5, 2020	Oct. 15–20, 2020

Remarks: The delivery time for special exhibition items (refrigerated and frozen goods, fresh produce and perishable goods) should be confirmed with the official forwarders as early as possible.

3.2 Documents Required

- 1) An original bill of lading
- 2) A copy of Telex release of the bill of lading
- 3) A copy of air waybill
- 4) A original fumigation declaration for wooden packaging, or original declaration of non-wooden packaging
- 5) A list of exhibition items (a statutory document reviewed and approved by the customs)

Please refer to the Form 16: CIIE List of Exhibition Items for details

- 6) Packing list
- 7) Other documents required for customs clearance

3.3 Consignment Instruction

All the exhibition items must be consigned "Freight Prepaid" to the following consignees. In case of "Freight Collect" consignments, the designated official forwarders will charge an additional fee (10% of the freight). Meanwhile, additional costs incurred because of wrong consignee details will be collected by the official forwarders.

SHANGHAI EXPOTRANS LTD.**Air Freight****on MAWB****Consignee:**

SHANGHAI EXPOTRANS LTD.
USCI: 91310000607225513T
8/F, NO.555 AN YUAN ROAD
SHANGHAI 200040 CHINA
TEL: 86-21-60131818 FAX:86-21-60135518

Notify Party:

SHANGHAI EXPOTRANS LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
Attn: Mr. Pan

on HAWB**Consignee:**

SHANGHAI EXPOTRANS LTD.
USCI: 91310000607225513T
8/F, NO.555 AN YUAN ROAD
SHANGHAI 200040 CHINA
TEL: 86-21-60131818 FAX:86-21-60135518

Notify Party:

SHANGHAI EXPOTRANS LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
Attn: Mr. Pan

Sea Freight**Consignee:**

SHANGHAI EXPOTRANS LTD.
USCI: 91310000607225513T
8/F, NO.555 AN YUAN ROAD
SHANGHAI 200040 CHINA
TEL: 86-21-60131818 FAX:86-21-60135518

Notify Party:

SHANGHAI EXPOTRANS LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
Attn: Mr. Pan

SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS BRANCH**Air Freight****on MAWB****Consignee:**

SSF/SINOTRANS SHANGHAI INTERNATIONAL FORWARDING
CO., LTD.
USCI: 9131011579705737XH
904 NO.180 JI CHANG AVE. PU DONG INTL AIRPORT
SHANGHAI 201202 PRC
ATTN: MR. LU WEIWEI
TEL: 86-21-68334798 FAX:86-21-68334796

Notify Party:

SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS
BRANCH
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65750086
ATTN: MS.DUCHUANKUN, MR.LI YUEMIN

on HAWB**Consignee:**

SSF/SINOTRANS SHANGHAI INTERNATIONAL FORWARDING
CO., LTD.
USCI: 9131011579705737XH
904 NO.180 JI CHANG AVE. PU DONG INTL AIRPORT
SHANGHAI 201202 PRC
ATTN: MR. LU WEIWEI
TEL: 86-21-68334798 FAX:86-21-68334796

Notify Party:

SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS
BRANCH
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65750086
ATTN: MS.DUCHUANKUN, MR.LI YUEMIN

Sea Freight**Consignee:**

SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS
BRANCH
USCI: 91310115684076419B
4/F, NO.85 OUYANG ROAD, SHANGHAI 200081
TEL: 86-21-65750086
ATTN: MS.DUCHUANKUN, MR.LI YUEMIN

Notify Party:

SINOTRANS EASTERN CO., LTD. EXPOSITION LOGISTICS
BRANCH
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx

SHANGHAI ITPC INTERNATIONAL TRANSPORTATION CO., LTD.**Air Freight****on MAWB****Consignee:**

SKY INTERNATIONAL LOGISTICS CO., LTD.
USCI: 91330201772308339Q
506 WAREHOUSE NO.180 AIRPORT HIGHWAY PUDONG
INTERNATIONAL AIRPORT SHANGHAI CHINA (201202)
TEL: 86-21-56833173 FAX: 86-21-56812705

Notify Party:

SHANGHAI ITPC INT'L TRANSPORTATION CO., LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-63803373 FAX: 86-21-62606624
CTC: Mr. Jake Gu

on HAWB**Consignee:**

SKY INTERNATIONAL LOGISTICS CO., LTD.
USCI: 91330201772308339Q
506 WAREHOUSE NO.180 AIRPORT HIGHWAY PUDONG
INTERNATIONAL AIRPORT SHANGHAI CHINA (201202)
TEL: 86-21-56833173 FAX: 86-21-56812705

Notify Party:

SHANGHAI ITPC INT'L TRANSPORTATION CO., LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-63803373 FAX: 86-21-62606624
CTC: Mr. Jake Gu

Sea Freight**Consignee:**

SHANGHAI ITPC INTERNATIONAL TRANSPORTATION CO., LTD.
USCI: 91310000132258185W
10/F, Wukuang Building, No.757 Guangfu Road Shanghai 200070
China
TEL: 86-21-63803373 FAX: 86-21-62606624
CTC: Mr. Jake Gu

Notify Party:

SHANGHAI ITPC INTERNATIONAL TRANSPORTATION CO.,
LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx

GO-EXPRESS CO., LTD.**Air Freight****on MAWB****Consignee:**

(DKV) SHANGHAI VALUEPLUS-EASTERN CARGO TERMINAL
SERVICE., LTD C/O DONG FANG FU DA / Shanghai Glistening
USCI: 91310230761635078H
ADD: 503 Warehouse,NO.180 Airport Ave. Shanghai Pudong Int'l
Airport, 201202 P.R.China
TEL: 86-21-68354261/68354262
FAX: 86-21-68354115
ATTN: Leo Shi

Notify Party:

GO-EXPRESS CO., LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65757706
FAX: 86-21-65757716

on HAWB**Consignee:**

GO-EXPRESS CO., LTD.
USCI: 91310120785612655B
TEL: 86-21-65757706
FAX: 86-21-65757716

Notify Party:

GO-EXPRESS CO., LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx

Sea Freight**Consignee:**

GO-EXPRESS CO., LTD.
USCI: 91310120785612655B
ADD: SUITE C-D, 17th FLOOR FULONG MANSION. No.277
SIPING ROAD, SHANGHAI 200081.
P.R. CHINA
TEL: 86-21-65757706
FAX: 86-21-65757716

Notify Party:

GO-EXPRESS CO., LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65757706
FAX: 86-21-65757716

COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO., LTD**Air Freight****on MAWB****Consignee:**

COS/COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO.,LTD.
NO.618, HAI TIAN YI ROAD
SHANGHAI,CHINA
CTC: HUKUN 86-21-68359586
USCI: 9131000013227963X5

Notify Party:

COS/COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO.,LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
CTC: MA ZE PENG 86-21-55891146, 86-13701749094
USCI: 9131000013227963X5

on HAWB**Consignee:**

COS/COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO.,LTD.
NO.618, HAI TIAN YI ROAD
SHANGHAI,CHINA
CTC: HUKUN 86-21-68359586
USCI: 9131000013227963X5

Notify Party:

COS/COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO.,LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
CTC: MA ZE PENG 86-21-55891146, 86-13701749094
USCI: 9131000013227963X5

Sea Freight**Consignee:**

COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO., LTD
10F, Forward Commercial Plaza, Building 10, No 131 Guo Shun
Road, Yangpu District, Shanghai, China.
Attn: Ms.Huzhe
Tel: 86-21-55898025
Fax: 86-21-55898092x6507
USCI CODE: 9131000013227963X5

Notify Party:

COSCO SHIPPING AIR FREIGHT (SHANGHAI) CO., LTD
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
Attn: MA ZE PENG
Tel: 86-21-55891146, 86-13701749094
Fax: 86-21-55898092x6507
USCI CODE: 9131000013227963X5

ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO., LTD.**Air Freight****on MAWB****Consignee:**

SHANGHAI E&T INTL-TRANS CO., LTD.
USCI CODE: 9131000013220884X4
ROOM 106,BLOCK B,NO.300
HAITIAN YI ROAD, SHANGHAI, P.R.C.
ATTN: MR. ARTHUR KWOK
TEL: 86-21-50960557 FAX:86-21-50960533

Notify Party:

ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO.,LTD
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65752262/65754461
Attn: Mr. LU MingMing/Ms.Dai JiaYi

on HAWB**Consignee:**

ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO.,LTD.
USCI: 91310000631190955C
15/F, NO.359 DONG DA MIN ROAD
SHANGHAI 200080 CHINA
ATTN: MR. LU MINGMING
TEL: 86-21-65752262 FAX: 86-21-65752270

Notify Party:

ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO.,LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65752262/65754461
Attn: Mr. LU MingMing/Ms.Dai JiaYi

Sea Freight**Consignee:**

ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO.,LTD.
USCI: 91310000631190955C
15/F, NO.359 DONG DA MIN ROAD
SHANGHAI 200080 CHINA
ATTN: MR. LU MINGMING
TEL: 86-21-65752262/65754461 FAX: 86-21-65752270

Notify Party:

ORIENT INTERNATIONAL LOGISTICS (HOLDING) CO.,LTD.
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx
TEL: 86-21-65752262/65754461
Attn: Mr. LU MingMing/Ms.Dai JiaYi

BONDEX LOGISTICS CO., LTD.**Air Freight****on MAWB****Consignee:**

TAE LOGISTICS CO.,LTD.
USCI: 91310101769689986F
ROOM 405,1279 HANGCHENG ROAD
PUDONG DISTRICT SHANGHAI
201207 CN
TEL: 86-21-58591185/58591282

Notify Party:

BONDEX LOGISTICS CO.,LTD
SHANGHAI BRANCH
USCI: 913100006887027474
RM2407-08, International Capital Plaza
No. 1318 North Sichuan Road,
Shanghai, China
TEL: 86-21-51078887
FAX: 86-21-68760433
Contact: Ms. Zoe ZHOU

on HAWB**Consignee:**

BONDEX LOGISTICS CO.,LTD
SHANGHAI BRANCH
USCI: 913100006887027474
RM2407-08, International Capital Plaza
No. 1318 North Sichuan Road,
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FAX: 86-21-68760433
C/O: CHINA INTERNATIONAL IMPORT EXPO 2020
Exhibitor name: xxxx Hall / Booth no: xxxx

Note: Due to the limits of the customs declaration system, each sea or air waybill should not contain more than 50 items. If there are more than 50 items, please split the bill. Besides, exhibition items to be consigned to different exhibition halls should not be included in one bill.

3.4 Temporary Import

Exhibition items that meet the relevant regulations are allowed to enter China through the temporary import/export scheme by the Chinese customs. Unless otherwise approved by the Chinese customs, such temporary imports are generally kept under customs custody for up to six months from the date of their arrival at the point of entry of China. Upon the expiry of the six-month period, the imports shall be re-exported unless duties and taxes are paid for permanent import. The Chinese customs accepts ATA carnet for exhibition purposes only. The ATA carnet must be made in English accompanied with a Letter of Authority signed and sealed by the carnet holder.

3.5 Additional Costs for Late Arrival

- 1) In case the exhibition items arrive after the deadline, a 30% of freight will be charged additionally by the designated official forwarders.
- 2) For late arrivals, the designated official forwarders will try their best but gives no commitment to deliver them to the specific booths before the commencement of the CIIE.
- 3) Even if the late arrivals are not delivered as scheduled, the additional costs will still be charged.

3.6 Shipping Marks

The following format of shipping marks shall be printed on all the packages for easier identification:

CHINA INTERNATIONAL IMPORT EXPO 2020	
Name of Exhibitor	: _____
Booth Number	: _____
Case Number	: _____
Gross Weight/Net Weight	: _____
Dimensions	: _____

3.7 Requirements for Prints/Marketing Materials/Consumables

- 1) Any marketing materials or exhibition items shall contain no texts, graphics, audios or videos that champion division of China or violate China's laws and regulations.
- 2) All the advertising (such as prints and souvenirs) and other materials to be displayed or consumed during the CIIE must be reviewed and approved by the Chinese customs beforehand. Therefore, exhibitors are suggested to send a small quantity of samples in separate packages to the designated official forwarders no later than three months before the CIIE opens for examination and approval by the Chinese customs in advance.
- 3) Food without quarantine and inspection access, CD-ROM without an import license and electronic products entailing 3C certification cannot be consumed. Duties and taxes of alcoholic beverages, tobacco and fuel to be consumed during the CIIE will be fully levied. As for other taxable consumables (such as giveaways, souvenirs, and food), a security deposit equivalent of taxes and fees will be collected by the official forwarder upon import while the specific amount of taxes and fees will be defined by the customs. For customs clearance documents required for special items such as food and cosmetics, the exhibitors should contact the official forwarders in a timely manner.

3.8 Carry-on Items

The Organizers strongly suggest that exhibitors not carry any exhibition items with them when entering China as such items might be held by the Chinese customs at airport; in such case, exhibitors should send their list of items held and list of exhibition items to the official forwarders for customs clearance and collection; in accordance with the customs' regulations, all the exhibition items must be re-exported via freight. For carry-on exhibition items held at airport in Shanghai, air freight and late arrival surcharges will be charged by the official forwarders.

Please be noted that exhibition items in need of an import license won't be exempted from such license if they are carried into the country. Exhibitors are requested to carry such license and contact their official forwarders in advance as the exhibition items must be declared and inspected by the customs before entry.

3.9 Overweight and Oversize Exhibition Items

In case of any overweight or oversize exhibition items (i.e. a single piece of exhibition item over 3,000 kg, or bigger than 5 m (L) x 2.4 m (W) x 2.4 m (H)), exhibitors are required to arrive in advance for uncrating and installation. If a crane or a forklift is needed for installation, the official forwarders should be informed as early as possible.

3.10 Packaging Requirements

Exhibitors shall be liable for any consequences arising out of improper packaging.

1) Protection against Damage and Rain

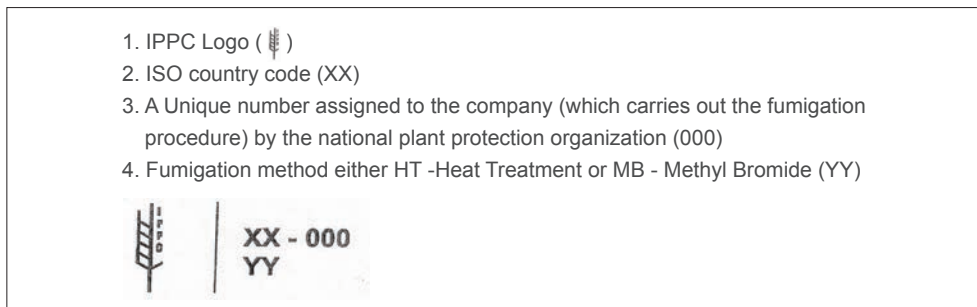
It's inevitable for exhibition items to be subject to shocks and bumps because of repeated loading and unloading during transportation. In addition, exhibition items may be placed outdoors for many times, including the placement in the open air of the exhibition venue before and after the CIIE. Therefore, exhibitors must take necessary precautions against damage or rain in advance. The Organizers will not assume any liability or whatsoever for any damage of the exhibition items, especially in cases where exhibition items are packed with used packing materials when being re-exported (more often than not, items packed with aluminium foil or plastic covers would have already been damaged when being unpacked).

2) Packaging Crates

Packaging crates must be sturdy enough to resist possible damage during transportation and unpacking. In particular, considering the repacking for re-export and sales of exhibition items, especially valuable and delicate equipment, carton packaging is not suitable for repeated transportation. For the safety of exhibition items, it's suggested that those items that are fragile, hazardous or in need of temperature control should be indicated with obvious marks on their special package.

3) Chinese Regulations on Wooden Packaging

- I. The Chinese government requires that all the goods entering China with wooden packaging (i.e. wooden materials used to carry, pack, lay, support and reinforce goods, such as wooden cases, crates, pallets, frames, barrels, wooden shafts, wedges, chocks, sleepers and crossers.), must be handled by those enterprises accredited by the plant inspection and quarantine authorities in the countries or regions of origin pursuant to the inspection and processing method confirmed by China.
- II. To ensure that all the goods entering China has been fumigated via heat treatment (HT) or methyl bromide (MB), all the wooden packages must be marked with an IPPC logo as below that has been approved by the competent plant inspection and quarantine authorities:



For smooth customs clearance, exhibitors are advised to prepare a fumigation declaration printed on a paper with their company letterhead. Such declaration shall be attached to the original master air waybill (for air freight), or enclosed with the original bill of lading (for sea freight), or couriered to the official forwarders. The document must be prepared pursuant to the following template:

To:
Name of exhibitor:
Booth Number:
Name of exhibition:
Our exhibition materials for the above event, comprising xxxxx (insert the total number of packages with wooden packing) cases, have been fumigated at xxxxxxx (name of origin port), carry the following IPPC logo and are marked with xxxxxxxx (state the exact Registered Fumigation Number i.e. XX-000 YY).

Authorized Signature
Endorsed by company chop (stamp).
Date.

All entering goods with wooden packages without acceptable fumigation logos or in no compliance with above requirements will either be destroyed right on the spot by the Chinese customs, or not be cleared and returned by force.

As for entering goods with non-wooden packages, the consignor shall prepare a valid letter of certification or declaration stamped with the corporate seal of the goods owner, and couriered to the official forwarders together with the original air waybill (for air freight) or bill of lading (for sea freight).

3.11 Move-in Period

Exhibition items are generally delivered to the exhibition hall during the move-in. The official forwarders will help exhibitors uncrate the goods, put them in place and store their packages on the exhibition premise (if space permits). Exhibitors must be on site during the move-in period for supervision. Under some circumstances, the customs may inspect the goods without the presence of the exhibitors.

Exhibition items should be placed in the corresponding booth. The public areas inside and outside the exhibition halls are not fit for storage. Exhibitors are therefore suggested to plan the storage area reasonably as per booth area.

3.12 Move-out Period

- 1) During the move-out period, the official forwarders will send exhibitors the Reshipping Instructions, on which exhibitors may indicate how to dispose of the exhibition items based on the list of exhibition items, such as re-export, consumption or import for sales so that the official forwarders may make proper arrangement for the exhibition items upon closing of the CIIE.
- 2) On the CIIE's closing day, the official forwarders will return empty packages to exhibitors and help pack the goods. In order to ensure the smooth closing of the CIIE, those exhibitors with overweight or oversize items are allowed to repack their goods the next day. The on-site operation staff will inform such exhibitors of the exact arrangements.
- 3) In case of no receipt of the Reshipping Instructions from exhibitors, the official forwarders will turn all the exhibition items left on site over to the customs for disposal. Any costs or expenses such as taxes thereby incurred shall be borne by the exhibitors.
- 4) For the exhibition items sold or given away free of charge to domestic companies, the exhibitors should go through import formalities and pay the duties as per regulations of the Chinese customs after the move-out. No exhibitor may move any exhibition item out of the exhibition venue or the designated place under customs custody prior to the completion of the import formalities. Otherwise, the exhibitor shall bear all legal liabilities arising therefrom.
- 5) Temporary-entry exhibition items to be disposed of, bonded imported booth set-up materials and other items shall be declared to the Organizers and official forwarders in advance. The exhibitors shall not dispose of any item on their own. They shall hand them over to the official forwarders who will then transfer them to the Chinese customs during the move-out period.
- 6) All exhibitors should keep their exhibition items properly, and may still be obliged to pay duties to the Chinese customs for any lost temporary-entry exhibition items.
- 7) The exhibitors shall pay special attention to the following customs regulations:
 - I. Items other than those declared upon entry (e.g. personal belongings or souvenirs bought in China) may not be re-exported along with the exhibition items.
 - II. Violation of the aforesaid regulations will result in confiscation or severe penalties imposed by the Chinese customs.

3.13 Reshipping/Sales/Disposal of Exhibition Items

- 1) It will take at least 2 weeks to go through the re-export formalities prior to the reshipment. For exhibition items in need of urgent reshipment, the exhibitor shall notify the official forwarders in advance, and send all the instructions and documents to the official forwarders before the CIIE's opening.
- 2) Exhibition items to be imported for sales are subject to payment of duties, VAT, consumption tax, based on the declared value or the value appraised by the customs. The procedures to dispose of such items are as follows:
 - I. The exhibitor is required to submit one copy of the sales contract regarding the sold exhibition items and contact information of the buyer to the official forwarders before the end of the CIIE;
 - II. The buyer is required to go through the import formalities of the items concerned, present required documents such as the sales contract and list of exhibition items to the customs, and pay the duties;
 - III. The buyer may collect the items concerned from the warehouse under customs custody after completing import formalities and payment of taxes.
 - IV. All the exhibition items to be imported for sales will be sent to the warehouse under customs custody for temporary storage for up to six months. Such items shall be re-exported in case the import formalities cannot be completed within the aforesaid six months. Otherwise, the customs may confiscate them. The shipping costs from the exhibition hall to the warehouse under customs custody, and the storage fees shall be borne by the exhibitor or the buyer.

3.14 Controlled Items

- 1) According to the regulatory requirements of the Chinese customs, if exhibition items fail to enter the country, or can't make it in time for the exhibition because such items fall in related categories on the prohibited list or restricted list, all the responsibilities therefrom shall be borne solely by the exhibitors. The Organizers will do their best to release relevant policy information on the official website as early as possible. Hence, the exhibitors are advised to pay attention to related content and updates on the official website.
- 2) In order to avoid the holding by Chinese customs because of controlled items included in the exhibition items, we strongly recommend that exhibitors fax or e-mail the list of exhibition items/commercial invoices and packing list to the official forwarders for earlier checking and confirmation before the items are shipped from the country of origin.
- 3) The official forwarders can help exhibitors apply for necessary import licenses. However, under no circumstances shall the forwarders guarantee that such licenses will be approved.
- 4) Exhibitors are required to apply for an import license for goods such as food, beverages, cosmetics, and animal and plant products even for sole exhibition purposes.
- 5) The aforesaid goods may not be distributed/tried/sold or consumed during the CIIE without approval and authorization of the Chinese customs.
- 6) In case exhibitors have to consign any controlled items into China, they must submit the following documents/information to the official forwarders before the items are shipped:
 - I. Product catalogue/brochure
 - II. Export license issued at the products' places/countries of origin
 - III. Certificate of country of origin and health certificate
 - IV. Commercial invoice and original packing list/list of exhibition items
 - V. Separately packed samples with "sample" mark on the package.

3.15 Insurance

Exhibitors may purchase insurance to cover their exhibition items' shipment from the origin to the destination, whole exhibition, and re-exporting to the origin or to the place of receipt after such items are sold at the exhibition venue as well as the handling at the exhibition venue. The official forwarders may take out policies for the goods on behalf of exhibitors at their written request.

3.16 Payment Terms

Payment for inbound consignment: After sending bills and before goods delivery to the booth.

Payment for outbound consignment: After sending bills and before goods shipment.

All payments must be made without any deduction or delay on account of any claim, counterclaim or compensation.

3.17 Miscellaneous

- 1) All the operations will be carried out in accordance with the forwarder's Standard Trading Terms, which may be acquired upon request from the forwarder.
- 2) Use of the official forwarders' services, in part or in whole, before, during or after the CIIE, as well as any additional services requested orally, in writing or by conduct at any time, implies that you acknowledge and accept the abovementioned terms and conditions.
- 3) The official forwarders are not liable for the items below:
 - I. Exhibition items are rejected by the Organizers or Chinese customs for sale or display at the CIIE;
 - II. Any taxes/duties from the selling of exhibition items;
 - III. Exhibition items are stolen during the CIIE.

4. Freight Rates for International Exhibition Items

4.1 Inbound Consignment Services and Rates

- 1) Before the opening of the CIIE, the official forwarders will ship the exhibition items arriving at Shanghai ports/airports from the storage site at the port/airport to the warehouse under customs custody, assist the customs with inspection, devanning, sorting, and delivery to booths. The forwarders will also help exhibitors with unpacking, putting in place (excluding assembly), and storage of empty cases and packaging materials.

1	Exhibition items by sea freight to Shanghai ports	390.00 yuan/m ³ , min. 1 m ³ per consignment per exhibitor 20ft container calculated as 23 m ³ ; 40ft container calculated as 46 m ³ ; other 20ft, 40ft special containers calculated as 25 m ³ and 50 m ³ respectively
2	Exhibition items by air freight to Shanghai Pudong International Airport	4.50 yuan/kg, min. 200.00 kg per consignment per exhibitor

2) Terminal Handling Charges for FCL, LCL and MAWB, HAWB

1	LCL	300.00 yuan/m ³ , min. 600.00 yuan per consignment per exhibitor
2	FCL	1,500.00 yuan/20 ft container; 2,500.00 yuan/40 ft container; 3,000.00 yuan/40ft container
3	MAWB and HAWB	2.50 yuan/kg, min. 500.00 yuan per consignment per exhibitor

4.2 Outbound Consignment Services and Rates

The services and rates are the same as those of inbound consignments

4.3 Inspection, Quarantine of Plants and Animals, and Fumigation Charges

Such costs shall be billed as incurred.

4.4 D/O Fee

Such costs shall be billed as incurred.

4.5 Airport/ Terminal Storage Fee for Early/Late Arrival

Such costs shall be billed as incurred.

4.6 Warehouse Storage Charges

1	Storage	3.00 yuan/m ³ /day (min. 100.00 yuan per consignment)
2	Warehousing in/out	45.00 yuan/m ³

4.7 Overweight and Oversize Surcharges

Any piece of exhibition item over 3,000 kg or bigger than 5 m (L) x 2.4 m (W) x 2.4 m (H) in dimension (including the packing cases) shall be subject to overweight/oversize surcharges aside from the basic service charges. Please contact the official forwarders for more details.

4.8 Other Fees

- 1) The hazardous, refrigerated or valuable exhibition items will be charged double the basic freight of inbound/outbound consignment in addition to necessary costs as incurred.
- 2) Exhibition items arriving after the deadline will be subject to 30% surcharge on the basic freight.
- 3) A 10% commission fees will be charged if the official forwarders pay for the transshipment or reshipment fees via sea freight and air freight, or duties in advance at exhibitors' request.

- 4) Operational costs regarding reinforcement through lashing or padding inside the containers (applicable for dry cargo containers, flat racks and open top containers) shall be billed as incurred.
- 5) For exhibition items arriving at/departing from the Shanghai Yangshan Seaport, the following additional charges will be made:

1	LCL	40.00 yuan/m ³
2	FCL	800.00 yuan/20 ft container 1,600.00 yuan/40 ft container

- 6) Translation fees 30.00 yuan/page
- 7) ATA carnet registration fees 500.00 yuan per carnet/exhibitor

4.9 Remarks

- 1) Minimum chargeable dimension:
 - I. TEU—The minimum chargeable dimension of a 20 ft container is 23 m³; the minimum chargeable dimension of a 40 ft container is 46 m³;
 - II. The minimum chargeable dimension of a 20 ft flat rack or open top container is 25 m³; the minimum chargeable dimension of a 40 ft flat rack, open top, or high cube container is 50 m³.
- 2) Charges relating to import of cargo containers (demurrage, drop off credit, container damage and cleaning fees) and export (pick up credit) shall be billed as incurred.
- 3) The conversion between size and weight for air freight: 6 m³ = 1,000 kg.
- 4) For goods that are not properly packaged, the official forwarders will not bear any consequences of possible damage.
- 5) The above rates do not include the insurance covering the shipment from Shanghai ports/airports to booths at the exhibition halls as well as the charges for all on-site handling, and vice versa.
- 6) All the charges are subject to 6% VAT.

5. Shipping Guidelines and Rates for Permanent Imports

Permanent imports refer to those exhibition items made in other countries or regions (including Hong Kong, Macao and Taiwan) other than the Chinese mainland that have already completed the customs formalities (or paid duties/taxes) before the CIIE's opening.

5.1 Delivery from Railway Stations/Airports/In-city Warehouses to Booths

- 1) Services:
 - I. Handling of related documents upon arrival of the exhibition items in Shanghai;
 - II. Delivery of the exhibition items from the in-city freight depots or designated warehouses to booths;
 - III. Storage of the exhibition items before the move-in and delivery to booths during the move-in;
 - IV. Assisting exhibitors with unpacking and putting in place;
 - V. Delivery of empty cases and packaging materials to the storage site within the exhibition venue.
- 2) Charges:
 - I. 230.00 yuan/m³, min. 1 m³
 - II. Pick-up/storage fees shall be billed as incurred.
- 3) Information about Consignee
To avoid mistaking consignees, please contact the official forwarders in charge of corresponding exhibition areas.
Remarks: Exhibitors are required to confirm with the official forwarders before consignment. After the exhibition items are consigned, please send consignment information (including shipment date, estimated date of arrival, waybill number, total number of packages, dimensions and weight) and shipping documents to the official forwarders 3 days prior to such arrival; otherwise, the official forwarders will bear no liability for any delay therefrom. In case of air freight, please indicate "Pickup at Airport" on the waybill.
- 4) Exhibition items are required to arrive in Shanghai by Oct. 20, 2020.

5.2 Delivery after Temporary Storage at Designated Warehouses to Booths

- 1) Services:
 - I. Exhibitors shall be responsible for shipping the exhibition items to the official forwarders' warehouses in Shanghai;
 - II. Upon arrival of the exhibition items, the official forwarders will unload and store them;
 - III. Delivery of the exhibition items to booths during the move-in;
 - IV. Assisting exhibitors with unpacking and putting in place;
 - V. Delivery of empty cases and packaging materials to the storage site within the exhibition venue.
- 2) Charges: 150.00 yuan/m³, min. 1 m³
 - I. Storage: 5.00 yuan/m³/day (min. 20.00 yuan)
 - II. Warehousing in/out: 45.00 yuan/m³ (min. 45.00 yuan)
- 3) Information about Consignee:

Please contact the official forwarders in charge of the corresponding exhibition areas.
Warehouse business hours: 9:00 a.m.–4:00 p.m. from Monday to Friday.
Remarks: Exhibitors are required to confirm with the official forwarders before consignment. After the exhibition items are consigned, please send consignment information (including shipment date, estimated date of arrival, waybill number, total number of packages, dimensions and weight) and shipping documents to the official forwarders 5 days prior to such arrival.
- 4) Exhibition items are required to arrive in warehouses by Oct. 25, 2020.

5.3 Delivery from Exhibition Venue Entrance to Booths (Exhibitors Shall Arrange Delivery to Exhibition Venue)

- 1) Services:
 - I. Assisting with unloading and delivering the exhibition items to booths;
 - II. Assisting exhibitors with unpacking and putting in place;
 - III. Delivery of empty cases and packaging materials to the storage site within the exhibition venue.
- 2) Charges: 90.00 yuan/m³, min. 1 m³
- 3) Exhibition items are required to arrive at the exhibition venue entrance from Oct. 26 to Nov. 2, 2020.

Remarks: In case of traffic control by public security during the move-in, please check information on the official website or contact the official forwarders in advance for application of personnel and vehicle access passes.

5.4 Move-out Service Fee

The service rates are the same as those of move-in services.

5.5 Other Service Fees

- 1) Overweight and Oversize Surcharges:

Any piece of exhibition item over 3,000 kg or bigger than 5 m (L) x 2.4 m (W) x 2.4 m (H) in dimension (including the packing cases) shall be subject to overweight/oversize surcharges as below by the official forwarders:

Exhibition Item			Oversize Surcharge		
Length (m)	Width (m)	Height (m)	1	2	3
≥5	≥2.4	≥2.4	10%	20%	30%

- 2) Fees for relocating, special assembly, and machine rental:

10 ton forklift	420.00 yuan/hour (min. 2 hours)
25 ton crane	450.00 yuan/hour (min. 4 hours)
50 ton crane	900.00 yuan/hour (min. 4 hours)

5.6 Requirements for Shipping Marks

- 1) Exhibitors shall print marks in the following format on the packages of the exhibition items (on two sides at least):

Exhibition Name: China International Import Expo			
Exhibitor:			
Exhibition Hall No.:		Booth No.:	
Case No.: /			
Dimension: L*W*H		Gross Weight: KGS	

- 2) Heavy exhibition items shall be marked with “Lift Here”, “Fragile” and “Water Proof”, and “Face up” on the packages. Exhibition items that cannot be placed upside down shall be marked with special signs.

5.7 Insurance

Exhibitors shall take out insurance to cover the exhibition items against risks during inbound and outbound consignment, and storage during the CIIE. In case of any accident, exhibitors shall settle the claim with the insurer(s) on their own.

5.8 Remarks

- 1) Rates are calculated by weight, and the conversion between dimension and weight is 1,000 kg = 6 m³, whichever is higher.
- 2) The official forwarders shall only be responsible for delivery with intact packages, and bear no liability for any quality issues, damage or shortage of goods inside, in which cases exhibitors shall make a claim from the insurer.
- 3) Any fees incurred at the train station, airport and place of collection shall be billed as per actual expenses. Charges including inbound service fees and abovementioned pick-up fees will be collected by the official forwarders when the exhibition items are moved in.
- 4) All the fees and charges shall be settled before the exhibition items are moved to booths.
- 5) Exhibitors are advised to contact the official forwarders promptly after receiving the shipping guidelines and rates for domestic consignment to ensure all machines can be arranged properly before the CIIE.
- 6) All the services are subject to 6% VAT.

05

Exhibition Services



新 时 代 共 享 未 来
NEW ERA SHARED FUTURE

Exhibition Services

1. Expo Publications

1.1 Principles of Distribution

The Organizers will send the Expo Publications (i.e. Name List of Exhibitors) free of charge to each exhibitor based on their booth sizes. The publications will be sent to each booth after the opening of the Expo.

1.2 Information Registration

The Organizers will publish the contact information of the exhibitors on the Expo Publications (i.e. Name List of Exhibitors) free of charge so as to demonstrate the features of their products in a better way. Meanwhile, the Organizers will also collect the information from the exhibitors to ensure the correctness of these publications. Please visit the China International Import Expo Online Service System in time and fill in and check the relevant contents prior to the prescribed deadline.

2. Advertising Release and Advertising Agency

Please contact the advertising agency for booking print advertisements and on-site advertisements.

SHANGHAI ASIA-PACIFIC ADVERTISING CO., LTD.		
Address: F11, Building 1, No. 277 Longlan Road, Xuhui District, Shanghai		
Contact:	Esther Liu	Zhenhua Kang
Tel:	86-21-62109116-840	86-21-62109116-859
Mobile:	86-13952618585	86-13916906279
E-mail:	liuyiru@cpit-exhibition.com	kangzhenhua@cpit-exhibition.com

3. Business Travel Service (Recommended Business Travel Agencies)

SHANGHAI JIN JIANG TRAVEL HOLDINGS CO., LTD.		
Address: 400 Changle Road, Shanghai		
Contact:	Zhuang Zhouye	Lu Shenlian
Tel:	86-21-32128351	86-21-32128358
Mobile:	86-13764541931	86-18621291777
E-mail:	625191859@qq.com	56027639@qq.com

SHANGHAI CHINA TRAVEL INTERNATIONAL LTD.

Address: F7-8, Bldg. 2, Huasheng Building, Lane 519 Aomen Road, Putuo District, Shanghai

Contact:	Wu Min	Liu Fuyi
Tel:	86-21-629957711	86-21-62995081
Mobile:	86-18918102838	86-13564784739
E-mail:	wum@ctish.cn	liufy@ctish.cn

CITS GROUP SHANGHAI CO., LTD.

Address: 16/F, Bldg. 1, Chang'an Mansion, No.1001, Chang'an Road, Shanghai

Contact:	Wang Liuqi	Hu Qi
Tel:	86-21-63536013	86-21-63172165
Mobile:	86-13918007345	86-13901628448
E-mail:	wanglq@citssh.com	huqi@citssh.com

SHANGHAI SPRING INTERNATIONAL TRAVEL SERVICES, LTD.

Address: 699 Zhaohua Road, Shanghai

Contact:	Ding Ping	Zhu Shunfei
Tel:	86-21-52317953	86-21-52317779
Mobile:	86-13601943556	86-13774405262
E-mail:	congress@springtour.com	006753@ch.com

SHANGHAI CYTS TOURS CORPORATION LIMITED

Address: 2 Hengshan Road, Shanghai, China

Contact:	Zhong Xin	Fu Wei
Tel:	86-21-64742988	86-21-64741838
Mobile:	86-13901704158	86-13801848218
E-mail:	x_zhong@scyts.com	wei_fu@scyts.com

CHINA CYTS M.I.C.E. (SHANGHAI) SERVICE CO., LTD.

Address: 15/F, Wentong Mansion, 739 Kunming Road, Yangpu District, Shanghai

Contact:	Chen Yizhong	Wang Yang
Tel:	86-21-61295052	86-21-61295051
Mobile:	86-13701909499	86-18701729209
E-mail:	chenyz@cytsmice.com	wangyang1@cytsmice.com

SHANGHAI UTOUR INTERNATIONAL TRAVEL SERVICE CO. LTD.

Address: 17/F, NO.1, Middle Huaihai Road, LiuLin Building Huangpu District, Shanghai

Contact:	Zhou Xiaolu	Hu Yinxiang
Tel:	86-21-80281266-1609	86-21-80281266-1329
Mobile:	86-13818007752	86-15901824377
E-mail:	zhouxiaolu@utourworld.com	huyinxiang@utourworld.com

SHANGHAI AIRLINES TOURS INTERNATIONAL (GROUP) CO., LTD.

Address: 8/F, Bldg. 1, 269 Tongxie Road, Changning District, Shanghai

Contact:	He Xuan	Zhan Yiqiong
Tel:	86-21-22832171	86-21-22832166
Mobile:	86-15900728619	86-13601674763
E-mail:	satrip_rus@foxmail.com	satrip_rus@foxmail.com

SHANGHAI LEMEN BUSINESS INTERNATIONAL TRAVEL SERVICE CO., LTD.

Address: Room 1805, 800 Dongfang Road, Pudong District, Shanghai

Contact:	Peng Ling	Yuan Xuefei
Tel:	86-21-58314658	86-21-58314658
Mobile:	86-13701702229	86-18621935725
E-mail:	pl_001@lemengroup.com	yxf_003@lemengroup.com

DESTINATION TRAVEL INTERNATIONAL (SHANGHAI) CO., LTD.

Address: Block B, Xinda Building, 1399 West Beijing Road, Jing'an District, Shanghai,

Contact:	Shao Lei	Qin Xiaowen
Tel:	86-21-62893645	86-21-62891188
Mobile:	86-13917505565	86-13816009194
E-mail:	rsvsha@dtitours.com	susanqin@dtitours.com

SHANGHAI UTOUR INT'L TRAVEL CO., LTD.

Address: Suite B, 23/F, Heng'an Building, No.3, Lane 333, No. 2 Shimen Road, Jing'an District, Shanghai

Contact:	Vivi Zhang	Gong Jiangang
Tel:	86-21-62112066-5001	86-21-62112066-5088
Mobile:	86-15900535381	86-13301723888
E-mail:	xwzhang@utourchina.com	Jggong@utourchina.com

SHANGHAI HONG YUE PREMIER INTERNATIONAL TRAVEL SERVICE CO., LTD.

Address: Room 1103, Zi'an Building, 309 Yuyuan Road, Jing'an District, Shanghai

Contact:	Wu Huiqing	Liu Qiyuan
Tel:	86-21-62661233	86-21-62661668
Mobile:	86-13601908366	86-13818961820
E-mail:	sandy@allseasonschina.net	dliu@allseasonschina.net

4. Translation Service (Recommended Translation Companies)

LAN-BRIDGE COMMUNICATIONS

Address: 34/F World Plaza, No.855 Pudong South Road, Shanghai, China

Contact:	Jaime	Rachel Gao
Tel:	86-571-81112037	86-571-81112037
Mobile:	86-15967120869	86-18458445518
E-mail:	jaime@lan-bridge.com	hz@lan-bridge.com

GLOBAL TONE COMMUNICATION TECHNOLOGY CO., LTD.

Address: Room 4301, Building 4, Peninsula Bay, 735 Liyang Road, Hongkou District, Shanghai

Contact:	Zhao Qing	Liu Siwen
Tel:	86-21-61730877-8128	86-21-61730870
Mobile:	86-15221615860	86-13774219346
E-mail:	zhaoqing@ctpc.com.cn zhaoqing@gtcom.com.cn	liusiwen@ctpc.com.cn liusiwen@gtcom.com.cn

BEIJING SPIRIT TRANSLATION CO., LTD.

Address: Room 1703, Tower 7, Jianwai SOHO, No. 39 East 3rd Ring Middle Road, Chaoyang District, Beijing, PRC 100022

Contact:	Li Bo	Guo Fangbin
Tel:	86-13366029699	86-15811162025
Mobile:	86-13366029699	86-15811162025
E-mail:	libo@bjspirit.com	fanyic@bjspirit.com

BEIJING CHINESE-FOREIGN TRANSLATION & INFORMATION SERVICE CO.,LTD

Address: No.24 Baiwanzhuang Street, Xicheng District, Beijing

Contact:	Yuxuan Zhong	Linqing Huang
Tel:	86-13681414338	86-18811176260
Mobile:	86-13681414338	86-18811176260
E-mail:	yuxuan.zhong@ctis-cn.com	linqing.huang@ctis-cn.com

TRANSN (BEIJING) INFORMATION TECHNOLOGY CO.,LTD.

Address: Floor 17, Building 18, Jianwai SOHO, 39 East 3rd Ring Road, Chaoyang District, Beijing

Contact:	Shika Liu	Mancy Huang
Tel:	86-17600098800	86-18080982402
Mobile:	86-17600098800	86-18080982402
E-mail:	shika.liu@transn.com	mancy.huang@transn.com

SHANGHAI FOREIGN SERVICE (GROUP) CO., LTD.

Address: 15F, FSG Mansion, 1000 Quyang Road, Shanghai

Contact:	Lilie Bingyuan Huang	Amy Wang
Tel:	86-21-62772105	86-21-62778682
Mobile:	86-13816752323	86-13917341976
E-mail:	bingyuan.huang@fsg.com.cn	wangjia@fsg.com.cn

5. On-site Information Supporting Service Provider

SHANGHAI EAST BEST&LANSHENG SMART TECHNOLOGY CO.,LTD

Address: 30F, Lansheng Building, 8 Huaihai Zhong Road, Huangpu District, Shanghai

Contact:	Gong Zheng		
Tel:	86-021-67008485		
Mobile:	86-18916171910		
E-mail:	gongz@eblssmart.com		

6. Recommended Enterprises for Group Meal

Number	Company	Aavailable Food and Beverage Categories				Contacts and Contact Information
		Chinese Gather Dining	Western Individual Dining	Buffet	Tea Break	
1	Intercontinental Shanghai Hongqiao NECC	√	√	√	√	Jessica Wei 86-21-67001888-6720 86-15000466462 jessica.wei@icnecc.com
2	The Portman Ritz-Carlton Shanghai	√	√	√	√	Sandy Shen 86-21-62798888-7706 86-13916243194 Sandy.Shen@ritzcarlton.com
3	The Westin Bund Center, Shanghai Golden Bund Real Estate Co., Ltd.		√	√	√	Tony 86-21-63351888-7561 86-18621569901 Tony.Xue@marriott.com
4	Hyatt on the Bund Shanghai	√	√	√	√	Sarah Wang 86-21-63931234-6214 86-17717625616 sarahsiwen.wang@hyatt.com
5	LE MERIDIEN SHANGHAI MINHANG	√	√	√	√	Ada Fang 86-21-53299999-6505 86-13918714330 ada.fang@lemeridien.com

Number	Company	Aailable Food and Beverage Categories				Contacts and Contact Information
		Chinese Gather Dining	Western Individual Dining	Buffet	Tea Break	
6	Grand Hyatt Shanghai	√	√	√	√	Zoe Pan 86-21-50491234-8446 86-13916419556 zoe.pan@hyatt.com
7	Shanghai Pu Dong New Area Shangri-La Hotel Co. Ltd	√	√	√	√	Rose Huang 86-21-28286329 86-18621565259 Rose.huang@shangri-la.com
8	Hyatt Regency Shanghai, Wujiachang	√	√	√	√	Clara 86-21-25651226 86-13801778758 clara.ge@hyatt.com
9	SOFITEL SHANGHAI SHESHAN ORIENTAL	√	√	√	√	Selina 86-21-37611611 86-13816777357 selina.sun@sofitel.com
10	Harvest Festival (Group) Co., Ltd.	√	√	√	√	Beck Sun 86-21-64515166 86-13816014999 becksun@fsrjt.com
11	Park Hyatt Shanghai	√	√	√	√	Vicky Xu 86-21-68881234-4554 86-13585586910 vicky.xu@hyatt.com
12	Jumeirah Himalayas Hotel Shanghai	√	√	√	√	Sammy 86-21-38580371 86-18162661727 Sammy.yang@jumeirah.com
13	Shanghai Marriott Hotel Hongqiao	√	√	√	√	Jenny Qiu 86-21-60106000-6203 86-13817783744 jenny.qiu@marriott.com
14	Renaissance Shanghai Yangtze Hotel	√	√	√	√	Charlie Zha 86-21-62750000-2343 86-13917970056 charlie.zha1@renaissancehotels.com
15	The St. Regis Shanghai Jingan	√	√	√	√	Nadia Luo 86-21-62579999-7838 86-13917401933 nadia.luo@stregis.com
16	Mandarin Oriental Pudong, Shanghai	√	√	√	√	Polly Bao 86-21-20829898 86-13601881881 pollyb@mohg.com
17	Shanghai HengYueShangPin Food & Beverage Co., Ltd.	√	√	√	√	Benson Wang 86-21-62589778 86-13817362027

7. Financial Services

As the “Strategic Partner” and the “Comprehensive Banking Enterprise” of the CIIE, Bank of China provides comprehensive financial services covering pre-exhibition, in-exhibition and post-exhibition for the CIIE.

Please refer to Appendix 16 for specific service contents, or contact the following service teams:

Contacts: Miss. Qian Xiaoying

TEL: +86-21-69721091

+86-13818179635

E-mail: qianxylw_sh@mail.notes.bank-of-china.com

8. Insurance Services

As the “Core Supporting Company” and the “Designated Insurance Service Provider” of the CIIE, CPIC has tailored the one-stop insurance products and services “CIIE Insurance” to the exhibitors, builders, logistics suppliers and e-commerce service platforms of the Third CIIE. The “CIIE Insurance” is classified into basic category and special category, and all kinds of related insurances can be consulted through email.

Please refer to Appendix 17 for specific service contents, or contact the following service teams:

Company Name: China Pacific Insurance (Group) Co., Ltd.

Address: 190 Yincheng Road, Pudong New Area, Shanghai

National Service Hotline: 021-66779900

Exhibition Area	Contact	Tel	E-mail
1.1H/1.2H/2.1H/2.2H	CHENG Mincheng	86-13817992765	shyuhy@cpic.com.cn
3H/4.1H/NH	YU Huayi	86-17317853072	shchengmincheng@cpic.com.cn
5.1H/6.1H/6.2H	Li Yiwei	86-13917341861	shliyiwei@cpic.com.cn
7.1H/7.2H/8.1H/8.2H	Qin Zi'an	86-13816976462	qinzian@cpic.com.cn

9. Air Carrier Services

As the “Designated Air Carrier of China International Import Expo”, China Eastern Airlines will provide international airline ticket discounts for participants travel to China during the CIIE period. Applicable personnel include CIIE participants, visitors, invited guests and partners’ employees as well as their accompanying personnel. For the CIIE preferential policies of China Eastern Airlines, please log in the official website of China Eastern (www.ceair.com) 90 days in advance, or dial China Eastern Service Hotline (+86) 95530 to apply.

Please refer to Appendix 18 for details of service, or visit the official website of China Eastern (www.ceair.com), or contact service hotline (+86)95530.

10. Transportation Services

China COSCO Shipping Corporation Limited, as the “Official Forwarders of the China International Import Expo” and “the Recommended International Air Transportation Service Provider for the China International Import Expo”, can provide exhibitors with logistics solutions such as transportation of exhibits, customs filing, entry and exit of exhibits, and return of exhibits.

Please refer to Appendix 19 for specific service contents, or contact the following service teams:

1) Contact Information of the Official Forwarder

Cosco Air Freight Forwarding Co. LTD		
Address: No.220 Balizhuang BeiLi, Chaoyang District, Beijing		
Contact:	Wang Xinling	Ma Zepeng
Tel:	86-10-51568317	86-10-5156 8323
Mobile:	86-13911314217	86-15011213771
E-mail:	Wangxlbj@cosco-air.com.cn	mazp@cosco-air.com.cn

2) Contact Information of the International Air Transportation Service Provider

COSCO SHIPPING LINES CO.,LTD.		
Address: No.378, Dongdaiming Road, Hongkou District, Shanghai		
Contact:	Yiwen	Yanzhen
Tel:	86-21-67008973	86-21-67008974
Mobile:	86-13816300623	86-18901952860
E-mail:	06transporter@ciie.org	06transporter@ciie.org

11. Business Center

The Business Center in the exhibition venue will be open to all exhibitors and visitors during the Expo (Please refer to the Visitor Guide and On-site Guide Map for the specific location). The basic services of the Business Center include copying and printing, faxing and scanning, email receiving and sending, wheelchair leasing, mobile charging, graphic production and ticket booking.

12. Online Services

The *Exhibitor's Manual* is released together with the online exhibition service system. It is recommended that the exhibitors and their entrusted constructors use the online exhibition service system.

13. VR Services

The Third CIIE can provide onsite VR shooting service and online display service for exhibitors. The VR for exhibitors includes dynamic VR and static VR. For the dynamic VR, the exhibitors can arrange personnel for on-site explanation.

Please contact the following service team for specific services:

SVRTEC		
Address: Room 606, Smick Building, No. 800 Shangcheng Road, Pudong New Area, Shanghai		
Contact:	Hong Xiao Li	Chen Xiao Chuan
Tel:	86-21-51098832	86-21-51098832
Mobile:	86-18616782602	86-13162020368
E-mail:	2577860081@qq.com	see368@163.com

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Appendix



Appendix 1 Notice on Fire Safety Control

1. General Requirements

- 1.1 Exhibitors, constructors and service providers shall comply with the fire safety policies and guidelines of the People's Republic of China and Shanghai and strictly observe each rule, regulation and provision. Matters related to fire safety at the Expo will be carried out in accordance with *Fire Protection Law of The People's Republic of China*, *Code for Fire Prevention in Design of Interior Decoration of Buildings*, *Provisions on the Administration of Fire Control Safety of Key Fire Safety Entities*, *Code of Design for Fire Protection and Prevention of Exhibition Building and Exhibits Arrangement* and other laws and regulations.
- 1.2 During the move-in, the exhibition period and move-out, all matters related to booth set-up, decoration, dismantling and maintenance shall be carried out in compliance with the Organizers' fire safety rules and requirements, including *Exhibitor's Manual*, *Pre-Expo Notification*, *Move-in Instructions*, *Safety Instructions*, *Venue Notices and User's Manual for Exhibition Halls in the National Exhibition and Convention Center (Shanghai)*, *Security Management Standards for Facilities Built in NECC* etc. The exhibitors, constructors and service providers shall actively cooperate with the Chinese government departments and the Organizers with respect to the supervision, inspection and management.
- 1.3 In order to further strengthen the importance attached to safety at the Expo, fulfill safety-related obligations and assume safety responsibilities, the Organizers have drawn up the *Special Booth Safety Responsibility Letter*, which shall be signed and stamped with the official seal by all exhibitors and their constructors, and submitted to the official constructor of the venue before the deadline along with a copy of the constructors' business licenses. For more information, please refer to Form 13: ***Special Booth Safety Responsibility Letter***.
- 1.4 Exhibitors and constructors must establish a safety inspection system and organize fire safety courses and training. They shall assign dedicated personnel for fire safety, who shall have a safety officer logo or other appropriate markings on their apparel while at the venue.

2. Booth Set-up

- 2.1 Constructors of all special booths shall report to the official constructor of the venue for approval.
- 2.2 In addition to exhibits, booths and all articles (such as walls, carpets, floor, ceilings, light boxes, wall paintings, and other building and decorative materials) used for other structures at the venue shall use non-combustible or fire-resistant materials approved by the Shanghai Fire Brigade for their construction and decoration, and their flammability shall be no lower than Class B1 (not easily flammable); the flammability of the carpets for the booths shall be no lower than Class B1 (not easily flammable); flammable materials used sparingly or partially, including timber structure and mesh fabrics used on the top, shall have undergone fire retardant treatment (which shall be completed before entry), and can only be used after their flammability level meets Class B1, as approved by the Shanghai Fire Brigade.
- 2.3 Flammable materials such as elastic fabric, bamboo, straw, foam and artificial green plants are prohibited even after they have undergone fire retardant treatment.
- 2.4 The materials and structures used during booth set-up shall not hinder the fire safety system or block fire exits, public passages and entrances at the venue. Any behavior that may impede the functioning of fire safety facilities at the venue such as manual fire alarms, fire hydrants, shutter doors, fire extinguishers and fire exits, is prohibited. If any such act is committed, the exhibitor and constructor shall adjust their set-up program in accordance with fire safety requirements and bear all expenses incurred in the process.
- 2.5 The width of the channel between the materials or structures used during booth set-up and the fire hydrants, equipment room doors or fire alarms shall be ensured to be normally open or passable; and at least 0.6 meters shall be left between the walls of the exhibition hall and those materials or structures to ensure a clear and open repair passage is available.
- 2.6 No object shall be attached to or hung on any sprinkler or lighting device at the venue; no spotlight or heat generating device shall be pointed at or placed close to a fire sprinkler.
- 2.7 The ceiling/canopy of a booth, if any, shall use fire-proof materials and shall not impede the functioning of the venue's fire safety system and air vents. Fire extinguishers should be present at the booth as per fire safety regulations.

- 2.8 The number and width of an evacuation staircase in the upper exhibition area of a double-storey booth shall be determined as required, it shall have at least two staircases and the width shall not be less than 0.9 m. The horizontal distance between the nearest edges of two adjacent evacuation exits should not be less than 5 meters. When the upper one is used as an office space and the area is not larger than 120 square meters, one evacuation staircase can be set up.
- 2.9 An open staircase can be used for the double-storey booth, and its total width shall be determined by calculation and the minimum net width should be no less than 1.4 meters.
- 2.10 It is not recommended to install fully-enclosed special booths. If a fully-enclosed booth is larger than 160 m² and may hinder the use of the venue's fire safety devices, an automatic fire alarm system, automatic fire sprinklers and up-to-standard fire extinguishers shall be installed; if a fully-enclosed or semi-enclosed booth is larger than 120 m², it shall have at least 2 evacuation exits at least 0.9 meter wide.
- 2.11 Welding, cutting, drilling and other special construction techniques are forbidden at the venue. Operation with naked fire is also forbidden at the venue.
- 2.12 Special workers must possess special operation certificates or special equipment operator permits as per government regulations. They shall strictly follow the code of practice at work, and ensure no operation or activity violates it.

3. Fire Safety and Utilities

For more information, please refer to **Appendix 3: Utilities Safety Management Instructions to the Exhibitor's Manual**.

4. Paints and Coatings

- 4.1 During the move-in, exhibition period and move-out, it is forbidden to conduct any large-scale painting of the exhibits or exhibiting materials, etc. at the venue, or to use any pungent or non-eco paint or coating that violates fire safety requirements, for booth decoration.
- 4.2 With all safety precautions in place, minor paint touch-up is permitted after the application is approved during the move-in. Safety precautions at least include painting in a well-ventilated place, using non-toxic paints, and covering the ground around the cement floor with dry paper or plastic film.
- 4.3 It is forbidden to paint any vertical structure at the venue (i.e., walls, glasses, etc.) or to wash or dispose of painting materials inside or near the venue.
- 4.4 The exhibitors shall be liable for any damage or harm to the Organizers and the venue caused by their painting activities, and shall pay for the restoration of the damaged or contaminated sites.

5. Management of Hazardous Substances

- 5.1 Without the written approval from the Organizers, the venue and concerned government departments, it is forbidden to demonstrate or use any heater, grill, candle, lantern, torch, welding device or any other heat-generating, naked flame generating, or smoke-generating material; it is forbidden to demonstrate or use any electric, mechanical or chemical device that may be defined as dangerous; it is forbidden to use any flammable, explosive, toxic, or corrosive materials, including flammable liquids and gases, compressed gases, hydrogen balloons, explosives, and petroleum; it is forbidden to carry weapons, guns, swords, ammunition, explosives, radioactive substances and other hazardous substances, or anything forbidden by the concerned government departments, into the venue.
- 5.2 The inventory of hazardous solids or liquids stored at the booth shall not exceed one day's usage; all remaining stock shall be kept in an area designated by the Organizers.
- 5.3 No automobiles, motorcycles, and other diesel vehicles, new energy vehicles, or other fuel equipment at the venue shall be repaired, started, charged, or fueled, and the amount of fuel in their tanks shall be no higher than 10%.
- 5.4 Toxic or hazardous wastes shall be packed and sealed in proper containers, which shall be marked accordingly, and managed or disposed as per the government regulations on waste disposal.

6. Pressurized Containers

- 6.1 If any exhibitor needs to use helium, argon, nitrogen or other inert gases, they need to submit a written application to the Organizers and can only carry them into the venue after approval. They shall take full responsibility for the safety of pressurized containers during the use, management, shipment, storage, safekeeping, etc.

- 6.2 All pressurized containers or devices brought into the venue with the approval of the Organizers shall comply with relevant safety standards and requirements; devices and tubes using compressed air systems shall be resistant to a pressure level $\geq 15\text{Kg/cm}^2$, and pipe joints shall be fastened with hose clamps, and not tied with iron wires or other materials.
- 6.3 If it is found that a pressurized container is not properly installed, the Organizers will inform the exhibitor to immediately and safely evacuate it or transport it to a designated area. The exhibitor shall cooperate for the same.

7. Smoking Restriction

Smoking is forbidden in all indoor areas and parking lots of the venue. Smoking is only allowed at fixed smoking points set in the outdoor area of the venue.

8. Emergency Support

- 8.1 Each special booth, conference image point, and service desk shall be equipped with independent fire extinguishers, whose quantity and quality shall comply with legal requirements (generally with 5 KG dry powder fire extinguishers, and electrical or precise instruments shall be equipped with 3 KG carbon dioxide fire extinguishers).
- 8.2 Emergency indicator lights, exit signs, exit instructions and other emergency support devices shall be installed in visible areas of the special booths.
- 8.3 Exhibitors and constructors shall establish a safety inspection system and appoint dedicated personnel for their booths to ensure fire safety during the move-in, exhibition period and move-out. In case of any emergency, the designated personnel shall take appropriate measures and report to the Organizers.

Appendix 2 Notice on Work Safety Control

1. General Requirements

- 1.1 Exhibitors, constructors and service providers shall earnestly comply with the work safety and labor protection policies and guidelines of the People's Republic of China and Shanghai Municipality, and strictly observe all regulations, ordinances, and provisions, including *Production Safety Law of the People's Republic of China*, *Safety Requirements for Large-scale Activities (GBT33170-2016)* and *Exhibitor's Manual*; and actively cooperate with Chinese government departments and the Organizers with respect to supervision, inspection, and management.
- 1.2 During the move-in, exhibition period and move-out, all matters related to booth set-up, decoration, dismantling and maintenance inside and outside the venue during the expo shall be carried out in compliance with the Organizers' work safety rules and requirements, including *Exhibitor's Manual*, *Pre-expo Notification*, *Move-in Instructions*, *Safety Instructions*, *Venue Notices and User's Manual for Exhibition Halls in the National Exhibition and Convention Center (Shanghai)*, *Security Management Standards for Facilities Built in NECC* etc. The exhibitors, constructors and service providers shall actively cooperate with the Chinese government departments and the Organizers with respect to the supervision, inspection and management.
- 1.3 Constructors shall set a work safety management organization, and arrange for a full-time on-site construction manager, safety supervisor, emergency liaison, and other safety management personnel as per relevant provisions; they shall issue official and effective documents on the establishment and appointment of the organization and personnel; and their major principal and work safety management personnel shall have certification materials (or effective certificates) on their qualified work safety knowledge and management ability issued by the competent department for work safety supervision and administration. Before move-in, constructors shall, as per booth design schemes, work out a detailed construction scheme (including set-up scheme and dismantling scheme), and conduct construction as per the said scheme. The aforesaid materials shall also be submitted at the time of application for exhibition.
- 1.4 In order to further strengthen the sense of safety at the expo, fulfill safety-related obligations and assume safety responsibilities, the Organizers have drawn up the *Special Booth Safety Responsibility Letter*, which shall be signed and stamped with the official seal by all exhibitors and their constructors, and submitted to the official constructors of the venue before the deadline along with a copy of the constructors' business licenses. For more information, please refer to **Appendix 13: Special Booth Safety Responsibility Letter**.

2. Safety Control

- 2.1 Exhibitors and constructors thereof shall earnestly enforce a safety accountability system, reinforce their on-site safety inspection and management, and accept and follow the work safety requirements and regulations by the concerned government departments, Organizers and venue staff at the site.
- 2.2 Exhibitors and constructors thereof shall comply with relevant national rules and regulations of the construction industry and ensure that on-site constructors and especially workers have corresponding operation qualifications or work licenses.
- 2.3 Exhibitors and constructors thereof shall follow the principles of civilized construction and take proper safety precautions with respect to booth set-up, decoration, dismantling and maintenance during the expo, both inside and outside the venue. All workers shall wear safety helmets while conducting the move-in and move-out related work. Safety supervisors shall bear a safety officer mark on the site.
- 2.4 Booth set-up structure shall be produced in factory as much as possible, so that only splicing and installation will be needed on the site of set-up.
- 2.5 Exhibitors and constructors thereof shall establish a safety inspection system, and provide work safety education and trainings well. Before the entry for construction of set-up workers and drivers transporting special equipment at the venue, construction principal shall uniformly illustrate safety technologies, provide pre-job trainings about safe operation procedures and notes, and make records. No construction is permitted before pre-job safety trainings.
- 2.6 It is strictly prohibited to subcontract special booth set-up, maintenance and dismantling, or entrust the same to a subcontractor. To clarify accountability and liability for damages, exhibitors shall instruct their constructors or service providers to purchase relevant life insurance, property insurance, etc.

3. Booth Set-up and Plan Review

- 3.1 To ensure the safety and stability of the temporary structures for special booth set-up and avoid any possible risk and hidden danger, the maximum height permitted for the booths at the expo are 6 meters for a one-floor booth and 8.5 meters for a two-floor booth. Only single-storey booths are allowed to be built in the main aisle of the exhibition hall, with a limited height of 6 meters (including the lifting point); the height limit in other areas remains unchanged. Exhibitors with special booths shall submit relevant documents to the official constructor of the venue or plan review service provider for approval of their structures.
- 3.2 Staircases and ladders inside the booths shall comply with relevant technical specifications and safety requirements and shall be equipped with firm handrails to protect people from slipping.
- 3.3 To ensure the stability of booth structures, the pillars of the steel structure shall use non-welded materials at least 10 cm in diameter with welded pedestals at their bottom and have flange plates at least 60 cm in diameter on top to increase the load-bearing area. The size of the pillar base of the steel structure shall be determined in accordance with the overall load of the booth, and the pillar must be welded to the center of the base.
- 3.4 The main walls of all booths shall be at least 12 cm wide at the bottom to ensure sufficient contact area with the floor. Walls and steel structures spanning more than 6 meters shall be connected by crossbeams on top and supported by pillars at the bottom to ensure the rigidity and stability of the booth.
- 3.5 Load-bearing components shall use steel angles, U-bars, square tubes and other materials that meet corresponding Chinese national standards. Load-bearing components in special booths shall not use ornamental and flexible metals or brittle materials. Wooden load-bearing columns and supporting beams shall be lined with continuous solid wood square tubes inside to ensure their structural integrity and stability.
- 3.6 The single span of any wooden structure shall be no more than 6 meters wide and no more than 5 meters high. The single span of any steel or steel and wooden hybrid structure (including those lined with steel square tubes inside or equipped with iron frames) shall be no more than 8 meters wide. Molded steel grid structures can be wider depending on their cross-sections but shall be no more than 12 meters wide (except those used for professional stages).
- 3.7 The wooden walls of any frameless structure shall be at least 30 cm thick; and those with a frame structure shall be at least 10 cm thick. Wooden load-bearing walls shall be supported by square steel or seamless tubes inside them.
- 3.8 All booths decorated with glass shall use toughened glass with sufficient strength and thickness (cladding glass shall be at least 1 cm thick), installed stably in an appropriate manner. The glass shall be equipped with metal frames or professional hardware, and there shall be flexible beading between the frames or hardware and the glass to ensure the safe use of glass. Large glass materials shall be clearly marked at a 1.5-meter height to prevent people from smashing into the glass and getting injured. If a glass podium is used, the supporting pillars and walls of the structure shall be fixed to the ground under the podium, and the booth structure shall not be directly built over the smooth glass surface.
- 3.9 If a booth requires a podium, it is recommended to use a ramp-type podium. Angular podiums shall be no higher than 10 cm and marked with corresponding safety markings.
- 3.10 Relevant safety measures shall be taken for trussed booths to ensure the overall stability of the structure. The overall raise and drop of the trusses shall be commanded by special persons, scale shall be pulled on pillar in advance, and hoists at all lifting points shall operate simultaneously.

4. Booth Acceptance and Dismantling

- 4.1 After the completion of booth set-up, the constructor shall inspect it independently, and after the inspection is passed, apply for inspection and acceptance to the Organizers. Upon inspection and acceptance by the relevant department, the booth can be put into use. Inspection contents include structure safety, electrical safety, and fire safety.
- 4.2 The declaration system is implemented for the dismantling of more-than-6-meter-high special booths and trussed booths. An application for dismantling shall be submitted in advance, and dismantling can be conducted after the Organizers review the dismantling scheme again.

5. Working at Heights

- 5.1 Working at heights refers to working at an elevated place where there is a possibility of falling from a height of 2 m or higher.
- 5.2 A person can work at heights only if he or she is at least 18 years old and has passed a physical examination; people suffering from high blood pressure, cardiac disease, epilepsy, mental illness or other similar diseases are forbidden from working at heights.

- 5.3 Personnel working at heights shall wear protective gear (safety helmet, safety belt, etc.). Safety belts shall not be hung lower than the worker and must not be replaced by ropes. Working at heights while intoxicated is forbidden.
- 5.4 Personnel working at heights shall be accompanied by a supervisor to ensure on-site environment safety and the implementation of safety measures. Such personnel should follow the designated route to go up and down, and no one should stand below the workplace at height.
- 5.5 During work at heights, scaffolds shall not be set higher than 4 meters, and protective grating, cross bridging and brakes shall be installed in accordance with safety regulations, and the fixed footholds/load-bearing plates must be repeatedly inspected and reinforced. Tools, materials and parts used during the work shall not be carried directly in the hand or thrown away and shall only be kept in a tool bag. Scaffolds shall be fixed by brakes after installation, and be held by at least one person during work. Construction personnel are forbidden to move scaffolds on the operation platform. Tools, material fragments, spare parts and any other object that may fall from the height shall be removed and cleaned up after the operation to prevent any injury by falling objects.
- 5.6 It is forbidden to use a more-than-2-meter-high herringbone ladder for work at heights.
- 5.7 Persons engaged in work at heights must have a high-place work certificate, which shall be filed during the application for move-in.
- 5.8 Any lifting device used in booth set-up, decoration, dismantling and maintenance during the expo, shall be admitted into the venue only after an appropriate application is submitted and approved by the Organizers and venue management.
- 5.9 Matters not covered herein shall be subject to the *Technical Code for Safety of Working at Height of Building Construction* (JGJ80-2016).

6. Construction Tools and Labor Protection Articles

- 6.1 Class-II hand held tools must be used for on-site operation. The power lines of hand held electric tools shall be kept in the ex-works state, and shall not be arbitrarily lengthened.
- 6.2 Power boards shall not be used for building.
- 6.3 The hand lift used for building shall not be used in an overloaded way, and shall be equipped with safety devices including height limiter, overload alarm device, and rope-break protection instrument, and overturn-preventing safety measures shall be taken against it.
- 6.4 Construction workers shall use labor protection articles such as safety helmets and safety belts, which conform to the state regulations, and hold ex-works qualification certification within effective service life.
- 6.5 Construction workers shall wear reflective vests for construction at the venue.

7. Electricity Safety

For more information, please refer to **Appendix 3: Utilities Safety Management Instructions to Exhibitor's Manual**.

8. Special Equipment Management

- 8.1 Forklifts, truck cranes and other special equipment shall conform to state regulations, and pass the annual inspection for special equipment, and their drivers shall work with relevant licenses.
- 8.2 When front view cannot be confirmed, forklifts loaded with goods shall be driven back. If they have to be driven in the condition that the view is obstructed, there shall be a commander. A safety regulation mechanism shall be established.
- 8.3 In the condition of dim light, front lights of forklifts shall be turned on.
- 8.4 No person other than the driver shall sit in a 3T forklift. Loading quantity shall not exceed the rated load capacity of forklifts. Forklift safety education shall be provided for forklift drivers and related workers.
- 8.5 The driver shall wear a safety helmet when driving a forklift, reduce speed at the time of making turns, and remove the key when leaving the forklift.
- 8.6 Do not stand on a running forklift pallet for operation. Where it is necessary to do so, the handrail fixed to fork or the pallet with a frame shall be used, and operator shall fasten the safety belt.
- 8.7 Do not stand under goods to be loaded or within the scope of the turning crane of truck crane. Before move-in, inspections before the operation of forklifts and truck cranes and annual and monthly inspections shall be conducted.

- 8.8 A forklift shall be equipped with rearview mirrors and back-up buzzer.
- 8.9 When the goods to be loaded are to be held upright, the fork shall be declined, parking brake shall be pulled on securely, and the driver shall get off the forklift and stop the engine.
- 8.10 At the place where any operator or any other vehicle may appear such as crossing, a forklift driver shall pay attention to the surrounding environment at all times, whistle in time, and reduce the speed to ensure the safe stop in any case. Operators across channels shall stop confirm the safety of surrounding environment, and after confirming the stop of forklifts, cross channels.
- 8.11 When the paralleling goods are taken, the tip of the fork shall not contact inside pallet. Once goods are taken, the fork shall be fully inserted. In stacking, there shall be adequate intervals between neighboring pallets, and stacking height shall not exceed 2 meters. During taking, the safety around the goods shall be confirmed. Negotiations shall be conducted at safe places rather than those near the goods.
- 8.12 For the operation of truck cranes, signal riggers shall be arranged, and work with licenses.
- 8.13 Before the operation of truck cranes, all outriggers shall be stretched out, and square timbers shall be put under supporting feet. Body level shall be adjusted, level bubble shall be in the middle in the case of no load, and locating pins of outriggers shall be inserted. With respect of cranes with an elastically suspended chassis, stabilizer shall be tightened up before stretching out outriggers.
- 8.14 Outriggers shall be adjusted in the condition of no load, and arm lever already stretched out shall be retracted and turned to right ahead or back; it is forbidden to turn the outrigger valve during operation.
- 8.15 The amplitude of variation of truck cranes shall be steady during operation, and it is forbidden to raise or drop the arm lever; raising and falling shall be operated at a constant speed.
- 8.16 When the arm lever of a telescopic crane is stretched out or drawn back, it shall be conducted in the prescribed order. When the arm lever is stretched out, the lifting hook shall be laid down accordingly. Where the limiter gives the alarm, the stretching of the arm lever shall stop immediately; where the arm lever draws back, a too small elevation angle will be inappropriate.
- 8.17 The elevation angle of truck cranes during operation shall conform to instructions. Where the length of the front section of arm lever is bigger than that of the back section after the telescopic arm lever is stretched out, an adjustment shall be made so as not eliminate the abnormal circumstance before operation.
- 8.18 Where any outrigger sinks or crane is inclined during the operation of a truck crane, the loaded materials shall be laid down immediately. Operation is allowed only after the adjustment and the elimination of the unsafe factor.
- 8.19 During loading and unloading, there shall be no person in the cab of carrier vehicle, and materials shall not be lifted over the cab of carrier vehicle.
- 8.20 Where two cranes are involved in hoisting operation, the performances of the two cranes shall be similar, and the load of one crane shall not be larger than 80% of rated lifting capacity.
- 8.21 During work, a driver shall carefully operate, and shall not chat with others or take time off arbitrarily. "Ten No Hoisting" provisions shall be followed during hoisting.
 - 1) No hoisting in the case of unclear commanding signal.
 - 2) No hoisting in the case of inclined traction or hanging.
 - 3) No hoisting in the case of unclear lifting material weight or overload.
 - 4) No hoisting in the case of bulk materials not strapped firmly or materials loaded excessively.
 - 5) No hoisting in the case of any person on lifted materials.
 - 6) No hoisting in the case of materials buried underground.
 - 7) No hoisting in the case of failure or fault of mechanical safety device.
 - 8) No hoisting in the case of unclear lifting and landing points of materials due to dark light on the site.
 - 9) No hoisting in the case of no protection measure for the direct contact between materials with blade edges and steel wire rope.
 - 10) No hoisting in the case of gales of Grade 6 or above, thunder or high-voltage wires.
- 8.22 Before driving, arm lever, lifting hook and outriggers shall be drawn back. During driving, a medium speed shall be maintained to avoid emergency braking.
- 8.23 During driving, no person shall stand, nor shall materials be stacked on the chassis walking board; reversing shall be conducted under the supervision of a person.
- 8.24 After the operation, the arm lever of telescopic crane shall be fully drawn back and put well, and the lifting hook shall be hung well. The arm lever of the trussed arm lever crane shall be turned to the front of the crane, and be lowered to the position with an angle between 40° - 60°. Brakes of all structures shall be braked firmly, and doors of operating room and machine shed shall be closed and locked.

9. Special Equipment Management

Exhibitors and constructors thereof shall establish a safety inspection system and comply with it, and shall cooperate with the Organizers, the venue and concerned government departments in safety patrols, renovation and emergency evacuation protocols in a conscientious and responsible manner. They shall follow the instructions and implement them accordingly. In case of any emergency, they shall take appropriate measures and report to the Organizers.

10. Punishments

Regarding improper operations, the Hosts shall be entitled to impose corresponding punishments; concerning behaviors with bad influence or serious consequences, they shall be transferred to the relevant department for treatment.

Appendix 3 Utilities Safety Management Instructions

1. General Requirements

- 1.1 During the move-in, the exhibition period and move-out, all matters related to booth set-up, decoration, dismantling and maintenance shall be carried out in compliance with the Organizers' work safety rules and requirements, including *Exhibitor's Manual*, *Pre-Expo Notification*, *Move-in Instructions*, *Safety Instructions*, *Venue Notices and User's Manual for Exhibition Halls in the National Exhibition and Convention Center (Shanghai)*. The exhibitors, constructors and service providers shall actively cooperate with the Chinese government departments and the Organizers with respect to the supervision, inspection and management.
- 1.2 Exhibitors and constructors thereof shall comply with relevant national rules and regulations of the construction industry and ensure that on-site workers and special workers have corresponding operation qualification certificates or work licenses.

2. Water Safety Management

- 2.1 If the installation of water facilities at a booth violates any rule or regulation or poses safety hazards, the Organizers or the venue are entitled to require the exhibitor or constructor to rectify the problem immediately. If they refuse to do so, their water supply can be cut off and they shall be liable for the consequences. If any accident or economic loss is incurred, the exhibitor or constructor shall be held liable and required to compensate for the loss as per relevant regulations.
- 2.2 Do not illegally transfer water from the venue facilities for domestic use. If any exhibitor or constructor illegally connects to the water pipes at the venue or uses the equipment without installing a valve at the venue, the Organizers or the venue management are entitled to require the exhibitor or constructor to rectify such behavior immediately. If they refuse to do so, their water supply may be cut off and they shall be liable for the consequences. If any accident or economic loss is incurred, the exhibitor or constructor shall be held liable and required to compensate for the loss as per relevant regulations.
- 2.3 Waste liquids, food waste and extreme temperature liquids shall be disposed at designated locations at the venue in the exhibitor or constructor's own sealed containers and shall not be disposed in drains inside and outside the venue, or in wash basins or sinks in washrooms; in case of any violation, exhibitors or their service providers shall be responsible for cleaning up the pollutants and liable to pay compensation for clogged pipes or other related expenses.
- 2.4 Water pipes crossing corridors shall be covered with slot plates to ensure safety.

3. Electricity Safety Management

- 3.1 The low-voltage power supply system at the venue is a three-phase five-wire 380V/50Hz system. Power distribution at the booths shall comply with the same standards. If any exhibit requires different voltage or frequency, the exhibitor or constructor shall bring their own power converters to resolve the issue.
- 3.2 The electricity box of a booth shall have an electrical safety monitoring dedicated box.
- 3.3 If a booth requires electricity supply for both lighting and power circuits, individual applications for each shall be separately submitted. Lighting circuits shall be equipped with leakage protectors. If the power circuit has been applied to dismantle leakage protector as per the procedures, then the power circuits don't need additional leakage protectors. Each special booth shall apply for its own circuit box and shall not share the circuit box with other booths.
- 3.4 Power units with independent switches and a power load less than 80% of the circuit box they are to be connected to, can be directly connected to a circuit box provided at the venue; if more than one power unit shares one circuit box, the exhibitors or constructors shall bring their own master circuit boxes whose protection setting limit value shall be less than or equal to 80% of that of the fixed circuit box at the venue to ensure power safety.
- 3.5 If the power load of a three-phase non-mechanical power unit is higher than or equals to 20 A, an air circuit breaker shall be installed to provide cascade protection. If the single-phase load is higher than 16 A, three-phase power supply shall be used to evenly distribute the power load and achieve balanced power distribution among the three phases.

- 3.6 Special electric equipment and 24-hour powered-on electric equipment shall have independent and category-specific circuits, and shall not share the same circuit with other equipment; important electric equipment or electric equipment for important occasions or positions shall have two power supply circuits (one main circuit and one backup circuit); each lighting power protection circuit can only be connected to at most 25 devices (including lighting devices and outlets) whose total load shall be lower than 3 KW or 16 A.
- 3.7 Electric material and equipment used shall comply with national product quality standards and certification standards and comply with national fire safety requirements. Electric materials shall have sufficient safe load-bearing capacity, which shall be higher than the rated current of the circuit box switch for the booth; they shall use ZR-BVV (fire-retardant double-insulated copper wires), ZR-RVVB sheathed wires or ZR-VV cables (three-phase and five-wire, referring to low-voltage power distribution system, shall use three-core or five-core wires), instead of twisted wire pairs (flexible wires), four-core wires (cables) or aluminum wires. Only lighting rectifiers and triggers that comply with fire safety department standards shall be used.
- 3.8 In case of any power failure at a booth, the Organizers or the venue staff shall have the right to enter the booth to conduct security check and adjust the Expo's power circuits and capacity. Exhibitors and constructors shall cooperate with the Organizers or the venue staff.
- 3.9 If the Organizers' worker discovers any hidden power safety hazards or serious security breaches at a booth, they shall have the right to suspend or cut off the power supply immediately without notifying the exhibitor. If any loss is incurred thereby, the exhibitor or constructor shall bear it.
- 3.10 Electric wiring work and equipment shall be set up strictly in accordance with the approved programs and drawings, and the power load shall not exceed the approved total load. If an exhibitor needs additional electrical appliances or other equipment that may result in a higher power load, the exhibitor shall promptly submit an application for it.
- 3.11 Do not use lighting devices whose power exceeds 500 W or use halogen-tungsten lamps. High heat-producing lighting devices shall be protected with insulation pads; light boxes, and lamp posts used for advertising shall have convection air vents.
- 3.12 All lighting devices installed shall be at least 30 cm from any exhibit, decoration or material; all heat-generating devices shall be at least 3 meters from any fixed power supply facility at the venue and shall not emit heat towards these facilities.
- 3.13 Do not use high-power electric heating appliances (e.g., electric kettles, stoves or irons). If an exhibitor needs to use such appliances, it is only permitted after acquiring the approval from the designated official constructor of the Expo.
- 3.14 Computers, precision instruments and other devices shall be equipped with uninterruptible power supply. If any damage or data loss is incurred due to such devices facing any power interruption, the exhibitors and constructors shall be liable for the consequences.
- 3.15 Exhibitors shall complete their security checks before applying for power supply to the official constructor of the Expo.
- 3.16 All wire (cable) terminals shall be equipped with blocks or switches. Do not connect them with electrical tape. The wires must be fixed firmly, and shall not be laid on the display stands, floor or the aisles. Do not hang wires, lighting devices or other objects on the ceiling or pipes. Wires crossing passageways shall be covered with slot plates, and wires going under a carpet or installed inside a structure shall not have terminals in the middle and shall be protected by a sleeve.

4. Gas Safety Control

- 4.1 If the installation of gas facilities at a booth violates any rule or regulation or poses safety hazards, the Organizers or the venue management are entitled to require the exhibitor or constructor to rectify such problems immediately. If the exhibitor or constructor refuses to do so, their gas supply shall be cut off, and they shall be liable for the consequences. If there is any accident or economic loss is incurred, the exhibitor or constructor shall be held liable and required to compensate for the loss as per relevant regulations.
- 4.2 Do not connect to gas pipelines without permission. If any exhibitor or constructor connects to the gas pipes at the venue without installing appropriate valves, the Organizers or the venue are entitled to require the exhibitor or constructor to rectify such behavior immediately. If they do not do so, their gas supply can be cut off and they shall be liable for the consequences. If there is any accident or economic loss is incurred, the exhibitor or constructor shall be held liable and required to compensate for the loss as per relevant regulations.
- 4.3 The venue will provide compressed air supply with an outlet pressure of 0.6-0.8 Mpa. Exhibitors can install driers, filters or other compatible devices depending on their own equipment.

- 4.4 If the air supply at a booth is between 1–1.6 m³/min, the exhibitor shall provide the actual requirement to the official constructor; in the absence of prior notice, the default air supply shall be less than 1 m³/min and the exhibitor shall be responsible for any ensuing liability or consequence.
- 4.5 If any exhibitor has any specific requirement for compressed air or requires the supply exceeding 1.6 m³/min, it is recommended that they bring their own air compressors and submit an application to the official constructor.
- 4.6 Exhibitors shall complete their security inspections before applying for gas supply to the designated official constructor of the CIIE.
- 4.7 Gas pipes running across corridors shall be covered by slot plates for safety considerations.

Appendix 4 Notice on Network Security Control

1. General Requirements

Exhibitors, constructors and service providers shall earnestly comply with the network security policies and guidelines of the People's Republic of China and Shanghai Municipality, and strictly observe regulations, ordinances and provisions, including *Cyber Security Law of the People's Republic of China*, *Telecommunications Regulations of the People's Republic of China*, *Decision of the Standing Committee of the National People's Congress on Internet Security Protection*, *Computer Information Network and Internet Security Protection and Management Regulations*, *Provisions on the Technical Measures for the Protection of the Security of the Internet* as well as other relevant laws, regulations, administrative rules, and documents.

2. Access Instructions

- 2.1 There are two ways to access Internet at the site of CIIE: wired broadband connection and free public Wi-Fi. Users shall use their own network access devices (including routers, computers, smartphones, etc.).
- 2.2 Matters on network access to the broadband on the venue shall be handled as per the Internet application processes of the Organizers. The independent application for network access via any other channel is not allowed. For any network access via any unofficial channel without permission, the Organizers shall have the right to suspend network access. If the circumstance is serious, the Organizers will coordinate with relevant departments to investigate and treat relevant persons according to the law.
- 2.3 The Organizers shall have the right to use appropriate technologies to monitor network access. If any commercial activity is conducted through the network without permission (e.g., use of the wired broadband to build a cross-booth network or build a wireless network, etc.), the Organizers shall have the right to claim corresponding charges and take such measures as network outage and/or prohibition from access.
- 2.4 Exhibitors, constructors or service providers shall not cause damage to any network facility or leased equipment inside the venue. Otherwise, they shall be liable to make corresponding compensations.

3. Safety Control

- 3.1 It is required to abide by the Internet security laws, public order and social ethics of the People's Republic of China and shall not undermine the network security. They shall not use the Internet to endanger the national security, dignity and interest of the People's Republic of China, instigate any attempt to subvert the state power of China, overthrow the socialist system or divide or disunify the country.
- 3.2 It is prohibited to use the Internet to advocate terrorism, extremism, racial hatred, discrimination, or spread violent or pornographic information; to fabricate or spread false information that may disrupt economic and social order; and to illegally access personal information of others or infringe on others' reputation, privacy, intellectual property rights and other legitimate rights and interests, etc.
- 3.3 In accordance with the cyber security laws of the People's Republic of China, the staff members of the exhibitors, constructors and service providers that intend to access the Internet shall login to the network using their verified IDs and shall retain their user registration information, cooperate with concerned government departments if necessary, and provide relevant data.
- 3.4 Exhibitors, constructors or service providers shall use the network services appropriately and shall not create Wi-Fi hotspots without permission; in case there is any situation that may undermine the network security and operation, the Organizers shall have the right to terminate such users' Internet access.
- 3.5 As the network is partially open, exhibitors shall independently take precautions to protect their computers, update their operating systems and install security management and antivirus software, to prevent leakage or loss of any personal information; in case of any data leakage, they shall be liable for the consequences.
- 3.6 Any exhibitor intending to independently set up a large LED screen for presentation purposes shall appoint professional personnel to manage it; if the screen needs to be connected to the Internet, the exhibitor shall take appropriate precautions against hacking, tampering, interruption and unauthorized setting.
- 3.7 To ensure safe and successful operation of network services, the Organizers have the right to conduct network control and management in some sections during certain periods of time and adjust or disable certain network access ports (including securities, BT, Thunder, games, etc.) without prior notice.

Appendix 5 Notice to Exhibitors with Standard Booths

1. The official constructors of the Expo will be in charge of the set-up of standard booths.
2. Exhibitors with standard booths shall fill in the lintels of their booths with information consistent with the information on their signed contracts and return them to the Expo's official constructors before September 25th, 2019. Without the Organizers' permission, they shall not cover or change their lintels.
3. All applications for water, electricity, gas, network and telephone service shall be submitted to the CIIE's official constructors; the CIIE's official constructors shall be in charge of the installation, wiring and demolition of all the facilities for rent; before the power is switched on, all electric facilities and appliances shall be tested by professionals, and pass the tests.
4. If any exhibitor intends to rent exhibition equipment or plants, an application shall be submitted to the CIIE's official constructors before September 25th, 2019. On-site applications may not be available.
5. Without permission, exhibitors shall not tamper with the structure of their booths, or taint or damage the structure or accessories of the booths, including nailing, drilling and pasting wallpapers. For any assistance needed for hanging or arranging exhibits, please contact the Expo's official constructors.
6. No promotional materials shall be hung or pasted on the columns or walls of the venue.
7. Exhibits and exhibition equipment shall not overstep the boundaries of booths or occupy public area.
8. No objects shall be stacked on wires or circuit boxes; objects, materials and others inside the booths shall be properly kept in accordance with regulations and at a safe distance from wires and other dangerous objects.
9. It is prohibited to connect wires or lighting devices without permission. In case of any trip, short circuit, wires catching fire, circuit box damage, etc. for any exhibitor's improper operation, the exhibitor shall take responsibility and compensate for the losses.
10. Organizers or the venue are entitled to take appropriate measures against potentially dangerous equipment and facilities, including power cutoff.
11. The sockets inside standard booths are exclusively used for television, computer, water cooler and other electrical appliances with rated power below 600W, rather than exhibition equipment or lighting devices. Exhibitors that intend to bring their own lighting devices shall apply for additional lighting power; for exhibition equipment or machinery that requires electricity, exhibitors shall apply for additional engine power; application for lighting power and that for engine power shall be independent of each other; one socket can only be used for one equipment facility or machine. Multiphase sockets are forbidden to prevent short circuit caused by overload.
12. Every booth shall have its power switched off at the end of each day's exhibition. Exhibitors shall bear all losses and liabilities caused by failure to do so.
13. The power at the venue will be cut off at the closing time every day. Exhibitors in need of power, water or gas supply around the clock shall submit the applications in advance to the official constructors to prevent any damage to their equipment due to power outage.
14. For transport procedures and costs and other matters, please refer to the *Exhibit Transport* in this manual or consult the CIIE's official forwarders.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ001

Shenzhen Kastone Exhibition Corp., Ltd.

Room 25, 5/F, Building 5E,
Software Industry Base, No.
1004 Keyuan Road, Nanshan
District, Shenzhen, Guangdong
Province

	Joe Chen (ContactsNo.1)	Gorsh Gao (ContactsNo.2)	Cecily Yang Compliant Contact
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Shenzhen Kastone Exhibition Corp., Ltd (stock code: 832971) has been honored for two consecutive years as No.1 special equipment construction service provider for CIIE Enterprise & Business Exhibition. Kastone is the expert which focus on customer's experience and actual effect. Kastone used the combination of marketing thinking and off-line activities to maximize customer's brand value. We has the certification about "High-Tech Enterprise Certificate" "First-class Certificate of Engineering issued by China Association of Exhibition Centers" "Industrial Design Center", ect. According these years, Kastone won trust and support from world-class enterprise. Such as: Alibaba, Tencent, Huawei, Haier, Midea, Mercedes-Benz, Maserati, Great Wall, BYD, ect.. Our design attitude is "efficient, simple, wise, and intelligent". On the meanwhile, Kastone has invested in many multinational design institutions. Our company distribute in five places, and the area of our engineering service center is over 115,000 square meters. In terms of personnel, we have a professional team to serve foreign exhibitors. Since several years layout, from design to engineering, these are all provide the strong guarantee for the project operation. Since the first CIIE, we have successively served many national pavilions and fortune 500 corporate pavilions, which won high praise from customers, and have the honor about the green booth award of national and enterprise pavilions for two consecutive years. In order to provide better exhibition services and build a convenient platform, Kastone has set up a special service office for CIIE in Hongqiao (Block A of the National Convention and Exhibition Center). Kastone adheres to the brand concept of "deep experience, high efficiency, high quality and sincere service", looking forward to create a brilliant future with you ! Our Website: www.kastone.com.cn

Special Booth Constructor No.

TZ002

RIMS Expo Corp., Ltd.

Room 1809-12, Building 1,
New World International Trade
Tower, No. 568 Jianshe Avenue,
Jiangnan District, Wuhan, Hubei
Province

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RIMS Expo Corp., Ltd. (Symbol: RIMS, NEEQ: 871982), a full-service company based on client demand and online strategy, focuses on the field of exhibition, with offline experience at the core. The company is committed to making pragmatic annual strategy and marketing tactics according to the clients' brand strategy and marketing tactics. Highly accessible, RIMS is located in Wuhan, the hinterland of the Central Plains. Its own factory covers an area of 30,000 square meters, with standard production, pre-fabrication and warehousing facilities as well as advanced production and processing equipment. Over the years, RIMS has trained a group of experienced management and skilled technical teams, with 80% of team members serving the exhibition industry for more than one decade. In a short period of years from 2012 to 2017, RIMS has rapidly become one of the leading exhibition service providers in China, and one of the first companies in the industry certified by the ISO9001:2008 Quality Management System. Besides, RIMS has obtained the Level 1 licenses for exhibition & display engineering design and construction integration as well as exhibition engineering issued by the China Association for Exhibition Centers. In January 2016, the shareholding reform of the company was completed, and RIMS has formally become a NEEQ-listed company in 2017, which is the first exhibition enterprise in Hubei Province to make such an achievement. At the China International Import Expo 2018, RIMS carried out the production and setup of booths for three national pavilions and seven enterprise pavilions, including the UK Pavilion and the Finnish Pavilion, which won the second prize of Green Booth of National Pavilions at the first China International Import Expo, receiving high appraisal from the clients.

Special Booth Constructor No.

TZ003

Shanghai Pinbang Advertising Co., Ltd.

Room 209, Building A, Block L3,
Hongqiao World Center, Lane
1588, Zhuguang Road, Qingpu
District, Shanghai

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Founded in 2006, Shanghai Pinbang Advertising Co., Ltd. (BrandNation) is committed to providing one-stop design and setup services for global exhibitions. Headquartered in the Hongqiao World Center, 7 minutes' walk from the CIIE venue, BrandNation provides fast, hassle-free and professional exhibition services for exhibitors at the CIIE. Focusing on cultural creativity, it leverages 3D, holography and other multimedia technologies to serve global customers across the whole industry chain from conceptual design to implementation, providing global exhibition services for Fortune Global 500 companies. BrandNation advocates the life-oriented management model, pursues ecological development, and takes business owners, employees, customers, suppliers, competitors, community, society and nature into consideration. The company is certified by the GB/T 19001-2016/ISO 9001:2015 Quality Management System, and is a member of the China Association for Exhibition Centers. It has provided services for the Canton Fair, the Appliance & Electronics World Expo (AWE), the Shanghai International Automobile Industry Exhibition, the German Medical Exhibition (MEDICA), the China International Food and Beverages Exhibition (SIALCHINA), bauma Exhibition and so on. Sharing, Connection, Resources, Value is the structure of the life cycle we always respect, and is also the basis of our success.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ004

**Beijing Diaoyutai
Conference and
Exhibition Co., Ltd.**

No. 2 Fucheng Road, Haidian
District, Beijing

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Beijing Diaoyutai Conference and Exhibition Co., Ltd. is committed to providing professional services for organizing conferences, exhibitions and related activities. Diaoyutai Conference and Exhibition provides one-stop standardized services from early planning, public relations consultation, and marketing to medium-term planning and design, on-site setup, equipment supply, and field implementation to the summary report and project evaluation after the exhibition. We always adhere to reasonable budget control and efficient process management, pursuing the "maximization of project effect", creating a comprehensive and sophisticated, effective professional solution for each customer, and growing together with them. The company plans and organizes business travel activities such as domestic and foreign conferences, professional academic forums, summits, training, exhibitions, and incentive tour, providing an all-round stewardship team operation service that covers registration and check-in management, pick-up station management, ambassador-class conference reception, conference operation management, catering, banquets, performances, entertainment, accommodation, transportation, tour guides, etc., from the organization of the conference to the reception at the destination. We pursue the perfect service quality, providing you with a space to experience the charm of colorful culture, creating a wonderful personalized experience specific to you, and integrating innovative and unique services and products for you. Think for you, go with you.

Special Booth Constructor No.

TZ005

**AVIC HUIYING
(BEIJING)
EXHIBITION Co., Ltd**

2/F, Building C, Shuguang
Tower, No. 5, Jingshun Road,
Chaoyang District, Beijing

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Established on November 18, 1997, AVIC HUIYING (BEIJING) EXHIBITION Co., Ltd., formerly known as AVIC International Exhibition Co., Ltd., is a wholly owned subsidiary of AVIC Culture Co., Ltd., with a registered capital of RMB 10 million. Since its establishment, the company has undertaken the design, exhibition invitation, setup, business and security services of the main exhibition areas at the China International Aviation and Aerospace Exhibition in Zhuhai, the China Tianjin International Helicopter Expo, the Beijing Air Show and the Shenzhen Cultural Expo, accumulating rich experience in large-scale international and domestic exhibitions. In recent years, it has designed and built more than 50 exhibition halls of aviation, aerospace, weapons, military and local governments, which have been well received by customers and industry insiders. It has planned and undertaken such theme activities as the World Aviation Centennial Retrospective Exhibition, the China Aviation Centennial Retrospective Exhibition, the "China Aviation Industry Cup" International Unmanned Aerial Vehicle Innovation Grand Prix, and the Helicopter Night in Tianjin Port. In addition, it has successfully become the agency of the world's well-known brands such as Sony, Samsung and other franchise stores to expand the market, further enhancing the brand value and core competitiveness of AVIC HUIYING. Guided by the philosophy of "Serving the Country by Aviation, Strengthening the Army and Enriching the People", AVIC HUIYING adheres to the core concept of "Boundless Creativity, Sincere Service and Shared Growth" and integrates "Innovation, Value and Win-win Result" into the whole cycle of customer services. The company has a consulting team of well-known experts and scholars in the industry, and has established a scientific and dynamic supplier management system. With more than 10 qualifications such as ISO9001 International Quality Management System, military secret-related consulting service qualification, and construction enterprise qualification certificate, the company is committed to providing customers with service value beyond expectations, thereby growing into an aspiring, dignified, professional company showing love.

Special Booth Constructor No.

TZ006

**Beijing CIEC
International Exhibition
Construction CO., LTD.**

No. 6, North 3rd Ring East Road,
Chaoyang District, Beijing

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Beijing CIEC International Exhibition Construction CO., LTD., a wholly owned subsidiary of CIEC Group and affiliated to the China Council for the Promotion of International Trade, is a large state-owned enterprise specializing in exhibition design and setup, and is also an exhibition company with the longest history in China. It has the Level 1 license for exhibition & display engineering design and construction integration issued by China Association for Exhibition Centers, and has been certified by the ISO9001:2015 Quality Management System. In 2018, it was shortlisted for the recommended custom-built booth service provider for the first China International Import Expo Enterprise & Business Exhibition. It has undertaken the design and setup work of many national key projects such as exhibitions supporting state leaders' high-level visits, the World Expo and International Horticultural Exhibition, winning the reputation as the "National Team" in the exhibition industry. The company has served the International Horticultural Exhibition 2019 in Beijing, China, the China Pavilion of Astana Kazakhstan Expo 2017 (Silver Award of Theme Interpretation), the Milan Expo 2015, the Expo 2012 Yeosu Korea and World Expo 2010 Shanghai China, the 2018 Lancang-Mekong River Countries Economic and Technological Exhibition, the 2018 China (Panama) Brand Exhibition, etc. China International Exhibition Center (Beijing), the company's own venue, hosts more than 100 exhibitions every year.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ007

Raumtechnik Event Services (Shanghai) Co., Ltd.

Room 502, Building A, No. 6, Huazhong Road, Minhang District, Shanghai

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Founded in 1952 in Stuttgart, Germany, Raumtechnik is affiliated to Project World Wide Group in the United States. It is a sister company of George P. Johnson, a century-old integrated activities and experiential marketing company. Raumtechnik has been committed to the exhibition engineering service industry as the leader of the German exhibition engineering industry for over six decades, with plant facilities covering an area of more than 30,000 square meters. It has set up subsidiaries successively in Cologne, Munich, and Katowice, Poland. In 2011, Raumtechnik established a wholly owned subsidiary called Raumtechnik China (RTC) in Shanghai, China. RTC is an international elite team with many years of top exhibition construction experience, high efficiency, excellence and passion. With nearly 13,000 square meters of production and warehousing facilities in China, we follow the advanced management model of German headquarters, and have established a strong quality assurance system. With years of deep understanding of high-end brands, we are committed to creating a high-end, personalized and experiential brand promotion and communication platform for customers. RTC is mainly engaged in creative design, project management, production execution and a full range of exhibition services. We leverage international design concepts and exquisite German craftsmanship to provide services to domestic and foreign brand customers, including Mercedes-Benz, BMW, NIO, Lamborghini, Infiniti, Porsche, Siemens, Huawei, Tencent, etc.

Special Booth Constructor No.

TZ008

Shanghai Modern International Exhibition Co., Ltd.

17/F, 18/F, Ningdong Tower, No. 8, Shengze Road, Huangpu District, Shanghai

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Shanghai Modern International Exhibition Co., Ltd. is a professional exhibition enterprise affiliated to Donghao Lansheng (Group) Co., Ltd. The Company is China's first exhibition organizer which has passed ISO9000 International Quality System Certification, and vice president company of Shanghai Convention & Exhibition Industries Association. Moreover, the Company has joined UFI (Union of International Fairs) and become its official member in 2004. The Company has the first-level qualification of exhibition engineering enterprise of China Association for Exhibition Centers, the first-level qualification of exhibition engineering enterprise of Shanghai Convention & Exhibition Industries Association, and the first-level qualification of the first batch of organizers (undertakers) in Shanghai convention & exhibition industries. The Company's main business is divided into exhibition organizer (undertaker) and exhibition & display. Since its establishment in 1993, the Company has cultivated a number of industry brand exhibitions: APPP EXPO, International Green Architecture and Construction Materials (Shanghai) Expo and Shanghai International Lighting Expo, all of which have been certified by Union of International Fairs (UFI). In addition, the Company is unique in the field of exhibition & display. It has participated in Shanghai World Expo's bid for World Expo and the projects of previous World Expos, acted as the exhibition general contracting enterprise of series exhibition tour of Shanghai World Expo, and selected as the recommended service provider of Shanghai World Expo. Furthermore, the Company undertakes a number of exhibition general contracting projects. In the post-expo phase, the company has undertaken Shanghai World Expo Anniversary Exhibition, Lishui World Expo Museum, Milano World Expo Museum, and the World Expo Museum Exhibition Project, which is the only world-class museum located in Shanghai at present; China Art Museum Exhibition Project, "National Mass Entrepreneurship and Innovation Week", World Artificial Intelligence Conference and other large exhibition projects with domestic and international influence. Our company has a professional executive team which is composed of authoritative experts, well-known creative exhibition designers at home and abroad, senior exhibition designers, professional lighting designers, structure & material engineers, safety management teams and so on. In the two import expos, the Company has undertaken the design, construction, exhibition arrangement, operation and maintenance of nearly 100 booths, including national pavilion of import expos, CCTV studio and enterprise pavilion. Its industry covers service trade, financial services, medical health, consumer goods, food and other fields.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ009

Beijing Huazhu Exhibition Co., Ltd.

Building B-3, No. 211,
Caochangdi Art Zone, Chaoyang
District, Beijing

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Beijing Huazhu Exhibition Co., Ltd. is a leading all-in-one exhibition service provider dedicated to the plan, design and construction of exhibitions, events and conferences. Huazhu persistently insists on international design concept, rigorous work flow and perfect service system, thus providing customers with professional high-quality exhibition solutions covering all fields. Over the years, Huazhu has maintained cooperative relations with many international customers, providing them with professional exhibition planning, design and setup services. We have a deep understanding in terms of business communication, planning and design, international exhibition process standards, etc., and have professional experience in working with international customers. Huazhu always adheres to the idea "Quality makes excellence". With years of experience and constant pursuit of excellence in exhibition industry, Huazhu is highly professional in all the exhibition process including planning, designing and constructing, as thus, it always provides the exhibitors with customized professional, accurate and efficient exhibition solutions, scientifically maximizes the awareness and influence of the exhibited brand and ultimately, expand the market share. Huazhu, which is good at learning and summing up, adheres to the work approach that complies with international standards and leading the trends, and observes the service concept of "stay committed to providing customers with the most reasonable design, the most professional construction management, and the most thoughtful setup service" to meet the exhibition needs of customers around the world to the fullest extent.

Special Booth Constructor No.

TZ010

Shanghai YICAI Exhibition Services Co., Ltd.

Room 319, Building 11, No. 3855
Shangnan Road, Pudong New
Area, Shanghai

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Shanghai YICAI Exhibition Services Co., Ltd. is a professional international exhibition company dedicated to global exhibition design and setup, and providing globally integrated international exhibition services. The company has been certified by ISO9001 Quality Management System, ISO14001 Environmental Management System, and has the Level 1 licenses for Exhibition & Display Engineering Design and Setup Integration, and for Exhibition Engineering issued by China Association for Exhibition Centers, as well as the Level 2 license for Professional Contracting of Building Decoration Engineering Projects. In China, YICAI has provided high-quality service for many exhibitions including the German Medical Exhibition (MEDICA), the Artificial Intelligence Exhibition (CIEC), Industry Expo (CIIF), the Appliance World Expo (AWE), CHINAJOY, the China International Kitchen and Bathroom Expo, Auto Shanghai, the SNEC International Photovoltaic Power Generation and Smart Energy Conference & Exhibition, the China International Furniture Expo, the China International Trade Fair for Home Textiles and Accessories, the International Wallpaper Textiles Exhibition for Building Decorations & Building Materials, etc. The company adheres to the service concept of "Integrity First, Pursuing Breakthrough; Superior Quality, Excellent Service", persisting in the development approach that features strictness, brand-orientation and internationalization, gathering a group of excellent design teams and strict project construction management talents. YICAI International is located in Shanghai and serves the whole world with a high-quality industrial chain supply network. YICAI has a group of high-quality professional exhibition practitioners in Germany, with exhibition service outlets set up in dozens of countries and regions including the United Kingdom, France, India, Brazil, Japan, Singapore, Dubai, Russia, Spain, Hong Kong, Taiwan, etc., providing customers with globally integrated exhibition solutions. The company delivers satisfactory services to hundreds of well-known enterprises around the world every year, winning recognition from an increasing number of customers at home and abroad and finally becoming their strategic partner.

Special Booth Constructor No.

TZ011

SHANGHAI SHINING EXPO CO., LTD.

Rooms 2504 and 2505,
Suncome Liauw's Plaza, No.
738, Shangcheng Road, Pudong
New Area, Shanghai

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Founded in 2011, Shanghai Shining Expo Co., Ltd., was set up by a group of professionals engaged in the exhibition industry at home and abroad for more than ten years, specializing in exhibition design and setup, conference and activities planning, and exhibition hall planning. The company enlightens the source of wisdom and provides customers with the most effective brand experience and unique creativity. At present, with Shanghai and Germany at the core, the company operates warehouse or factories in developed exhibition countries and regions such as Europe, the United States, India and others, which can respond to customer's needs in a timely and rapid manner, restore design renderings, and provide design, production, installation, move-out and other one-stop integrated services. So far, the company has been focusing on the exhibition industry for eight years. Thanks to the perseverance and meticulous craftsmanship, with the cumulative exhibition area of over 1.5 million square meters and 5,000 custom-built booths completed, the company serves more than 400 large and medium-sized brands with its footprint in more than 300 cities all over the world.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ012

Shanghai Syma-Expo Ltd.

3/F, New Long March Commercial Building, No. 1263, Zhenbei Road, Putuo District, Shanghai

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Founded in 1961, Syma Holding AG is the first to introduce a booth built of "combined" aluminum, which is designed and arranged in a variety of ways with simple aluminum. At the same time, Syma has been trying to find sustainable solutions for materials, manage and develop flexible management and reusable new aluminum exhibition materials, and reduce the amount of waste produced in the setup phase by selecting recyclable materials as much as possible. Established on July 13, 1993, Shanghai Syma-Expo Ltd. is mainly engaged in exhibition engineering design, production, craft decoration, conference service, exhibition service, enterprise image planning, exhibition equipment rental, and tools processing and sales of its own offerings, etc. The first China International Import Expo, which attracted worldwide attention, was successfully held at the National Convention and Exhibition Center (Shanghai) from November 5 to 10, 2018. The company actively participated in the event and was honored to be one of the designated setup service providers. A special working group was set up for the first CIIE to ensure its smooth process. After over 340 days of joint efforts, Syma was committed to the success of the event with the world-leading creative team, excellent professional setup technology and high quality service. Thanks to the location advantages and the richness of customer resources, we have undertaken design, setup, move-in, operation and maintenance of more than a dozen booths involving automobile traffic, healthcare, financial services, engineering construction and other sectors in the national and enterprise pavilions.

Special Booth Constructor No.

TZ013

COSCO SHIPPING GLOBAL EXHIBITION SERVICES (BEIJING) CO., LTD.

7/F, COSCO Shipping Building, No. 220, Balizhuang Beili, Chaoyang District, Beijing

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COSCO Shipping Global Exhibition Services (Beijing) Co., Ltd., is part of China COSCO Shipping Corporation Limited which is China's large central enterprise and one of the Fortune Global 500 enterprises, with the business mainly covering areas of international trade fairs, art exhibitions, cultural relics exhibitions and government exchange activities, etc. Since 2000, it has long been committed to providing comprehensive one-stop solution-based services of planning and consultation, venue rental, design and production, international logistics and setup, media promotion, overseas reception and others in exhibitions for government departments, cultural and artistic institutions, social organizations, non-governmental organizations, enterprises and institutions, etc. At present, China COSCO Shipping Corporation Limited has established ten major overseas regional companies in Hong Kong, Europe, North America, South America, Southeast Asia, Western Asia, Africa, Australia, Japan and South Korea, along with about 1,050 overseas companies in more than 70 countries and regions, among which 8 have been listed, Relying on the comprehensive strength and global layout of the group and adhering to the service purpose of ""Your success is our greatest wish"", the company has accumulated rich experience around the world with its professional work and responsible attitude. At present, a global service network and business chain with Beijing, Shanghai, Guangzhou and Xi'an as the center has been created, connecting the major countries of all continents. At the first China International Import Expo in 2018, the company created a 2,012 m² boutique exhibition area for the "Service Trade Exhibition Area" in Hall 1 with a theme of "Belt and Road with Connectivity", which brought together 47 exhibitors from 22 countries. In addition, it also planned, designed and produced the multimedia exhibition program of "International Land-Sea Trade Corridor" for the China Pavilion.

Special Booth Constructor No.

TZ014

Guangzhou Xinbai Exhibition Co., Ltd.

Building G2, Shigang International Apartment, East Xingang Road, Haizhu District, Guangzhou City, Guangdong Province

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Guangzhou Xinbai Exhibition Co., Ltd. is a professional organization which integrates creative planning, design and construction, operation and management of projects around commercial exhibition, exhibition hall, events & meetings, commercial space, indoor and outdoor decoration and others. Over the years, the people-oriented company has been adhering to the development in a "branded, professional and sophisticated" manner, aiming at ecological and sustainable design. So far, the company's business scope has fully covered the country's major first-and second-tier cities, Hong Kong, Macao and Taiwan as well as overseas areas. Years of experience and accumulation has enabled Xinbai Exhibition to what it is now.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ015

Joinexpo (Shanghai) Co., Ltd.

Building G2, Shigang International Apartment, East Xingang Road, Haizhu District, Guangzhou City, Guangdong Province

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Founded in 2007, with a registered capital of 11.18 million yuan, Joinexpo Shanghai Co., Ltd. is a well-known international brand strategic service provider, providing all-round and one-stop brand activation services for customers around the world. JOINEXPO strives to achieve its mission for customers through different types of activation services including solutions ranging from conference forums, incentive tourism, thematic events, exhibitions to new retail and brand environments, exhibition halls and thematic environments, visual recognition, etc. We aim to activate the participants' brand experience, help customers to obtain competitive advantage, and realize the value expectation of "brand is memory" with our creativity, wisdom, execution and other core power. Based on China, JOINEXPO will expand itself to the world and build up an ideal and grand concept for brands!

Special Booth Constructor No.

TZ016

Beijing Feel Young International Co., Ltd.

Room 2112, Building C, Wanda Plaza, Tongzhou District, Beijing

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Committed to cultural and creative industries and with the purpose of "taking customer satisfaction as the core", Beijing Feel Young International Co., Ltd. serves customers with the business philosophy of "providing all-dimensional communication platforms with the exhibition as the core". The company gathered commercial exhibition experts with a focus on all kinds of large-scale exhibitions, activities, etc. so as to enable it to be a senior professional service organization combining space planning, design, with construction. From 2016 to 2019, the company won titles of "China Convention and Exhibition Building Leading Enterprise" and "China Convention and Exhibition Wisdom Service Enterprise" "China Convention and Exhibition Golden Panda Award (The most influential exhibition service provider in 2019)" for four years in a row. It is also the designated and recommended constructor of a number of national and international exhibitions such as China International Import Expo, China-Africa Economic Trade Expo, China International Energy Industry Expo and soon.

Special Booth Constructor No.

TZ017

Shanghai Liso Exhibition Service Limited Corporation

19/F, Nankai Building, No. 1332, Lujiabang Road, Huangpu District, Shanghai

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Shanghai Liso Exhibition Service Co., Ltd. (abbr: Liso Exhibition) is affiliated with Liso Exhibition Group. It is a brand marketing enterprise focusing on one-stop service for the entire industry chain of global exhibitions. Liso Exhibition is the first key contact of the exhibition industry of the Ministry of Commerce of China Enterprises and the All-China Federation of Industry and Commerce mainly support exhibition companies. Since the first CIIE in 2018, Liso Exhibition has been the appointed construction service provider of CIIE, providing good quality services for national pavilions of Italy, India, Laos, and Unilever, 3M, AO Smith, Swisse, Merck, Fosun Group, Mars Group, Mitsubishi Heavy Industries and Jingcheng Holdings nearly one hundred companies, we received unanimous praise. Swisse, Unilever, A.O.Sth and Lanweile booths designed and built by Liso Exhibition won 1 gold award, 2 silver awards and 1 bronze award in the first and second CIIE "Green Construction Booth" selection. Liso Exhibition set up two major operation centers in Shanghai Huangpu district and Songjiang district, also set a design center in Hongqiao (National Convention and Exhibition Center, Block A). As a front docking platform, it could provide faster and more convenient and better services for the participating countries and exhibitors. Liso Exhibition business covers all industry sectors not only booth design and construction, exhibition hall design and construction, but also involve exhibition hosting, conference event planning and exhibition official construction and operation, with footprints in 36 countries, 157 cities, and more than 2,000 Chinese and foreign exhibitors. With rich industry experience, top design strength, high-quality engineering quality, meticulous and comprehensive one-stop service, Liso exhibition has become a long-term strategic partner of many Fortune 500 companies.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ018

GUANGZHOU YINNUO EXHIBITION CO., LTD.

Zhiban 9, Room 201, No. 37, Xin'gang East Road, Haizhu District, Guangzhou, Guangdong Province

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Founded in 2010, headquartered in Haizhu District, Guangzhou, next to the Pazhou International Convention and Exhibition Center Guangzhou, Guangzhou Yinnuo Exhibition Co., Ltd. is one of the most influential professional exhibition companies with independent legal person status, as well as an exhibition company with a strong capacity for overall operation. Based in Guangzhou, we have been advancing with the times by expanding to domestic tier-1 markets. Our business covers major exhibition cities like Guangzhou, Shenzhen, Shanghai, Beijing, Hong Kong, Macao, Chengdu and Wuhan. We have a 10,000-square-meter independent professional factory well equipped to ensure perfect process quality. With an annual profit of over RMB50 million, over 100 regular employees, as well as young, well-educated and high-quality management and marketing teams, the company is specialized in exhibition planning, organization and execution, and consists of the Foreign Trade Department, Customer Service Department, Business Department, Marketing Department, Design Department, Engineering Department, Art Design Department, Project Department, Finance Department, Department of Investment Promotion Planning, Advertising & Media Department, Administrative & HR Department and other departments. Over the years, we have provided localized systematic, comprehensive, in-depth and operable consultation and execution services for enterprises and administrative institutions, and stuck to a development track that is high-starting-point, specialized and standardized. Our key industrial customers include the Canton Fair, the Lighting Expo, the China International Beauty Expo, Home Expo, the CBD Fair, the industries of automobile, finance, machinery, communications and FMCG, as well as relevant government departments.

Special Booth Constructor No.

TZ019

Shanghai Mai Zhuo Exhibition Services Company Limited

Room 603, No. 315, Yuyuan Road, Jing'an District, Shanghai

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Founded in the 1980s, Shanghai Mai Zhuo Exhibition Services Company Limited is subordinate to Weiya Group. After 30 years of development, we have become a professional exhibition service enterprise engaged in market planning, venue and custom-built booth setup services, conference services and equipment engineering, with our operations across major cities worldwide. With professional planning, design and project operation teams, we have provided custom-built booth design and setup services to world-renowned enterprises and institutions like China Telecom, ZTE, the China Import and Export Fair, the Hong Kong Trade Development Council (HKTDC), the Hong Kong Tourism Board, the Hong Kong Productivity Council, The University of Hong Kong, the Ocean Park Hong Kong, Ta Kung Wen Wei Group, Asiaray Media Group, Nam Kwong Group, Sands Macau and BMW. We are also the venue service provider for the HKTDC. During the Expo 2010 Shanghai China, we constructed the Ukraine Pavilion and World Trade Center Pavilion, designed Guangdong Pavilion, and earned unanimous praise from the customers.

Special Booth Constructor No.

TZ020

Oriental Expo Services (Beijing) Limited

Room 606, 6/F, Ruichen International Center, South Road, 13 National Agricultural Exhibition Center, Chaoyang District, Beijing

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Founded in 1997, Oriental Expo Services Limited is a professional exhibition service company committed to the creative marketing of global brands. Over the last two decades, we have provided integrated exhibition solutions for customers worldwide. We co-drafted the national standard for China's convention & exhibition industry. The Basic Requirements for Exhibition Engineering Services, a national convention & exhibition industry standard co-drafted by us, has been issued by the China National Institute of Standardization (CNIS) and released at CNIS' press conference. We are also one of the first entities certified by ISO9001 Quality Management System, one of "3A Credit Enterprises Rated by the China General Chamber of Commerce", as well as a holder of "Level 1 license of the China Association For Exhibition Centers for Exhibition Engineering Design and Construction" and "Level 1 license of the China Association for Exhibition Centers for Exhibition Engineering". We have an integral and rigorous management system. After years of unremitting efforts, we have earned trust from the government, as well as renowned domestic and foreign enterprises, established longstanding and friendship cooperative relations, and served many customers among Fortune Global 500 by professional skills, rich experience and outstanding services. We will bring our professional advantage into full play. With the service concept of "professionalism, enthusiasm, meticulousness and considerateness", we elaborately and efficiently customize solutions for customers, turn fine design into real exhibits and present perfect artistic works to customers.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ021

TopBridge Expo Group

No.19 Block 55 Fulian 2nd Road
Baoshan district Topbridge
Building Shanghai

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TopBridge Expo Group is a world leading exhibition service provider engaged in planning, design, construction and operation management. Founded in 2007, headquartered in Shanghai, with branches in Beijing and Guangzhou, and offices in Hanover, Los Angeles, Dubai, Moscow and Singapore, we serve the world by leading quality. As a Chinese leading exhibition TopBridge Expo Group is a leading global exhibitor services company based in China. Our services include event planning, operation management, booth designing and construction, TopBridge was established in 2007, the Group is headquartered in Shanghai, has branches in Beijing, Guangzhou and Shenzhen, and has offices in Hanover, LasVegas, Dubai, Moscow and Singapore, leading in quality and global service. TopBridge Expo Group is China's leading exhibition corporation and China Exhibition Association exhibition engineering level 1 qualification. It has more than 230 planning, design and project teams, Expending 30 million to buy 4-storey 2200㎡ Shanghai headquarters, Owning 20,000 square meters of production plant, more than 350 professional workers. The group has passed the ISO9001 Quality Management System and ISO14001 Environmental Management System Certification. World-class in Global exhibition, event planning, pavilion construction and home operations. With a turnover of more than 300 million in 2019, to prepare for IPO. TopBridge Expo Group as a CIIE Special Installation Construction Service, successfully served the National Pavilion Georgia, corporate pavilion Whirlpool, Foxconn/Sharp, Trip.com, China Merchant Group, EY, LDC, Well Fruit, Atos, Razer, Italy INTER, SERTA, Chateaud'Ax, Metro, Shanghai Pentagonal Mart, Valio, KARCHER, Hanajirushi, CHIB, Wikus, Guylian, Changhong Jiahua and other more than 60 well-known global enterprises, 10000m2 built area, have been well received by clients, including the booth of SERTA won the First Green Building Award at the CIIE. The mountain is on the line and the bridge is up to the world. With deep customer needs insight, strong design capabilities and outstanding execution, Long-term service Panasonic, LG, KUKA, Vanke, Huawei, China Telecom, China Electronics, Baidu, JD.com, Suning and other 30 world top 500 and 110 listed companies.

Special Booth Constructor No.

TZ022

Shanghai OUMAO Advertising Co., Ltd.

Room 606, Tower 1, Kerry
Everbright City, No. 218, Tianmu
West Road, Jing'an District,
Shanghai

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Shanghai Oumao International Advertising Co., Ltd. is a comprehensive exhibition service agency, which integrates creativity, design, execution, production and brand support. Oumao's production factories Shanghai, Beijing and Guangzhou are over 30000 square meters. Oumao gathers elites from across the world. With "Strategic Vision Expression" and "Groundbreaking Creative Design", it successfully builds brand images representing core brand concepts and competitiveness for customers. It offers tailored design, professional services, outstanding international teams and quality products. With its excellent performance and unique creativity, Oumao serves various well-known enterprises in good faith. It helps convey the latest ideas of different brand cultures in the booth design and deliver customer values in high efficiency, thereby steadily promoting Oumao's reputation. We are ready to serve you! See you Shanghai! Japan contact: Liu Sang +819024400024 European contact: Ria +32 497 05 07 54 E-mail: Marketing@oumaointernational.com www.oumaointl.com

Special Booth Constructor No.

TZ023

SUZHOU YASHI INTERNATIONAL EXPO CO., LTD.

28/F, International Economic
Trade Building, No. 1638, Xihuan
Road, Gusu District, Suzhou,
Jiangsu Province

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Funded by the Suzhou Council for Foreign Trade Promotion and the Suzhou International Expo Centre in 1992, Yashi International Expo Co., Ltd. provides one-stop exhibition services such as exhibition planning and operation, exhibition hall design and creation, conference execution and venue management consultation. We have established a subsidiary - Yahe International Convention & Exhibition Co., Ltd., which extends its operations from Suzhou and Shanghai to the country. Trust originates from professionalism. We have an ecological industry chain involving planning and organization, creative design and service execution. Our core concept is to build an exhibition-visitor integration platform through scientific, effective and international brand operations. We believe in the power of professionalism, improve exhibition quality through outstanding services, promote the sustained development of the economy, uphold the business concept of "human orientation, integrity and innovation", forge longstanding partnerships with customers, serve customers through our perfect management system and quality assurance system, pursue the excellence and perfection of exhibitions, and enjoy good service reputation. We are trustworthy because of professionalism!

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ024

Naqi Expo Engineering (Shanghai) Co., Ltd.

Room 1803, Z.P Landmark, No. 28, Zhoukang Road, Pudong New Area, Shanghai

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Naqi Expo Engineering (Shanghai) Co., Ltd. is a professional exhibition service company engaged in creative brand marketing, covering global temporary exhibitions, showrooms and props, marketing planning and digital marketing. Over the years, we have been designated as the service provider for the first China International Import Expo, obtained the first qualification for exhibition engineering, the certificate of ISO9001 Quality Management System and other qualifications, and provided professional services for many enterprises among Fortune Global 500. We operate worldwide, have modern production bases measuring nearly 60,000 square meters in different areas and about 120 employees engaged in creative marketing, are headquartered in Shanghai, have branches in Guangzhou, Beijing and Chongqing, as well as stable partners in over 40 countries and regions such as America, Europe, Southeast Asia, the Middle East and South Africa. With strong planning power, high-level creativity, strong production and construction capabilities, as well as professional execution power, operation and maintenance, we have built outstanding industry chain supply network and provided integrated exhibition solutions for global customers. With a first-class design and creative team and construction processes, we have established Naqi Global Creative Center in Germany and Guangzhou, and joined hands with Fudan University, China Academy of Art, Nanjing University of the Arts and other universities to build a leading creative service agency. We have been highly praised by the industry and customers for our effective creativity and service concept. With the business philosophy of creativity first, technology foremost and service orientation, we have provided novel integrated exhibition marketing solutions for customers. We have offered customers high-quality services at every stage, and been committed to building China's most competitive innovative service agency.

Special Booth Constructor No.

TZ025

Guangzhou huyuntao Advertising Co., Ltd.

Room 405, Building A, Tianhong Science & Technology Park, Tianhe District, Guangzhou, Guangdong Province

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Located at Room 405, Building A, Tianhong Science & Technology Park, Huaguang Road, Tianhe District, Guangzhou, Guangzhou Huyuntao Advertising Co., Ltd., a subsidiary of Guangzhou Aibo Exhibition Co., Ltd., is a professional exhibition service company focusing on exhibition design, booth production, booth setup, showroom and exclusive store design and construction, activity planning and execution, and venue construction. We have kept making innovation and forging ahead, and integrated downstream materials and equipment supplier resources to build a real high-level, high-quality, low-cost and low-material-consuming clustered production chain. Apart from Guangzhou Headquarters, we have large booth plants in Shanghai, Beijing, Shenzhen, Xiamen and Guangxi, with a total area of over 10,000 square meters. With tremendous talent strength and strong network, we have been committed to the market positioning, planning, organization, construction and overall operation of exhibitions, thus developing a unique style. Over the years, we have served major domestic and foreign exhibitions including the Canton Fair, Building Materials Expos, Furniture Expos, Lighting Expos, the China International Beauty Expo, Food Expos, Bakery Expos, Fashion Expos, Ceramics Expos and Design Weeks, persistently delivered human-oriented exhibitions, enjoyed good reputation among customers, earned wide trust from customers and achieved one success after another in the industry through our unique design concept, exquisite production processes and outstanding field services. We stay true to our mission to deliver good exhibition!

Special Booth Constructor No.

TZ026

Shanghai Justevent Display Service Co., Ltd.

Room 1101, No.16, EU International Plaza, Lane 1111, Hengnan Road, Pujiang Town, Minhang District, Shanghai

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Founded in 2014, with a professional team of 300 members and a 20,000-square-meter production base in Wuxi, Shanghai Justevent Display Service Co., Ltd. is an exhibition company engaged in planning, performance, PR, creation and custom-built booth setup. We have rich resources across the country, as well as rich experience in the event and exhibition planning, setup and execution. Since our founding, we have successfully planned and completed a lot of major projects with a unique art perspective, including major exhibitions, art festivals, press conferences, annual conferences of enterprises, auto shows and government events. We are also engaged in stage, light and stereo system design, as well as background panel production. Our team consists of the Professional Planning Department, Design Department, Department of Custom-built Booth Production & Setup and Execution Department. The team, well structured and staffed with professionals, has accumulated rich experience in previous cases. Young elements and innovative spirit have filled the team with energy and passion. With rich experience and innovative elements, we can customize services and adjust services to conditions. We do not expect to satisfy all customers but expect to honor all our commitments. With the service concept of "integrity foremost, pursuit of excellence, outstanding quality and superb service", we have been persisting in specialized, brand-based and international development, and pooled a number of outstanding designers and professional project construction managers. We have offered renowned enterprises all-round professional services every year, and earned wide praise from customers through exquisite construction, perfect design schemes and outstanding professional services.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ027

Beijing Zhongtai Lianguang Exhibition Service Co., Ltd.

15/F, Unit 1, Building 9, Caiman Street, Chaoyang Road, Chaoyang District, Beijing

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Zhongtai Lianguang Exhibition Service Co., Ltd., since its establishment in 2001, is committed to providing enterprises and governments with integrated service solutions for exhibition operation, exhibition construction, design and construction. Zhongtai group wide exhibition service co., LTD., in a nationwide with Beijing, Shanghai, Guangzhou, Nanjing, Changsha, Chengdu 6 big exhibition operation center, has five top from China art academy curator creative design team, experienced the exhibition project construction management team and technology team, as well as an area of 12,000 m² exhibition production base, passed IOS9001, 2001 environmental quality certification unit, AAA credit certification unit. It has the second-level qualification of professional contracting of architectural decoration engineering, the second-level qualification of professional contracting of waterproof, anticorrosive and thermal insulation engineering, and the first-level qualification of integration of exhibition engineering design and construction. The annual exhibition area exceeds 60,000 square meters, and successfully hosted a series of international professional exhibitions such as Beijing China Europe International City Expo, Shenyang International Material Procurement Expo and Jiangsu Suqian International Green Building Materials Expo. With 18 years of craftsmanship and brand precipitation, Zhongtai Lianguang will continue to win the trust of every customer with more systematic, more creative and higher standard exhibition construction services.

Special Booth Constructor No.

TZ028

Shanghai ChiChu Exhibition Services Co., Ltd.

Tower B1, SOHO Zhongshan Plaza, No. 1065 West Zhongshan Road, Changning District, Shanghai

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Shanghai Chichu Exhibition Engineering Co., Ltd. is headquartered in Shanghai. The management team is composed of senior industry professionals with a registered capital of RMB10 million. It is the first-class qualification for the integration of engineering design and construction of China Exhibition Economy Research Association. The exhibition hall association exhibits two engineering qualifications and design integration, with nearly 5,000 square meters of factory buildings, and independent production facilities in Beijing, Guangzhou, Shenzhen, Chongqing, Chengdu and other places. To provide customers with one-stop services such as custom-built booth, exhibition hall, store design and construction, brand image planning, public relations activities promotion, large-scale conferences, and home construction. Chichu Exhibition is the designated contractor for the exhibitions of home appliance exhibition, photovoltaic exhibition, automobile equipment exhibition, physical expo, robot exhibition, Essen exhibition, international toy exhibition, industrial fair, entrance fair, and auto parts technology testing. Chichu Exhibition has always adhered to the business philosophy of "Brand Communication, Integrity, Pragmatism, Refinement and Innovation", and always adheres to the service principle of "professional, rigorous, enhance brand image and create customer value".

The above 28 enterprises are recommended special booth constructors for enterprise & business exhibition and special booth constructors for country exhibitions

Special Booth Constructor No.

TZ029

Zhuo Dian International (Beijing) Exhibition Co., Ltd.

12th Floor, Huatang Office Building, No.108, North 4th Ring East Road, Chaoyang District, Beijing, China

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Started as a factory in 2002, Zhuo Dian International (Beijing) Exhibition Co., Ltd. was officially established in 2009 with a registered capital of 10 million yuan. With 17 years' experience in exhibition services, it has provided services, stand production and on-site construction for large-scale automobile exhibitions for more than 7 consecutive years. More professional convention and exhibition services are secured for clients via its factories in many cities, such as Beijing (5,000 m²), Shanghai (6,000 m²), Guangzhou and Chengdu. Zhuo Dian International, a construction-oriented exhibition company. Shanghai factory (6,000 m²), with a 35-staff exhibition design team; Beijing (5,000 m²), with a 50-staff exhibition design team); Featuring avant-garde design and first-class construction services, the company is committed to excellence and developing classic business operation concept. We have established long-term partnerships with more than 200 listed companies at home and abroad. Over the years, we have provided services for over 100 companies from more than 20 countries and regions such as Russia, South Africa, India, Indonesia, Brazil, the United States, Germany, France, South Korea, Hong Kong, Singapore, Thailand and Vietnam, covering fields such as automobile, heavy industry, science & technology, machinery, energy, materials, film and television, and clothing. Currently, it is an A-listed supplier for large-scale auto show exhibitors, and the designated service provider and A-listed supplier for the Luxi Chemical, DiDi, QIANTU Motor, FAW Volkswagen, Great Wall Motor, Bingshan Group, Sany Heavy Industry, LERRI Solar, Novel SuperTV, Radio and Television Administration of Shandong Province, Southern Publishing and Media, Jiangxi Publishing Group, Huayi Brothers, Hairun Pictures, TVS, Zijin Mining, QCMT&T, etc.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ030

Beijing Y.E.S International Exhibition Service Co., Ltd.

Suite 6B, No.5 Building, Huateng International Apartment, No. 2 Building, Dajiaoting Middle Street, Chaoyang District, Beijing

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Professional custom-built booth builder—Provide booth design and construction services for exhibitors; Your convention service supplier—Provide comprehensive timely turnkey services for convention organizers; Perfect design—in pursuit of presentation of artistic design concept and embodiment of the exhibitor's branding connotation through seamless combination of art and craft; Attentive services—all-rounded, diversified, efficient bespoke quality services turn tedious exhibition into a relaxing and enjoyable work experience; Professional services, competent design capabilities, caring services and a team of excellent talents make us your best exhibition partner.

Special Booth Constructor No.

TZ031

Shanghai Hongda Exhibition Service Co., Ltd.

12th Floor, Jincheng Building, No. 511, Tianmu West Road, Jing'an District, Shanghai

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Shanghai Hongda Exhibition Service Co., Ltd., a subsidiary of Donghao Lansheng (Group), Co., Ltd., is a convention and exhibition service provider specialized in custom-built booth design and construction, stand construction, venue operation, logistics support, public affairs coordination and other businesses. Founded in 2000, the company became a member of the Shanghai Convention and Exhibition Industry Association (SCEIA) in 2007. It delivers more than 8,000 square meters of custom-built booth services as well as over 500,000 square meters of venue operation per year. Its major clients of custom-built booth services include: American Gas Association, International Institute of Refrigeration (IIR), Chinese Academy of Sciences (CAS), MOTUL, Industrial and Commercial Bank of China (ICBC), Bank of China, Zhejiang Gas Group, Shanghai Tunnel Engineering Co., Ltd., Changan Automobile, and Zhangjiang Group. Its venue operation projects include: the first and second China International Import Expo, China International Industry Fair, LNG, a series of events related to the China Brand Day, China (Shanghai) International Technology Fair, East China Fair, etc. The company's custom-built booth service team is equipped with proficiency in business English, art design, engineering management, protocol, security, catering and other support service capabilities. We are committed to providing you with professional premium custom-built booth design and exhibition services.

Special Booth Constructor No.

TZ032

China New Trend Expo Co., Ltd.

NO.141, Xuanchun Road, Shanghai

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China New Trend Expo Co., Ltd. is a professional exhibition company specialized in design and production. It is one of the designated suppliers of Expo 2010. Established in 2005 with a registered capital of 5 million yuan, the company is engaged in various businesses including exhibition design & production, commercial space design & production, convention and event planning and arrangement, interior design & supply of event hardware facilities, corporate image planning, creativity & production, outdoor media release, TV commercials, filming, journal editing, film & television planning & marketing and business PR services. With a well-appointed manufacturing factory covering an area of nearly 10,000 square meters in the Pudong New Area, Shanghai, the company has a production team of more than 180 members that boast rich exhibition experience and sophisticated production skills, a project management team consisting of 25 members as well as a design team made up of 10 professional designers. Equipped with modern office environment and strong engineering capability, the company is able to provide clients with professional all-rounded services.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ033

Showtown (Global) Exhibition Co., Ltd.

Room 803, Block B, No. 1018, Mingzhu Road, Qingpu District, Shanghai

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Showtown (Global) Exhibition Co., Ltd. specializes in corporate image planning, exhibition & display, public relations activities, showroom design and construction. We are committed to enhancing clients' brand image from a global perspective, and providing global turnkey exhibition services. With unremitting efforts, we are honored to become a designated booth builder for the China International Import Expo and China International Wine & Food Fair, a recommended booth builder for the China International Beauty Expo and China International Textile Machinery Expo (CITME) and the designated provider of custom-built booth service for internationally established exhibitions. We have established a solid and reliable supplier system and partner network around the world, aiming to offer clients systematic reliable exhibition services around the globe, and provide clients with services in China and around the world so as to ensure their best exhibition experience.

Special Booth Constructor No.

TZ034

Jiangsu High Hope International Exhibition and Decoration Engineering Co., Ltd.

Building 1, No. 2, Taipingmen Street, Xuanwu District, Nanjing, Jiangsu, China

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Jiangsu High Hope Expo Decoration Engineering Co., Ltd., founded in the early 1980s, is now the affiliate of Jiangsu High Hope International Group Corporation Co., Ltd., which is a large-scale provincial state-owned enterprise. It specializes in the organization, planning, design, decoration and supporting services for various domestic and foreign exhibitions (expos), fairs and related conferences. The company has a registered capital of 30 million yuan. It has a group of experienced professional designer team, a technical support system composed of decoration experts and structural engineers with over 20 years of practical experience in special booths, and a quality management team with rich professional knowledge and practical experience. We serve every customer with our whole-hearted spirits and enthusiasm. Company Qualification: Exhibition and Display Project Design and Construction Integration Level 1 and Exhibition Project Engineering Enterprise Level 1 from China Association for Exhibition Centers, National First-Class Qualification for Professional Contractor of Building Decoration and Decoration Engineering, Construction Decoration Engineering Design Special Class B, ISO9001 Quality Management System Certification, ISO14001 Environmental Management System Certification, OHSAS18001 Occupational Health and Safety Management System Certification, Special Decoration Construction Enterprise Qualification Entity from China Import and Export Fair. Company Performance: China-Jiangsu Export Commodities Fair (Japan), Chinese Export Commodities Fair (Guangzhou), Russia International Innovation Industry Exhibition (Russia), Macao International Trade and Investment Fair (Macao), China High Tech Fair (Shenzhen), China International Fair for Trade in Services (Beijing), China-ASEAN Expo (Nanning), China-Arab States Expo (Yinchuan), China-South Asia Expo (Kunming), China- Eurasia Expo (Urumchi), China International Furniture Fair (Shanghai-Guangzhou), China International Building and Construction Trade Fair (Shanghai), China (Shanghai) International Technology Fair, China Intelligent Manufacturing Summit (Nanjing).

Special Booth Constructor No.

TZ035

Guangzhou Minchuang Exhibition Planning Co., Ltd.

Room 206, Pazhou Hotel, No. 37, Xingang East Road, Haizhu District, Guangzhou City, Guangdong Province

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Founded in Guangzhou in 2009, Guangzhou Minchuang Exhibition Planning Co., Ltd. is an established comprehensive exhibition service provider of brand exhibition, venue construction, design and construction of large exhibition booth display, planning and production of exhibition hall, and planning and execution of exhibition tour. Following the mission of "people-driven, quality-oriented, service first", Minchuang has been committed to "providing clients with integrated solution of all-rounded exhibition and demonstration" since its founding with a focus on professional, standard and differentiated services. From business communication, planning and brainstorming, creative design, construction, execution to follow-up, we aim to provide efficient and customized services in each step in line with clients' needs. With 10 years of industrial experience, over 2,000 partners, more than 6,000 contracts, and over 10,000 square meters of production factory, Minchuang has delivered exhibition projects all around China. Based on abundant operational experience in exhibition engineering, Minchuang is equipped with a competent cadre, a complete set of upstream and downstream resource system, dozens of first-level cooperation alliances around the world and comprehensive engineering supervision and management. From the supply of raw materials, construction & production to logistics & transportation, we provide integrated services throughout the supply chain for clients in a premium and efficient manner to ensure their carefree experience and maximize their interests! Minchuang prioritizes efficiency, enabling exhibition to serve as the vehicle to ensure clients' every investment counts! Minchuang prioritizes innovation, leveraging cutting-edge concept, new technologies and materials in exhibition to promote the development of low-carbon economy. Minchuang is ready to create the brighter future with you via exhibition!

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ036

Shenzhen Aotengyi Exhibition Display Planning Co., Ltd.

Room 1305-1312, Meizhou Building, No.40, Longzhu Avenue, Taoyuan Street, Nanshan District, Shenzhen

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Shenzhen Aotengyi Exhibition Display Planning Co., Ltd. is one of the four home field service providers of 2019 CIIE. Headquartered in Shenzhen, the company has production bases in large and medium-sized cities such as Beijing and Shanghai and branches in Hong Kong and other places. Its business covers the whole country, with professional service outlets in Hong Kong and Macao for the convenience of exhibitions. The company boasts the first-class engineering qualification of China Association for Exhibition Centers, the second-class qualification of construction decoration and engineering construction, the first grade of exhibition engineering design and the first-class qualification of construction, safety production license, ISO9001:2008 International Quality Management System Certification and other qualifications as well as a number of utility model patent certificates. The company owns a professional design, construction, building and operation team that has provided home field construction services and special building services for various national large-scale exhibitions.

Special Booth Constructor No.

TZ037

SUNSHINE

Room A, 5th Floor, Guangzhou Foreign Trade Building, No. 255, Dongfeng West Road, Yuexiu District, Guangzhou, Guangdong

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The pioneer in China's exhibition industry Since its establishment in 2000, SUNSHINE has been committed to providing integrated solutions for exhibitions, planning halls, museums, memorial halls, city exhibition halls, cultural centers, libraries, science and technology museums, theme pavilions, companies' and public institutions' showrooms, and property sales centers. Over the past 20 years of constant devotion and practice, SUNSHINE has established branches in various provinces and cities around China, and obtained a number of professional qualifications. It has a senior team consisting of more than 70 professionals that have delivered hundreds of large projects. To date, the company has managed to carry out businesses in more than ten provinces and municipalities while its services are available around the country. With a pragmatic and steady business strategy, the company adheres to the business philosophy of "pursuit of excellent quality" based on its strategic advantage in talents, aimed to provide clients with international, artistic, process-oriented and profitable value-added creative services. 20 years of glory, practice and endeavor. Founded in 2000, SUNSHINE is a "diversified" comprehensive exhibition service provider. Its businesses include exhibition planning, investment attraction and exhibition organization, construction, venue service and convention organization, and turkey solutions that integrate planning, design, production, installation and R&D. It is one of the very few authentic "all-in-one" service provider without outsourcing. Based on the principle of "Intelligent classic manufacturing and pursuit of excellence", the company is committed to offering the best services, delivering premium projects for clients, and enabling clients to enjoy the beauty of the exhibition while acquiring the maximum economic benefit as well as social value.

Special Booth Constructor No.

TZ038

Shanghai Easydesigner Marketing Solutions Co., Ltd.

Room 607, Building B, No. 568, Huaxugong Road, Qingpu District, Shanghai

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Shanghai Easydesigner Marketing Solutions Co., Ltd. is committed to offline brand promotion services, and comprehensive brand communication and exhibition service solutions from exhibition display, public relations activities to brand visual identity planning. After years of development, Easydesigner has formed a complete service network and has the ability to undertake various large display projects and public relations activities. Adhering to design and cost innovation, the company has a professional team working in approx. 40 cities around the world and has established a global exhibition service and brand communication network system. In addition to an international team with diverse cultural backgrounds and familiarity with operations of various industries, the company boasts modern production facilities of over 70,000 square meters in different regions so that we can deliver high-quality services and products to our clients in an accurate and timely manner. Easydesigner is devoted to offering clients premium services and has served world-class clients such as Huawei, Mitsubishi Heavy Industries and Turkish Airlines over the years. At the first CIIE, we established good ties with various partners such as Panama Ports Company S.A., New Hope Group, Deutsche Bahn, DHL, Nippon Express, and Steinway & Sons. Committed to design and cost innovation, Easydesigner continues to adopt new technologies and more environmentally friendly materials for better vivid interpretation of corporate images. The company is equipped with a comprehensive risk control system to ensure every aspect of the exhibition from design to execution. In the design phase, we ensure that every design detail can be reproduced exactly with our profuse experience; in the production phase, we avoid any possible risk with our experience. For more information, please visit our website: www.easydesigner.com.de

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ039

GL Events Live (Shenzhen) Co., Ltd.

14/F, Tianjian Entrepreneurship Building, No. 7, Shangbao Road, Futian District, Shenzhen, Guangdong

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Founded in 2006, GL Events Live (Shenzhen) Co., Ltd. is one of the largest providers of exhibition services and well-known operators of exhibition venues in China. Headquartered in Shenzhen, Guangdong Province, the company has established branches in Nanning, Kunming, Chengdu, Dongguan, Zhuhai, Guangzhou and other cities. Its R&D and production center in Dongguan covers an area of over 10,000 square meters. The company's materials and equipment can meet the needs of different exhibitions, competitions and events. At present, the company's main businesses include venue operation services of various exhibitions, operation and management of exhibition venues, professional custom-built booth planning and construction, planning and operation of various conventions and business events, and exhibition informatization. It has delivered more than 2,000 venue projects, tens of thousands of custom-built booth services over more than ten years, including China-ASEAN Exposition, Western China International Fair, China High-tech Fair, Bocuse d'Or Asia-Pacific, International Can Exhibition, China-Latin American and Caribbean International Exposition, China International Battery Fair, Tissue Paper International Technology Exhibition, Qingdao Military and Civilian Innovation Technology Achievements Exhibition and other international comprehensive exhibitions. The company also offers exhibition venue operation services to the Kunming Dianchi Lake International Convention and Exhibition Center, Nanning International Convention and Exhibition Center, Zhuhai International Convention & Exhibition Center, PWTC Expo and Qingdao World Expo City. The company was merged into the GL Events in 2019. Thanks to the GL Events' global exhibition service network, we managed to enter the market in Southeast Asian, improve our service quality and build up an international service brand.

Special Booth Constructor No.

TZ040

Beijing Datang Century Exhibition Co., Ltd.

No. 711, Building 93, Yuntong Garden, Yongshunluyuan South Street, Tongzhou District, Beijing

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Established in 2003, Beijing Datang Century Exhibition Co., Ltd. specializes in venue construction and operation, design and construction of large exhibition halls and custom-built booths, planning and execution of convention activities and other services. Since its establishment, the company has expanded domestic and international markets with professional design concepts and the philosophy of turnkey services, and managed to reach its tentacles to the exhibition of various industries. In particular, it has received wide acclaim regarding exhibition design and venue construction services. Currently, it is a member of China Association for Exhibition Centers, and has obtained various qualifications and certifications such as ISO9001 certification, Grade I China Exhibition Engineering and Grade I Exhibition Engineering Design and Construction Integration, China Association for Exhibition Centers. Equipped with experienced project staff, professional design team, and skilled technical workers, we are ready to provide the best design and the most rigorous engineering construction and robust systematic services for clients in need across China.

Special Booth Constructor No.

TZ041

Shanghai Homer-Expo Service Co., Ltd.

1st Floor, Block A, No. 16, Lane 658, Jinzhong Road, Changning District, Shanghai

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Founded in 2002, Shanghai Homer-Expo Service Co., Ltd. is one of the early enterprises engaged in the exhibition service industry in China. It is an executive member of the Shanghai Convention & Exhibition Industries Association certified with the Grade I Shanghai Exhibition & Display Engineering. We have gained rich experience in construction, organization and coordination while delivering premium services to exhibition organizers and exhibitors, and have won numerous awards. In the past 16 years, we have offered sound turnkey services to our clients with venue fitting and custom-built booth design as our core businesses in addition to commercial display, road show, large-scale activities and other major businesses. We are equipped with professional exhibition operation, management and design teams. As a venue fitting contractor of various projects held in the National Exhibition and Convention Center, Shanghai New International Expo Centre, Shanghai Exhibition Center and other gigantic exhibition halls, the company follows the business philosophy of "professional technologies, dedicated attitude, focused services", and is always committed to delivering turnkey services for our clients. We are ready to contribute to your success of each project with candid and professional services.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ042

Roundtable International Exhibition Co., Ltd.

Room 1911, No.5, Tingyuan Road, Haizhu District, Guangzhou

	Anny Chen (ContactsNo.1)	Elena Lee (ContactsNo.2)	Eric Zhao Compliant Contact
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Roundtable International Exhibition Co., Ltd. is not only a professional exhibition company specializing in exhibition design and booth construction at home and abroad, but also supports exhibitors to attract visitors before the exhibition, act as a crowd-puller at the venue, and track potential leads afterwards by targeting them via big data. The idea of Roundtable International Exhibition is inspired by the famous "Round Table", at which King Arthur could invite opinions of his knights at any time and foster collaboration for success. In keeping with this spirit of collaboration, the company aims to achieve internal and external collaboration, and offer clients flawless exhibition services. Founded in 2004 with a registered capital of 50 million yuan, it is headquartered in Guangzhou, and has set up service outlets in Beijing, Shanghai, Shenzhen, Xi'an and other places. It boasts construction partners in many countries from America, Europe, Southeast Asia, the Middle East, and South Africa. The company provides integrated exhibition services worldwide for hundreds of enterprises and government agencies each year. Roundtable International Exhibition stands ready to work with you for glorious achievements. With your support, we will continue to make exploration and innovation, and help develop your brand by virtue of our professional experience! Qualifications and certification of Roundtable International Exhibition: ISO9001 quality management certification, ISO14001 environmental management system certification, OHSAS18001 occupational health and safety management system certification, A1-level enterprise qualification for exhibition services, Grade I qualification for integrated exhibition and display design and construction, Member of China Association for Exhibition Centers, China International Import Expo, China Import and Export Fair, China International Furniture Fair, Expo Build China, China International Beauty Expo, For more information, please visit our website: www.yuanzhuo.cn

Special Booth Constructor No.

TZ043

Guangzhou Yufei Exhibition Service Co.,Ltd

Rooms 1510 & 1511, Poly Finance City, No. 666, Huangpu Avenue, Tianhe District, Guangzhou

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Guangzhou Yufei Exhibition Service Co.,Ltd. is a professional service provider that integrates terminal production services and exhibition services, and is committed to "brand image development project". With a deep understanding on market demands and market trends, it is devoted to the working philosophy of honesty and pragmatism. The company, with "professional, rigorous and efficient" as the service philosophy, aims to create brand as the goal, pay attention to the needs of customers, and provide customers with enthusiastic, meticulous and professional services. In this way, it can create a better brand image for the customer in various conferences and business tour exhibitions in an effective manner, spread its brand charm, and enhance the brand culture of the company.

Special Booth Constructor No.

TZ044

Shanghai Chenxin Exhibition Services Co., Ltd.

Room 905, Mingshen Center Building, No. 3131, Kaixuan Road, Xuhui District, Shanghai

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Founded in 2009, Shanghai Chenxin Exhibition Services Co., Ltd. is a booth, exhibition hall and exhibition design and construction company that integrates consulting, planning, design, production and construction. Over the past decade, the company is committed to delivery of professional services, and the core value of "innovation and professionalism". Chenxin has grown into an established exhibition service provider with great brand influence in the hospitality supplies, building materials and sanitary ware, beauty fairs, composite materials and furniture exhibitions. In addition, it is also involved in exhibitions of other segmented industries including engineering machinery, auto parts, industrial fairs, home appliances, water products, eyewear, maternal and baby care supplies. To advance, develop and upgrade itself, an enterprise needs to have the strength and resolve to move upward to a higher and larger platform. Chenxin is devoted to serving the world's outstanding institutions and enterprises as the most important goal of its development. Chenxin is always pursuing stronger capabilities of booth design, services, and construction. Chenxin will never forget why it started and stride forward firmly.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ045

**DEMAGE
INTERNATIONAL
MESSE LTD**

Building 2, No. 398, Jinglian
Road, Minhang District,
Shanghai

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DEMAGE INTERNATIONAL MESSE LTD is a professional display service company dedicated to global creative brand marketing, and it provides design, construction, operation management, multimedia services such as VR, AR technologies and other services. With customized design as its core, DEMAGE has built major comprehensive urban cultural projects, empowered full-range development of urban cultural industries, activated brands and culture in an all-round way, and created four major sections of display, experience, industries and operation through urban cultural complexes. It has redefined the cultural creativity of urban themes and promoted the high-quality development of the exhibition economy. With its successful delivery in countries along the Belt and Road, it has bridged cooperation between China and the rest of the world. DEMAGE has a global presence with a number of highly qualified personnel based in Germany, the United States and China. It has also established service outlets in more than 42 countries and 188 regions such as Germany, France, Spain, the United States, the United Kingdom, the United Arab Emirates, Russia, Brazil, South Africa, China, India, Singapore, Japan and Australia so as to provide clients with globally integrated comprehensive display solutions. At the first edition of CIIE in 2018, DEMAGE successfully offered services to several countries' pavilions and approx. 40 company booths (such as Philippines, Saudi Arabia, Turkey, Ukraine, Israel, Hanergy, Merck, Sinar Mas Group APP, Fujifilm, etc.), and was well received.

Special Booth Constructor No.

TZ046

**Shanghai YiMu
Exhibition Services
Co., Ltd.**

Rm1701, Bldg 4, No.500,
Jiayun Road, Pudong New
Area, Shanghai, China, 201318

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Shanghai YiMu Exhibition Services Co.,Ltd. is a professional exhibition booth construction supplier dedicated to global brand creative marketing, providing one-stop global booth design and construction services,such as exhibition design, exhibition hall plan and event management,we have worked with many of the world's top 500 customers. We are committed to the customer's brand and provide customers with unique designs. With more than 18 years of booth design and construction experience, we can help our clients make very valuable and compelling exhibition solutions. In the previous CIIE,we provided booth design and construction services for Country Pavilion of Chile,India Pavilion,Pavilions of 8 Pacific Island Countries and 45 enterprises, helping them establish a good international brand image and build a bridge to enter the Chinese market.More about our services, please visit www.yimuexhibition.com

Special Booth Constructor No.

TZ047

**Shanghai Toom
Exhibition Service
Co., Ltd.**

Room 1306, building B, Vanke
vitality center, No. 2157, Hunan
Road, Pudong New Area, Shanghai

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Shanghai Toom Exhibition Service Co., Ltd. (referred to as the "Toom Exhibition"), is headquartered in Shanghai, China. Since its establishment, the company has provided global exhibition services to tens of thousands of exhibitors and obtained wide acclaim and recognition with its upholding the vision of "Global Exhibition, We are More Professional". The company has its own factories or shareholding factories in Shanghai, China, Germany Europe, Las Vegas, USA, New Delhi, India, Singapore and other countries and regions. And it's equipped with super comprehensive strength of integrating global booth design, production and exhibition and convention service resources! Toom Exhibition, as a recommended service provider of the China International Import Expo (CIIE 2019), i.e. the world trade stage, will serve the global exhibitors with unique and innovative design concepts, safe and practical design solutions, and excellent project management experience so as to showcase their corporate brands and images featuring high quality and standard.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ048

Chidu Exhibition Service Co., Ltd

Room 2305, Building D, Pufa Square, No. 1759, North Zhongshan Road, Putuo District, Shanghai

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Chidu Exhibition Service Co., Ltd. 2018, 2019, 2020 three consecutive terms China international import expo special decoration construction designated service providers, is a unique temperament and extremely innovative strength of the professional company, founded in 2007 on August 13, the management team is composed of senior experts in the industry, a registered capital of 10 million, provide one-stop exhibition marketing professional services around the world, with more competitive idea as the core driving force, sincerely to provide professional services! Chidu Exhibition is Chinese exhibition economy research association exhibition is the first-grade qualification of engineering design and construction units, the China association of museum exhibition engineering enterprises secondary qualification units, China association of exhibition hall ZhanChen engineering design and construction unit of 2 class aptitude, 2019 year China ZhanChen engineering enterprise green award, 2019 China top ten exhibition engineering enterprises. Chidu Exhibition services for many of the world's top 500 companies and other well-known brands. For example; 3 m, facebook, lafarge holcim, Microsoft and Boeing, schneider, philips, Coca-Cola, GE, budweiser, Siemens, heinz, Europe to jas, Volkswagen, lam, Seagate, Olympus, Canon, sino-us intercontinental, helicopters, Bosch, mitsubishi, tesla, Seagate, Smith, KUKA, zhengda group, cofco, the product cuhk group, China xd group, children, etc. Chidu Exhibition wholeheartedly for the third China international import expo exhibitors to provide more creative design, more experienced production exhibition layout and stronger project execution, for partners to provide more professional quality services, create the greatest value, create a win-win situation. Welcome to the success of cooperation in good news! Please visit our website www.shchidu.com for more details.

Special Booth Constructor No.

TZ049

SHANDONG XI EXHIBITION AND EXHIBITION SERVICE CO.,LTD.

Room 1104, Building A, Block C3, Greenland Central Plaza, Huaiyin District, Jinan City, Shandong Province

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With the trend of economic globalization and the deepening of cooperation among countries, the convention and exhibition industry is playing a more and more important role in a country's economic development and has therefore become the synonym for city name card and city economic propeller. Riding the tide of reform, Shandong Xi Exhibition and Exhibition Service Co., Ltd. directly communicates with global economy with professionalism and services. From entering the industry in 2008 to establishing subsidiaries today, Xi Exhibition has always been practicing the company philosophy of "advocating innovation, being efficient and professional and being strict about details". Xi Exhibition, with a professional design team and convention and exhibition planning elites, offers institutions and enterprises with custom practical services that reflect their characteristics and connotation. In the meantime, Xi Exhibition has a professional manufacturing workshop and a professional construction team who strictly controls engineering and product quality, as well as cooperative factories in major cities nationwide to provide onsite manufacturing service. The Decoration Engineering Department has, with high-level professional design and high-quality manufacturing that are shown in the whole process from decoration design and selection and matching of finishing materials to decoration construction and maintenance, won customers' praise and trust. The Convention & Exhibition Service Department has, with the lowest cost, the optimal design and the best results, been designated by many large exhibitions as the booth constructor and venue service provider. The Advertising and Planning Department, which has gathered a group of professional talents with high qualities, offers customers with the best exclusive plan. Xi Exhibition will, with the Expo as the opportunity, own design as highlights, execution as the power, professional services as the support and "providing customers with the best services" as the mission, devote all its love for the industry to its work, trying to make every design a breakthrough and every work a classic.

Special Booth Constructor No.

TZ050

Shanghai Horizon Exhibition Co., Ltd.

Room 304-308, No. 1107, West Guangfu Road, Putuo District, Shanghai

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Since its establishment in 1998, Shanghai Horizon Exhibition Co., Ltd. has focused on design and construction in the exhibition and display industry. Horizon Exhibition is one of the earliest innovative companies who have combined cultural exhibition with tourism. Horizon Exhibition is involved in a variety of fields such as display space, commercial space and cultural and tourism space. After the development for many years, with its wisdom, Horizon Exhibition will become the mainstay in the new trends of tourism.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ051

Acme Exhibition Co., Ltd.

5/F, Building 4, No. 498,
Guoshoujing Road, Pudong New
Area, Shanghai

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Acme Exhibition Co., Ltd., ACME for short, is an exhibition expert in planning & design, construction & management and operation & communication. Over the years, ACME has been committed to providing one-stop services including museum planning and design, interactive media innovation design, display and exhibition design and execution and brand activity operation and communication and so on to governments and renowned domestic and international brands. ACME designed and constructed the Rinnai booth at the 1st China International Import Expo held in 2018, the booths of AUX, Rinnai, VIOMI, Aucma, Topband and Little Swan at the Appliance World Expo 2019, the booths of Midea, AUX, VIOMI and Aucma, totaling over 10,000 square meters at the Appliance World Expo 2018, and the outdoor booths of Lovol, SDLG and Shantui, totaling over 10,000 square meters at Bauma China 2018. We have always been sticking to the core values of "focusing on convention & exhibition and working with strength", the design values of "voicing ourselves through works and letting creativity shine" and the working values of "gathering individual accumulation and gaining team glory". ACME strives to become the exhibition practitioner with the most strength in innovation in the industry that is involved in the whole industry chain from strategy to design to production and implementation and contribute a bit to the global cultural exhibition cause with unique design thinking, excellent creativity presentation and professional executive capability.

Special Booth Constructor No.

TZ052

**Shanghai ASEA
Hengxin Convention
& Exhibition Co., Ltd.**

West Zone, 5/F, Building D, No.
787, Xiehe Road, Changning
District, Shanghai

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Shanghai ASEA Hengxin Convention & Exhibition Co., Ltd. is a professional convention and exhibition service organization committed to exhibition, conference and activity planning, organization and implementation. As a professional convention and exhibition service provider, ASEA Hengxin has rich convention and exhibition service experience and a group of professional talents, offering customers with all-round services in the convention and exhibition field. Our service network covers major convention and exhibition cities in China and we have set up branches and production factories in Beijing, Shanghai and Guangzhou. We once undertook and operated, as the venue constructor, Auto China, Auto Shanghai, Auto Guangzhou, ISPO China, China Sport Show, Automotive Testing Expo, BITE, China-Northeast Asia Expo, China Hi-tech Fair, etc. We maintain a long-term strategic cooperation relationship with renowned organizers in Shanghai such as Messe Muenchen Shanghai Co., Ltd., Messe Frankfurt, Hannover Milano Fairs China Ltd. and China Council for the Promotion of International Trade. We have won the trust of convention and exhibition organizers and exhibitors, as well as a good reputation in the industry. ASEA Hengxin maintains many quality custom-built booth customers, including CCTV, People's Daily, Samsung, Kubota, IMG, Keppel Land China, Mercedes-Benz, Volkswagen, Hyundai Motor, Yahoo, Alibaba, BitAuto, ChinaCars, etc.

Special Booth Constructor No.

TZ053

**Dovitesse (Beijing)
Exhibition Co., Ltd.**

Liangjiawu Village, Xiadian
Town, Hui Autonomous County
of Dachang, Langfang City,
Hebei Province

	Li Qiang (ContactsNo.1)	Li Biyuan (ContactsNo.2)	Sun Libin Compliant Contact
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Established in 2006, Dovitesse (Beijing) Exhibition Co., Ltd. is a display engineering enterprise specialized in engineering construction services such as venue setup, custom-built booth construction and commercial display facilities at domestic and international large expos, exhibitions, commercial facility and office spaces and high-end art exhibitions. We have a complete, standard project manufacturing system, over 600 senior professional project personnel and technicians proficient in process, professional manufacturing workshops complete with facilities and a rigorous professional quality management system. With subsidiaries in Beijing, Shanghai and Guangzhou, we have offered large convention and exhibition construction engineering services to various industries. With an engineering team with many years' construction experience and advanced production equipment, we complete all kinds of projects for several hundred enterprises every year, with a total display area of over 50,000 square meters, and provide customers with the trustworthiest quality assurance. As a leading enterprise in the industry, Dovitesse provided quality engineering implementation and construction services for the 2010 World Expo in Shanghai. Dovitesse (Beijing) Exhibition Co., Ltd.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ054

Shanghai Xuanwei Planning Co., Ltd.

K2-183, No. 3188, Xiupu Rd., Pudong, Shanghai

	George Li (ContactsNo.1)	Pratrick Kang (ContactsNo.2)	luffy Compliant Contact
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Xuanwei offers customers with all-round solutions including design, construction, management operation and communication of projects like exhibition & display, enterprise exhibition halls, events, conferences, decoration engineering and environmentally-friendly booths. Located in Zhangjiang Science City, Shanghai, Xuanwei has a group of professional project personnel who know process very well and professional designers who graduated from academies of fine arts. With rich convention and exhibition experience, brand new design concepts, keen insight into the market and understanding of customer demands, Xuanwei has served many government projects and domestic and international renowned brands. Xuanwei is also a designated service provider of many public institutions, enterprises and large expos. Xuanwei is an integrated display service provider with very strong innovation capability in China. Xuanwei's honors: Director of Shanghai Convention and Exhibition Industry Association, Member of China Association for Exhibition Centers Member of China Convention, Exhibition & Event Society, Director of Shanghai Weinan Chamber of Commerce, Strategic cooperation service provider of Guangdong Fairs Organizers Association, Director of Events Fortune, AAA Credit Enterprise of the 315 National Credit Reference System, 2013-2018 Goldfinger Award of China Event Industry - Top 10 Convention and Exhibition Enterprises: Innovation Award, 2015-2018 Guangdong Fairs Organizers Association - Top 10 Organizers: Brand Service Provider, 2017 Top 10 Convention and Exhibition Service Providers of China. Xuanwei's qualifications: Class I qualifications for display engineering issued by Shanghai Convention and Exhibition Industry Association, Class II qualifications for integration of exhibition & display engineering design and construction issued by China Convention, Exhibition & Event Society, Class II qualifications for exhibition engineering issued by the China Association for Exhibition Centers, Xuanwei's exhibition and display services are GB/T19001-2016/ISO9001:2015 certified, Xuanwei's exhibition and display services are GB/T28001-2011/OHSAS18001:2007 certified, Xuanwei's exhibition and display services are GB/T24001-2016/ISO14001:2015 certified.

Special Booth Constructor No.

TZ055

Shanghai Kena Exhibition Service Co., Ltd.

Room920-923, Building A, No.99 Fengpu Avenue □Shanghai

	Helen Yu (ContactsNo.1)	Richard Liao (ContactsNo.2)	Bonnie Compliant Contact
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Shanghai Kena Exhibition Service Co., Ltd. is an influential all-round brand design and manufacturing company integrating custom-built booth construction and operation of exhibition halls, conferences, events and venues. Kena has always been focusing on creating and managing brand value for customers and aims to build a competitive brand marketing agency. We provide services to domestic and international brands with international design ideas and exquisite craftsmanship. We are an efficient, excellent, passionate international elite team with many years' experience in exhibition construction. With profound understanding of serving high-end brands, we are committed to building high-end, personalized, experience brand promotion and communication platforms for customers.

Special Booth Constructor No.

TZ056

Beijing Dinghan Exhibition Services Co., Ltd.

40-3-301, CSCEC Hongshanxigu, Songzhuang, Tongzhou District, Beijing

	Tony Huang (ContactsNo.1)	Daisy Hong (ContactsNo.2)	Eric Liu Compliant Contact
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Beijing Dinghan Exhibition Services Co., Ltd. is a professional company that offers commercial exhibition and display design and construction and activity planning services. Since its establishment in 2005, Dinghan has served 20 Fortune Global 500 companies. We have many design and manufacturing talents. Besides undertaking large exhibition and display projects such as commercial, technological, cultural and educational projects and museums, we also provide corporate culture display and image planning, design and making services for enterprises, exhibition halls, specialty stores, office buildings and meeting places. Based on tradition, displaying the present and innovating for the future, Dinghan will provide customers with the most professional, considerate, excellent and complete services as always.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ057

EXPO-ONE (CHINA) LIMITED

Room 206, Building B, Tianqiao Yishu Building, No. 1 South Tianqiao Street, Xicheng District, Beijing

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Expo-One (China) Limited is engaged in the planning and design and engineering construction of public relations and convention & exhibition projects around the world. Expo-One offers professional services concerning product display and brand communication and promotion, activates the most effective brand experience for customers' target audience, and provides different types of service platforms for customers in the process of brand enhancement. Expo-One enjoys good fame in more than 50 countries and regions for its excellent quality and professional services in the international comprehensive convention & exhibition and PR service industry. Expo-One has provided one-stop convention & exhibition and PR services and developed comprehensive brand communication plans for nearly 100 enterprises. Expo-One has international advanced creative ideas, excellent global display design and space design teams, an international curatorial team and a professional engineering management system. The mature management model and the ability to integrate overseas resources have laid a solid foundation for serving top international conventions and exhibitions and renowned brands. Adhering to the idea of sustainability and the thinking of differential operation, Expo-One has integrated excellent resources worldwide and cultivated an international team. Expo-One now has a global crossover cooperation network composed of a number of international partners who are top forces in the fields of brand research, design, creativity and space planning to create world-leading brand value for customers.

Special Booth Constructor No.

TZ058

CYTS-LINKAGE (BEIJING) PUBLIC RELATIONS CONSULTING CO., LTD.

Room 1201, 12/F, CYTS Building, No. 5 Dongzhimennan Avenue, Dongcheng District, Beijing

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CYTS-Linkage is a professional integrated marketing company under China Everbright Group and CYTS. Headquartered in Beijing, CYTS-Linkage has branches in 15 cities such as Shanghai and Shenzhen. CYTS-Linkage has been long engaged in the fields of tourism, IT, fast-moving consumer goods, healthcare, auto and finance and offers comprehensive services such as event marketing and digital marketing for governments and enterprises. CYTS Linkage has been listed as Top 30 Chinese PR Companies for seven years straight, and is among The Holmes Report's Global Top 100 PR Agencies. In terms of exhibition and display, CYTS-Linkage has been ISO9001 and ISO14001 certified, reaching international standards on service quality and management system. CYTS-Linkage has been committed to building a communication bridge between enterprises and consumers and turning brands' good impressions into good experience. CYTS-Linkage has successfully completed 2019 CES and 2019 MWC in which Chinese enterprises participated, the Dell booth at the 1st China International Import Expo, the BMW and IBM booths at the World Internet Conference for several years, the SAP booth at the Big Data Expo, etc., through which CYTS-Linkage has accumulated rich experience in booth design, construction, operation and management. As the theme publicity service provider of the 1st China International Import Expo, CYTS-Linkage was highly praised by the organizer. As the construction service provider of the Business Exhibition, CYTS-Linkage will, based on the success experience in the 1st China International Import Expo and centering on enterprise customers' core requirements, provide one-stop booth solutions from booth design to construction to operation, in order to attract visitors and increase exposure for customers more effectively.

Special Booth Constructor No.

TZ059

Shanghai Qi Shilu Brand Planning Co., Ltd.

2/F, Building 2, No. 618, Jianyun Road, Pudong New Area, Shanghai

	CQO Steven (ContactsNo.1)	Wendy (ContactsNo.2)	Baby Compliant Contact
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Shanghai Qi Shilu Brand Planning Co., Ltd. was founded in 2010. It offers booth design and construction, event planning and operation and brand image design services across the world. Class II qualifications for exhibition engineering enterprises issued by the China Association for Exhibition Centers; AAA Enterprise in the credit rating system for Chinese small and medium-sized enterprises; Member of the National Council for Dual Use Technologies & Products; Green Exhibition Agency-Most Influential Convention and Exhibition Service Company; Designated service provider of the 1st China International Import Expo; Service provider of Belt and Road international financial communication activities. Qi Shilu: market-oriented, innovation-driven, viewing quality as life and service as the foundation; Qi Shilu: to extend value for brands; Qi Shilu: to make it convenient for exhibitors.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ060

Shanghai Yiyue Exhibition Co., Ltd.

Room 353, No. 406, Middle Jiangxi Road, Huangpu District, Shanghai

	James Yang (ContactsNo.1)	Davy Dai (ContactsNo.2)	Qian Zhi Liang Compliant Contact
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Shanghai Yiyue Exhibition Co., Ltd., formerly the Exhibition Department of Shanghai medical equipment industry (Group) Co., Ltd., was established in 1992. Since the first edition of China International Medical Equipment Expo, it has been one of the main exhibition design and production enterprises for 83 editions. It has also been awarded the first batch of class II enterprise qualification of Shanghai exhibition engineering enterprise by Shanghai Exhibition Industry Association. The company has near 1000 sets of aluminum profile materials, other props, electrical materials, etc. in the 500 square meter warehouse and standard booth, and also has more than 13000 square meters of production site. The plant area meets the Integrated Wastewater Discharge Standard, Integrated Air Pollutant Discharge Standard and Industrial Enterprise Boundary Environmental Noise Discharge Standard. It is mainly engaged in exhibition, exhibition hall, commercial space and all kinds of new aluminum booth design and construction and related planning, service business. The core business of the company is the design and construction of the exhibition group of China International Medical Equipment Fair (Spring and Autumn), the booth and venue construction of large-scale exhibitions such as East China Fair, China International Industry Fair and auto show, as well as the layout and construction of several Spring and Autumn Auctions in China. In 2019, it was a great honor for the company to participate in the design and construction work of the second CIIE. It also won the "Contribution Award for the CIIE" by Shanghai Exhibition Industry Association.

Special Booth Constructor No.

TZ061

Ambrosius Exhibition Design and Building (Shanghai) Co., Ltd.

Room 504, Building 1, Huixin International Edifice, No. 333, Yishan Road, Xuhui District, Shanghai

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AMBROSIUS is a brand founded in Germany in 1872, and established Ambrosius China in Shanghai in 2004. In the past decade and more, Ambrosius China has been growing up as an excellent, powerful brand in the exhibition field with the development of the Chinese convention and exhibition industry. "German Quality Made in China" was, is and is to be our faith and pursuit. We've served various clients for many years, such as Mercedes-Benz, Maserati, Porsche, Volvo, Ferrari, Schaeffler, BASF, EBM, etc. The Volkswagen exhibition hall at the Beijing Olympic Games 2008, 3 pavilions in Expo 2010 Shanghai (Pavilion Bremen, Pavilion Shanghai and Pavilion Sweden) were also our proud works. At the China International Import Expo in the past years, we provided wonderful booths and services to numbers of world-class brands such as Siemens Healthineers, HSBC, Kuehne+Nagel, Maserati, Pirelli, Lanxess, Evonik, DP World and Wework.

Special Booth Constructor No.

TZ062

Shanghai Lankam Exhibition Design Co., Ltd.

Room 3062, Building A, Block 7, No. 128, Huayuan Road, Hongkou District, Shanghai

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Lankam, a leading enterprise focusing on urban cultural communication and display technology, is engaged in commercial space design, venue planning and operation, multimedia technology R&D and event PR marketing. Headquartered in Shanghai, China, Lankam has currently set up branches in Beijing, Chengdu and Xi'an and offices in Germany, the United States, Brazil, Singapore, Dubai, etc. After more than a decade's exploration, Lankam now covers over 200 countries and regions and offers global integrated display solutions to customers. With many years' experience and strength, Lankam is recognized by the industry. We are a member of the China Association for Exhibition Centers, director of the Shanghai Convention and Exhibition Industry Association and member of the Chengdu Exhibition & Conference Union. As a designated constructor of the 2010 World Expo, we won the 2010 Contribution Award of Convention and Exhibition Enterprises for Serving Shanghai World Expo. In the meantime, we have the certificates of ISO9001:2016/ISO 9001:2016 and GB/T24001-2016/ISO 14001:2015, Class I qualifications for display engineering issued by the China Association for Exhibition Centers, Class I qualifications for display engineering enterprises in Shanghai, Class I qualifications for integration of display engineering design and construction, Class II qualifications for building interior construction, Class II qualifications for building decoration engineering design, etc. In future we will strive to open up a new pattern featuring all-round all-brand service and become an innovation enterprise that facilitates scientific and technological and cultural development. Green, environmentally-friendly construction has always been our goal and the concept that we have always been upholding. We will provide customers with one-stop custom environmental protection plans. We believe that we will be your best choice for the China International Import Expo this year!

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ063

CMEC International Exhibition

CMEC Business Building, No. 42, Zhongguancunbei Avenue, Haidian District, Beijing

	Liang Zhang (ContactsNo.1)	Sixiu Jia (ContactsNo.2)	Hang Kong Compliant Contact
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CMEC International Exhibition Co., Ltd. is committed to provide customers with planning, design, construction, project management and multimedia digital technology, which integrates a systematic 'one-stop' exhibition display engineering services. In both domestic and international market, CMEC EXPO engineering unit provides professional package solution for museum, theme pavilion, cooperative hall, the theme park and the exhibition project operation and management, which demonstrates its rich creative design experience and superb construction technology. In recent years, the company's main operation and participation projects in terms of international and national exhibitions including China International Import Expo, China Import and Export Fair (Canton fair), China-Africa Economic and Trade Expo, China-Arab States Expo, China-Eurasia Expo, China Beijing World Horticultural Expo etc. With high quality cooperation resources and convenient standardized production, application of non-standard design and modular construction facilities, CMEC EXPO engineering business covers the whole world. In aspect of domestic market, we have set up production bases in many cities such as Beijing, Shanghai, Guangzhou, Shenzhen, Chengdu, Wuhan, Changsha, Hong Kong, Ningxia, Xinjiang and other cities. In terms of overseas business, we have conducted regional layout. Many exhibition projects has been successfully implemented in Asian Market such as Malaysia and Thailand. In Europe, we have signed strategic cooperation agreements with well-known European exhibition companies and reached cooperation on a number of world-renowned exhibition projects and projects in both China and Europe. At the same time, we undertake the agency of the company's outbound projects special decoration construction business, providing enterprises with a complete industrial chain service. In Africa, we cooperated with local partners to complete the national-level project – China-Arab States Expo and completed the comprehensive exhibition "CASE in Egypt". In Americas, we are showcasing creativity and innovation, presenting the new car launch and test drive activities of Chinese automobile companies. We have traveled more than 300 cities in more than 100 countries and regions around the world. CMEC EXPO: building a bright future together with you.

Special Booth Constructor No.

TZ064

SHANGHAI YIZHAN EXHIBITION SERVICE CO., LTD

11-305, Ruri Business Park, No. 3855, Shangnan Road, Pudong New Area, Shanghai

	Quinta Zhang (ContactsNo.1)	Cindy Ge (ContactsNo.2)	Zhou Li Ping Compliant Contact
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Shanghai Yizhan Exhibition Service Co., Ltd. is a professional&international enterprise dedicated to the global exhibition design and construction. We have network platforms and industrial chains in more than 70 regions such as Germany, the United States, Australia, the United Kingdom, and France to provide integrated global exhibition services. Our factory is located in Shanghai Jinshan Industrial Park, a 40-minute drive from the National Convention and Exhibition Center, covering an area of 5,000 m2. Yizhan is the first in the field to obtain Shanghai EIA Certification, pass ISO Certification ,and In 2018 officially became the member of China Green Exhibition Alliance under the Ministry of Commerce. Yizhan introduced German exhibition equipment and technology to improve the quality of the booth. It is committed to the innovative research and development of 100% reused green booth . Moreover, 30-minute quick-build booth was developed to achieve assembly innovation, which greatly reduced the booth cost by 50%, which coincided with the concept of CIIE. "Good design is minimalist, and the exhibition is used to vividly experience the exhibits." Yizhan has gathered a group of design and sales teams with domestic and foreign experience, and has long-term services in various industries, such as East China Fair , MEDICA, Shanghai International Auto Expo, Shanghai CBE Beauty Expo, Automechanika Shanghai, Bauma Exhibition and so on. At the last CIIE, Yizhan has successfully served multiple exhibitors. In 2020, we will continue to serve every customer with the values of high efficiency, meticulousness, and integrity to help exhibitors expand the market easily.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ065

Beijing ArtAeon International Expo Co., Ltd.

Room 1306, Building E, Beichen Fudi V Center, Chaoyang District, Beijing

	Dandan Gao (ContactsNo.1)	Yuan Huang (ContactsNo.2)	Xuwei Li Compliant Contact
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Beijing ArtAeon Group was founded in 2004. At the beginning, the Group provided construction and service to large listed companies, advertising companies, governments and state-owned enterprises. To meet the demands for expansion of business scope, Beijing ArtAeon Building Decoration Co., Ltd. was founded in 2008. Five years later, Beijing ArtAeon International Expo Co., Ltd. (ArtAeon) was established, which then set up branches in Guangzhou, Shanghai, Shanxi, Shandong and Harbin successively and established strategic partnership with counterparts in Wuhan, Tianjin, Chongqing and Xi'an. ArtAeon has successfully provided relevant design and services to top brands in domestic and international conventions and exhibitions. Those brands include Kerui Petroleum, CRRRC, Sinopec, Tsinghua Tongfang, Huawei, Mercedes-Benz, BMW, Audi, Haier, Panasonic and Sony. After more than a decade's development, ArtAeon has gathered graduates from domestic specialized institutions such as the Central Academy of Fine Arts and 36 excellent managers in the industry with more than eight years' working experience. ArtAeon has production factories totaling over 320,000 square meters in Beijing, Shanghai, Guangzhou, fixed construction team composed of over 170 employees, and 48 specialized technicians. ArtAeon has the highest qualifications in the industry including Class I qualifications for display engineering and Class I qualifications for integration of design and construction issued by the China Association for Exhibition Centers, as well as the ISO9001 Quality Management System Certificate and Environmental Management System Certificate. ArtAeon has won the service qualification as a designated constructor and the honor of "Excellent Design and Construction Unit" many times in large conventions held by the state and local governments. In 2016, to meet business development needs, with many years' deep involvement in the Chinese convention and exhibition industry, ArtAeon adjusted its strategy to becoming a "customization expert in the convention and exhibition industry". We will make unremitting efforts with unique "craftsman spirit" to build a world-class professional team.

Special Booth Constructor No.

TZ066

UEXPO International Conference & Exhibition Service Co., Ltd.

No.8 Chaoyang Park Road, Chaoyang District, Beijing 100125, China.

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UEXPO International, a controlled subsidiary of UTour Group (stock code: 002707), is a professional convention and exhibition service brand that focuses on global high-end convention and exhibition design and construction demands and has a macro vision for integrated marketing. Strengths: Business scope gathering global wisdom and fine collaboration. We understand very well and master the best quality standards and technological process for global exhibition construction services. A management team with comprehensive capability and leading thinking. Our core management team members have 15 years' global operation experience, an international vision and comprehensive operation management capability. Considerate, wholehearted and customer-oriented. "Sense of responsibility-active service awareness" is the code of conduct and awareness that we have always been upholding. Whole-process, flexibly controlled service coverage. We have seamlessly linked service content including creative planning, visual presentation, spatial structure, manufacturing, construction and comprehensive maintenance, which can fully meet all kinds of construction demands of exhibitors around the world. We are ISO9001:2008 certified, and a core member of the China organization of OSP, the largest convention and exhibition constructors' organization in the world. We have a domestic self-run factory and a number of overseas manufacturing and storage bases that meet international standards and comply with local situations. We are an innovation-oriented professional exhibition service enterprise with comprehensive service capability and strength. Service content: UEXPO International's "Chuanxin" full service system is a strong professional system that offers comprehensive integrated services to end customers after regulating multifarious specific exhibition demands through professional management and industry experience. It includes six major service modules, namely, brand marketing support, advertising creativity and works, visual application design, exhibition and display engineering, PR activity execution and mobile app development. Through the system, UEXPO International has provided perfect service process and results to many domestic and international enterprises and brands.

Special Booth Constructor No.

TZ067

Shanghai Guantu Exhibition Services CO., Ltd.

Room 708A, Building D, No. 1777 Hualong Road, Qingpu District, Shanghai

	zhongcheng FU (ContactsNo.1)	na ZHOU (ContactsNo.2)	Ian ZHANG Compliant Contact
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Shanghai Guantu exhibition service co., ltd ,was established in 2009 with a registered capital: RMB 5,000,000Yuan ,it is a professional exhibition service company which specialized in domestic and international exhibition and the booth design and construction services. Shanghai Guantu has been serving the exhibition institutions for a long time , including CIIE ,CHINAPLAS, WEE EXPO, ITMA ASIA+CITME, BAUMA CHINA and so on. Shanghai Guantu exhibition service co.,ltd has successfully completed the booth setup for KOREA exhibition group, SIMON, SHISEIDO, LVD, HELLER, CNLP, LUKOIL, HOMART, CZECH EXHIBITION GROUP, DONGGUO PHARMACEUTICAL and other booth projects totaling more than 6,000 square meters in 2018 and 2019 China International Import Expo. Shanghai guantu has been resigned and recommended by the following exhibitions for booth setup: China international import expo (CIIE); China international pet aquarium exhibition (CIPS); China international power show (GPOWER); China international wind power show (CWEE); China international beauty expo (CIBE).

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ068

Shanghai Vision Expo Culture Communication CO.,LTD

5/F, No. 41, Lane 118, Yonghe Road, Jing'an District, Shanghai

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When Shanghai Vision Expo Culture Communication Co.Ltd was founded, it always aim to the international domain, and on the layout of the creative center of globalization and offices, efficiently meets the world's first tier cities for the different needs of customers, the company set advantage resources to focus on the case of marketing, operations and creative activity planning. Vision's exhibition hall planning three major parts, the service areas involves the professional field, sports culture, social class, etc..Through the innovative hardware infrastructure and abundant professional talents, and see Vision unique "5A standards" coordinated work system enables the apparent Vision to use the latest digital technology and cutting-edge innovation idea up to display design, big events in control all the way, High-end project plan execution, etc, multi-channel brand display work, all depending on the Vision, designed to customer needs, China import expo from Year 2018 to 2019, depending on the Vision to "zero error" high standard requirements of the complete the BOSCH, CANON,AVANCIS,SYSMEX, Sino-US, Elekta .etc business such as international project booth to make a total of 6000 square meters and rendering.

Special Booth Constructor No.

TZ070

Shanghai Total Expo Service Co., Ltd.

Room 505, Building B0, National Exhibition and Convention Center (Shanghai), 333 Songze Boulevard, Qingpu District, Shanghai

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Shanghai Total Expo Service Co., Ltd. (referred to as the "Total Expo") is a comprehensive exhibition venue operator and exhibition service provider of integrated global service solutions for various exhibitions, events, competitions and brands. Founded in 2015, Total Expo has become one of China's largest convention & exhibition service providers and established professional exhibition venue operators over years' development. Headquartered in Shanghai with branches in Beijing, Guangzhou, Changsha, Qingdao and other cities, the company has over 150 employees. Its warehouse in Shanghai covers an area of over 5,000 square meters. It has purchased over 500 types of exhibition equipment. Total Expo has delivered over 2,000 exhibition venue services over the years, and it currently serves the National Exhibition and Convention Center (Shanghai), Shanghai New International Expo Centre, China Hongdao International Convention and Exhibition Center, and Changsha International Convention and Exhibition Center.

Special Booth Constructor No.

TZ071

Shanghai Branch, Canton Fair Exhibition Design and Construction Co., Ltd.

Room 508, Building B, National Exhibition and Convention Center (Shanghai), 181 Laigang Road, Qingpu District, Shanghai

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Founded in April 2011 with a registered capital of 10 million yuan, Canton Fair Exhibition Design and Construction Co., Ltd. is a wholly state-owned company directly under the organizer of Canton Fair—China Foreign Trade Centre (Group), the exclusively designated hosting construction service provider for the Canton Fair, as well as the exclusively designated provider of services including exhibition design, tent setup and signage for the Canton Fair. The company is mainly engaged in hosting construction, venue planning, booth building, event operation, and conference identity design and construction (signage design and installation). It delivers more than 30 hosting construction projects for various exhibition organizers every year. The company is certified with the Grade I exhibition engineering, China Association for Exhibition Centers (CAEC) and the ISO9001:2015 International Quality Management System, and it is a council member of GZCEIA, all of which demonstrates its leading management capacity. It boasts rich services and management experience in major exhibitions. As an integrated professional exhibition brand service provider with professional marketing and management teams of over 100 members, the company has established a sound professional management system, provides exhibition hosts with integrated hosting construction services including signage setting, event planning, service consulting, exhibitor contact, on-site management and custom-built booth design review, and offers exhibitors with all-rounded one-stop services such as corporate image promotion, exhibition design, booth building, leasing of exhibition materials and fittings, and warehousing & logistics.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ072

Shanghai Montgomery Exhibition Services Co., Ltd.

Room 809, Building 42, No. 1969, Puxing Road, Minhang District, Shanghai

	Johanson.Ma (ContactsNo.1)	yue wang (ContactsNo.2)	qian cheng Compliant Contact
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Founded in 1998, Shanghai Montgomery Exhibition Services Co., Ltd. is an innovative enterprise providing case planning, design and building services for brands. While growing up with China's exhibition industry, the company has accumulated rich exhibition experience, and kept improving service quality and innovating exhibition design with the mission of delivering premium exhibition services. We are committed to working out a detailed exhibition plan for every client, and creating unique exhibition design to fully showcase the client's vision for corporate and product development.

Special Booth Constructor No.

TZ073

Guangdong Makei Exhibition Service Co., Ltd.

Building A4, Zone A, North Island, 51 Xingang East Road, Haizhu District, Guangzhou

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Founded in 2010, Guangdong Makei Exhibition Service Co., Ltd. is committed to building an all-round exhibition service platform with more professional, considerate and efficient services. We provide services including venue construction, custom-built booth design, showroom and concession design, stage design and construction of events and conferences at international and domestic exhibitions. Headquartered in Guangzhou, the company is equipped with a team of over 30 employees specialized in business, design, client service and project management, and is able to handle an annual business capacity of 40 million yuan. We have established partnerships and built plants in Beijing, Shanghai, Hunan and other areas, and given play to our overall resource advantage through synchronized group-based management. Our processing and warehousing base in Guangzhou covers a total area of nearly 10,000 square meters. With years of exhibition experience, we have maintained good cooperative relations with a number of renowned enterprises such as AUX, Shangpin, Zhongyuan, Hualian and Truking. From 2017 to 2019, we successfully co-hosted "China (Liling) Ceramics Industry Expo" and "Liling Fireworks and Crackers Fair" with the People's Government of Liling Prefecture by planning and coordinating and fitting its venue and custom-built booth design and construction services. Makei is ready to work with you for new success. Contact: Liu Zhiyong Mobile: +8615989196805 Tel (Complaint): +86 181 3875 9461 Miss Lu E-mail: makei@makei.cn

Special Booth Constructor No.

TZ074

Shanghai Sima Exhibition Service Co., Ltd.

Room 701 Building A, E-link World Huaxin Park, 1777 Hualong Road, Shanghai

	Emme (ContactsNo.1)	Mark (ContactsNo.2)	Cherry Compliant Contact
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Mobile	86-13918586466	86-13391338048	86-13776118175
E-Mail	emme_sima@126.com	sima_expo@126.com	sima_expo@126.com

Shanghai Sima Exhibition Service Co., Ltd. the designated service provider for two consecutive editions of the China International Import Expo. Sima is an innovative integrated exhibition service provider in China, a professional design engineering company specialized in exhibition and showroom design and construction at home and abroad, and a modern company with visions, innovation and teamwork spirit, advanced international service philosophy and human-oriented corporate culture. Equipped with a team of domestic and foreign elites, as well as a plant covering an area of over 10,000 square meters, Sima is able to meet clients' various needs. While its scope of services reaching across mainland China, the company has extended its service network to countries and regions such as Hong Kong, Japan, Germany, the United States, Dubai, Russia and India, and is ready to offer globally integrated exhibition solutions. Website: www.sima-expo.com

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ075

Eunice (Beijing) International Exhibition Co., Ltd.

19 Ningjing Alley, Wise Valley, Wangjing, Chaoyang District, Beijing

	Jon Liu (ContactsNo.1)	Zuo Zheng (ContactsNo.2)	Guan Haipeng Compliant Contact
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Founded in 2013, Eunice (Beijing) International Exhibition Co., Ltd. is an exhibition company specialized in convention & exhibition engineering services. It has been certified by ISO9001 Quality Management System and ISO14001 Environmental Management System. The company's primary businesses include exhibition building, event and conference planning, interior design and decoration, museum production, visual identity system and graphic design, all of which aim to help clients display their corporate image and product concepts vividly. Currently, its engineering companies in Beijing, Shanghai and Guangzhou ensure all-rounded premium turnkey exhibition services and top execution schemes to fully meet convention & exhibition needs of various industrial clients.

Special Booth Constructor No.

TZ076

Shanghai Ziyou Exhibition and Services Co., Ltd.

61 Fuqiang Street, Qibao Town, Minhang District, Shanghai

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Shanghai Ziyou Exhibition and Services Co., Ltd. is a top all-rounded professional exhibition service provider engaged in exhibition engineering planning, design, production, transportation, delivery, construction and fitting. We have established large production bases in Shanghai and Beijing with premium professional designers, modern production facilities and an elite engineering team. We have been widely acclaimed by clients for our sophisticated technologies, outstanding quality, sound services, and practical and efficient delivery. Our custom-built booths feature open layout, thorough use of modern spatial art and display technologies to highlight features of the client's industry and company, thereby making clients' free thoughts come true. With numerous successful exhibition service cases and years of exhibition experience, we are fully confident to provide unique exhibition layout for exhibitors of the China International Import Expo so as to promote your corporate image and products. Our novel, unique and avant-garde design gives you unrivalled visual impact; Our production brings you unprecedented popularity and generates unlimited business opportunities; Our convenient, sound and all-rounded services facilitate instant negotiations and communication; Our fair and reasonable prices enable you to get better return on smaller investment.

Special Booth Constructor No.

TZ077

Canton Fair Advertising Co., Ltd.

8F, Canton Fair Tower, 679 Fengpu Middle Road, Haizhu District, Guangzhou, Guangdong Province

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E-Mail	lijinfeng@cantonfairad.com	chenyujian@cantonfairad.com	linchuan@cantonfairad.com

Founded in 1988, Canton Fair Advertising Co., Ltd. is a subsidiary of the China Foreign Trade Centre (Group) directly under the Ministry of Commerce of the People's Republic of China. It is certified with Grade II exhibition engineering. We have established long-term partnership with renowned domestic and foreign exhibitions such as the China Import and Export Fair (Canton Fair), China International Furniture Fair, E-Surfing Smart Ecosystem Expo and China Internet of Things and Cloud Computing Expo. And we were the visual designer and functional service point constructor of the 2nd China International Import Expo (CIIE).

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ078

Shanghai Zhending Exhibition Service Co., Ltd.

Room 415, Industry Building,
1588 Lianhang Road, Pudong
New Area, Shanghai

	Hong (ContactsNo.1)	Heidi Jiang (ContactsNo.2)	Sunny Compliant Contact
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Founded in 2011, Shanghai Zhending Exhibition Service Co., Ltd. serves major exhibitions with a total exhibition area of hundreds of thousands of square meters, builds a number of over 1000-square-meter two-storey booths every year, and boasts accumulating rich experience in booth building. As a designated service provider for exhibitions such as various game fairs, SIAL China and CIW, we have worked with many top exhibitors like Samsung, Google, Shanda, Facebook, Netease and JBL. With rich experience in serving international exhibitors, and quality-oriented and meticulous services, we deliver outstanding booth design and building services to exhibitors.

Special Booth Constructor No.

TZ079

Shanghai Jinso Exhibition Co., Ltd.

Room 211, Building 6, No. 787,
Kangqiao Road, Pudong New
Area, Shanghai

	lynn Zhang (ContactsNo.1)	Sherry Ding (ContactsNo.2)	Bert Yao Compliant Contact
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Located in Pudong New Area, Shanghai Jinso Exhibition Co., Ltd. is a comprehensive exhibition provider of planning, design, production and building services. With a number of project professionals with great command of technological processes and designers that graduated from academies of fine arts, we offer global customers professional international branding services, including temporary exhibition decoration, showroom design and building, exhibition and convention planning and execution, etc.. Rich experience: With 16 years of experience in exhibition services, we have served a multitude of renowned enterprises and government departments at home and abroad. To date, we have delivered over 800 successful cases worldwide, including exhibition decoration, venue fitting, corporate showroom building and major offline events. Complete supplementary facilities: with tremendous design and production strength, as well as a plant covering an area of over 6,000 square meters in Shanghai, we offer truly integrated design and construction services. We also own audio-visual equipment worth over 10 million yuan, including large high-definition LED screens, imported stereo equipment, professional stages and stage lighting. Diversified channels: equipped with a strong team specialized in promotion, planning, creation and construction, we deliver exhibition and presentation, showroom decoration and conference planning. We have established long-term partnership with world-renowned exhibition companies to provide domestic and foreign exhibition solutions for clients.

Special Booth Constructor No.

TZ080

Shanghai Yingfu Exhibition Co., Ltd.

Room 425, Industry Building, No.
1588, Lianhang Road, Minhang
District, Shanghai

	Jet Li (ContactsNo.1)	Lee Li (ContactsNo.2)	zhiyuan li Compliant Contact
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E-Mail	yingfuzl2@163.com	yingfuzl@163.com	2850294918@qq.com

Founded in 2011 and headquartered in Shanghai, Shanghai Yingfu Exhibition Co., Ltd. is an international exhibition company specialized in exhibition design, production and building. With a number of high-quality exhibition professionals based in Germany, the United States and China, as well as service outlets in other areas, we have established a core team to provide integrated industrywide services, and we are committed to three major cultural creative industries, namely global convention & exhibition marketing service, global brand operation, and spatial design and construction of showrooms and venues with a view to accomplishing the globalization of creative brand marketing. The company has been certified by ISO9001 Quality Management System and ISO14000 Environment Management System. With several regional operation centers across the world, a 200-member design team and 300 permanent professional workers, we serve over 2,000 clients annually in industries such as food, maternal & baby care products, electronic information, automobile, chemical, industrial equipment, biomedicine, new materials, catering & tourism and luxury goods. We have been ranked among the most competitive exhibition companies with the most advanced philosophy and professionalism, and we've always led the trend of market promotion, kept growing in the wave of fashion art, established our brand, become a designated builder for hundreds of exhibition hosts worldwide, and been highly acclaimed by the industry and clients through years of unremitting efforts. Balance between inheritance and innovation leads our way to the future. With an advanced quality control system, and efficient manufacturing and service systems, we offer professional booth building services for clients. We are ready to work with you for new success. With your support, we will keep making progress and contribute professional experience to the development of global creative brand marketing.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ081

Zhanlifang PR Planning Company

66 Malinshan Village, Zhangzhen Town, Shunyi District, Beijing

	Xiehaoren (ContactsNo.1)	Cuizhenai (ContactsNo.2)	Xieqinghua Compliant Contact
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Mobile	86-18901309681	86-18901309682	86-13910830679
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Zhanlifang PR Planning Company is a comprehensive provider of exhibition and display, marketing execution, and design and construction of showrooms and museums. With a plant over 6,000 square meters based in Shunyi, Beijing and Taixing, Jiangsu respectively, the company is able to provide construction service for exhibitions, conventions and other events, turnkey brand solutions including temporary warehousing and transportation, booth design and building; feasible display plan and temporary equipment for promotional activities; customized outdoor advertising billboard design; and one-stop services including theme and environment design, permanent exhibit display, interior decoration and brand identity building for museums, showrooms and concession stores. In 2018, the company was honored to be named a designated building service provider for the First China International Import Expo.

Special Booth Constructor No.

TZ082

Viewshop Exhibition & Display (Shanghai) Co., Ltd.

Rooms 219-220, Zone B, Building 1, No. 619, Longchang Road, Yangpu District, Shanghai

	Lucia Zhang (ContactsNo.1)	Cherry Dan (ContactsNo.2)	Tracy Feng Compliant Contact
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Viewshop Exhibition & Display (Shanghai) Co., Ltd. is mainly engaged in venue fitting, creative design and construction of custom-built booths, national pavilions and showrooms, as well as PR planning and operation management. With SQC certificate and 19 years of professional experience in exhibition services, the company has earned trust of multiple hosts and exhibitors for its superb services, creative design and outstanding engineering quality. We operate in 20 countries and regions on three continents, with a focus on venue fitting and custom-built booth building in addition to business shows, road shows and major events for one-stop solutions. The company is equipped with an efficient work team on which members learn from and complement each other. It has built an interactive exhibition platform for brand communication and brand image development that infuse vitality into every brand. As a company with years of experience in exhibition services, we have upheld the spirit of "creativity, toughness, professionalism, service", keep pressing ahead with persistent innovation, excelled at communication and collaboration, and set industrial trends. We will ensure your project success through our sincere and professional services.

Special Booth Constructor No.

TZ083

Shanghai IS Exhibition Services Co., Ltd.

Rooms 219-220, Zone B, Building 1, No. 619, Longchang Road, Yangpu District, Shanghai

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Shanghai IS Exhibition Identity Solutions was officially established in 2009 in Shanghai. It is a go-to member of the Atelier Damböck Group in China. With its 294 employees worldwide, Shanghai IS Exhibition is servicing clients in 57 countries through the group's network. These services primarily include exhibition booth design and construction, event planning and execution, and interior design and construction. Furthermore, adhering the concept of "As creative as I, As sincere as U", Shanghai IS Exhibition is also fully capable of forming a one-stop solution for designing, planning and execution of multimedia contents and effects, commercial beauty planning, display material design, and R & D. Shanghai IS Exhibition is proud to be working with many long term clients, coming from industries such as manufacturing, automatization, consumer electronics, chemical, communications, real estate and many others. Shanghai IS Exhibition is also a member of IFES, Shanghai Exhibition Association, China Exhibition Center Association, and has passed the ISO 9001, ISO 140001, and the 3A certification of credit system. 85% of existing customers are foreign capital or joint ventures. By December 2019, Shanghai IS Exhibition has been a certified supplier of 189 well-known enterprises such as Huawei, Bosch, Voith, 3M, SIEMENS Healthineers, etc.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ084

Beijing KY-UNI International Advertising Co., Ltd.

7A, Tower B, Linda Building,
No. 8, Dongtucheng Road,
Chaoyang District, Beijing

	Jin Zhang (ContactsNo.1)	Tresale (ContactsNo.2)	Jayden wang Compliant Contact
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Founded in 2008, Beijing KY-UNI International Advertising Co., Ltd. adopts mature advertising platform operating philosophy, and maximizes actual application of modern advertising creativity. Over the years, we have paid close attention to the digitalization of brand identity display and brand marketing. Our ingenious tools for audience-oriented advertising creation and brand marketing have been widely applied and well received in industries such as real estate, culture, education, convention & exhibition and charity. We have been unanimously recognized by clients for our professionalism and persistent exploration in advertising, major PR activities and exhibitions. We are committed to infinite creativity, and aimed to build world-class advertisements and exhibitions. We've establish long-term cooperation with top art directors from countries and regions such as Germany, Japan, Hong Kong and Singapore, and organized major exhibition and PR activities in over 20 countries.

Special Booth Constructor No.

TZ085

Guangzhou Lihong Exhibition Engineering Co., Ltd.

Room 1702, No. 3, Panlong New
Street, Pazhou, Haizhu District,
Guangzhou

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Persistent and tenacious Lihong, a provider of ingenious exhibition! Guangzhou Lihong Exhibition Engineering Co., Ltd. is a professional exhibition company specialized in exhibition design and construction, interior design and decoration, and SI design in addition to material warehousing base and a manufacturing plant. With the service philosophy of "attention to every detail", we have provided one-stop services for clients to enhance their brand identity. We are committed to infinitely extending spatial aesthetics and making innovation in thought, knowledge, technology, operation and management, and striving for the perfect unity of aesthetics and business.

Special Booth Constructor No.

TZ086

DeShine (Beijing) International Exhibition Co., Ltd.

Building 22-16, Zone 2,
Gaobeidian Village, Chaoyang
District, Beijing

	Winna (ContactsNo.1)	Poplar (ContactsNo.2)	Anson Compliant Contact
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DeShine (Beijing) International Exhibition Co., Ltd. is a large international group specialized in exhibition engineering design and construction. With over 15 years of experience in the exhibition industry, the company has been certified with the Grade I qualification for exhibition engineering and the Grade I qualification for exhibition engineering design and construction. It's also designated exhibition service provider for national high-tech enterprises and administrative institutions in Beijing. Besides, it's certified by ISO9001 and ISO14001, and has won honors such as "China's Top 50 Exhibition Engineering Enterprises" and "China's Top 10 Exhibition Engineering Enterprises". Moreover, we have established an exhibition design research institute in association with Beijing Jianfeng Decorative Design Institute affiliated to the Jianfeng Group. Over the years, we have accumulated rich practical experience in major projects in cultural creative fields such as permanent display, venue operation, custom-built booth building, PR, brand strategy and digital multimedia. The company believes that ethics underpins our development. With the core concept of ethics-quality-brand integration, and the principle of combining culture, creativity, technology, management and services, we customize creative solutions and reliable construction schemes to render display beyond expectation. Besides, we have established five functional service systems (communication, reliability, response, guarantee, satisfaction), to ensure the integrity and effectiveness of client service. An all-round mechanism of communication-execution-feedback is adopted to ensure and enhance the service satisfaction rate of clients.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ087

**Shanghai Blueice
Decoration Design and
Engineering Co., Ltd.**

Room 1902-03, East Tower,
BHC, No. 2218, Hunan Road,
Pudong New Area, Shanghai

	Maggie Wang (ContactsNo.1)	Philo Fei (ContactsNo.2)	Andrew Wang Compliant Contact
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E-Mail	ciie-blueice-info@ blueiceexpo.com	ciie-blueice-info@ blueiceexpo.com	andrew@blueiceexpo.com

Based in Shanghai, Shanghai Blueice Decoration Design and Engineering Co., Ltd. operates plants and warehouses in countries and regions such as Japan, Germany, Hong Kong, the United States and Singapore. As a recommended booth builder of the First China International Import Expo (CIIE 2018), we worked with 15 exhibitors including Hungary Pavilion, Reed Exhibitions, Tiger and Aomygod. In particular, Hungary Pavilion won the Third Prize for the Green Booth of National Pavilions during CIIE 2018. We have maintained long-term stable strategic cooperation with major global exhibition organizers, and established our brand influence at the International Consumer Electronics Show (CES), Global New Energy Vehicle Conference (GNEV), MEDICA, China International Exhibition Centre (CIEC), China International Industry Fair (CIIF) and Global System for Mobile Communications Association (GSM). We have provided overall exhibition solutions for Fortune Global 500 like Baidu, Alibaba, iFlyTek, DJ, SenseTime, Cambricon, Tesla, Intel, Microsoft, Tencent, Panasonic, Siemens, Volkswagen and Geely. Creativity, planning and innovation and better technologies are adopted to deliver diversified and all-round booth marketing solutions for exhibitors. Blueice would like to join your hands to achieve win-win results under the Belt and Road initiative!

Special Booth Constructor No.

TZ088

**Bes International
Exhibit (China) Limited**

Rooms 217-219, Building B3,
No. 29, West Road, Hongwei
Community, Haizhu District,
Guangzhou

	Meiling Zheng (ContactsNo.1)	Vincy Huang (ContactsNo.2)	Yan Yin Compliant Contact
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Founded in 2006 with a registered capital of 1 million yuan, Bes International Exhibit (China) Limited is a professional exhibition company specialized in exhibition design, planning and construction. Since our founding, through persistent exploration and accumulation, we have established a professional elite team and gained rich experience in exhibition & presentation planning, design, on-site building, contingent maintenance and post-exhibition dismantlement, exhibition tour, transportation and warehousing.

Special Booth Constructor No.

TZ089

**Shanghai Asen
Exhibition Project
Co., Ltd.**

Room 806, No. 84, Huayuan
Road, Hongkou District,
Shanghai

	Kay Chen (ContactsNo.1)	Wang Qin (ContactsNo.2)	Liu Cang Man Compliant Contact
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E-Mail	1046094948@qq.com	42565409@qq.com	17705812534@163.com

Shanghai Asen Exhibition Project Co., Ltd. is a professional provider of exhibition planning, design and execution. Its services include booth design and building; showroom and prop design and construction; planning and organization of major event, commercial performance and conference; and brand communication and promotion. While providing professional design and exquisite construction services, we endeavor to enhance the brand value of clients. We are confident that we will meet clients' more fashionable and professional needs through our all-rounded, creative and efficient services. Clients' satisfaction means everything to us.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ090

Beijing Zuoshang Exhibition Co., Ltd.

Room 1006, Tower A, HuaYuan A Wonderful World, Building 46, Zhuanchangnanli, Tongzhou District, Beijing

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E-Mail	zuoshangsmx@163.com	zuoshangsnx@163.com	zuoshangbj@163.com

Beijing Zuoshang Exhibition Co., Ltd. is an experienced provider of design and construction of major conventions & exhibitions and spatial display. Its services include environmental design and execution for exhibition halls of enterprises and institutions, and high-level government hosting exhibitions and commercial exhibitions. The company is equipped with an industry-leading design and production team of over 100 members, as well as a modern production plant covering an area of over 20,000 square meters in Bazhou. We have been appointed as member of the China Association for Exhibition Centers, and member of the China Chamber of International Commerce, member of the China Convention and Exhibition Society, member of the China National Interior Decoration Association, Beijing Green Decoration Enterprise and Outstanding Entity in Army-Civilian Co-construction, and we are certified with the Design and Construction Integration qualification from the China Association for Exhibition Centers. Based in Beijing, we aim to serve the world. With a precise and scientific management attitude, and a strong sense of responsibility and mission for the society and enterprises, we have earned unanimous praise from the industry while laying a solid foundation, and been ranked among the most competitive exhibition companies in China.

Special Booth Constructor No.

TZ091

Space Idea (Shanghai) Exhibition Design & Engineering Co., Ltd.

6th Floor, Tower A, No. 2250, Pudong South Road, Pudong New Area, Shanghai

	Liu Lin (ContactsNo.1)	Bian Bei Hong (ContactsNo.2)	Gu Wei Wei Compliant Contact
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Mobile	86-13918502118	86-13918502156	86-13701874976
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Founded in 2001, Space Idea (Shanghai) Exhibition Design & Engineering Co., Ltd. is a professional exhibition company engaged in special booth design for international and domestic exhibitions, main venue service and cultural and creative business such as museum, science & technology museum, planning exhibition hall, thematic exhibition hall and theme park, as well as an enterprise providing one-stop services including planning, design, multimedia digital film, system integration, construction and operation. With the business concept of "business orientation, integrity foremost and pursuit of excellence", we have served enterprises among Fortune Global 500 and listed companies like Weichai, Yuchai, Samsung, Jing Liqueur, Epson, Sinopharm, Mitsubishi, Kohler and Siemens. We have built an elite team of over 300 members including experienced planners, designers and project managers from the U.S., Germany, France, Italy, Spain and Japan, including over 80 at Shanghai Company. We have branches, subsidiaries and modern exhibition production bases in Hong Kong, Beijing, Shanghai, Guangzhou, Shenzhen, Zhuhai, Chengdu, Chongqing, Xinjiang, Milan (Italy), Frankfurt (Germany), Seoul (South Korea), Osaka (Japan) and other cities. Our Shanghai Plant covers an area of nearly 10,000 square meters. We designed image and atmosphere and arranged facilities for the First China International Import Expo in 2018 (1st CIIE). We continued to be the official contractor for the design and construction of atmosphere of the national pavilion and special enterprise booths for the 2nd China International Import Expo in 2019 (2nd CIIE). In 2020, we will continue to dispatch an elite team of over 200 people to better serve the 3rd China International Import Expo (3rd CIIE) with international standards of high quality, high efficiency and high requirements. Let's move forward hand in hand create prosperity again.
Website: www.spaceidea.net

Special Booth Constructor No.

TZ092

Guangzhou Boom Chance Exhibition Service Co., Ltd.

Room 1519, Kai Rong Du International Hotel, No. 3, Jianghai Boulevard, Haizhu District, Guangzhou, Guangdong Province

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Founded in 2005 and headquartered in Guangzhou with branches in Beijing and Shanghai, Guangzhou Boom Chance Exhibition Service Co., Ltd. has focused on conference service and exhibition design and building for 14 years. With strong design capacity and a number of professional exhibition service staff and designers, the company has served the Canton Fair, machinery exhibitions, medical exhibitions and other major exhibitions for years. It is a designated custom-built booth builder for the Canton Fair. With fixed suppliers in a number of countries and cities across the world, we are able to deliver global exhibition construction.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ093

Messe Perlon (China) Limited

Room 206, Block A, Puluona Business Plaza, 2145 Alley, Jinshajiang Road, Putuo District, Shanghai City, China

	Free Zhao (ContactsNo.1)	Elaine Jiao (ContactsNo.2)	Jack Lei Compliant Contact
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Messe Perlon (China) Limited is a global professional exhibition company dedicated to design, production and construction of global exhibitions. Through years of development, the company has followed the development philosophy of co-growth with the world's established enterprises and brands, and has integrated global resources to provide clients with a global turnkey service solutions. Messe Perlon has formed a competent global service team with highly qualified professionals and has set up branches in Germany, the United States, France, Spain, Brazil, Singapore, India, Russia, Turkey, Mexico and other 30 major countries. As the designated custom-built booth builder of the China International Import Expo, Perlon has served many international clients such as national pavilions including the United Arab Emirates, Portugal, Bolivia, Costa Rica, Dominica, Slovenia, and Australian Enterprise Pavilion, European Union Pavilion, Metro AG, SGS, Australia Post, etc. Besides, Messe Perlon is the designated builder of CPHI Worldwide, SNEC China, and CBME. Our global service network is able to deliver sound brand promotion, exhibitions, events, conferences, exhibition halls, advertising, logistics and other quality services up to the highest standards.

Special Booth Constructor No.

TZ094

Guangzhou Yixian Exhibition Design Co., Ltd.

4th Floor, BTQJ Building, No. 2842, Xingang East Road, Haizhu District, Guangzhou

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Guangzhou Yixian Exhibition Design Co., Ltd. was founded in Guangzhou in 2008, and set up branches in Shanghai and Beijing in 2011 via integration of premium resources. As a leading exhibition designer and builder, the company has accumulated practical experience in major projects in areas such as exhibition & convention operation and management, custom-built booth design and building, business space design, activity planning and SI design. Having served a number of renowned domestic and foreign enterprises, the company has become an influential and representative enterprise in the industry. Its clients include renowned domestic and foreign brands like Guangdong Furniture Association, Alibaba, Red Star Macalline, Shenzhen International Art Design Center, Mengtian, Landbond, Tucson and AOPU. With the mission of helping clients enhance their brand image, the company has built an integrated one-stop exhibition service platform to meet clients' needs, kept exploring and innovating in concepts and practice, and made great efforts to promote the development of China's exhibition design and engineering.

Special Booth Constructor No.

TZ095

NOE Concept Design Co., Ltd.

Room 616, Ju'an Building, No. 211, North Urumqi Road, Jing'an District, Shanghai

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E-Mail	event.int@noechina.com	production.int@noechina.com	lisa@noechina.com

NOE Group, headquartered in Barcelona, Spain, is a group dedicated to comprehensive exhibition services such as professional exhibition design, setup, event planning, and interior decoration. It has several offices around the world, with major offices in Shanghai, Dubai, Moscow, Russia, Brazil, and Orlando, the United States. NOE China, part of the NOE Group, provides exhibition services in the Asia-Pacific region. With the group's advanced management system, stylish and creative design concepts, efficient, diligent and multilingual international project execution teams, and factories with good production technology and equipment, we have been in China for more than 15 years, providing overall design and packaging for those companies who want to operate in China and its surrounding countries markets in exhibitions and events of all kinds of forms in various fields. The Shanghai office is the main office of NOE CHINA in China. Established in 2004, it is mainly responsible for booth setup and design. During the Expo 2010 Shanghai China, NOE China was responsible for the design and setup of the Spain Pavilion and Barcelona Pavilion, contributing to the event.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ096

Shanghai Xinqi Exhibition Service Co., Ltd.

Room 207, Building A, No. 2588, South Hongmei Road, Minhang District, Shanghai

	Lily (ContactsNo.1)	Zhu Ying (ContactsNo.2)	Zhu Guo Hai Compliant Contact
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Established in 2009, Shanghai XinQi Exhibition Service Co., Ltd. is a professional exhibition service company which integrates global exhibitions, exhibition halls, museums, venue planning and operation. After more than 10 years of development, it has grown into a very competitive exhibition service company, whose business covers all parts of the country as well as more than 20 countries and 100 regions, including those in Europe, Southeast Asia, and North America. Our business includes: on-site setup and operation, custom-built booth planning and production, exhibition hall planning and production, conference activities planning and operation. We have served the government sector and more than 1,000 famous enterprises at home and abroad, such as the Central Committee of the Communist Youth League of China, the Beijing Municipal Commission of Rural Affairs, China UnionPay, Alibaba, Juneyao Airlines, Nutrichem, WAFIOS (Germany), CarloSalvi (Italy), Hyo-dong (South Korea) and SoftBank (Japan). XinQi Exhibition ranks on the top of the most competitive exhibition companies in China with its exquisite technology, leading service concept and full dedication. It has become the designated builder and venue operator of dozens of industry organizers in China, and has won critical acclaim from customers at home and abroad. In 2017, the company passed the ISO9001 quality management system certification, and won many industry awards & qualifications, such as the level 1 license for exhibition engineering of the exhibition industry in Shanghai, green exhibition company, the most competitive brand in exhibition service, to name just a few.

Special Booth Constructor No.

TZ097

Asia Exhibition Co., Ltd.

3/F, No. 28, Lane 1399, Middle Xinfu Road, Qingpu District, Shanghai

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With a registered capital of RMB50 million, Asia Exhibition Co., Ltd. is a highly innovative exhibition integration service provider specializing in the design and construction of corporate exhibition halls, exhibitions, conference activities, auto shows, and exclusive shops. With a modern production plant covering an area of more than 6,000 square meters, Asia Exhibition has a senior design team with more than 10 years, and a high quality and efficient execution team with extensive experience in project construction for more than 10 years. Headquartered in Shanghai, we provide a full range of design and construction services to more than 500 business customers every year, with its service network across the country. We have successful cases and rich experience in the real estate, decorative building materials, photovoltaic exhibitions, furniture exhibitions, telecommunications and electronics, beauty, pharmaceutical and chemicals and other fields, which has high reputation among our customers. We are moving forward with the greatest assurance. Asia Exhibition will continue to uphold the "infinite imagination" entrepreneurial spirit, and combined with the latest technology and innovative operation philosophy, constantly go beyond itself and create greater value for customers. With professionalism, dedication and concentration, Asia Exhibition helps customers enhance the influence of their brand projects.

Special Booth Constructor No.

TZ098

Ningbo TOPRAY Exhibition Co., Ltd.

Booth 7E06, Hall 10, Ningbo International Convention and Exhibition Center, No. 181, Huizhan Road, Yinzhou District, Ningbo, Zhejiang

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Founded in 2008 with a registered capital of RMB10 million, Ningbo TOPRAY Exhibition Co., Ltd. is a one-stop service provider specialized in exhibition and display with comprehensive and integrated solutions from creative design to construction for customers. Based on the service philosophy of "TOPRAY is Worthy of Trust", the company responds quickly to customers' needs 24/7, with its main businesses including custom-built booth design and setup, and design and construction of exhibition halls for various large-scale exhibitions, as well as planning of convention activities. TOPRAY Exhibition has professional planning, design, construction, setup and operation teams, all of which have established a completed, well-staffed system featuring clear-cut division of labor and employees with rich experience. Thanks to our capacities to execute projects in accordance with international standards, we have served many national exhibitions such as the China-CEEE Expo, the China-ASEAN Expo and the China Independent Brand Expo, and have established a long-term partnership with leading brands and organizations such as China Mobile, Wasu Group, the Ningbo Free Trade Zone Imported Commodity Center, and NetEase Kaola. TOPRAY Exhibition creates maximum value and better experience!

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ099

Shanghai Beam Exhibition Co., Ltd.

No. 14, Lane 401, Changle Road, Shanghai

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Founded in Shanghai in 2008, Shanghai Beam Exhibition Co., Ltd. is a highly innovative exhibition integration service provider, and is a company specially engaged in international and domestic special decoration project design and production. Our main businesses include: booth design, booth setup, business roadshow, ceremonies, activity planning, interior design and decoration, and design, production and release of all kinds of advertising. Our company holds accolades and distinctions as follows: ISO9001 Quality Management System certification, level 1 license for Engineering Enterprise, the executive member of the Shanghai Convention & Exhibition Industry Association (SCEIA), the executive member of the Technical Committee on Engineering, SCEIA, National Outstanding Exhibition Design Company, service provider for the Expo 2010 Shanghai China, and participation in the design and construction of the pavilions of Italy, Finland, Singapore and many other countries in exhibitions.

Special Booth Constructor No.

TZ100

Beijing Unite-Idea Advertising Co., Ltd.

Room 1027, Danling SOHO Building, Danling Street, Zhongguancun, Haidian District, Beijing

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Beijing Unite-Idea Advertising Co., Ltd. (abbreviated: Unite-Idea) is a wholly owned subsidiary of China National Machinery Industry International Co., Ltd. (abbreviated: SINOMACHINT). It is a professional exhibition company focusing on the whole industry chain services such as the venue operation and management, event organization, exhibition engineering (design and production of corporation exhibition halls and museums), film and television production, graphic design, advertising. At present, it consists of 7 departments including exhibition department, operation department, engineering department, planning department, film and television department, design department and general affairs department. The total number of employees is nearly 50. At present, the venue operation management and custom-built booth construction are the company's main business. The venue operation management is mainly to provide the organizers of the exhibition with the inspection of application documents and design schemes, traffic management, logistics management, security management, construction and dismantling management, safety supervision management, etc. In terms of custom-built booth construction, the company serves many well-known exhibitions at home and abroad for many years, with an average annual service area of nearly 50,000 square meters. It is the nominated constructor of large-scale exhibitions such as Western China International Fair, Shanghai International Educational Equipment Expo, China International Agricultural Machinery Exhibition. It has also participated in the custom-built booth construction work of well-known overseas exhibitions such as the French SIMA exhibition and the German BAUMA exhibition for a long-term cooperation.

Special Booth Constructor No.

TZ101

CONSTRAN (GuangZhou) International Exhibition Engineering CO., LTD.

10/F, Baogong Building, No.363 Longkou East Road, Tianhe district, Guangzhou

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CONSTRAN is a company for exhibition and display integrated services. dedicated to empowering global brand stereoscopic display, which is customizing immersive experience exhibition halls, booths and event venue operation and management for global companies. CONSTRAN has been certified by ISO9001 International Quality Management System Certification, ISO14001 International Environmental Management System Certification, OHSAS18001 Occupational Health and Safety Management System, and was listed as the first-class engineering qualification of China Exhibition Association Units, Grade B qualification units for architectural decoration engineering design, Grade II units for professional contractors in building decoration engineering and High-Tech Enterprises. CONSTRAN adheres to the road of professional, international, brand, and information development, adheres to cross-border development and personalized, high-quality, and high-level service awareness, and proposes a "business exhibition theme" service concept, using Theme definition planning, design, deductive interpretation of the plan, thematic revolution, and promote the development of the industry. In the subsequent development and growth, continuously deepened the new service model of "case zero carbon design, modular construction, and personalized service". Through the use of technical innovation and the sublimation of artistic themes, it combined "low carbon, green, and environmental protection" The development thinking leads the industry reform, giving customers a comprehensive, personalized, professional and accurate "comprehensive solution", to create worry-free personalized and quality services for customers.

Appendix 6 List of Recommended Special Booth Constructors

Special Booth Constructor No.

TZ102

Guangdong TGL Exhibition Co., Ltd.

No. 207-208, West Tower, Building 12, Phase 2, Juda Creative Park, Shibe Industrial Road, Dashi, Panyu District, Guangzhou

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Established in Guangzhou in 1997, TGL Exhibition has a strong creative design and project management team, with a service scope covering exhibitions, conferences, event planning, etc. After brand upgrading and reorganization in 2012, it has vigorously developed space display and multimedia digital business, serving domestic first-line brands (Midea, San'an, Poly, Gree, etc.) and many international first-class enterprises (Hisense, Haier, Alibaba etc.) for a long time. TGL has got the ISO 9001:2008 certification, CAEC exhibition engineering Class I qualification, Grade-A Certificate of Enterprise Credit, and so on. Among 150 custom-built booth constructors in the China Import and Export Fair, it ranked top in terms of comprehensive strength. It boasts self-operated factories, a professional team composed by over 150 people with more than 20 years' experience and adequate imported and domestic equipment for exhibition. It has rich experience in booth construction in domestic and overseas exhibitions (IFA, CES, AWE, AirshowChina, CIIIE, etc.). We are committed to providing the best and creative solutions for customers.

Special Booth Constructor No.

TZ103

Blue Ridge Exhibition Services Co.,LTD.

21C-F, Block A, Yueda International Building, No. 1118, Changshou Road, Putuo District, Shanghai

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Blue Ridge is an experienced and professional event planner and organizer for auto shows. It always focuses on client experience and is widely acclaimed in the industry. We look forward to cooperating with new partners. The name of the company comes from the first letter of Build, Leader, Unique and Experience. BlueRidge is committed to providing customers with integrated marketing and communication solutions that are result-oriented and with creativity and experience as core values.

Special Booth Constructor No.

TZ104

Shanghai Ideacapital Media Co., Ltd.

1007, No. 15, Lane 86, Songya Road, Qingpu District, Shanghai

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Shanghai Ideacapital Media Co., Ltd., gathering senior planning and design elites in the industry, is engaged in brand image planning and promotion, graphic creativity, event planning and exhibitions as the core. With rich practical experience, it helps customers develop brand assets and find best way to create a powerful brand so as to lead the industry. The company has always been focusing on the creation and promotion of Chinese brand image. It uses brand strategies and visual marketing methods to improve brand added value and sales performance, and integrates brand culture, graphic vision, display space and virtual reality technology to provide professional, systematic and strategic brand integration solutions. As a professional company for cultural communication, Ideacapital Media has accumulated rich experience after years of unremitting efforts. And it has successfully created brand and visual images for many well-known domestic enterprises. By drawing on the management models and operating concepts of domestic and foreign excellent companies, combined with local economic development and practice, we provide customers with professional creative design and other comprehensive exhibition and brand promotion services.

Appendix 7 Notice to Exhibitors with Special Booths

1. Special Booths

The exhibitors first rent the raw space (minimum 36m² for leasing) for China International Import Expo (CIIE), and then, for special booths, entrust the special construction companies recommended or approved by the Organizers to use different materials from the standard booths for their complex decoration.

2. Construction Companies for Special Booths

- 2.1 During the move-in, exhibition period and move-out, all matters related to booth set-up, dismantling and maintenance during the CIIE shall be carried out in compliance with the rules and requirements by the Organizers, including *Exhibitor's Manual*, *Pre-Show Notification*, *Move-in Instructions*, *Safety Instructions*, *Venue Notices and User's Manual for Exhibition Halls in the National Exhibition and Convention Center (Shanghai)*, *Security Management Standards for Facilities Built in NECC*. Furthermore, the exhibitors, constructors and service providers shall actively cooperate with the Chinese government departments and the Organizers with respect to the supervision, inspection and management.
- 2.2 Any agreement or arrangement by the exhibitor and the special construction company is purely a contract between the two parties. If any accidents or disputes occur, the two parties shall resolve them by legal means and the Organizers shall not bear any liability.

3. Application for Special Booth Set-up

3.1 Application Content

A special booth application form and related materials shall be submitted to the official constructors of the exhibition area. For double-storey special booths and single-storey ones with a height of 4.5m (including 4.5m), relevant materials shall be submitted to the drawing inspectors for height-based structural inspection. Please refer to 4.4 "Drawing Inspection" in Part III: Booth Design and Set-up of the Exhibitor Manual for further details.

3.2 Drawing Inspection Process

- 1) The official constructors or drawing inspectors will review the application materials submitted by the special construction companies within 5 days.
- 2) For the drawings having not passed the review, the special construction company shall, within 5 days after receiving the modification opinions from the official constructors or drawing inspectors, re-submit the application according to the rectification requirements.
- 3) Having completed the review, the official constructors and drawing inspectors will promptly notify the application company that the drawing approval fee for the booth at a height of 4.5m or more will be collected by the drawing inspectors.

4. Relevant Requirements for Special Booths

4.1 Relevant Requirements for Single-storey Special Booths

- 1) The booth design and installation height is 6m, and its vertical orthographic projection shall not exceed the scope of leased raw space.
- 2) The booth structure shall be designed to be stable and safe and be distributed reasonably so as to avoid accidents such as casualties and property losses caused by the collapse of the booth.

4.2 Relevant Requirements for Double-storey Special Booths

- 1) The booth design and installation height shall not exceed 8.5m.
- 2) The sum of the dead load and the live load for the designed booth shall not exceed the approved bearing value of the exhibition venue.
- 3) The booth structure shall be designed to be stable and safe so as to avoid accidents such as casualties and property losses caused by the collapse of the booth.

- 4) If the structure of a back-to-back booth is higher than that of the booth of the other party, the higher structure constructor shall beautify the height-based structure and also print the logo of CIIE; if the constructor refuses to beautify it, the Organizers have the right to take measures for compulsory enforcement. All resulting costs and responsibilities shall be solely borne by the constructor entrusted by the exhibitor of the booth.

4.3 Relevant Height Limit Requirements for Special Booths in the Main Aisle

Only single-storey booths are allowed to be built in the main aisle of the exhibition hall, with a limited height of 6 meters (including the lifting point); the height limit in other areas remains unchanged.

4.4 Relevant Non-sheltered Requirements for Special Booths in the Main Aisle

In principle, two sides of the booth in the main aisle must be open and unobstructed, not obstructing the sight of adjacent booths on the same visual surface. The construction structure shall not exceed 1/2 of the booth depth.

4.5 If there is a venue structure column in a booth, the beautification height of the structure column shall not be higher than the height of the booth, and fixed facilities on the structure column, such as manual fire alarms, shall be exposed.

5. Safety Guidelines on Special Booth Structure

The strength of the special booth structure shall meet the requirements by the load, and the overall strength, stiffness, stability and firmness of the joints of the booth structure shall be guaranteed. Specifically,

5.1 General Requirements (applicable to both single-storey special booths and double-storey ones)

- 1) The ground width of the main wall of the booth structure shall not be less than 120mm to ensure the contact area between the wall and the ground; for the large-span wall body and the steel frame structure exceeding 6m, the crossbeam between them shall be connected at the top, and the lower part shall be provided with column support.
- 2) All special booths with crossbeams connected at the top shall provide detailed structural drawings, and the structural strength shall satisfy the requirements by the load. Crossbeams shall be in steel structure and firmly attached. Bolts or other security fixing materials shall be used for the connection of columns and beams. Connections such as lapping, banding, etc. are prohibited.
- 3) For the decoration of booths using glass materials, qualified tempered glass shall be adopted, and please ensure the glass strength and thickness (thickness of the curtain wall glass is not less than 10mm); glass installation method should be reasonable and reliable, using metal frames and professional hardware. Elastic materials should be used as the cushion between the frame, the hardware and the glass material in order to ensure the safety of the glass; large-area glass materials should be clearly marked to prevent crushing and injuring people. If a glass platform is used, the structural support column and wall shall be fixed under the platform, and the booth structure constructed directly above the smooth glass surface is prohibited.
- 4) Steel structure pillars shall be made of non-welded material with a diameter of more than 100mm. The bottom is welded to the chassis, and the upper part to flange so as to increase the bearing area of the pillars.

5.2 Special Requirements for Double-storey Booths

- 1) Booth structural drawings are needed for double-storey booth set-up. Besides, it is also necessary to offer materials as follows:
 - I. Distribution diagram (specify the types of lamps, sockets and total control switch box, the installation location, and the specific installation method);
 - II. Pillar and beam structure chart for two-storey booths (specify static load technical data and live load technical data).
- 2) The double-storey special booths shall be constructed with materials in steel structure and reinforcement processing accordingly. In particular, the load-bearing structure shall be constructed of steel and be well grounded.
- 3) The foundation of the pillar and beam for double-storey special booths should be connected with ground beam and reinforced with high-strength screws. Moreover, hard rubber non-slip pads should be added to the ground contact surface as well to prevent translation.
- 4) The escalator guard railings of the double-storey special booth shall not be less than 1.2m. The railings should be made into curved surfaces so as to prevent objects from slipping off them.

- 5) The capacity of the upper area of the double-storey special booth shall not be less than 400kg/m², and the upper area shall be used only for business negotiation or rest purposes. The main purpose of placing exhibits shall not be permitted, and the number of people staying in the upper area shall be strictly controlled.

6. Construction Management Agreement

- 6.1 The construction will be carried out according to the preparation time in *Exhibitor Manual*. If overtime construction is required, an application shall be made in advance.
- 6.2 The construction shall be conducted in strict compliance with the booth design drawings that have passed the inspection, and do not change them without permission from the drawing inspectors.
- 6.3 The construction area shall exceed the specified scope.
- 6.4 The materials used in the booth set-up should be non-combustible or flame-retardant. Grass, bamboo, rattan, paper, bark, foam, reeds, flammable plastic panels, flammable carpets, fabrics, and wood planks should not be used as decoration materials. If it is absolutely necessary to use combustible or inflammable materials for special reasons, prior written consent from the Organizers shall be obtained, and fire prevention measures deemed appropriate by the Organizers shall be adopted. These materials shall not be used until acceptance by the Organizers.
- 6.5 It is forbidden to use cutting machines, electric saws, spray paints, and inflammable materials like lacquer thinner, alcohol, and instant stickers on the construction site
- 6.6 Welding (electric welding and gas welding) and operation with naked fire are forbidden at the venue.
- 6.7 No fixed facilities within or near the booth shall be damaged or changed, or any fixed facilities in the exhibition hall shall be used for fixing or hanging. No decoration or hanging shall be allowed on the ceiling above the booth.
- 6.8 If there are facilities such as fire-fighting, power supply, and communication facilities within or near the booth, they shall not be blocked during construction, and a safe or operable distance of minimum 60cm shall be maintained, and also instructions shall be affixed at an appropriate position on the booth.
- 6.9 No pressing on the distribution box for the underground well in the exhibition hall. It is obligatory to reserve at least one movable inspection opening larger than the size of the distribution box cover when it is absolutely necessary to make special arrangements on the top of the distribution box, to ensure that the distribution box cover can be smoothly opened and to facilitate fault handling.
- 6.10 In principle, the ceiling area of a single-storey booth shall not be larger than 160m², and capping for double-storey booths is strongly prohibited. If it is absolutely necessary to break the rules for special reasons, prior written consent from the fire safety department shall be obtained before the construction and safety measures deemed appropriate by the fire safety department shall be adopted.
- 6.11 The exhibition part on the back or side of the booth should be treated with double-finish beautification. No advertising or publicity content shall be contained on the exterior.
- 6.12 The temporary use of power during construction shall be conducted under the provisions of temporary power use.
- 6.13 The staff from the CIIE security department, professional electricians and the personnel from Shanghai Fire Department of Ministry of Public Security shall supervise and inspect all booths construction in accordance with the fire approval and the relevant provisions in this part and also Exhibitor's Manual. Construction companies shall consciously and cooperatively accept inspection, and promptly make rectifications as per the requirements put forward by the inspectors in case of unqualified safety requirements or hidden safety problems.
- 6.14 All construction tools and materials shall not be placed within or in the back (side) space of the booth, and shall be cleared out of the exhibition hall before its closing time after completed.
- 6.15 Green construction shall be fully implemented, and green booths shall be 100% popularized, as per the relevant requirements and provisions of the Organizers.

Appendix 8 Criteria for Green China International Import Expo

These Criteria specify the requirements for green booths, green operations, green logistics, and green catering of China International Import Expo (CIIE). The specific standards are as follows:

1. Criteria for Green Booths

“6R Concept” will be followed throughout the whole process.

Respect:

The notion of respect for nature and similar thinking shall be valued. The CIIE’s negative impact on the environment shall be reduced to the greatest extent, including its impact on venues and people, and reduce excessive use of resources and energy.

Renew (utilization of renewable materials and new materials):

Renewable materials shall be utilized as far as possible in CIIE related construction, and the utilization of new materials, new products and new technologies is encouraged.

Reuse and Recycle (reusable and recyclable materials):

Reusable and recyclable materials shall be utilized as far as possible in construction.

Reduce (reduce waste and pollutants):

The adverse impact of construction of booths on the environment shall be reduced, through reduction in utilization of substances harmful to human health, and through utilization of harmless and energy-efficient materials, to reduce pollution and waste.

Remember (deepen impression and strengthen education):

The plan is to communicate the philosophy of sustainable development to CIIE’s participants. The aim is to help enterprises and individuals participating in the CIIE to implement the concept of sustainable development, and increase their awareness of environmental protection through education, during the course of the CIIE.

1.1 Green Design

- 1) Simplified design: This means simplifying the spatial layout of booths and the dimensional design of partitions, instead of pursuing magnificent and luxurious decoration, and placing emphasis on detailed changes in texture and color, to move towards simplicity, and save materials and labor.
- 2) Recyclable display design: Long-term and stable recycling shall be implemented by providing distinctive visual image identification system design unique to an exhibitor, and dedicated standard display furniture and reusable display systems for the enterprise shall be designed, which can not only create a uniform corporate image but also represent the connotation of a modern green enterprise.
- 3) Utilization of eco-friendly materials in design: Materials to be used in display design must be environmentally friendly, and should include natural materials, man-made biodegradable materials, and purified recycled and reclaimed materials.
- 4) Removable furniture design: The furniture shall be removable and easy to transport, and it should not be difficult to assemble or disassemble the furniture.
- 5) Modular-based design: Design companies will, keeping in mind removable furniture, design different styles of assembly modules for customers to choose from, or modify or restructure original design based on different exhibition environment, the exhibition hall area and cost range, to provide quickest service, improve efficiency and save the work at the preliminary stage.
- 6) Safety design: All design must pass the safety review concerning fire protection, structure and electricity supply for CIIE.
- 7) Other design: It is advisable that design companies refer to bionic design elements, green landscape design and include elements of an emotional experience in their design. All design companies should be committed to green design, and possess a strong sense of social responsibility and a sense of innovation.

*Note: The maximum height of single-story booths is 6m and that of two-story booths is 8.5m.

1.2 Green Material Selection

- 1) Materials for setup of booths should be reclaimed environmentally friendly or reclaimable materials that are recyclable, non-toxic and harmless, and meet standards A or B:
 - A. **All metal profile structure:** Decorative materials are less than 10% of the total building materials (calculated based on volume) and are all non-wood. The reclamation rate of the building materials should be 100%.
 - B. **Mixed profile structure:** Wood materials used are lower than 30% of the total building materials (calculated based on volume). The reclamation rate of building materials should be 100%.
- 2) Lightweight, possess high detachability, should not be difficult to assemble or disassemble, and easy to transport.
- 3) 80% or more of the lamps used should be energy-saving ones.
- 4) Specific instructions on single-story green booths
 - I. A. All metal profile structure: There is no wood material in the entire main body structure of the booth; B. Mixed profile structure: The main body structure can be made of wood material on one side, and slot board or PVC panels.
 - II. Wood materials used for the floor deck that is modular and assembled on site are not included in the 30% wood materials.
 - III. Materials like punched metal plate and suspended mesh can be used for setup of booths.
 - IV. It is recommended to use movable display cases (separate from the main body structure) for a booth on the precondition that it doesn't affect safety of the structure, and it does not increase the height through stacking. Independent floor cabinets that are not constructed on site at the exhibition hall are not included in the 30% wood materials.
 - V. It is not permitted to create the fascia board for the booth using wood materials. A profile can be used for the frame structure, and organic glass or a cloth lamp box can be used as exterior decoration.
- 5) Specific instructions on double-story green booths
 - I. On the premise that structural safety requirement can be met, the back plate on two sides of the first-floor's main body structure can be made up of steel or iron profiles plus wood plate (including PVC panel). The other two sides and the four sides of the second story (including the room) should be constructed with non-wood materials.
 - II. The wood materials used for the first and second-story floor deck that is modular and assembled on site are not included in the 30% wood materials.
 - III. Materials like punched metal plate and suspended mesh can be used for setup of booths.
 - IV. It is recommended to use movable display cases (separate from the main body structure) for a booth on the precondition that it doesn't affect safety of the structure, and it does not increase the height through stacking. Independent floor cabinets that are not constructed on site at the exhibition hall are not included in the 30% wood materials.
 - V. It is not permitted to create the fascia board for the booth using wood materials. A profile can be used for the frame structure, and organic glass or a cloth lamp box can be used as exterior decoration.
- 6) When structural base materials (including but not limited to laminated wood board, density fiberboard and wood veneer) and decorative surface materials (including but not limited to fireproof board and aluminum-plastic composite plate) are chosen for constructing the booths, the formaldehyde emission from the wood materials selected should be $\leq 9\text{mg}/100\text{g}$ using the perforator method; paint without formaldehyde, benzene and other volatile organic compounds (VOCs) should be selected; the adhesive agent used during construction must meet environment protection standards.

1.3 Green and Safe Construction

- 1) On-site assembly should be modular and use individual pieces for assembly, and construction and disassembly should be conducted in an orderly, controllable, convenient and safe manner.
- 2) The people, exhibition venues, equipment and facilities shall not be damaged.
- 3) No dust should be spread across a large area at the construction site, and it is required to control the spread of dust spread within the booth; construction noise shall not exceed 75 decibels; sanding, paint rolling or spraying paint are prohibited at the construction site, and it is not permitted to use cutting machines or electric saws.
- 4) No actions shall be conducted that violate construction regulations at the construction site.

2. Criteria for Green Operations

2.1 No Pollution at the Exhibition Areas

- 1) Light pollution: Lighting for the booth should be properly installed to prevent excessive light radiation causing an adverse impact on people and the environment.
- 2) Noise pollution: The maximum sound volume of the display exhibit equipment at the booth is 70 decibels; it is permitted to exceed the upper limit by 10-20 decibels for a short duration of time; in case of special performances approved by the Organizers, it is permitted to exceed the upper limit by 20 decibels for a short duration of time. In addition, the Organizers have the right to stipulate the period and duration for display of exhibits based on the specific situation of a booth.
- 3) Waste gas pollution: The discharge of toxic and harmful gases from exhibits or other articles is strictly prohibited.
- 4) Visual pollution: Publicity and promotional activities should be conducted in a civilized and eco-friendly manner, and all publicity materials should have an electronic version. Exhibitors should conduct publicity mainly through electronic channels such as LED displays, mobile devices and QR codes, and print versions should be used as supplements. No more than 500 pieces of printed publicity materials shall be released each day. Any other visual environmental pollution is prohibited.
- 5) Solid waste pollution: All solid waste should be fully segregated and treated as per their category, in a pollution-free manner.

2.2 Green Office

Based on the principle of waste minimization and recycling and reuse of resources, office supplies that are recyclable and made from renewable materials, with simple packaging should be chosen; waterless printing and VOC-free printing ink should be used; two-sided printing and photocopying should be preferred; environment-friendly furniture should be used for the office at the booth; and electricity should be cut off when the exhibition hall is closed, to reduce energy consumption.

2.3 Green Commuting

The CIIE advocates the use of “green, low-carbon and civilized” commuting means. Principle of proximity should be considered while selecting a meeting venue, hotel for accommodation and dining hall. It is suggested that public transportation vehicles including buses and subway, car-sharing and environmentally-efficient driving modes should be chosen for commuting; the use of bicycles or walking to cover short distances is suggested.

2.4 Green Services

The Organizers will comprehensively consolidate resources and by focusing on improving the experience of exhibitors, provide top-class internationalized and professionalized services in a fast, efficient, and energy-efficient manner. These will cover the activities before, during and after the exhibition through proper planning of the exhibition, set up of one-stop special service areas with extensive functions, and adherence to high-efficiency management standards.

3. Criteria for Green Logistics

In addition to controlling damage to the environment caused by logistics, the logistics area shall be cleaned regularly, and logistics resources shall be made full use of. Each exhibitor and official forwarders shall comply with criteria for green logistics.

3.1 Green Transportation

Green modes of transportation shall be used. It is required that transportation means that use clean fuel and can save energy and reduce emissions are utilized; short-distance allocation of cargo and night transportation should be chosen as far as possible to avoid traffic jams; transportation routes should be reasonably arranged so as to avoid driving with excessive load, unnecessary long-haul transportation and repeated transportation.

3.2 Green Warehouse

The location of the warehouse shall be reasonably determined, the warehouse space shall be effectively utilized, transportation efficiency shall be improved, transport distance shall be reduced, transportation costs shall be reduced, and the impact of warehouse operations on the environment of the place where it is located shall be fully considered.

3.3 Green Packaging

Packaging used shall be non-toxic and free from side effects; emphasis shall be placed on reducing packaging, and ensuring that packaging is easy to remove, renewable and recyclable, and can protect goods effectively, so as to save resources and reduce discharge of waste.

3.4 Smart Logistics

Through intelligent technologies such as intelligent hardware, Internet of Things, and big data, the ability of logistics system analysis and decision-making and intelligent implementation will be improved, and the level of intelligence and automation for the entire logistics system will also be promoted, thereby reducing social costs, increasing production efficiency, and integrating society resources.

4. Criteria for Green Catering

Throughout the entire process of CIIE, all catering service providers concerned must conduct business pursuant to applicable laws, including the *Food Hygiene Law of the People's Republic of China*. It is necessary to ensure green food production and provision of services by adhering to the notion of safety, health and environment friendliness.

4.1 Green Procurement

Raw food materials purchased must be safe, environmentally-friendly, and healthy. Materials must be sourced from legitimate and safe sources; it is necessary for an enterprise to determine the quantity and stock level of materials according to its production and operation scale; it is not permitted to purchase wild animals to attract customers, and each catering enterprise must recognize its responsibility and obligation in the protection of wild animals.

4.2 Green Production

The nutrition and hygiene of food must be guaranteed in its production method, and it is required to use green technologies for organizing and conducting production; the technologies and equipment utilized should be energy and water-saving and conducive to environmental protection. The use of consumer goods that waste resources and pollute the environment should be minimized or avoided completely; it is required to use clean technology for production, water usage, electricity and gas in a centralized manner to reduce energy consumption, and sewage, waste gases and garbage shall be treated properly so as to meet the discharge standard.

4.3 Provision of Green Food Services

It is required to use disposable dishware and drinkware that is biodegradable, light-degradable and made from easily recycled materials, and it is not permitted to use disposable dinnerware made of plastic foam. When a customer orders dishes, the waiter should recommend food on the principle of "economy, reasonable collocation and waste minimization", and recommend green and healthy foods and drinks as far as possible; the consumption environment provided should be tidy, quiet and elegant; the restaurants should be decorated using environment-friendly and pollution-free materials, and should have lively and coordinated colors; there should be fresh air and pleasant temperature in each restaurant; the staff's attire should be tidy and formal; the staff should use appropriate means to avoid touching the food directly.

5. Each exhibitor having a special booth at the enterprise & business exhibition, and the organizing institution of the country holding national exhibition must fill in the Green Special Booth Assessment Form (see Appendix for details) and submit it along with drawings to the corresponding official constructors and drawing inspectors. Official constructors and drawing inspectors are responsible for reviewing the design of every special booth and have the right to reject a booth design plan that does not satisfy these green Criteria.
6. These Criteria are established for the purpose of CIIE, and CIIE holds the sole rights for interpretation.
7. These Criteria are implemented as of the first China International Import Expo 2018.

Annex: Green Special Booth Assessment Form

Implementation Stages	Category	Are Green Criteria Met?		Is it Consistent with Service Provider's Review?		Remarks
		Yes	No	Yes	No	
Design	Simplified design					
	Recyclable display design					
	Environment-friendly material utilization design					
	Removable exhibition equipment design					
	Modular design					
	Booth material					
	Component-based modules					
	Orderly and controllable					
Construction (Move-in and move-out)	No dust					
	No noise					
	No toxic discharge					
	Safe on-site construction					
	Construction based on drawings					
Are All Green Criteria Met						

Notes: 1. Please check the corresponding box with "√".

2. If any of the above items fails to meet the Criteria, the booth will be deemed as a non-green booth.

3. The design stage will be checked by the official constructors and drawing inspectors; the construction stage will be jointly supervised by the official constructors, drawing inspectors and the on-site property management company.

4. All summary statements of booths' design assessment will be provided by service providers to the Organizers before the exhibition.

Appendix 9 Four Leaf Clover Cup China International Import Expo Green Booth Awards Selection Criteria

1. General Provisions

- 1.1 These Selection Criteria are formulated to facilitate a green China International Import Expo (CIIE), guide the design, construction and operation of special booths at CIIE towards a green and environment-friendly approach, and raise the overall level of CIIE.
- 1.2 The CIIE will follow the selection criteria of green, ecology, innovation, safety and aesthetics, and reflect the selection principles of transparency, fairness and impartiality.
- 1.3 These Selection Criteria apply to the exhibitors participating at the CIIE and special booth constructors.
- 1.4 The selection will be planned, organized and implemented by CIIE and the National Exhibition and Convention Center (Shanghai).

2. Awards

- 2.1 The CIIE Green Booth Awards for Enterprise & Business Exhibition area include one Gold Award, three Silver Awards and five Bronze Awards. All these awards will be given to the exhibitors and the special constructors of winning booths.
- 2.2 The CIIE Green Booth Awards for Country Exhibition area include one Gold Award, two Silver Awards and three Bronze Awards. All these awards will be solely given to the special constructors of winning booths.

3. Eligibility

- 3.1 Independent special booths with a booth area above 36 m² (inclusive).
- 3.2 Candidate companies shall not have been blacklisted by CIIE.
- 3.3 Candidate booths shall not be involved in any violation of rules or regulations in the process of booth set-up, operation and dismantling.
- 3.4 No products infringing upon the intellectual property rights of others shall be exhibited at candidate booths, and exhibitors shall not infringe upon the intellectual property rights of others during exhibition.
- 3.5 Any design given the CIIE Green Booth Award will be ineligible to be nominated for the next three sessions of the CIIE.
- 3.6 If one exhibitor has several highly similar designs, only one of them may be submitted for nomination during the same CIIE, for which the Organizers have the right of final decision.

4. Selection Criteria

4.1 Planning & Design: (30%)

- 1) Fully reflect the concepts of green, ecology and sustainability.
- 2) Organically integrate the culture and the exhibits of the participating countries/ the exhibitors.
- 3) Simple, innovative, creative and great sense of design.

4.2 Material Selection & Set-up: (30%)

- 1) Follow the 6R concept and use renewable, recoverable and recyclable environment-friendly materials.
- 2) Highlight the use of materials specially used for the exhibition.
- 3) Fine craftsmanship, and scientific booth set-up.
- 4) Lawful and standardized set-up and dismantling, emphasis on safety, order and efficiency.

4.3 Booth Effect: (40%)

- 1) Highlight the image and the brand of the country/ the company.
- 2) Highlight the theme of exhibits and the key exhibits.
- 3) Diversified and novel exhibition means.
- 4) Reasonable layout for the interior route of the booth.
- 5) Fully functional display and negotiation.

5. Selection Process

5.1 Application

- 1) Applicants:
 - I. Eligible participating countries/exhibitors who voluntarily apply.
 - II. Exhibitors recommended by the Organizers.
- 2) How to apply: Participating countries/ exhibitors or special booth constructors entrusted by them are required to submit a CIIE Green Booth Awards Application Form online and explain the planning & design, material selection & set-up and booth effect in writing (in both Chinese and English) along with a design rendering of the booth.
- 3) Application deadline: Prior to October 20, 2020.

5.2 Preliminary Assessment

The assessment panel will make a preliminary assessment according to the application materials and score based on the scoring criteria. The entries will be determined based on the final score. The assessment panel will then conduct on-site inspection to determine if the booths meet the CIIE green special booth standards.

5.3 Re-assessment

- 1) The assessment panel will conduct a comprehensive assessment of the entries on the spot and determine the list of nominees of the CIIE Green Booth Awards.
- 2) On-site inspection during move-out. The assessment panel will inspect the nominated booths at the site during move-out. In case of lack of safe construction or failure to recycle all set-up materials during move-out, the nomination will be revoked, and the vacancy will be filled by the next eligible applicant.

5.4 Approval, Publicity and Announcement

- 1) Approval: The final nominee list will be submitted to China International Import Expo Bureau for approval after the closing ceremony.
- 2) Publicity: The winning booths will be publicized on the website of CIIE in 5 working days.
- 3) Announcement: The winner list will be submitted to the preparatory committee of CIIE, reported to the exhibition invitation service providers and announced on the official website and other official channels of CIIE under the name of China International Import Expo Bureau.

6. Incentives

6.1 Companies and special constructors of winning booths will be given the following incentives:

- 1) Winning exhibitors will be given priority in booth reservation and location arrangement for the next CIIE under the same conditions.
- 2) Exhibitors and special constructors of winning booths will be granted CIIE Green Booth Awards, and the awards will be presented at the next CIIE.
- 3) Winning booths will be publicized on the website or other official channels of CIIE. Furthermore, they will also be publicized at a conspicuous place on the LED screen in the exhibition hall at the next CIIE for three days. The publicity content mainly includes the profile of the exhibitor of the winning booth, the special constructor name and the booth photos.
 - I. Gold Award: publicity for 120 seconds/day.
 - II. Silver Award: publicity for 60 seconds/day.
 - III. Bronze Award: publicity for 30 seconds/day.

6.2 In principle, an exhibitor may not win more than two awards at each CIIE.

7. Responsibilities

- 7.1 The Organizers and exhibition invitation service providers shall publicize and promote the award to exhibitors and organize exhibitors to actively participate in the awards.
- 7.2 The Organizers shall be responsible for putting in place the incentives for the winning exhibitors.
- 7.3 China International Import Expo Bureau and National Exhibition and Convention Center (Shanghai) shall be responsible for leading the organization work to make sure the selection is transparent, fair and impartial, form the assessment panel, publicize and promote the selection, put in place the incentives for the winning designers and special booth constructors, and lead the revision of selection criteria.

8. Supplementary Provisions

- 8.1 These Selection Criteria are established for the purpose of CIIE, and CIIE holds the sole rights for their interpretation.
- 8.2 These Selection Criteria shall take effect as of the first CIIE.

- Annex: 1. CIIE Green Booth Awards Application Form
 2. CIIE Green Booth Scoring Criteria
 3. CIIE Green Booth Awards Selection Process

Annex 1: CIIE Green Booth Awards Application Form

Date of Application:

Booth No.	Session	(Third session)	Category	(Exhibition area)
Country/ Company Name	Contact Person		Tel	
			Email	
Booth Constructor	Contact Person		Tel	
			Email	
Planning & Design (less than 200 words)	Note: Explain the innovative ideas and thoughts of the booth design, how the booth design reflects the relationship between the participating country/ the exhibitor and the exhibits.			
Material Selection & Set-up (less than 200 words)	Note: Explain the consistency between the set-up materials and the 6R concept; how safety, order and efficiency is emphasized in booth set-up and dismantling.			
Booth Effect (less than 200 words)	Note: Explain how the booth design highlights the country/ the company's image and brand, the theme of exhibits and the key exhibits, and the reasonable layout for the interior route of the booth and for the space allocation.			

- Notes: 1. When uploading the application form, the design rendering of the booth shall be submitted along with the form;
 2. The form shall be submitted in both Chinese and English.

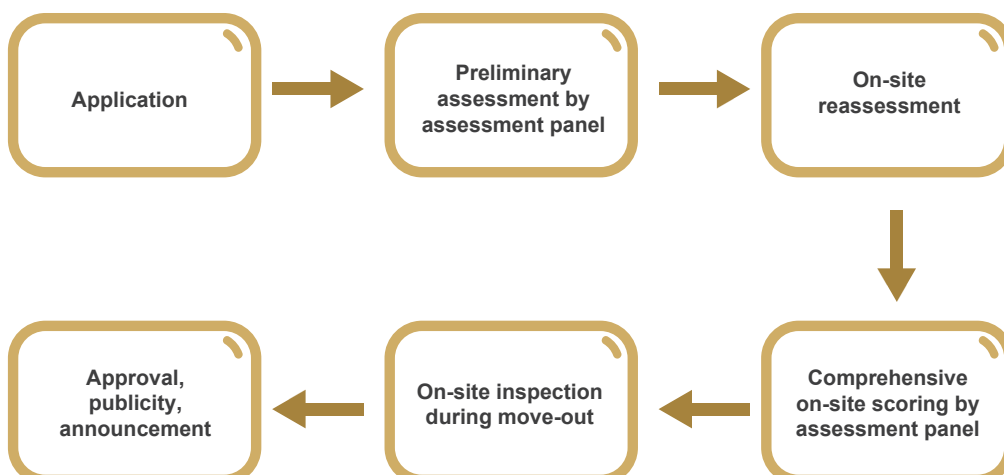
Annex 2: CIIE Green Booth Scoring Criteria

Company Name: _____

Booth No.: _____

Category	Scoring Criteria	Highest Score	Expert Score
Planning & Design (30%)	1. Fully reflect the concepts of ecology and sustainability	10	
	2. Organically integrates the participating country/ the exhibitor's culture and the exhibits	10	
	3. Simple, innovative, creative and great sense of design	10	
Material Selection and Set-up (30%)	1. Follow the 6R concept and use environment-friendly materials	7	
	2. Highlight the use of materials specially used for the exhibition	8	
	3. Fine craftsmanship and scientific booth set-up	6	
	4. Lawful and standardized set-up and dismantling, emphasis on safety, order and efficiency.	9	
Booth Effect (40%)	1. Highlight the country/ the corporate image and brand	10	
	2. Highlight the theme of exhibits and the key exhibits	8	
	3. Diversified and novel exhibition means	7	
	4. Reasonable layout for the interior route of the booth.	8	
	5. Fully functional display and negotiation	7	
Total		100	

Annex 3: CIIE Green Booth Awards Selection Process



Appendix 10 Procedure of Issuing the Certificate of Exhibition

In order to facilitate the exhibitors of the China International Import Expo (the CIIE) in a grace period of six months without loss of primary exposure when applying for patents in China for newly exhibited inventions, and to ensure priority in applying for trademark registration in China for trademarks on exhibited goods (or services) used for the first time, the organizer of the CIIE (hereafter referred to as the Organizer), after reviewing the written applications submitted by exhibitors, will issue the *Certificate of Exhibition* for relevant eligible exhibits and trademarks exhibited at the CIIE .

1. Applicants

- 1.1 Exhibitors whose exhibits are shown for the first time at the CIIE without patent applications submitted in China, and exhibitors whose trademarks of goods are used for the first time at the CIIE have the right to apply for the *Certificate of Exhibition*.

2. Application Procedures

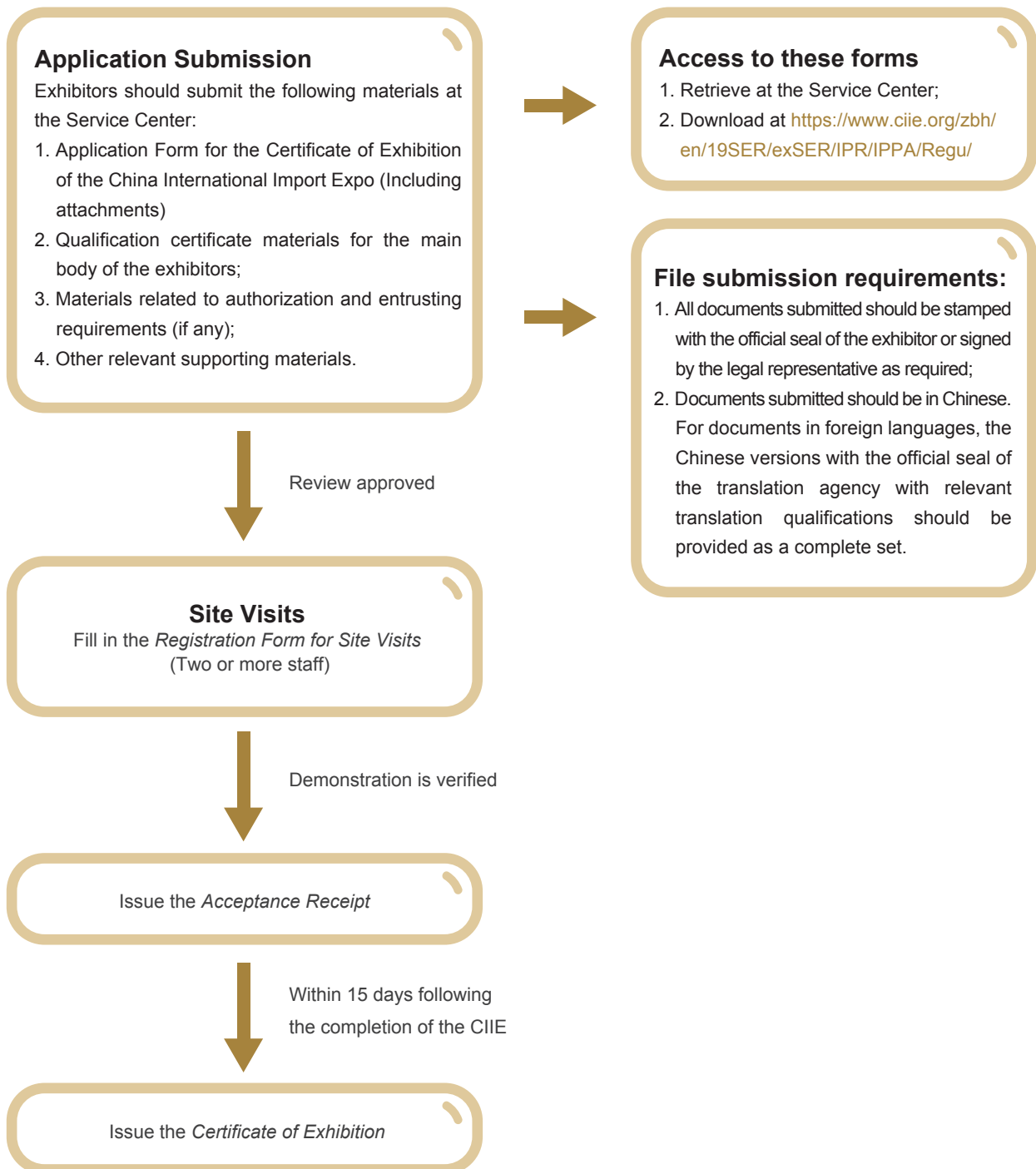
- 2.1 Time: November 5th - November 10th, 2020 (from 9:00am to 5:00pm).
- 2.2 Location: The Service Center for IPR Protection and Commercial Dispute Resolution (hereinafter referred to as the "Service Center").
- 2.3 Materials required:
 - 1) The *Application Form for the Certificate of Exhibition* (including an appendix of the *Description of Exhibit / Description of Trademark*) (in triplicate) completed, signed and stamped by the applicant.
 - 2) The copy of the qualification certificate of the main body of the exhibitor (one copy) which must be signed by the applicant and stamped with an official seal.
 - 3) For entrusted application, the original copy of the power of attorney, and a copy of the identity certificate of the trustee (one copy) must be provided.
 - 4) Other relevant supporting materials.
 - 5) All the above materials must be submitted as hard copies, and the Service Center will not accept electronic documents.
- 2.4 Procedures:
 - 1) The applicant should submit materials in hard copy on site at the Service Center.
 - 2) After the Service Center reviews the materials and confirms that the materials meet the requirements, two or more staff members will conduct site visits and fill out a *Registration Form for Site Visits*.
 - 3) If the demonstration is verified, an *Acceptance Receipt* will be issued. Otherwise, the Service Center will return all application materials.
 - 4) The Organizer will issue the *Certificate of Exhibition* within 15 days after the conclusion of the CIIE to the applicants who have received the *Acceptance Receipt*, which will be provided to the applicants by regular mail

3.3. Relevant Matters

- 3.1 All documents and materials must be made in Chinese. For documents in foreign languages, Chinese versions with an official seal of a translation agency with relevant translation qualifications should be provided as a complete set. The applicant must guarantee the accuracy of the Chinese translation.
- 3.2 The Service Center will regard the time of site visit as the exhibition time of the exhibit and trademark on CIIE.
- 3.3 The Service Center only accepts the applications submitted on site during the application time.
- 3.4 The applicant should retain all documents and materials collected, collated and obtained as a result of their application properly. Barring judicial and administrative compulsory requirements, the Service Center will not provide inquiry or photocopying services.

Please visit the official website of China International Import Expo (<https://www.ciie.org/>) to download relevant appendix. During the CIIE, an intellectual property protection and complaint body will be set up in the Service Center to accept and deal with the intellectual property disputes and provide advice on intellectual property-related issues for the reference of consultants.

Flow Chart of Application of the Certificate of Exhibition



Appendix 11 Measures for Suspected Infringement of Intellectual Property Rights at the China International Import Expo

1. General Provisions

- 1.1 These Measures are hereby formulated in accordance with the relevant laws and regulations of the People's Republic of China concerning intellectual property, in order to strengthen the protection of intellectual property during the China International Import Expo (hereinafter referred to as the "CIIE"), to maintain order at the exhibition, and to protect the legitimate rights and interests of exhibitors and owners of intellectual property rights (hereinafter referred to as the "IPR").
- 1.2 These Measures apply to complaints regarding suspected acts concerning intellectual property infringements occurring in the exhibition hall during the CIIE, and to the handling of said complaints.
- 1.3 The term "intellectual property" as mentioned in these Measures refers to patent rights, trademark rights, copyrights and other rights conferred in accordance with relevant laws and regulations of the People's Republic of China on intellectual property.

2. Duties and Obligations

- 2.1 In order to protect the legitimate legal rights and interests of exhibitors and intellectual property right owners, the CIIE organizer (hereinafter referred to as "Organizer") performs the following duties:
 - 1) Formulation of measures for handling complaints regarding the suspected acts of intellectual property infringement;
 - 2) Establishment of a Service Center for intellectual property protection and commercial dispute resolution (hereinafter referred to as the "Service Center") during the CIIE, to which relevant experts shall be invited for conciliation and processing of complaints regarding suspected acts of intellectual property infringement, in accordance with the relevant provisions of the CIIE, and to provide relevant intellectual property consultation to the consultant for reference; and
 - 3) Cooperation with administrative IPR departments, etc. for intellectual property protection.
- 2.2 Exhibitors shall sign the exhibition participation contract and perform the following obligations regarding intellectual property protection:
 - 1) Undertake that their exhibits, exhibit packing, booth design, promotional items, other exhibition booth components and other exhibition items (hereinafter collectively referred to as the "Exhibition Items") do not infringe upon the intellectual property rights of others;
 - 2) Make available for reference certificates of intellectual property ownership and relevant certification materials when participating in the CIIE; and
 - 3) Cooperate with the Service Center in the resolution of any complaint regarding suspected infringement of intellectual property that they might be subject to during the CIIE.
- 2.3 In order to preclude suspicion of intellectual property infringement acts, exhibitors are recommended to review the intellectual property status of the items to be exhibited before participation in the CIIE; exhibitors who have not applied for a patent or trademark registration for said items may do so, as required, in accordance with the relevant laws and regulations of the People's Republic of China.
- 2.4 The Service Center may provide consultation services related to IPR, publish and distribute IPR-related guidance, and provide information on Chinese IPR laws and regulations, on the application for IPR, and the safeguarding of IPR, etc. to promote better understanding of the Chinese IPR protection laws and policy environment among exhibitors and buyers.
- 2.5 The Service Center will publish and distribute IPR brochures, carry out various forms of IPR publicity and consultation activities, as well as publicize and disseminate information regarding the measures for the protection of IPR adopted during the CIIE in order to enhance the awareness of exhibitors and buyers regarding IPR protection.

3. Complaint Application

- 3.1 If an intellectual property right owner discovers an Exhibition Items suspected of infringing his/her intellectual property rights on display in the exhibition hall, any complaint to the Service Center must be filed in person; the Service Center will not accept complaints filed by other methods such as telephone or email.

- 3.2 The complainant shall submit the following materials when filing a complaint:
- 1) An Application for Complaint (Annex 1);
 - 2) Copy of the complainant's identity certificate and materials as the main body, which shall be signed and stamped with seal;
 - 3) Evidence of the suspected intellectual property infringement of the Exhibition Items that are complained;
 - 4) Legal and valid certificates of intellectual property ownership, including but not limited to the following: (in the case of patents) letters of patent, patent announcement texts, identity certificate of the patentee, and legal status certification of the patent; (in the case of trademarks) evidence of trademark registration document, and identity certificate of the trademark owner; (in the case of copyright) copyright certificate and identity certificate of the copyright owner; other materials providing evidence of the legal status of intellectual property; and
 - 5) Power of attorney and the identity certificate document of any agent (where an agent is entrusted on the complainant's behalf in order to file a complaint). The power of attorney shall be signed or sealed by the principal, and shall specify the entrusted tasks and the scope of the power of agency.
The Service Center may also require the complainant to present detection and inspection reports, publicly available documentation (patent documents, textbooks, magazines, etc.) and/or other materials, depending upon the specific conditions of the complaint case.
- 3.3 Where materials submitted by the complainant, such as identity certificates and intellectual property ownership certificates are sourced extraterritorially, the evidence shall be subject to the certification of the notarization authorities of the country concerned and shall be authenticated by the embassy of the People's Republic of China at the said country, or shall be subject to the certification formalities as provided in the relevant treaties concluded between the People's Republic of China and the said country. Where materials submitted by the complainant concerned are sourced from Hong Kong Special Administrative Region (HKSAR), Macao Special Administrative Region (MSAR) and the Taiwan region, the relevant applicable formalities shall also be completed.
The complainant shall ensure that the materials submitted are genuine, legitimate and valid. Materials in foreign languages shall be submitted together with a Chinese translation thereof, and shall ensure its accuracy as well.
- 3.4 A complaint under any of the following circumstances will not be accepted by the Service Centre:
- 1) Where the complaint of suspected infringement has been submitted to the administrative IPR department, or the complainant has filed a lawsuit in the People's Court, or an application for arbitration has been made to an arbitration institution, and the procedure of these complaints has not yet been completed or concluded;
 - 2) Where the intellectual property is invalid or currently undergoing a request for nullification;
 - 3) Where the intellectual property whose ownership is disputed is currently being mediated or handled by the administrative IPR departments, or subject of a case being heard by the People's Court; or
 - 4) Where the materials submitted by the complainant fail to meet the requirements of Article 10 and Article 11 hereof.

4. Complaint Handling

- 4.1 After accepting the complaint materials that meet the requirements, the Service Center shall promptly notify the respondent, and request the respondent to submit a reply within a twenty-four (24) hour period.
- If the respondent believes that the Exhibition Items subject to the complaint does not constitute infringement, the respondent shall provide the Service Center with legal and valid intellectual property ownership certificate(s) and other evidence of non-infringement; otherwise, the Service Center receives the aforesaid materials, and believes that the respondent does not infringe the intellectual property right, and shall notify the handling results to the complainant; if the respondent cannot submit the aforesaid materials, the respondent shall sign the *Letter of Commitment* (Annex 2) and voluntarily remove said Exhibition Items, thereby discontinuing exhibition for the duration of the CIIE. The *Letter of Commitment* shall be prepared in duplicate, the respondent and Service Center each retaining one copy and the Service Center shall notify the handling results to the complainant.
- 4.2 The Service Center shall give due consideration to the opinions of the complainant and the respondent, and may organize mediation as appropriate; if they reach consensus on mediation, the complainant and the respondent shall sign a memorandum of mediation, which shall be executed in triplicate, with the complainant, the respondent and the Service Center holding one copy each.
- If the respondent fails to provide relevant evidence within the specified reply period, or the materials provided fail to prove non-infringement, and the respondent does not voluntarily remove the Exhibition Items suspected of infringement, the Service Center shall transfer the materials received from the complaint to the relevant administrative IPR departments, to be dealt with in accordance with the law, and inform the complainant accordingly.

- 4.3 Where the respondent violates the *Letter of Commitment* and re-exhibits Exhibition Items suspected of infringement at the current CIIE, the Service Center may advise the CIIE organizer to, in accordance with the terms of the exhibition contract, deal with the situation, or cancel the respondent's exhibition rights to attend the current CIIE.
- 4.4 If the complainant or the respondent refuses to accept the outcome of handling made by the Service Center, or fails to reach mediation under the auspices of the Service Center, the Service Center shall inform the complainant or the respondent of the way and procedures to apply for handling at relevant administrative IPR departments and judicial organs.
- 4.5 The complainant and respondent shall abide by the provisions relevant to maintenance of order at the exhibition. Exhibitors and buyers affecting the order of the exhibition shall be subject to sanction as per the relevant provisions on maintenance of order at the exhibition.
- 4.6 The Service Center shall establish an archival system for complaints, maintain timely records of complaints with the settlement outcomes, and perform statistical analysis thereupon. The relevant information may be passed on to relevant departments based on the requirements of their tasks, so that it can be referred to during the qualification and evaluation of exhibitors for the next CIIE.

5. Supplementary Provisions

- 5.1 These Measures shall be subject to the interpretation of the China International Import Expo Bureau.
- 5.2 These Measures shall be effective from the date of issuance.
Relevant annexes are available for downloading from the official website of the CIIE (<https://www.ciie.org/>).

Appendix 12 Measures for Commercial Dispute Prevention and Settlement of Complaint at the China International Import Expo

1. These Measures are hereby formulated in accordance with the relevant laws and regulations of the People's Republic of China and the relevant management regulations of the China International Import Expo (hereinafter referred to as the "CIIE"), for coordination and the resolution of commercial disputes between exhibitors and buyers at the CIIE, to maintain order at the CIIE, and to protect the legitimate rights and interests of the parties that concluded transactions at CIIE.
2. These Measures apply to the prevention of commercial disputes between exhibitors and buyers at the CIIE (hereinafter referred to as "commercial disputes"), and to settlements of related complaints.
3. Exhibitors and buyers of the CIIE shall follow the principles of fairness, voluntariness, equality and good faith during their negotiation of transaction intention as well as conclusion and performance of the contract.
4. Exhibitors and buyers are recommended that after reaching upon an agreement on certain transaction, both parties shall conclude a contract in writing specifying such terms as the contract object, quantity, quality, price or remuneration, time of performance, place and method of performance, liability for default, and dispute settlement resolution. The contents of the contract should be clear, specific and complete in order to mitigate trade risks and expedite settlement of any dispute that might arise.
5. Should a commercial dispute arise between the exhibitor and the purchaser, the parties are encouraged to resolve disputes through amicable negotiations. Should these negotiations fail, the parties may file a complaint and request for dispute settlement in accordance with these Measures, or settle the dispute according to the dispute resolution mutually agreed by both parties.
6. CIIE organizer will establish an Intellectual Property Protection and Commercial Dispute Settlement Service Center (hereinafter referred to as the "Service Center") during the CIIE to accept complaints concerning commercial disputes. CIIE organizer, the China International Economic and Trade Arbitration Commission (hereinafter referred to as the "CIETAC") and other relevant organizations will jointly dispatch staff to the Service Center, for the acceptance and settlement of commercial dispute complaints, and for provision of commercial legal consultation services to the consultants for reference.
7. The Service Center may publish and distribute relevant consultation materials, and provide information on Chinese laws and regulations on foreign trade, prevention of risks relating to international trade laws, commercial arbitration, etc. to improve exhibitors' and buyers' understanding of the Chinese law and policy environment.
8. According to the needs of exhibitors and buyers, the Service Center may carry out various forms of commercial legal consultation services to enhance the legal awareness of exhibitors and buyers, and to provide the guidance on standardization of transactions.
9. A commercial dispute complaint shall not be filed unless the following conditions are satisfied:
 - 1) The complainant and the respondent shall be exhibitors or buyers participating in the CIIE, with a requirement of presence in the exhibition hall;
 - 2) A complaint shall be filed to the Service Center by the complainant in person; and complaints filed by other methods such as by telephone or email would not be accepted; and
 - 3) The complainant shall provide the materials prescribed in Article 10 hereof.

Where the respondent is not present in the exhibition hall, the Service Center may assist the complainant in coordinating with the relevant department or agency.
10. The complainant shall provide the following materials when filing a complaint:
 - 1) Application for Complaint (Annex);
 - 2) Valid documents and related identity documents demonstrating the complainant's participation in the current CIIE;
 - 3) Evidence related to the commercial dispute, including but not limited to trade contracts, payment vouchers, proof of correspondence, etc.;
 - 4) Power of attorney and the identity certificate document of the agent (where an agent is entrusted to make the complaint on the complainant's behalf). The power of attorney shall be signed or sealed by the principal, and shall specify the entrusted tasks and the scope of the power of agency; and
 - 5) Other materials that the Service Center requires to be submitted.
11. All the materials submitted by the complainant shall be genuine, legitimate and valid. Materials in foreign languages shall be submitted together with a Chinese translation thereof.
12. Upon receipt of a complaint, the Service Center deems it compliant with Articles 9 and 10 after examination hereof, it shall accept such complaint and inform the respondent through the contact information provided by the complainant.

13. After accepting the complaint, the Service Center shall request relevant information from the complainant and the respondent, and mediate between both parties.
14. If the mediation is successful, the Service Center may render a mediation agreement, which shall be signed or sealed by both parties or their agents; alternatively, the parties may also conclude a settlement agreement on their own.
 - If the parties conclude a mediation or settlement agreement, they may, based on the arbitral agreement reached by both parties, request the CIETAC to render an arbitral award in accordance with the terms of the mediation or settlement agreement.
 - The arbitration award shall be enforceable, which shall be promptly and fully performed by both parties. Where one party fails to perform it in accordance with the arbitration award, the other party may apply to a competent court for enforcement in accordance with the law.
15. If mediation is unsuccessful, the parties may settle the dispute in accordance with an agreed dispute settlement resolution. In the absence of such an agreed resolution, it is recommended to make specific arrangements for the settlement mode of the dispute.
16. Exhibitors and buyers shall cooperate with the Service Center and abide by the relevant provisions regarding the exhibition order at the CIIE, and shall not affect the order of the CIIE due to disputes. Exhibitors and buyers affecting the order of the CIIE shall be subject to sanction as per the relevant provisions regarding the maintenance of order at the CIIE.
17. The Service Center shall establish an archival system for complaints, maintain timely records of complaints with the settlement outcomes, and perform statistical analysis thereupon, so that reference can be made to the relevant information during the qualification and evaluation of exhibitors for the next CIIE.
18. These Measures shall be subject to the interpretation of the China International Import Expo Bureau.
19. These Measures shall be effective from the date of issuance.
Relevant annex is available for downloading on the official website of CIIE.

Appendix 13 Notice on Prohibited and Restricted Items

To ensure the National Exhibition and Convention Center (Shanghai) (NECC (Shanghai)) is safe and orderly during the China International Import Expo (CIIE), the Shanghai Municipal Public Security Bureau has formulated and issued relevant guiding opinions on the regulation of items during the CIIE and defined a list of prohibited and restricted items. Exhibitors, their constructors and staff are reminded to consciously abide by the regulations on prohibited and restricted items to ensure the safety and order of the CIIE.

1. Prohibited Items

Prohibited items refer to those that violate Chinese laws and regulations. Security personnel shall confiscate prohibited items according to the law, or immediately carry out emergency response, and detain the carriers and relevant personnel for investigation according to the law, if any such items are found. Prohibited items include:

- 1) Guns, ammunition and explosives.
- 2) Replica guns and controlled instruments including crossbows, bows and arrows and daggers.
- 3) Inflammables and explosives including fireworks and firecrackers, oil and ethyl alcohol.
- 4) Toxic and corrosive hazardous chemicals and radioactive substances, including but not limited to strong acid and radioactive isotope.
- 5) Dangerous substances including hazardous biologic preparations and pathogens of infectious diseases.
- 6) All narcotics, including heroin, cocaine, marijuana and crystal meth.
- 7) Other items clearly prohibited by Chinese laws and regulations.

2. Restricted Items

Restricted items refer to those that are not allowed to be brought into the exhibition halls, since they might affect the security and operation of the NECC (Shanghai), although they do not violate Chinese laws and regulations. If discovering restricted items, security personnel shall require carriers to discard them in the designated containers, or place them (temporarily) in storage, or otherwise dispose of them by themselves. Restricted items include:

- 1) A variety of soft and hard packaged beverages, including but not limited to water, tea, drinks (especially alcoholic ones).
- 2) Banners, slogans, billboards and other promotional items used for politics, race, religion or business, or those violating Chinese laws and regulations.
- 3) All travel tools, excluding strollers and wheelchairs and including but not limited to mopeds, electric bicycles, motorcycles (including mopeds), scooters, bicycles, skateboards and roller skates.
- 4) UAVs (unmanned aerial vehicles) and other low, slow and small (LSS) aircrafts.
- 5) Animals (excluding service animals like guide dogs).
- 6) Items that easily hurt people, including bats, long sticks, stick umbrellas and sharp objects.
- 7) Balls, bats, flying saucers and similar items.
- 8) Large cases and bags which are not suitable to be taken into the NECC (Shanghai) and exhibition halls.
- 9) Flags with a developed area of over 2 m*1 m, and flagpoles longer than 1 m.
- 10) Unauthorized items that might interfere with the electronic signals of wireless communication, cluster signals in the NECC (Shanghai), or might prevent others from visiting the exhibition halls, including but not limited to laser facilities, public address equipment, interphones and radio equipment.
- 11) Ignition tools including lighters and matches.
- 12) Other items that might be hazardous or violate Chinese laws and regulations, including injectors, agentia and kites.

3. Notes

- 1) For any exhibits covering prohibited or restricted items such as knives, exhibitors shall apply for filing with the organizers for record in written form before the exhibits enter the NECC (Shanghai). The applicants shall be responsible for the safety of its exhibits. See *Form 17: Form of Registration of Prohibited and Restricted Items* for details.
- 2) List of prohibited and restricted items carried by licensed vehicles: the policy on prohibited and restricted items carried by licensed vehicles is subject to the policy on prohibited and restricted items carried by people. Vehicles are allowed to carry necessary maintenance tools and emergency survival equipment, including but not limited to jacks, fire extinguishers, escape hammers and wrenches, screwdrivers, etc.

- 3) Special staff such as the media, with necessary equipment or supplies, can enter the NECC (Shanghai) after the security check, subject to strict management by the competent department.
- 4) The maintenance and technical service personnel, with necessary maintenance tools and essential items, can enter the NECC (Shanghai) after the security check, subject to strict management by the competent department.
- 5) Professional etiquette personnel and cast members are permitted to take a small number of necessary cosmetics such as mousse and hair spray after identification, provided that their department must provide a personnel list, and make a commitment on liability guarantee.
- 6) The prohibited and restricted items do not include: wheelchairs, walking sticks, walking frames and other relatively long carry-on necessary equipment for the people with disabilities, and the carry-on necessary repair tools for the people with disabilities in wheelchairs.
- 7) A small amount of first-aid medicine and necessary medical supplies that a disabled person carries are not included in the list of prohibited and restricted items, but they may be brought in only after the confirmation by service personnel for the people with disabilities.
- 8) The security personnel shall explain relevant regulations to those examinees carrying special drinks for special populations, such as infant milk and beverages for diabetics, all of which may be carried after on-site trial and registration, and be handled as particular cases.
- 9) It is allowed to carry with solid drugs within reasonable limits. Drugs in aqueous solutions are not allowed to carry in principle, but if they are used to ensure actual needs, they can be carried and handled as particular cases after on-site trial and registration.
- 10) Laptops are subject to individual inspection in the X-Ray equipment.
- 11) In principle, examinees with decorative items like flowers shall accept the check in the X-Ray equipment, and large bouquets shall be checked by the security personnel by hand.
- 12) For those examinees who declare that they are pregnant or carry a pacemaker, the security personnel shall inform them that the security equipment has no adverse effect and they can accept the security check. When examinees still refuse to accept inspection through the security door or instrument and equipment, the security personnel shall conduct the inspection by hand.
- 13) For the suspicious airtight items or packages discarded by examinees, the security personnel shall ask examinees to pick up them quickly and accept unpacking or vessel-opening inspection, or put them into the X-Ray equipment for inspection if necessary. The carrier shall be at the site during the inspection, and can only be released after safety confirmation.

4. Declaration Procedures

4.1 Online registration and declaration procedures

- 1) Exhibitors and constructors shall log onto the online exhibition affairs system to fill out and submit *Form 17: Form of Registration of Prohibited and Restricted Items* according to the requirements for entry of prohibited and restricted items.
- 2) After October 5, 2020, the deadline for form submission, the organizer will review submitted forms. Regarding the forms that pass the review, exhibitors and constructors may download and print them via the online exhibition affairs system.
- 3) When entering the venue, exhibitors and constructors shall provide the foregoing stamped form that has passed the review to the security personnel during security check, and may only bring relevant items to the venue after on-site inspection.
- 4) Regarding those who are unable to apply online, the organizer will open an email application channel. Specific declaration procedure and method of response will be released later.

4.2 On-site registration and declaration procedures

- 1) The organizer will set a form-filling service desk on the on-site service point; exhibitors and constructors may fill out the paper triplicate form of the *Form of Registration of Prohibited and Restricted Items* on the spot.
- 2) After being filled out, the form shall be submitted to the on-site staff for review. When it passes the review, the staff will keep one sheet for record and return the remaining two sheets to the individual (exhibitor or constructor) that filled out the form, so they may give one sheet to the security personnel during security check and enter the venue with relevant items after passing the on-site inspection.

* The content and procedures mentioned above are developed for the 2nd CIIE. Those for the 3rd CIIE shall be subject to updates.

Appendix 14 Manual for Lifting Point Service in the China International Import Expo

1. Overview

- 1.1 This section mainly introduces the parameters of lifting points in exhibition halls, the applicable scope of lifting point service, as well as its standards and process.
- 1.2 Shanghai High-fair Advertising & Engineering Co., Ltd. is the designated service provider of lifting points for this China International Import Expo.

Shanghai High-fair Advertising & Engineering Co., Ltd.		
Address: 3rd Floor, 3 Hall, No.1988, Zhuguang Rd., Qingpu District, Shanghai, China		
Contact: Ryan Chen		
Tel.: 86-21-69761559	Mobile: 86-13610041071	E-mail: hf1@cantonfairad.com
Contact: Varus Zhang		
Tel.: 86-21-69761559	Mobile: 86-18936756321	E-mail: hf1@cantonfairad.com

- 1.3 All booths applying for lifting point service shall meet the requirements on booth design and construction stipulated in the Exhibitor Manual for China International Import Expo, this Manual and other relevant regulations.
- 1.4 Applications for lifting point service shall be made in advance according to the declaration time. Applications for lifting points of on-site drawings are not allowed after move-in.
- 1.5 Users applying for lifting point service can rent hoists equipment uniformly provided by the exhibition hall or bring their own hoists equipment that meet the standards.
- 1.6 China International Import Expo Bureau and National Exhibition and Convention Center (Shanghai) Co., Ltd. reserve the right of final interpretation.

2. Scope of application

- 2.1 Lifting point service of the 3rd China International Import Expo is available in the ground floor of the double-floor exhibition hall (4.1H, 5.1H, 6.1H, 7.1H and 8.1H), and the second floor of the double-floor exhibition hall (6.2H, 7.2H and 8.2H) of National Exhibition and Convention Center (Shanghai).
- 2.2 What to be lifted: lighting fixtures, projectors, lamphouses, signboards, suspended ceilings, as well as trusses and metal frame structures used to suspend these facilities.
- 2.3 Lightweight hanging flags with advertisement (including but not limited to printing cloth, gridding cloth, movable gum, and light cloth) are not included in lifting point service.
- 2.4 The lifting point service provider is responsible for providing lifting points, installing hoists and retrieving chains.
- 2.5 Users may prepare hoists equipment and Truss connecting the suspended objects and the lifting points or apply for rental from the Exhibition Venue.
- 2.6 Suspended objects shall be prepared and assembled by the user of the lifting point.

3. Parameters of lifting points

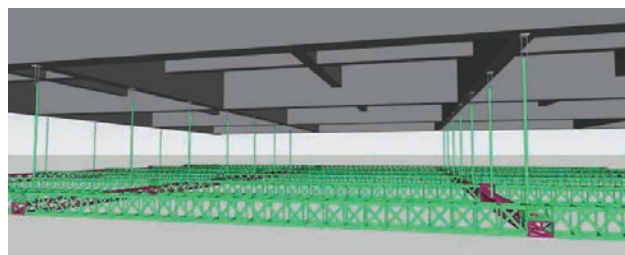
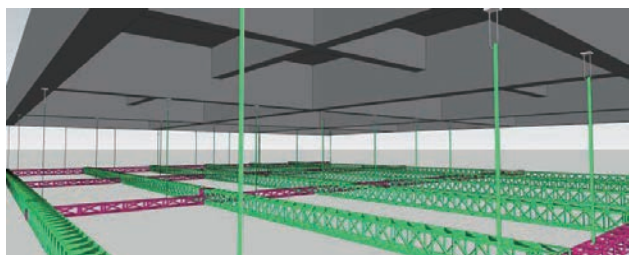
Hall No.	4.1H/5.1H/6.1H/7.1H/8.1H	6.2H/7.2H/8.2H
Load-bearing	≤150kg	
Load limitation of single structure	≤1350kg	
Height of first-floor basic structure	—	17m
Height of second-floor basic structure	10.3m	11.5m
Limitation for suspended objects	The upper edge of suspended objects shall be no more than 8.5 m from the ground.	

Note:

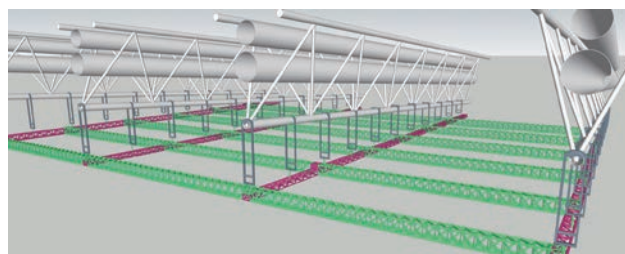
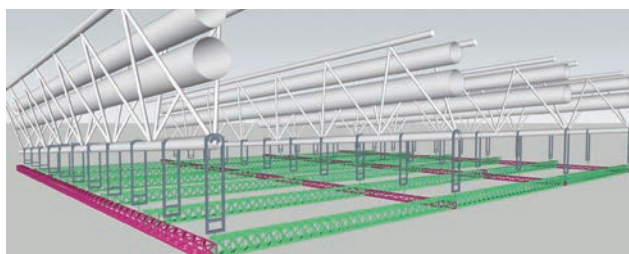
If the single structure exceeds the weight limit, lifting points shall be added based on regulations and electric hoists shall be used for lifting.

4. Schematic Diagram of lifting point system in exhibition halls

Schematic Diagram of the first-floor basic structure



Schematic Diagram of the second-floor basic structure



5. Charging Standards

5.1 Lifting point service charge

Item	Specification	Unit price (yuan) (RMB/exhibition period)
Lifting point service charge	Lifting point	3300 yuan/piece

Note:

Lifting point service charge must be paid to the Exhibition Venue before **October 10, 2020**, and the Exhibition Venue will arrange the system order and installation after receiving the payment.

5.2 Equipment rental fees

Item	Name/Specification	Unit price (yuan)(RMB/exhibition period)
Hoist rental	Manual hoist 15m chain (1 ton)	495 yuan/piece
	Manual hoist 25m chain (1 ton)	742.5 yuan/piece
	Electric hoist 15m chain (1 ton)	1980 yuan/piece
	Electric hoist 25m chain (1 ton)	2475 yuan/piece
Truss rental	Truss (original Aluminum color) 300*300	165 yuan/m
	Truss (original Aluminum color) 400*400	247.5 yuan/m

Notes:

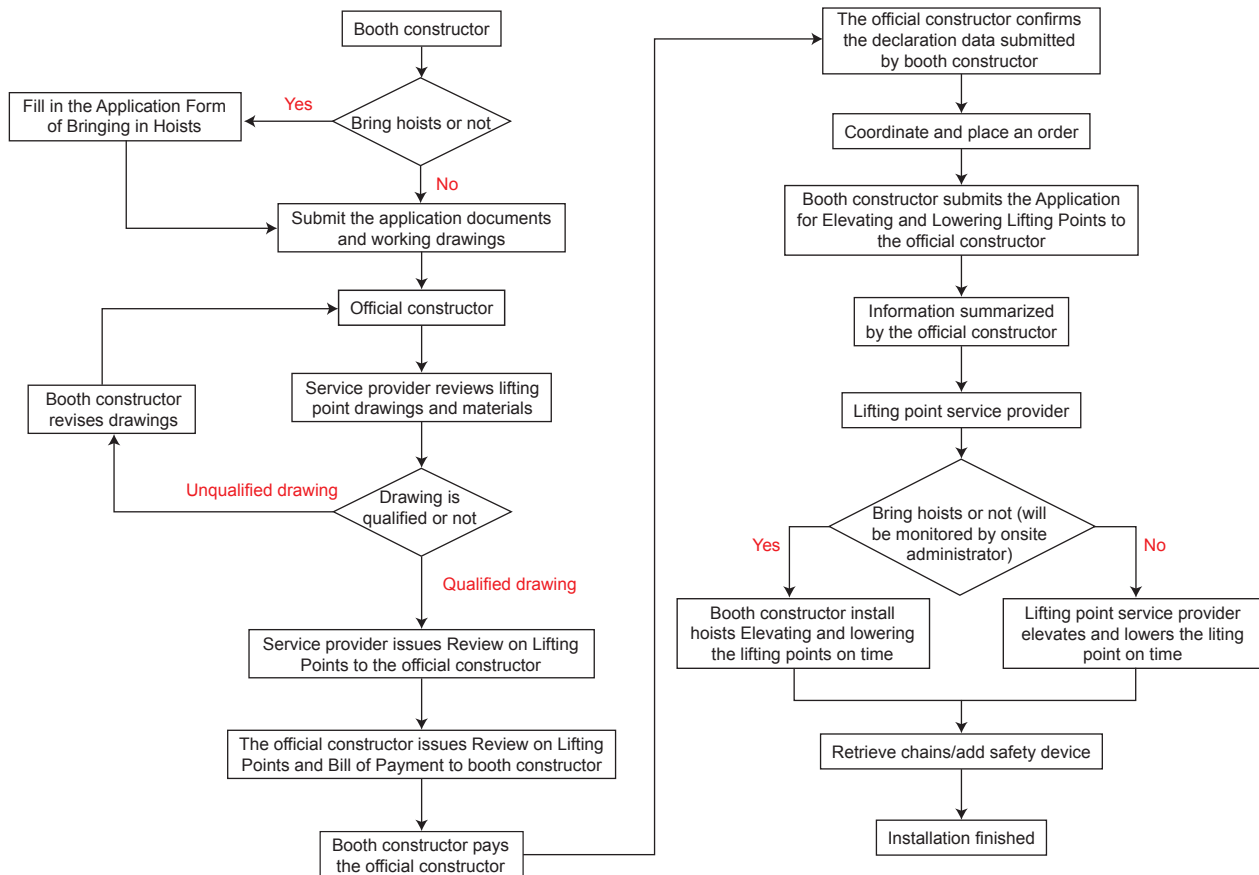
Hoist rental service includes the placement of electric hoists, collection of hoists and hoist chains, and hoist electric charge. Truss rental service includes Truss and related parts and components required for assembly. Please prepare adapters should you need special assembly.

The length of Truss that can be rented shall be whole numbers, with meter as the unit.

Equipment rental fees must be paid to the Exhibition Venue before **October 10, 2020**, and the Exhibition Venue will arrange the system order and installation after receiving the payment.

6. Procedures and requirements of lifting point service application

6.1 Procedures of lifting point service application



6.2 Requirements of lifting point service application

- 1) Lifting point users shall submit lifting point service or equipment rental applications and the first edition of application documents (electronic version) before **September 25, 2020**. The number of lifting points, lifting point positions, or equipment rentals shall be confirmed before **October 10, 2020**, and the confirmed version of application documents (one printout with seal) shall be submitted to the official constructor. Application after the deadline is not acceptable.
- 2) Applications for lifting points of on-site drawings are not allowed after the move-in.
- 3) Applications for equipment rental submitted after the deadline can be confirmed to place orders after document review and on-site implementation confirmation.
- 4) List of documents of reviewing applications for lifting point services:

1	<p><i>Confirmation Form of Lifting Point Service Supplies in Exhibition Halls (Please see Appendix 18 for details)</i></p> <p>The confirmed version shall be the printout with seal.</p>
2	<p><i>Letter of Commitment on Application for and Use of Lifting Point Service in Exhibition Halls (Please see Appendix 19 for details)</i></p> <p>The confirmed version shall be the printout with seal.</p>
3	<p><i>Application for Elevating and Lowering Lifting Points (Please see Appendix 20 for details)</i></p> <p>Application shall be submitted one day in advance, and the confirmed version shall be the printout with seal.</p>
4	<p><i>Application for Bringing in Hoists (Please see Appendix 21 for details)</i></p> <p>The confirmed version shall be the printout with seal.</p>
5	<p><i>Map of Lifting Point Structures (Template attached hereto)</i></p> <p>The Map shall clearly indicate the size and weight of each lifting point structure, the type, specification, and number of the facilities on the structure, and their weight. Please consult the service provider for specific requirements.</p>

- 5) After the suspension proposal is confirmed, the construction shall be conducted in accordance with the confirmed proposal. If lifting points are not installed as the proposal specifies or weigh more than what is described in the application, the Exhibition Venue and the service provider have the right to call off the installation, and the applicant shall increase the number of lifting points or reduce their weight as required.
- 6) If applications are overdue due to the reasons of the booth constructor that include failed suspension proposal, the booth constructor shall bear the costs incurred. If the booth constructor installs lifting points not based on the weight described in the application, the correction costs and losses incurred shall be borne by the booth constructor. The correction costs and losses incurred by personal reasons such as inconformity of the actual weight of lifting points and the approved weight of lifting points.

6.3 Application and notes for bringing in hoists

In the 3rd China International Import Expo, the users are allowed to bring hoists as they deem necessary in the service of lifting points in exhibition halls, and shall observe the following reminders:

- 1) The lifting point user shall submit **Appendix 21: Application for Bringing in Hoists**.
- 2) The hoists brought in must meet the relevant national safety standards and be accepted as qualified products, and they shall provide relevant documents, including but not limited to hoist product certificates and quality control reports.
- 3) The single structure of lifting points must use hoists of the same brand and specification.
- 4) The lifting point service provider shall provide the arrangement of the lifting point and sling, and the lifting point user shall install the hoists, collect the hoists and the chains, and prepare and install necessary aerial trucks, hoist consoles, etc. The related construction operations must comply with the relevant regulations of the Exhibition Venue and others.
- 5) Aerial workers involved in the operation must be licensed, and the aerial work licenses of construction workers shall be submitted.
- 6) Operators of electric hoists must have electrician licenses, and the electrician licenses of construction workers shall be submitted.

6.4 Application and reminder for elevating and lowering lifting points

- 1) The suspended objects of the user shall be inspected by the service provider after assembly. **Appendix 20: Application for Elevating and Lowering Lifting Points** shall be signed by both the user of the lifting point and the provider for each operation of suspended objects, and the operating in booth must be jointly supervised by security personnel and lifting point service provider on site.
- 2) The elevating and lowering of suspended objects at manual hoist booth shall be operated by the user of the lifting points.
- 3) The elevating and lowering of suspended objects at electric hoist rental booth can be operated by the lifting point service provider, and the service provider can adjust the time according to the on-site situation, or arrange console to lift and lower the lifting points according to the application time. The elevating and lowering of suspended objects at the booth with electric hoist brought by the user shall be operated by the user with its own console.

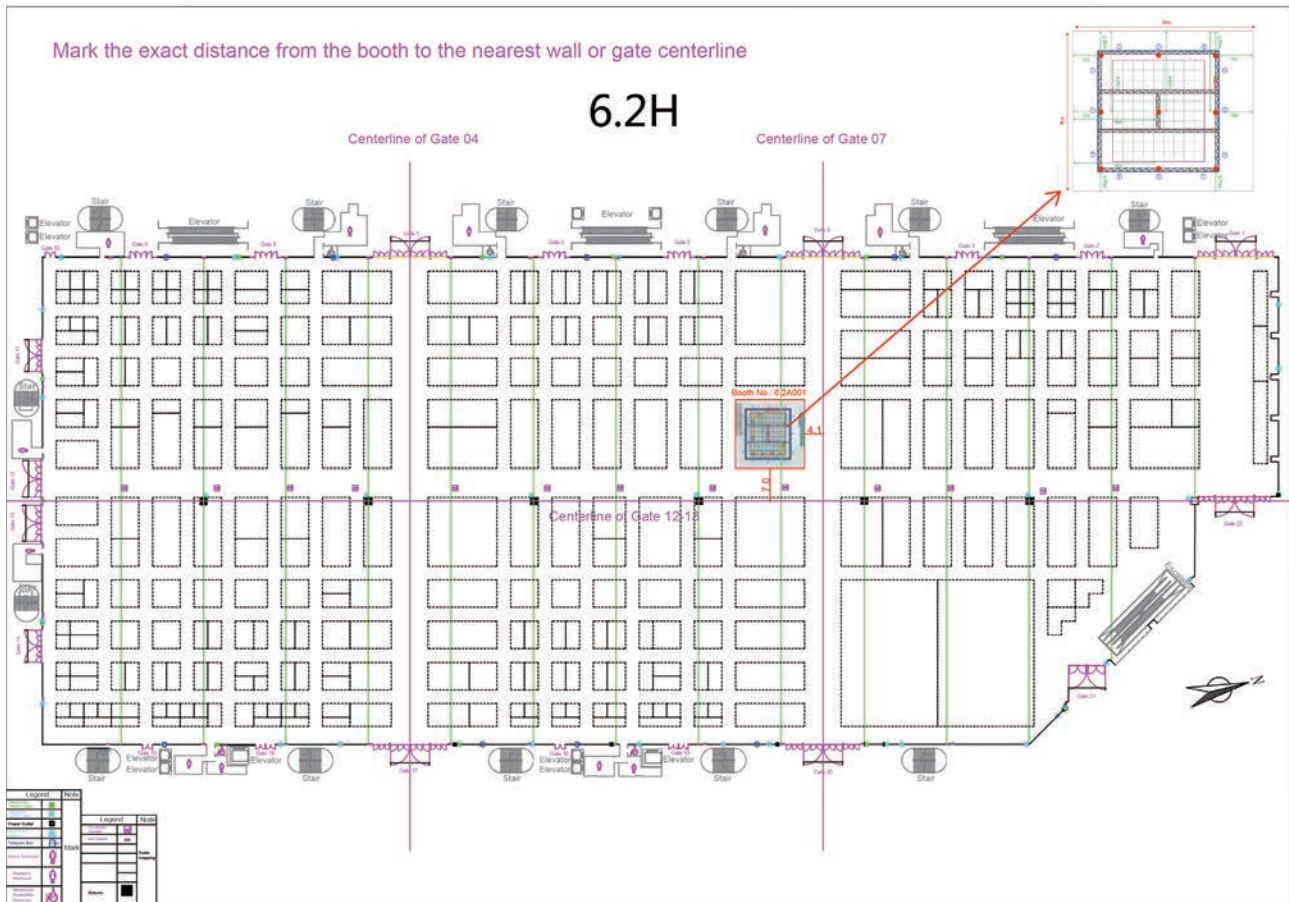
7. Relevant requirements for using the lifting points

- 7.1 **Any person is strictly forbidden to climb or pull the lifting point structures or suspended objects directly. The adjustment and installation of suspended objects must be based on the height needs, with the corresponding scaffold or aerial truck, scissors lift and other facilities to facilitate the operation.**
- 7.2 The lifting point users shall not increase or decrease the number of lifting points without authorization. If the unit weight of the suspended objects exceeds the total capacity of the lifting point applied for, the user must apply for additional lifting points.
- 7.3 If the single structure suspended by the manual hoist possesses more than 10 (including 10) lifting points, it needs to be disassembled first. If the structure cannot be disassembled, it needs to be lifted by the electric hoist.
- 7.4 The size of the Truss used for suspended objects shall be less than or equal to 400 mm * 400 mm.
- 7.5 The steel core wires or special lifting straps must be connected separately and vertically with the lifting point provided by the exhibition service provider, in accordance with the lifting height limits of the structure.
- 7.6 The links used between hanging structure and hoist hook must be the special hoisting shackle, and detailed schematic diagram must be provided when submitting the working drawings.
- 7.7 The suspended objects to be lifted through the lifting points must be solid and reliable metal or steel-wood assembly structure, and pure wood structure, ultra-low acoustics and linear acoustics shall not be hanged. Structures linked to the ground or not supported by lifting points shall not be reinforced or connected by any lifting point.
- 7.8 All lamps must be constructed according to the application working plan.
- 7.9 It is necessary to ensure that each lifting point for the suspended objects and each hoist are under balanced stress, so as to avoid any potential resultant safety hazards in the process of elevating and lowering.
- 7.10 When the manual hoists are operated, no one is allowed to be directly under the suspension structures.
- 7.11 The construction materials used for lifting suspended objects shall comply with the fire safety regulations.
- 7.12 Before elevating the manual hoist, the user must inform the service provider and lift the suspended objects under the supervision of the service provider.
- 7.13 During the elevating or lowering of the hoist, the structure shall be balanced, and all hoists shall rise or fall synchronously to avoid any unbalance.
- 7.14 In case of any damage to the lifting points of the exhibition halls and related equipment or any injury to personnel due to improper operation of the lifting point user, the user shall bear all consequences and the Exhibition Venue reserves the right to investigate the relevant legal responsibilities.

Annex 1: Template for Map of Lifting Point Structures

1. Booth Position & Orientation

Booth No.:



Notes:

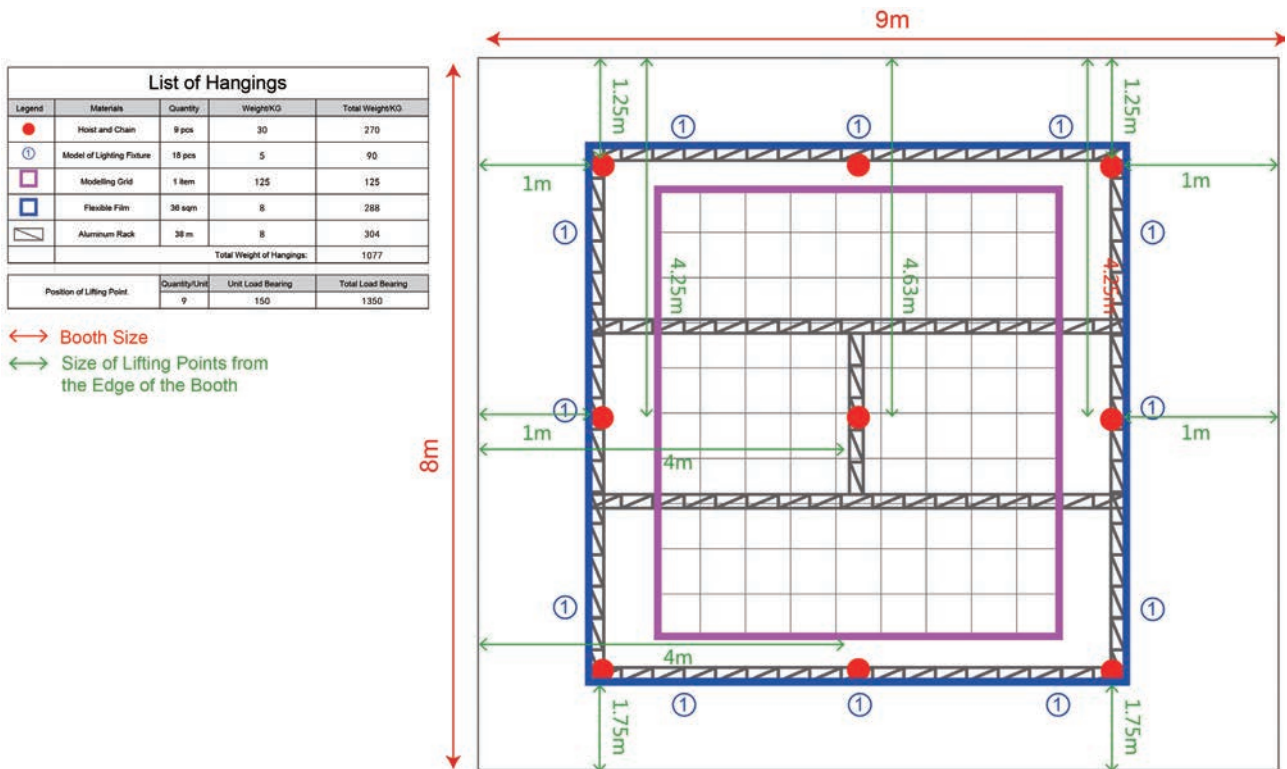
Attach the top view of all booths applying for lifting points to the floor plan of the exhibition hall with the center line to confirm the opening direction of the booths.

Mark the exact distance from the booth to walls, columns or gate center line.

The red line is the centerline of the gates of the exhibition hall, and the green line is the construction road of the exhibition hall.

2. Distribution of Lifting Points in the Booth + Illustration of Materials and Weights of Hangings

Booth No.:

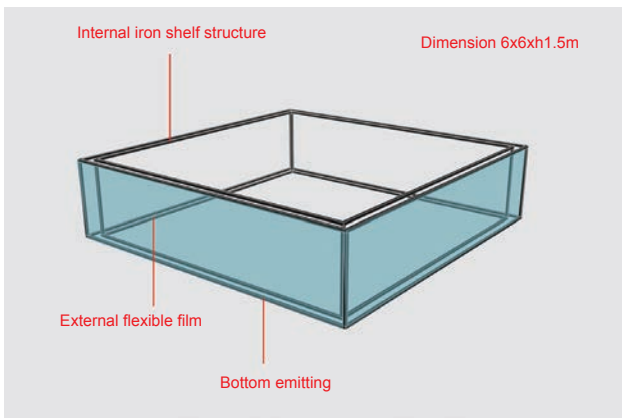


Notes:

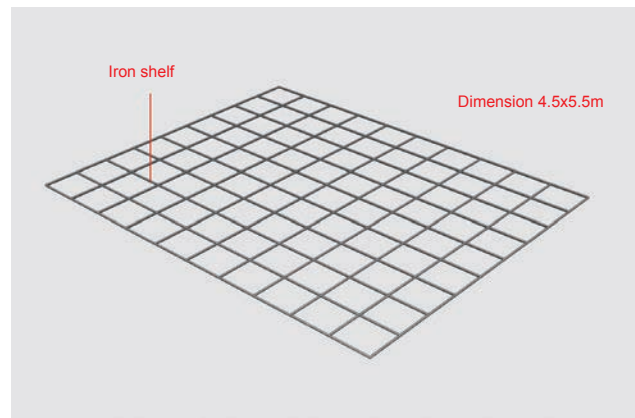
- Mark the position of the lifting points applied by the booth and the distance of each lifting point from the edge of the booth.
- Provide the point positions, quantity and weight of each hanging.
- Provide the specification, weight and length for the lifting rack.

3. Detailed Illustration of Materials and Weight of the Hanging Structure

Booth No.:



Iron shelf=8Kg (per sqm) x36m=288Kg



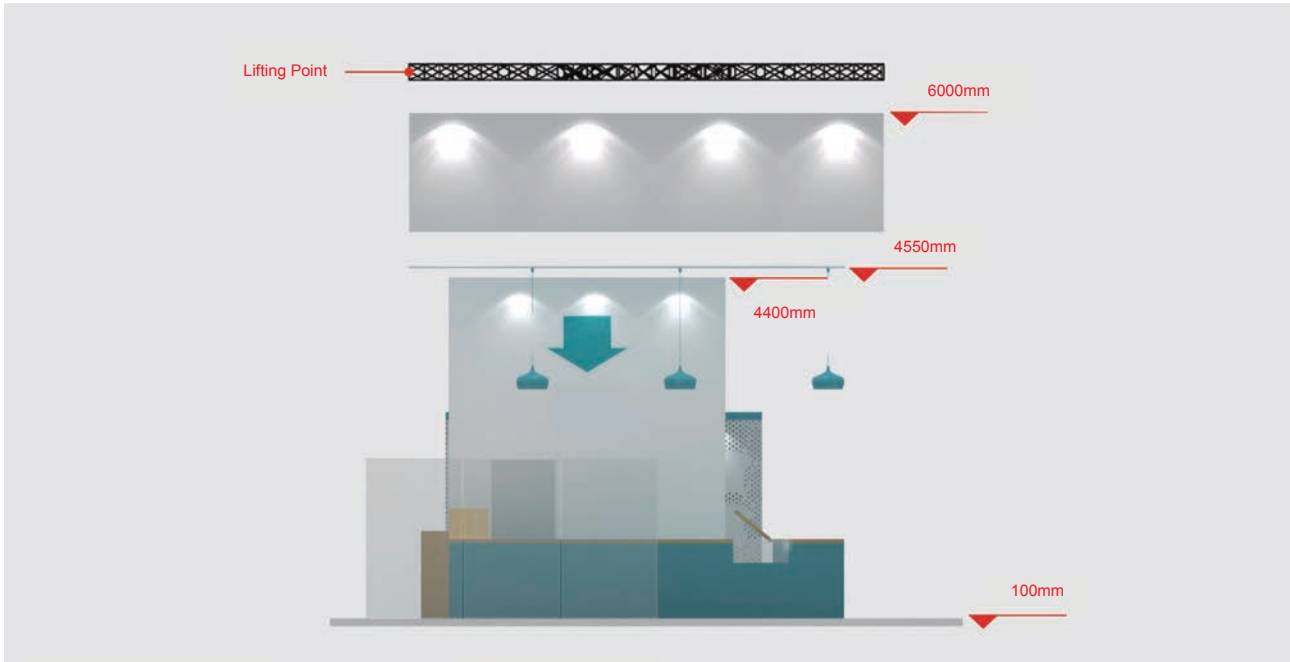
Iron shelf=5Kg (per sqm) x25m=125Kg

Notes:

- Mark the material, dimension and weight of each structure of the hanging.
- Provide a construction drawing of the metal structure.
- It is required to provide a construction drawing of the internal metal structure for hangings with steel-wood structure.

4. Height Chart of Hanging from the Ground

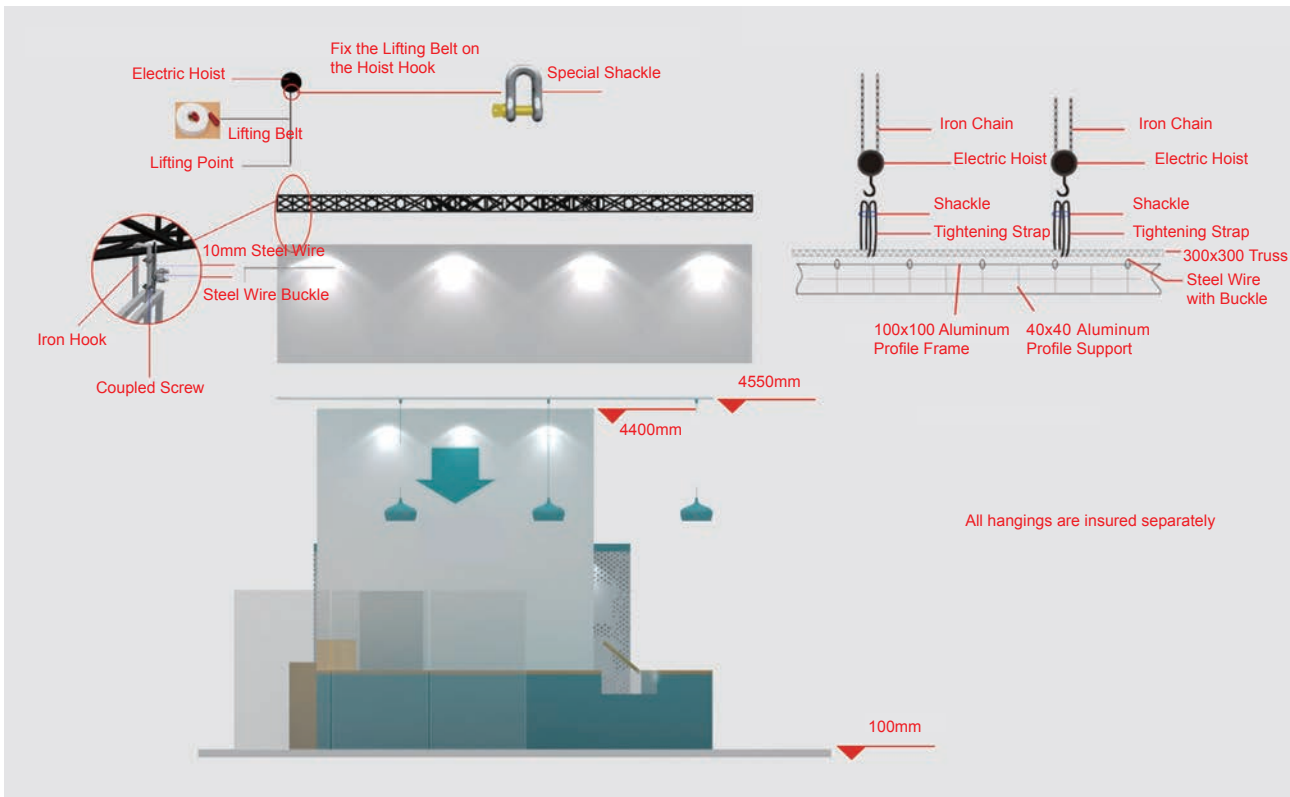
Booth No.:



Note:
Mark the height of the upper edge of hanging from the ground.

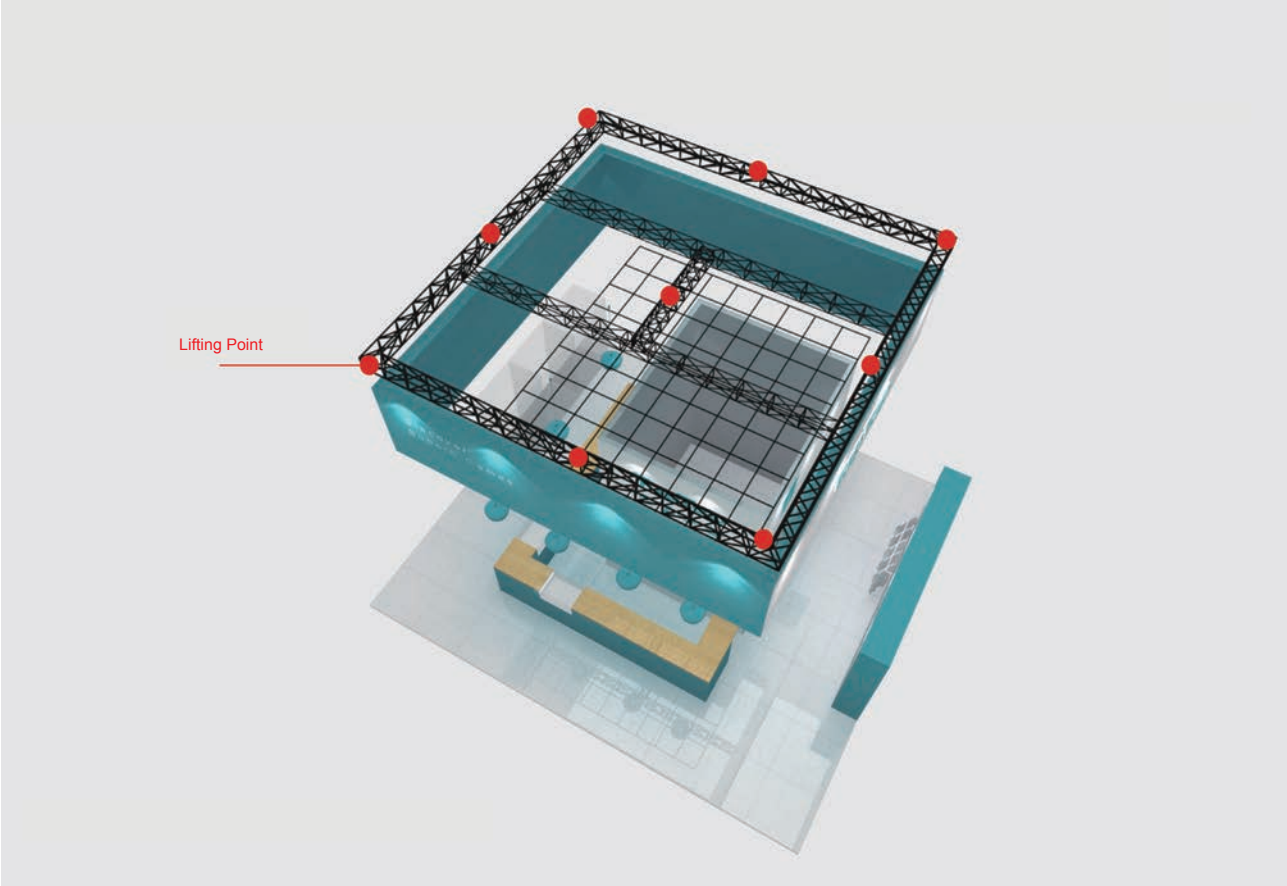
5. Connection Mode of Hangings

Booth No.:



6. Multi-Angle Rendering

Booth No.:



Note:
A multi-angle booth rendering, including but not limited to front view, side view, top view and others.

Appendix 15 On-site Food Processing and Free Distribution Safety Guidelines for the Exhibitors in the China International Import Expo in Shanghai

Dear CIIE Exhibitors,

Welcome to Shanghai. In order to ensure the successful realization of the third China International Import Expo in Shanghai and food safety for all exhibitors, we are pleased to inform you of the following food safety precautions for on-site food processing and its free distribution.

1. The exhibitor should indicate food product name, shelf life, taboo and methods in Chinese next to the exhibits if the food for free tasting or distribution to the visitors is not labeled in Chinese. Meanwhile, the exhibitors shall make note of the mentioned free tasting and distribution to visitors.
2. Food which requires to be refrigerated or frozen should use refrigerator, freezer and other equipment and facilities in accordance with the label instructions. Stored food shall be covered with dust-proof materials and insulated to ensure that the food is not directly touched by visitors.
3. In terms of food unpacking, especially for the food for free tasting and distribution to visitors, it is recommended to unpack in small quantities for each time, while to be served in several times. In general, food already without packaging shall be stored for no more than 2 hours, and shall be discarded if exceeds 2 hours .
4. Foods that exceed the shelf life, corrupt, rancid, with mildew, with insects, unclean, with foreign bodies or other abnormal sensory properties shall not be used for free tasting and distribution to visitors. Discarded food shall be destroyed right away in the exhibition hall by destructive methods such as crush.
5. Raw materials for on-site food processing, such as food fry and baking, fruit juice making, food cutting, etc., shall be cleaned and kept fresh. Do not use raw materials with spoilage, worms, moldy and other unsafe food ingredients. The water used for food processing shall meet the hygiene requirements of potable water.
6. All kinds of mechanical equipment, such as tools, containers and packaging materials, that come into contact with food must comply with food safety standards and requirements. After usage, they shall be washed, kept clean right away, and be disinfected if necessary. It is advisable to use disposable biodegradable lunch boxes, meal bags, plates and forks for free tasting.
7. Staff involved in food processing and distribution activities shall wash their hands beforehand and it is recommended to wear masks, gloves and hats.



Appendix 16 Financial Service

As official 'Comprehensive Banking Enterprise' of CIIE by the Ministry of Commerce in China and one of the strategic partners and financial service providers of the event, Bank of China provides comprehensive financial services covering pre-exhibition, in-exhibition and post-exhibition for CIIE.



1. Five Advantages of Bank of China's Services

Advantage of global networks: Bank of China has established nearly 600 overseas branches in 61 countries and regions around the world, including 24 countries along the Belt and Road.

Advantage of foreign trade services: The volumes of international settlement and cross-border RMB settlement of Bank of China have been the 1st rank in China for years and Bank of China provides support in settlement service for nearly one third of China's foreign trade import and export business, and is the main channel and service provider of China's import trade settlement.

Advantage of exhibition service experience: Bank of China, as the official banking partner of the 2008 Beijing Olympic Games, the Paralympic Games, the 2022 Beijing Winter Olympic Games and the Winter Paralympic Games, as well as the financial service provider for large-scale exhibitions such as Canton Fair and Shanghai Fair, is highly experienced in hosting and undertaking large-scale events.

Advantage of on-site service: Bank of China especially has built a full-functional branch in the National Exhibition and Convention Center (Shanghai) that covers an area of nearly 3000 square meters. It is also the largest and mostly comprehensive bank outlet with a great capability nearby.

Advantage of international specialists: Bank of China recruits about 30 kinds of small language professionals in addition to English. At the same time, many experts of Bank of China serve as core members in ICC, FCI and SWIFT. They are proficient and involved in the formulation of international business rules for years.

2. Comprehensive Financial Service Solutions of Bank of China

Bank of China can provide one-stop service solutions which including policy consultation, foreign currency exchange, international settlement, letter of guarantee, financing, cash management, customs clearance assistance and customized services for overseas exhibitors participating in CIIE. Bank of China majors in helping overseas exhibitors to expand the Chinese market with omnibearing financial support.

Information consulting: Bank of China will act as CIIE comprehensive policy advisor for overseas exhibitors, who deeply understand the need of overseas exhibitors to participate in CIIE, including but not limited to cross-border RMB settlement and foreign exchange management policies, overseas quick payment and settlement, accounts payable management, import trade financing and so on. Bank of China supports overseas exhibitors to take full advantage of CIIE as an international platform to expand global businesses.

Cross-border services: Bank of China will fully cooperate with overseas exhibitors through domestic and foreign network to provide diversified financial products under cross-border trade, such as offshore RMB remittance, forward and swap, foreign currency exchanges, RMB settlement, cross-border settlement, standby letter of credit for financing, global cash management, centralized operations of foreign exchange, all of which to help overseas exhibitors participate in CIIE.

Global matchmaking: Bank of China innovatively launched the "Bank of China Global SMEs Cross-border matchmaking services". More than 50 cross-border matchmaking meetings have been held around the world since 2014 and have attracted more than 30,000 Chinese and foreign enterprises from about 90 countries and regions in five continents. The most famous matchmaking meeting held officially in CIIE was hosted by Bank of China, which arranged several rounds of "one-on-one" talks for overseas exhibitors and purchasers, promoting deep, efficient and convenient platform to bridge the needs of them and facilitating more transactions.

Assistance in customs declaration: Bank of China and Chinese Customs have maintained a good cooperative relationship for decades. Bank of China can provide policy consultation and assist in communicating with Customs for overseas exhibitors concerning import and export customs declaration businesses. Meanwhile, the innovative online tax payment product provided by Bank of China can greatly improve customs clearance efficiency for overseas exhibitors.

Customization service: For those multinational group companies, Bank of China can provide a series of customized financial services, such as online and offline cross-border remittances, online supply chain finance and paperless documenting, which deeply coinciding the needs of multinational group companies. Bank of China combines traditional services with mobile internet technology, adheres to the integration of product services and customer needs, enhances risk controlling by means of technical means and assists overseas exhibitors to reach cooperation in CIIE.

Bank of China will continue to play its core role in serving CIIE and take advantage of its globalization and integration to provide comprehensive financial services for overseas exhibitors, so as to promote more global transactions and help CIIE to be held better and better by offering financial force.

If you have any questions, please contact us:

Contacts: Miss. Qian Xiaoying

TEL: +86-21-69721091

+86-13818179635

E-mail: qianxylw_sh@mail.notes.bank-of-china.com

Appendix 17 Insurance Services

1. Company Profile

China Pacific Insurance (Group) Co. Ltd. (hereinafter referred to as CPIC, or the Company) is an insurance holding company incorporated on the basis of China Pacific Insurance Company, which was established on May 13, 1991. It is a leading insurance group headquartered in Shanghai, which is the first insurance group simultaneously listed on Shanghai, Hong Kong and London Stock Exchanges. CPIC has been selected as Fortune Global 500 for 9 consecutive years, ranking 199th. In 2019, CPIC achieved an operating revenue of RMB 385.489 billion, a year-on-year growth of 8.8%; a net profit of RMB 27.741 billion, a year-on-year growth of 54.0%; total assets of RMB 1.528333 trillion, an annual compound growth rate of 14.4% over the past three years. CPIC's operation ability and service quality have been continuously improving, providing 139 million customers with "responsible, wise and heartwarming" services. In the annual service evaluation of insurance companies by the regulator, CPIC's property insurance and life insurance have been awarded the highest rating (AA) for three consecutive years.



In 2019, CPIC gave full play to its advantage of all-round insurance license to provide one-stop comprehensive insurance coverage and integrated risk management services, i.e. "property insurance, life insurance and health insurance", for the Second CIIE, and has provided a total insurance coverage of more than RMB 500 billion and supporting services for the whole life cycle. At the same time, through team upgrading, tool upgrading, risk control upgrading, claim settlement upgrading and channel upgrading, CPIC will create the version 2.0 CIIE Services, transforming from sole focus on insurance services to all-round cooperation support.

In order to better serve the Third CIIE, CPIC has established a project team led by the headquarters and operated in coordination with its property insurance, life insurance, health insurance, pension investment and other sectors. Relying on the group's abundant resources, CPIC will make every effort to safeguard the smooth progress of the CIIE, striving to provide better services.

2. One-stop Insurance Products and Services

As a core supporting company and a designated insurance service provider of the CIIE, CPIC has tailored the one-stop insurance products and services "CIIE Insurance" to the exhibitors, builders, logistics suppliers and e-commerce service platforms of the Third CIIE. The "CIIE Insurance" is classified into basic category and special category, and all kinds of related guarantees can be consulted through email.

1) Basic Category

Interested parties	Insurance coverage	Products
Exhibitors/builders	Natural disasters and accidents during the freight transportation	Cargo Transport Risk and Additional Risk Third Party Liability Insurance of the Goods' Owner
	Financial risk in the transaction of goods	Customs Guarantee Insurance Domestic Trade Credit Insurance
	Construction and installation works suffer material loss and third-party liability during construction	All Risks for Construction/Installation Works
	Natural disasters and accidents incurred by exhibits during the exhibition	All Risks for Property
	Personal damage of third party and employed staff during the exhibition	Exhibition Liability Insurance
	Employees suffer casualties and injuries in the workplace	Employer Liability Insurance
	Liability for accidental death and disability of construction personnel	Short-term Accident Insurance
	Accident medical liability of construction personnel	Short-term Health Insurance

Interested parties	Insurance coverage	Products
E-commerce platforms	Losses of property and expenses arising from transactions	Back Freight Risk Insurance
		All Risks for Parcel Post
Logistics suppliers	Property loss and liability in logistics service	Ship Insurance
		Container Insurance
		Freight Transport Insurance
		Logistics Comprehensive Liability Insurance
Exhibition personnel	Liability for accidental death and disability of exhibitors	Short-term Accident Insurance
	Accidental medical liability of exhibitors	Short-term Health Insurance
	Liability for death and disability caused by COVID-19 in the venue	Extended Liability

2) Special Category

Type of insurance	Insurance coverage	Pricing plan
IP Insurance	The risk of infringement of intellectual property rights by exhibits or publicity materials and the risk of infringement of intellectual property rights by others.	The pricing is based on the policy holder /insured's declaration limit
Artwork Insurance	Insuring the direct material damage or loss of the subject matter insured within the location specified in the policy during storage, exhibition and display due to natural disasters or accidents.	The pricing is based on the policy holder /insured's declared artwork value and risk level
Network Security Liability Insurance	Insuring business interruption losses and related expenses caused by network security accidents.	The pricing is based on the policy holder /insured's declaration limit
Other needs	Provide insurance products and design plans according to specific needs	

(Aon provides technical support for this plan)

3. Value-added Services

Focusing on the Third CIIE, CPIC will give full play to its risk management expertise and the resource advantages of its headquarters being in Shanghai, to provide first-class insurance service experience for exhibitors. Specifically as follows:

1) Establishing a housekeeping-style insurance service team

CPIC will provide consultation, complaints, return visits, insurance, claims and other all-round, multi-lingual and personalized services for exhibitors.

2) Establishing a professional on-site service team

During the CIIE, professional business backbones of property insurance, life insurance and health insurance sectors will be stationed in the Expo to provide professional services on site.

3) Establishing a professional emergency volunteer team

CPIC will select professional first-aid certified teams to assist in preparing emergency plans, establishing ERTs, providing ERT training, to demonstrate and present PPE equipment free-of-charge, and to provide on-site first-aid supporting services.

4) Providing “Extremely Fast, Extremely Easy and Extremely heartwarming” claims service experience

CPIC will set up exclusive compensation fund for exhibitors and set up green compensation channels; provide 24-hour bilingual (English/Chinese) service channels for overseas exhibitors; In order to deal with emergencies more effectively, during the CIIE, CPIC will specially arrange stationed medical services in surrounding hospitals, providing one-to-one medical services, getting ready for emergency treatment at any time, collecting claim data on site, settling claims as fast as possible; CPIC will also provide on-site medical rescue, road vehicle rescue, vehicle safety monitoring, SOS domestic and overseas VIP medical rescue services and other additional services as well.

5) Establishing a full life cycle risk control service network

CPIC will set up a 24/7 and all-round risk control service network for exhibitors from preparation to withdrawal; provide disastrous meteorological early warning services, whole process risk management services and emergency volunteer services, etc.

6) Providing “Green Channel” stationed medical services

In order to deal with emergencies more effectively, during the CIIE, CPIC will arrange stationed medical services in surrounding hospitals, providing customers with medical treatment in the first time if needed.

7) Providing “one-to-one” medical services

During the CIIE, in case of an accident, the accompanying staff shall be dispatched at the first time after receiving the accident notice to accompany the injured to the nearby hospital for medical treatment, collect the claim data on site, and handle the claim as fast as possible.

8) Providing online medical services

During the CIIE, CPIC will provide online medical services to exhibitors for real-time communication with doctors; the emergency treatment will be available in no time under the highly efficient medical services.

3. Contact Methods of Insurance Services

Name: China Pacific Insurance (Group) Co., Ltd.

Address: 190 Yincheng Middle Road, Pudong New Area, Shanghai

National Service Hotline: 021-66779900

The contact methods of service teams are as follows:

Exh. Area	Contacts	TEL	E-mail
1.1H/1.2H/2.1H/2.2H	YU Huayi	86-13817992765	shyuhy@cpic.com.cn
3H/4.1H/NH	CHENG Mincheng	86-17317853072	shchengmincheng@cpic.com.cn
5.1H/6.1H/6.2H	Li Yiwei	86-13917341861	shliyiwei@cpic.com.cn
7.1H/7.2H/8.1H/8.2H	Qin Zi'an	86-13816976462	qinzian@cpic.com.cn

Appendix 18 Air Carrier Service

1. Introducing China Eastern

Headquartered in Shanghai, China Eastern Air Holding Co. Ltd (CEAH) is one of the three major air transportation groups in China and could be traced back to the first squadron established in January, 1957 in Shanghai.

CEAH continues to promote industrial transformation and upgrading and strives to build '3+5' industrial structure layout, focusing on three pillar industries: full service, low cost and logistics and five-industry synergy: MRO, Air Catering, technological innovation, finance and industrial investment.

As the core business of CEAH, China Eastern Airlines Co., Ltd. (CEA) is the first Chinese airline to be listed on New York, Hong Kong and Shanghai stock markets in 1997. It operates a modern fleet of over 750 passenger and cargo aircraft, and takes the lead in China in terms of the fleet age, number of wide-body aircraft with internet access, business and technology models.

As a member of SkyTeam Alliance, CEA has extended its flight network from its core hub Shanghai to 1,150 cities in 175 countries via close cooperation with SkyTeam Alliance member airlines. It serves over 130 million travelers annually and ranks top 10 in the world. Eastern Miles members can enjoy the membership rights of SkyTeam's 19 airlines and more than 750 airport VIP lounges worldwide.

China Eastern is committed to creating wonderful journey experiences for passengers around the world with "accurate, delicate and precise" service. In recent years, China Eastern Airlines has won awards both at home and abroad in the field of operation quality, service experience, CSR, etc., including the Diamond Flight Safety Award by CAAC - the highest award of its kind in China, eight consecutive years of Top 50 Most Valuable Chinese Brands by WPP, and four consecutive years nomination of "Global Brand Value 500" by Brand Finance.

For more information, please find official website www.ceair.com, or contact service hotline (+86) 95530.



2. Introduction of China Eastern's Preferential Policy for CIIE

China Eastern's preferential policies serve the organizers and participants of this year's CIIE.

Preferential Policy for CIIE Organizers:

After the organizer submits the application, our sales office will help you arrange the itinerary of the participants. We can also assist in arranging the itinerary in China during Expo period.

Preferential Policy for CIIE Participants:

To provide concessionary business class and economy class tickets for participants, delegates could book seat and issue ticket at the designated direct sales office of China Eastern Airlines. For further information, please contact us.

Policy explanation:

- 1) **Application rule for preferential policies (such as number of people, country, etc.)**
 - China Eastern preferential policies for CIIE could be used by groups from all over the world who come to China to participate the Expo, customers in China, as well as Expo organizers (venues, conference centers) and terminal customers (enterprise customers).
 - Number of participants: The number of participants should purchase no less than 50 tickets for China Eastern Airlines.
 - According to the international flight sales policy, a discount of more than 20% could be given based on the sales class (including first class, business class and economy class) according to the off-peak season .
 - According to the domestic flight sales policy, a discount of 5% -10% could be given based on the sales class (including first class, business class, and economy class) according to the off-peak season.
- 2) **Application time and channels for preferential policies of CIIE**

For the CIIE preferential policies of China Eastern Airlines, please log in the official website of China Eastern www.ceair.com 90 days in advance, or dial China Eastern service hotline (+86) 95530 to apply.
- 3) **Could accompanying personnel of CIIE participants such as family members, enjoy these preferential policies?**

Members approved by the organizer could enjoy these preferential policies.

Note: The final interpretation of this preferential policy belongs to China Eastern Airlines.

3. Air carrier service

As the "Designated Air Carrier of China International Import Expo", China Eastern Air Holding Co. Ltd (CEAH) will provide international ticket discounts for participants travel to China during the CIIE period.

Applicable personnel include CIIE participants, visitors, invited guests and partners' employees as well as their accompanying personnel.

China Eastern Service Hotline: (+86) 95530

Appendix 19 Transportation Services

China COSCO SHIPPING Corporation Limited (COSCO SHIPPING) is the world largest shipping company as well as a Fortune Global 500 company. It highlights the “6+1” industrial clusters layout: the 6 industrial clusters include shipping, logistics, finance, equipment manufacturing, shipping services and social services, and the “1” means “Internet Plus” business. Adhering to the business philosophy of value creation and customer orientation, COSCO SHIPPING aims to build a world-class logistics and supply chain service platform for global clients.



中国远洋海运集团

By the end of April 2020, COSCO SHIPPING had operated a total of 1,333 vessels with 108 million DWT, including containerships, bulk carriers, oil tankers, LNG carriers, specialized cargo carriers and passenger ships, ranking No. 1 in the world in terms of total fleet capacity. It has invested in 59 terminals around the globe, with the annual handling capacity of its container terminals amounting to 126 million TEU, taking the first place worldwide. The shipping routes of COSCO SHIPPING have covered more than 1,500 ports in over 160 countries and regions around the world. It has established 10 regional companies all over the world, and set up over 1,600 overseas companies in more than 70 countries and regions.

1. Excellent Shipping and Logistics Services

- In the aspect of container shipping, COSCO SHIPPING has a container fleet of 500 vessels with 2.937 million TEU, ranking No. 3 in the world in terms of fleet capacity. It runs 263 international routes (including international feeders), as well as 55 coastal routes and 88 feeders along the Pearl River Delta and the Yangtze River in China. COSCO SHIPPING can provide services for all sorts of cargoes suitable for container shipping, with the shipping routes reaching all over the world and extending to 328 ports in 102 countries and regions.
- With regard to bulk shipping, COSCO SHIPPING has a bulk carrier fleet of 439 vessels with 42.46 million DWT, ranking No. 1 in the world. The fleet consists of VLOCs as well as Capesize, Panamax and Handysize dry bulk carriers which can provide shipping services for bulk cargoes, such as coal, ore, food and fertilizers, with an annual freight volume of 450 million tons. The corporation has been providing quality service for global clients, such as Vale, BHP Billiton and FMG.
- In terms of energy shipping, COSCO SHIPPING operates a tanker fleet of 206 vessels with 26.3 million DWT, ranking No. 1 in the world. It can provide shipping service for raw materials and finished products of the entire oil and gas industry chain, from crude oil to refined oil products, liquefied natural gas, and liquefied petroleum gas.
- As for general and specialized cargo shipping, COSCO SHIPPING operates a total of 153 vessels with 4.41 million DWT, ranking No. 1 in the world in terms of the fleet size and overall competence. The fleet is comprised of semi-submersible carriers, multi-purpose heavy lift vessels, wood-pulp carriers, car carriers, timber carriers, and asphalt tankers which can provide shipping service for specialized cargoes, such as drilling platforms, mechanical equipment, paper pulp, commercial vehicles, logs and asphalt.
- Concerning logistics service, COSCO SHIPPING is a leading international logistics company in China with a good reputation and excellent service in the industry. It can provide total logistics solutions for clients at home and abroad in various domains, including SODC logistics, warehousing, port logistics, intermodal transport, government logistics platform, shipping agency, integrated cargo transport, project logistics, air freight logistics, chemical logistics, and tallying. The Airbus project is a typical example of project logistics, with 504 aircrafts being transported safely so far.

2. Extensive Experience in Serving CIIE

- COSCO SHIPPING is a core supporting enterprise of CIIE, as well as the international shipping service provider recommended by the CIIE. It is also one of the officially recommended home transportation service providers and special decoration service providers, providing one-stop services from exhibit transportation to booth setup for the Expo.
- At the 2nd CIIE, COSCO SHIPPING offered logistics and shipping solutions to 196 exhibitors from more than 30 countries and regions, including the provision of 24/7 end-to-end logistics solutions that are efficient, timely, safe and economical for 10 national pavilions and two international organizations. In addition, it offered home transportation service to more than 900 exhibitors from 21 countries and regions, and provided 37 clients from 19 countries and regions with special decoration service, which covered eight exhibition areas and an area of 4,120 square meters. The services have received wide recognition from the customers.

3. Continuous Service Guarantee for CIIE

Based on the successful experience at the previous two sessions, COSCO SHIPPING will continue to leverage its global network and offer exhibits for the 3rd CIIE 24/7 total logistics solutions that are efficient, timely, safe and economical. It will provide comprehensive shipping and logistics services for exhibitors from all over the world.

Opening a green channel for CIIE and providing guarantee in terms of shipping network, professional team and service platform

- 1) Providing container liner shipping service around the world through its complete global service network;
- 2) Setting up a professional service team composed of excellent staff members who stand ready to provide exhibitors with 24/7 one-stop services;
- 3) Offering a variety of service channels, including the booking platform, e-commerce platform, mobile client and WeChat official account, through which exhibitors can seek various services.

Actively addressing the COVID-19 outbreak and ensuring a smooth global supply chain

- 1) Strengthening epidemic prevention and control, and ensuring safe operation at the various links of transportation, such as ships and ports;
- 2) Accurately analyzing transportation-related control measures around the world to ensure efficient cargo handling;
- 3) Introducing a new operation model by adopting various modes of transportation, including shipping as well as land, railway and air transportation to offer customers convenient and smooth transportation solutions;
- 4) Cooperating with China Post to provide special logistics service, and offering the “shipping + land transportation” solution to postal parcels which cannot be delivered by air.

[International Shipping Services]

As CIIE’s officially recommended international shipping service provider, COSCO SHIPPING is committed to providing exhibitors with a variety of shipping solutions in the areas covered by its overseas agency business.

Recommended Solution	Way of Delivery	Carrier	Exhibitor
Exhibitor delivery at the door (EXW)	DOOR-CY DOOR-CFS	Introduction to shipping plan, quotation, space booking, customs clearance, trailer service at the port of departure, maritime shipping, issuance of B/L, arrangement of transportation service in China	Raising transportation demand, confirming quotation and pickup address
Exhibitor delivery to the designated terminal	CY-CY CY-CFS CFS-CFS	Introduction to shipping plan, quotation, space booking, customs clearance, maritime shipping, issuance of B/L, arrangement of transportation service in China	Raising transportation demand, confirming quotation and trailer service at the port of departure
Exhibitor delivery to the designated terminal and declaration to the customs	CY-CY CY-CFS CFS-CFS	Introduction to shipping plan, quotation, space booking, maritime shipping, issuance of B/L, arrangement of transportation service in China	Raising transportation demand, confirming quotation, trailer service at the port of departure, customs clearance

Contact Information of the International Shipping Service Provider:

Entity: COSCO SHIPPING Lines Co., Ltd.

Address: No. 378 Dongdaming Road, Hongkou District, Shanghai

Contact	Tel.	Mobile	Email
ZHOU Yiwen	86-21-35124888*1189	13816300623	ZHOUYW@COSFRE.COM
ZHOU Yanzhen	86-21-35124888*1133	13636462022	ZHOUYZH@COSFRE.COM

[Home Transportation Services]

As CIIE's officially recommended home transportation service provider, COSCO SHIPPING can provide services including but not limited to the following items:

- 1) Communicating with the exhibitors to confirm the types and transport modes of the exhibits, as well as the customs clearance documents and time of arrival;
- 2) Handling pre-exhibition customs record and post-exhibition settlement procedures;
- 3) Exhibits delivery, customs clearance, inspection, and picking up goods for temporary storage in the warehouse;
- 4) Moving the exhibits into the exhibition hall, unpacking the exhibits after confirming the outer packing is good, moving the exhibits to the booth, and storing the empty containers;
- 5) Moving the exhibits out of the exhibition hall, and transporting the boxed exhibits to the warehouse for temporary storage;
- 6) Return of the exhibits;
- 7) Applying for related certificates and making transport plans;
- 8) Setting up and managing temporary inspection venues in the hall (excepting the monitoring system) with different functional divisions as required by the customs;
- 9) Deploying inspection devices;
- 10) Cooperating with the customs on the exhibits supervision service.

Contact Information of the Home Transportation Service Providers:

Entities: COSCO SHIPPING Logistics Co., Ltd./COSCO SHIPPING Air Freight Co., Ltd.

Address: No. 220 Balizhuang Beili, Chaoyang District, Beijing

Contact	Tel.	Mobile	Email
WANG Xinling	86-10-51568317	13911314217	Wangxlbj@cosco-air.com.cn
MA Zepeng	86-10-51568323	15011213771	mazp@cosco-air.com.cn

07

FORM



新 时 代 共 享 未 来
NEW ERA SHARED FUTURE

FORM LIST

Name	Closing Date
Form 1: Application for Dynamic Exhibit Demonstrations	Sept. 25, 2020
Form 2: Application for Activity within Booth	Oct. 05, 2020
Form 3: Application for Special Items Entry	Sept. 25, 2020
Form 4: Application for Temporary Cleaning Service	Sept. 25, 2020
Form 5: Application for Temporary Security	Oct. 05, 2020
Form 6: Application for Lease of Supporting Facilities	Sept. 25, 2020
Form 7: Application for 24-hour Power Supply	Sept. 25, 2020
Form 8: Application for Advance Water/Power/Gas Supply	Sept. 25, 2020
Form 9: Application for Removal of Distribution Box Leakage Protector	Sept. 25, 2020
Form 10: Application for Lease of Exhibition Equipment	Sept. 25, 2020
Form 11: Application for Lease of Flowers and Green Plants	Sept. 25, 2020
Form 12: Standard Booth Fascia Board Information Form	Sept. 25, 2020
Form 13: Special Booth Safety Responsibility Letter	Sept. 15, 2020
Form 14: Application for Independent Constructor	Aug. 15, 2020
Form 15: Application for Special Booth Setup	Sept. 15, 2020
Form 16: List of Overseas Exhibits	Oct. 15, 2020
Form 17: Application for entry of prohibited and restricted articles	Oct. 05, 2020
Form 18: Confirmation on Lifting Point Service in the Third China International Import Expo	Oct. 10, 2020
Form 19: Letter of Commitment on Application for and Use of Lifting Point Service in Exhibition Halls	Sept. 25, 2020
Form 20: Application for Elevating and Lowering Lifting Points	Sept. 25, 2020
Form 21: Application for Bringing in Hoists	Sept. 25, 2020

FORM 1 Application for Dynamic Exhibit Demonstrations

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Application Content <hr/>	
<p>We hereby apply to the organizer for the following dynamic demonstrations of exhibits:</p> <ul style="list-style-type: none"><input type="checkbox"/> On-site demonstration of cutter;<input type="checkbox"/> On-site demonstration of electric welder;<input type="checkbox"/> On-site demonstration of cutting machines;<input type="checkbox"/> Others: _____ <p>In order to ensure safety and security of on-site demonstrations, we hereby undertake to take the following security measures: appoint a full-time safety director (Contact No.: _____) to be responsible for on-site management; and on-site demonstrations will be performed by professionals. We also solemnly pledge that the above dynamic demonstrations will not have any adverse impact on the Expo. Otherwise we will bear all liability for any safety accident.</p>	
Signature/Seal:	Date: _____, 2020

This form is only for online application.

FORM 2 Application for Activity within Booth

Please return this form by: Oct. 5, 2020

Exhibitor:	Booth No.:		
Country:	Area: _____ m ²		
Person in Charge of the Booth:	Tel:		
Mobile:	Email:		
Person in Charge of the Activity (Safety):	Tel:		
Mobile:	Email:		
On-site Activities (limited from 14:00 Nov. 5 to Nov. 10)			
Activity Name:			
Time	_____ : _____ - _____ : _____ Nov. _____ to Nov. _____		
Brief Introduction	Briefly describe the event agenda and schedule, etc. If there is a performance, briefly describe the performance program and schedule.		
Estimated total number of persons:	_____	Are there any socialite?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total number of Performers	_____	Are there any stars?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total number of Guests	_____	Are there any models?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Activity Form	<input type="checkbox"/> Open type <input type="checkbox"/> Invitation		
Are there any leaders to participate in the activity? (Ministerial level leaders or above at home and the same level from abroad)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are there any on-site security plans and measures? (If yes, please attach it to this form)	<input type="checkbox"/> Yes <input type="checkbox"/> No		

FORM 2 Application for Activity within Booth

Important Notes

1. On-site activities shall adhere to the principles of “safety first” and “the sponsor takes responsibilities”. The area for the on-site activity is only limited to the range within the activity space. If exceeding the scope of the designated space, in order not to affect the rights of other exhibitors and public safety, the on-site activity may be suspended or stopped.
2. When filling in, please ensure that the above information is true, correct and complete. If the above content is found inconsistent with the on-site situation, or if the on-site safety supervisors discover safety problems in the course of the activity, the organizers have the right to request rectification. If the circumstances are serious, the organizers may order the exhibitor to stop the activity. All losses and consequences will be solely borne by the exhibitor.
3. The application form for the on-site activity will be reviewed by the organizers together with the government safety supervision department.
4. According to the Regulation on the Safety Management of Large-scale Mass Activities, an activity of a scale of more than 1,000 people or with the participation of influential public figures is defined as an important activity and subject to strict reporting and approval. And the organizers shall provide additional materials related to the activity including, but not limited to, the Work Program for Activity Safety, the Planning/Effect Map for the Site Layout, the Program for the Composition of Participants, the List of Participants and the Agenda for Activity.

Safety Responsibility Commitments

1. The company undertakes to strictly abide by the laws and regulations of the People’s Republic of China, as well as the relevant safety policies and requirements for the China International Import Expo, and to apply for and organize on-site activities of the China International Import Expo lawfully and civilly.
2. The company will adhere to the principle of “safety first” during application and organization, take the initiative to investigate and eliminate all potential safety hazards, and ensure the safety of the process and content of the activities.
3. The content of the activity will conform to the theme of the China International Import Expo, and all contents that may affect China’s international image and the image of the China International Import Expo will be avoided.
4. The person in charge of safety for the company is the first person responsible for the safety of the activity.
5. The materials for activity application submitted by the company will be absolutely true and free from fraudulence and concealing of facts.
6. The company will carry out relevant activities in strict accordance with the contents that have been reviewed and approved. During the holding of the activities, if the content of the activity is inconsistent with that examined and approved, on-site safety supervisors have the right to order rectification.
7. The company will actively cooperate with on-site safety supervisors to implement relevant security measures, accept supervision and obey command. The company will complete material correction or supplementation and activities rectification within the prescribed time limit. If it fails, leading to the failure of the activities and causing losses and adverse consequences, the company will bear all responsibilities.

Signature/Seal:

Date: , 2020

FORM 3 Application for Special Items Entry

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Application Content <hr/> <p>We hereby apply to the organizer for the following special items that are required in the demonstration of exhibits:</p> <ul style="list-style-type: none"><input type="checkbox"/> move-in of inert gas cylinders;<input type="checkbox"/> move-in of lubricants, diesel and etc.;<input type="checkbox"/> air compressors;<input type="checkbox"/> others:_____ <p>Application for the above special items requires a detailed explanation of their specific uses, specifications and dimensions, etc., together with other relevant materials like pictures and inspection reports.</p> <p>In order to ensure on-site safety and security, we hereby undertake to take the following security measures: appoint a full-time safety director (Contact No.:_____) to be responsible for on-site management; and on-site demonstrations will be performed by professionals. We also solemnly pledge that the using of above items will not have any adverse impact on the Expo. Otherwise we will bear all liability for any safety accident.</p>	
Signature/Seal:	Date: _____, 2020

This form is only for online application.

FORM 4 Application for Temporary Cleaning Service

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:		
Booth No.:	Tel:		
Mobile:	Fax:		
Email:			
Charging Standards			
8:00–22:00	RMB50/person/hour		
22:00–8:00the next day	RMB100/person/hour		
Notes: Any exhibitor in need of hiring the Organizer’s cleaner(s) (at least 4 working hours) for the time being shall fill in the following Job Requirements (you may fill in on separate paper). The Organizer will arrange the cleaner(s) pursuant to the exhibitor’s demands and charge the required fees after the on-site signature; The exhibitor, however, will also be informed by email if the job requirements cannot be met. Thank you for your kind understanding.			
Job Requirements			
Number of Cleaner (s):		Working Hours:	
Workplace:			
Work Content:			
Signature/Seal:	Date : , 2020		

This form is only for online application.

FORM 5 Application for Temporary Security

Please return this form by Oct. 05, 2020

Exhibitor:	Person in Charge of the Booth:		
Booth No.:	Tel:		
Mobile:	Fax:		
Email:			
<h3>Charging Standards</h3> <hr/>			
8:00–22:00		RMB50/person/hour	
22:00–8:00the next day		RMB100/person/hour	
<p>Notes: Any exhibitor in need of hiring the Organizer's security staff member(s) (at least 4 working hours) for the time being shall fill in the following Job Requirements (you may fill in on separate paper); The Organizer will arrange the security staff member(s) pursuant to the exhibitor's demands and charge the required fees after the on-site signature;The exhibitor, however, will also be informed by email if the job requirements cannot be met. Thank you for your kind understanding.</p>			
<h3>Job Requirements</h3> <hr/>			
Number of Cleaner (s):		Working Hours:	
Workplace:			
Work Content:			
Signature/Seal:	Date : , 2020		

This form is only for online application.

FORM 6 Application for Lease of Supporting Facilities (Electricity)

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor					
Company Name:			Person in Charge of the Booth:		
Booth No.:			Tel:		
Mobile:			Fax:		
Email:					
Items	Specifications	Rate		Quantity	Amount
		Unit price of exhibition hall electricity box (RMB/Session)	Unit price of intelligent safety electricity box (RMB/Session)		
Power for Lighting (including exhibition hall electricity box and intelligent safety electricity box)	15A 380V	770	330		
	30A 380V	1100	385		
	60A 380V	1980	440		
	100A 380V	3410	550		
	150A 380V	5280	627		
	200A 380V	8580	704		
	250A 380V	10780	880		
	300A 380V	13200	990		
	350A 380V	16500	1100		
	400A 380V	19800	1100		

FORM 6 Application for Lease of Supporting Facilities (Electricity)

Items	Specifications	Rate		Quantity	Amount
		Unit price of exhibition hall electricity box (RMB/Session)	Unit price of intelligent safety electricity box (RMB/Session)		
Power for Machinery (including exhibition hall electricity box and intelligent safety electricity box)	15A 380V	770	330		
	30A 380V	1100	385		
	60A 380V	1980	440		
	100A 380V	3410	550		
	150A 380V	5280	627		
	200A 380V	8580	704		
	250A 380V	10780	880		
	300A 380V	13200	990		
	350A 380V	16500	1100		
	400A 380V	19800	1100		
<ol style="list-style-type: none"> The electricity charges of the 3rd China International Import Expo shall be undertaken by the Organizer. The rates above are for facilities in the venue. The rates of exhibition hall electricity boxes for facilities outside the venue are 150% of the basic rates, while those of intelligent safety electricity box remain unchanged. When applying for an electricity box, specify which kind you need, power for lighting or power for machinery. The main air switch of the power for lighting is a 4P switch with earth leakage protection; the air switch of the power for machinery is a 380V-3P switch with earth leakage protection. If you apply for power for machinery, please fill out <i>Application for Removal of Distribution Box Leakage Protector</i> (Form 9). All items are exclusively for rent and shall not be swapped, transferred or exchanged. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any. 					
Signature/Seal:			Date: , 2020		

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 6 Application for Lease of Supporting Facilities (Water & Gas)

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor				
Company Name:		Person in Charge of the Booth:		
Booth No.:		Tel:		
Mobile:		Fax:		
Email:				
Items	Specifications	Rate (RMB/Session)	Quantity	Amount
Water	Water for the Booth (DN15mm)	1980		
	Water for Machinery (DN20mm)	2200		
Gas	Displacement \leq 0.4 m ³ /min (DN15mm, pressure: 8bar)	3300		
	Displacement \leq 0.9 m ³ /min (DN20mm, pressure: 8bar)	3850		
	Displacement \geq 1.0 m ³ /min (DN25mm, pressure: 8bar)	4400		
	Note: For facilities with 1.6 m ³ /min > displacement \geq 1.0 m ³ /min (DN25mm, pressure: 8bar), the rate is RMB 4,400 yuan/session. Please report honestly the displacement you need: m ³ /min.			
<ol style="list-style-type: none"> The rates for water outside the venue are 150% of the basic rates and any request for gas outside the venue will not be accepted. All items are exclusively for rent and shall not be swapped, transferred or exchanged. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any. 				
Signature/Seal:		Date: , 2020		

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 6 Application for Lease of Supporting Facilities (Internet/Telephone)

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor				
Company Name:		Person in Charge of the Booth:		
Booth No.:		Tel:		
Mobile:		Fax:		
Email:				
Items	Specifications	Rate (RMB/Session)	Quantity	Amount
Tel.	Urban Direct Line	660		
	Domestic Direct Line	880		
	International Direct Line	2,530		
Phone calls are independently charged: 1. Urban direct line (a RMB 300 deposit, 0.5 yuan/min); 2. Domestic direct line (a RMB 1,000 deposit, 2 yuan/min); 3. International direct line (a RMB 4,000 deposit, 20 yuan/min).				
Internet	10M broadband (applicable to 5 terminals)	3,300		
	15M broadband (applicable to 10 terminals)	5,500		
	30M broadband (applicable to 20 terminals)	8,250		
	10M DDN (with only one normal public IP)	6,600		
	15M DDN (with only one normal public IP)	11,000		

FORM 6 Application for Lease of Supporting Facilities (Internet/Telephone)

Items	Specifications	Rate (RMB/Session)	Quantity	Amount
Internet	30M DDN (with only one normal public IP)	16,500		
	40M DDN (with only one normal public IP)	22,000		
	60M DDN (with only one normal public IP)	27,500		
	100M DDN (with only one normal public IP)	66,000		
	Normal Public IP Addresses for DDN (5 IPs of the same type maximum per line)	1,650		
	International Public IP Addresses for DDN (5 IPs of the same type maximum per line)	3,300		
	Domestic and International Public IP Addresses for DDN (5 IPs of the same type maximum per line)	4,950		
<p>1. Network Channel Services: From 15,000 yuan/session (using the venue's integrated wiring system; 3,000 yuan/point multiplied by 5 points minimum amounts to 15,000 yuan or more. 3,000 yuan for each point more and rates negotiable for internet access.)</p> <p>2. Special Broadband Services: Rates negotiable for personalized WiFi services or other special demands from users of 100M DDN or DDN of higher capacity.</p>				
<p>1. All items are exclusively for rent and shall not be swapped, transferred or exchanged. 2. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any.</p>				
Signature/Seal:		Date: , 2020		

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 7 Application for 24-hour Power Supply

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor	
Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Application Content	
Circuit Box Specifications:	Power Supply Duration:
Purpose(s):	
Requirements: <ol style="list-style-type: none">1. Electric appliances and pipelines requesting 24-hour power supply shall meet fire safety regulations and requirements.2. Facilities requesting 24-hour power supply shall be equipped with independent power circuits which shall not be connected to lighting or other equipment.	
Safety Commitment: <p>Upon reading and agreeing to the above terms and conditions, our company hereby pledges that our 24-hour power usage will not have any adverse effect on the Expo and that we will take full responsibility for any related safety accident.</p>	
Signature/Seal:	Date: , 2020

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 8 Application for Advance Water/Power/Gas Supply

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor			
Company Name:		Person in Charge of the Booth:	
Booth No.:		Tel:	
Mobile:		Fax:	
Email:			
<h3>Application Content</h3> <hr/>			
No.	Water/Power/Gas Type	Duration	Reasons for Advance Supply
1			
2			
<p>Safety Commitment:</p> <p>For reasons given above, our company would like to apply for advance water/power/gas supply at our booth during the period specified above. Upon reading relevant regulations, requirements and precautions, our company hereby pledges that our application for advance water/power/gas supply will not have any adverse effect on the Expo and that we will take full responsibility for any related safety accident or adverse effect.</p>			
Signature/Seal:		Date: , 2020	

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 9 Application for Removal of Distribution Box Leakage Protector

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor		
Company Name:	Person in Charge of the Booth:	
Booth No.:	Tel:	
Mobile:	Fax:	
Email:		
Application Content		
No.	Circuit Box Specifications	Reasons for Removal
1		
2		
Safety Commitment: For reasons given above, our company would like to apply for the removal of RCDs from distribution boxes in trenches to ensure the success of the Expo. Upon reading relevant regulations, requirements and precautions, our company hereby pledges that we will be responsible for power safety management after the RCDs are removed from the distribution boxes. In addition, we will take full responsibility for any override trip caused by the removal that may affect the normal power supply at the Expo or any resulting issue related to fire safety and power safety.		
Signature/Seal:	Date: , 2020	

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 10 Application for Lease of Exhibition Equipment

Please return this form by Sept. 25, 2020

Exhibitor Info.					
Company Name:			Person in Charge of the Booth:		
Booth No.:			Tel:		
Mobile:			Fax:		
Email:					
No.	Items	Specifications (mm)	Rate (RMB/Session)	Quantity	Amount
<ol style="list-style-type: none">1. All items are exclusively for rent and shall not be swapped, transferred or exchanged.2. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any.3. For late applications, the demands may not be satisfied.					
Signature/Seal:			Date: , 2020		

This form is only for online application.

FORM 10 Application for Lease of Exhibition Equipment

Exhibition Equipment



ZJ01
Leather Chair
 560L*550W*820H
 70 yuan/session



ZJ02
Folding Chair
 440L*590W*780H
 40 yuan/session



ZJ03
Single Person Sofa
 730L*660W*660H
 300 yuan/session



ZJ04
Two-seater Sofa
 1580L*660W*660H
 500 yuan/session



ZJ05
Conference Table
 1400L*700W*750H
 200 yuan/session



ZJ06
Tea Table
 550L*550W*450H
 200 yuan/session



ZJ07
Tea Table
 1100L*550W*450H
 250 yuan/session



ZJ08
Round Table
 800φ*750H
 150 yuan/session



ZJ09
Bar Counter
 600φ*1100H
 150 yuan/session



ZJ10
Barstool
 360L*400W*760-860H
 100 yuan/session



ZJ11
Barstool
 440*650-870H
 100 yuan/session



ZJ12
Information Desk
 1000L*500W*750H
 150 yuan/session



ZJ13
Lockers
 1000L*500W*750H
 200 yuan/session



ZJ14
Low Glass-frame Cabinet
 1000L*500W*1000H
 300 yuan/session



















ZJ15
Low Glass-frame Cabinet (three-layer)
 1000L*500W*2000H
 550 yuan/session



ZJ16
High Glass-frame Cabinet (three-layer)
 500L*500W*2000H
 500 yuan/session

FORM 10 Application for Lease of Exhibition Equipment

Exhibition Equipment			
 <p>ZJ17 Flat Layer (load-bearing) 1000L*300W 50 yuan/session</p>	 <p>ZJ18 Brochure Shelf 270L*250W*1200H 100 yuan/session</p>	 <p>ZJ19 Iron Grid Deck 1500L*1000H 100 yuan/session</p>	 <p>ZJ20 Hook In the Shape of "s" load-bearing 2.5KG-5KG 5 yuan/session</p>
 <p>ZJ21 Trough Plate 1000L*2500H 300 yuan/session</p>	 <p>ZJ22 Pothook for the Trough Plate 5 yuan/session</p>	 <p>ZJ23 Railing 1500L*800H 60 yuan/session</p>	 <p>ZJ24 Stainless Steel Clothes Hanger 1200W*1200H 180 yuan/session</p>
 <p>ZJ25 Water Dispenser (with a barrel of mineral water) 300L*300W*960H 200 yuan/session</p>	 <p>ZJ26 Mineral Water 19L 40 yuan/session</p>	 <p>ZJ27 Standard Display Board 1000L*2500H 150 yuan/session</p>	 <p>ZJ28 Lockable Door 1000L*2000H 400 yuan/session</p>
 <p>ZJ29 Cardcase 220L*120W*130H 50 yuan/session</p>	 <p>ZJ30 Double-door Refrigerator 220L 750 yuan/session</p>	 <p>ZJ31 Single-door Refrigerator 90L 500 yuan/session</p>	 <p>ZJ32 Cake Showcase 1300L/720W*1300H□680L□ 1200 yuan/session</p>

FORM 10 Application for Lease of Exhibition Equipment

Exhibition Equipment



ZJ33

Ice Locker

1100L*600W*860H (238L)

900 yuan/session



ZJ34

Display Case

1200L*680W*1980H (680L)

1000 yuan/session



ZJ35

LCD TV

(with a floor pedestal) 42"

900 yuan/session



ZJ36

LED Long Arm Spotlight

9W

90 yuan/session



ZJ37

Metal Halide Lamp

100W

200 yuan/session



ZJ38

Adaptor

50L*50W*65H

70 yuan/session



ZJ39

Full-body Model

Hanger (male/female)

male1840H/female1740H

400 yuan/session



ZJ40

Helmet Comply With

National Standard

accord with the national standard

50 yuan/session

FORM 11 Application for Lease of Flowers and Green Plants

Please return this form by Sept. 25, 2020

Exhibitor Info.					
Company Name:			Person in Charge of the Booth:		
Booth No.:			Tel:		
Mobile:			Fax:		
Email:					
No.	Items	Specifications (mm)	Rate (RMB/Session)	Quantity	Amount
<ol style="list-style-type: none">1. All items are exclusively for rent and shall not be swapped, transferred or exchanged.2. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any.					
Signature/Seal:			Date: , 2020		

This form is only for online application.

FORM 11 Application for Lease of Flowers and Green Plants

Green Plans



LZ01

Scindapsus Aureus with Big Leaves

Around 1.3m-1.6m

240 yuan/pot



LZ02

Butterfly Palm

Around 1.2m-1.4m

70 yuan/pot



LZ03

Chinese Banana

1.5m-1.7m

240 yuan/pot



LZ04

Scindapsus Aureus

20CM

20 yuan/pot



LZ05

Radermachera Hainanensis Merr

Around 1.3m-1.6m

70 yuan/pot



LZ06

Rohdea Japonica (evergreen plant)

40CM

30 yuan/pot

FORM 11 Application for Lease of Flowers and Green Plants

Flowers



XH01
Table Flower
 100 yuan/pot



XH02
Rose (seven)
 Red, white, pink, champagne, etc., including vase
 70 yuan/vase



XH03
Long Strip Flower
 240 yuan/pot



XH04
Drooping Table Flower
 350 yuan/pot



XH05
Corsage
 rose (with double magnets)
 14 yuan/a flower



XH06
Single Face Roses
 260 yuan/pot



XH07
Platform Flower
 350 yuan/pot



XH08
Bottled Flower
 350 yuan/pot



XH09
Orchid
 120 yuan/pot



XH10
Bottled Table Flower
 120 yuan/pot

FORM 12 Standard Booth Fascia Board Information Form

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Content on the Fascia Board (at least one provided) <hr/>	
Chinese Name: please fill in the company's Chinese name in the space below	
English Name: please fill in the company's English name in the space below	
<ol style="list-style-type: none">1. The Organizers will make the fascia board according to the information in Exhibition Contract if the exhibitor fail to return the form.2. Any change to the fascia board information on-site is at the exhibitor's expense.	
Signature/Seal:	Date: , 2020

This form is only for online application.

FORM 13 Special Booth Safety Responsibility Letter

Please return this form by Sept. 15, 2020

Exhibitor Info.

Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	

Constructor Info.

Company Name:	Person in Charge of the Set-up:
Tel:	Mobile:
Fax:	Email:

Letter of Commitment

To ensure safety, our company hereby pledges to observe the following regulations and take responsibility for the security of any matters related to indoor and outdoor booth set-up, decoration, demolition and maintenance during the move-in, the Expo and the move-out:

- 1) Our company pledges to conscientiously observe the guidelines and policies related to safety production and fire safety issued by relevant departments of the People's Republic of China and Shanghai Municipality and strictly execute all the related regulations, rules and provisions, including *Fire Control Law of the People's Republic of China*, *Code for Fire Prevention in Interior Decoration and Design*, *Requirements on Fire Safety in Key Organizations*, *Code for Fire Prevention in Exhibition Buildings and Exhibition Design*, *Production Safety Law of the People's Republic of China*, *Regulations on the Reporting, Investigation and Disposition of Work Safety Accidents*, and *Regulations of Shanghai Municipality on Safe Production*.

FORM 13 Special Booth Safety Responsibility Letter

- 2) Our company pledges to strictly observe relevant rules and requirements of the Organizers and the venue, including *Exhibitor's Manual, Pre-Expo Notices, Move-in Notices, Safety Precautions, On-site Notices and National Exhibition and Convention Center (Shanghai) User's Manual*. In addition, we will cooperate with government departments concerned, Organizers and the venue regarding their supervision, inspection and management.
- 3) Our company pledges to offer our entire field staff safety education and training sessions, assign a special staff for the fire safety and safe production matters at our booth, strengthen our on-site security inspections and management and implement the safety accountability system.
- 4) Our company pledges to observe relevant national construction rules and regulations and guarantee that all our site operation workers and special operation workers hold corresponding operation qualifications or work licenses. In addition, we will take all the necessary safety precautions, including safety helmets for workers and safety belts for working at heights.
- 5) Our company pledges to strictly observe fire and explosion prevention regulations. All our decoration and finishing materials for booth set-up will be non-flammable or flame retardant (with a burning behavior class of at least B1) and none of our building materials at the site will be flammable or explosive materials, including elastic fabric, straws and bamboo, etc. Flammable materials, such as timber structure, will be treated with fire retardant and massive use of timber structure will be avoided. We guarantee that our personnel will not smoke in the venue or bring flammable or explosive objects (such as paint, thinner and paraxylene, etc.) into the venue. We pledge not to use naked flame, electric stove or welding in the venue or use finishing materials and facilities clearly defined as obsolete by national regulations.
- 6) Our company pledges to be compliant with operation requirements, observe safety regulations, equip ourselves with adequate fire-fighting equipment, and guarantee that no temporary structure or exhibit will impede the fire-fighting system, air vents, outlets or monitoring system or occupy fire exits or public passages so as not to obstruct any doorway of the venue.

Upon voluntarily signing the Letter of Commitment to the Safety of Special Booths, our company pledges to take full responsibility for the safety of booth set-up materials, construction, structures, etc., and take full responsibility for any consequence caused by construction, safe production or fire safety issues and the resulting legal and economic obligations. In case of any breach, our company pledges to take appropriate measures, including shutdown and rectification, as per the requirements of Organizers, the venue and government departments concerned. In addition, we will take full responsibility and compensate for any damage.

Constructor Signature/Seal:

Signature/Seal:

Date: , 2020

Please contact your special booth constructor to fill in the form.

FORM 14 Application for Independent Constructor

(the form can be downloaded online but online fill-out is not available)

Exhibitor Info.	
Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Coverage:	Mobile:
Email:	Fax:
Independent Constructor Info.	
Company Name:	Person in Charge of the Set-up:
Tel:	Mobile:
Fax:	Email:
Documents submitted by the constructor (attached to this form and affixed with official seals and seals on the perforation)	
<ol style="list-style-type: none">1. The business scope of independent legal entity covers interior decoration or exhibition decoration projects. (Corresponding certification documents shall be provided)2. The constructor's track record of special booth design and set-up at large international exhibitions in the last two years.(Corresponding contracts shall be provided)3. The composition of the company's technical team. (The name list and professional titles of the technical team shall be provided)	
Exhibitor Signature/Seal:	Constructor Signature:
	Seal:
Date: , 2020	Date: , 2020
Please return this form to the Organizers by the following means.	
Email:	es@cie.org

Note: The subject of the email shall be "Application for Independent Constructor".

FORM 15 Application for Special Booth Setup

Please return this form by Sept. 15, 2020

Exhibitor Info.	
Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Constructor Info.	
Company Name:	Person in Charge of the Construction:
Tel:	Mobile:
Fax:	Email:
Site Safety Officer:	Mobile:
Basic Info.	
Total area of the booth: _____square meter(s)	Overall height: <input type="checkbox"/> <4.5 meters <input type="checkbox"/> ≥4.5 meters
Whether it is a double-storey booth: <input type="checkbox"/> Yes <input type="checkbox"/> No	
For a Double-storey Booth	
Area of the upper-storey: _____square meter(s)	Area of the base storey: _____square meter(s)
Height of the upper-storey: _____meter(s)	Height of the base storey: _____meter(s)
Permissible area of the upper-storey for visitors: _____square meter(s)	
Estimated number of people in the base storey: _____	

FORM 15 Application for Special Booth Setup

Submission Materials (attached to this form and affixed with official seals and seals on the perforation)	
1. Set-up contract signed with the exhibitor (scanning/copy)	2. Green Special Booth Assessment Form (For further information, please refer to <i>Criteria for Green China International Import Expo</i>)
3. Booth perspective drawing (front, elevation)	4. Booth plan (For a double-deck booth, plans of both the upper-storey and the base storey are necessary.)
5. Structural drawing for construction	6. Material description
7. Cutaway view	8. Circuit diagram and light plot (with the types and specifications of lamps)
9. Fire facilities layout and equipment list	10. Facility location map (specific facility location including electric box, water source, gas source, network etc. together with the passage and the neighboring booth number)
11. A copy of electrician certificate	
Remarks: <ol style="list-style-type: none"> Submission materials for special booths must be submitted in duplicate to the constructor for review. For all double-storey special booths and single-storey special booths with a height of 4.5 meters (including 4.5 meters), it is necessary to submit the relevant materials in duplicate to the official drawing inspectors for review, in addition to submissions to the constructor. The size of all drawings must be identified with Arabic numerals. Do not mark them with grid lines only. the drawings will be returned if there is any violation, the consequences will be borne by the exhibitor and the constructor if any delay occurs. Both the electronic drawings and their printed versions are submitted together. 	
Exhibitor Signature/Seal:	Constructor Signature/Seal:
Date: _____, 2020	Date: _____, 2020

Please contact your special booth constructor to fill in the form.

FORM 17 Registration of Prohibited and Restricted Items

Please return this form by Oct. 5, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor					
Company Name:			Booth No.:		
Person in Charge of the Booth:			Tel:		
Mobile:			Email:		
Person in Charge of Item Safety:			Tel:		
Mobile:			Email:		
Item type	No.	Item Specification	Item Model	Quantity	Purpose of Use
Prohibited Item	1				
	2				
	3				
Restricted Item	1				
	2				
	3				
<h3>Safety Commitment</h3> <hr/> <ol style="list-style-type: none">1. We pledge that we will strictly abide by current laws and regulations of the People's Republic of China and relevant safety policies and requirements specified by the Expo, fill out the form of Registration of Prohibited and Restricted Items truthfully and accept the professional security check of the Expo.2. We pledge that we will not carry items outside the scope of the Registration of Prohibited and Restricted Items into the venue.3. We pledge that we will properly use and manage prohibited and restricted items and will not lose or transfer such items and will ensure their safety.4. We pledge that we will voluntarily accept investigation and assume legal responsibility in the event that negative results are caused to be improper management or use.					
<h3>Reminders and Suggestions</h3> <hr/> <ol style="list-style-type: none">1. Prohibited and restricted items referred to herein are subject to those listed in <i>Appendix 13 Notice on Prohibited and Restricted Items</i>.2. When filling out the form, ensure your information is true and complete. If it is inconsistent with that on the site, you will be held liable for the consequences yourself.3. We suggest you fill out the form via the online system. After it passes the review, you may download and print the electronic stamped version and bring it along with items to enter the venue.4. To declare items on the spot, please go to the CIIE onsite service desk. After passing the review, you may bring items into the venue.					
Signature/Seal:			Reviewed by:		
Date : , 2020			Date : , 2020		

This form is only for online application.

FORM 18 Confirmation on Lifting Point Service in the Third China International Import Expo

Builder:																					
S/N	Hall No.	Booth No.	Company name	Booth type (special / standard)	Area	Booth contact	Tel.	Lifting points in the exhibition hall	Equipment rental												
									Number of lifting points	Truss 300*300 (m)	Truss 400*400 (m)	Manual hoist (15m chain, 1 ton)	Manual hoist (25m chain, 1 ton)	Electric hoist (15m chain, 1 ton)	Electric hoist (25m chain, 1 ton)						
1																					
2																					
3																					
4																					
5																					
TOTAL:																					
Unit price:									3,300.00	165.00	247.50	495.00	742.50	1,980.00	2,475.00						
Subtotal:																					
Total:																					
<p>Note: The length of rented truss is round number in meters.</p>																					
National Exhibition and Convention Center (Shanghai) Co., Ltd. (authorized signature and company seal):			Applicant (company name) (authorized signature and company seal):			Shanghai High-fair Advertising & Engineering Co., Ltd. (authorized signature and company seal):															

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

To implement the policy of “people first, safety first” and ensure the safety of exhibition activities in accordance with relevant laws and regulations, we have made the following safety commitments in the process of applying for and using lifting points:

Person in charge of the safety of lifting points

We confirm

Name: _____ ID No.: _____

Contact No.: _____ as the responsible person for the safety of lifting points in Booth No. _____ in this exhibition/event.

Commitments

1. All the information submitted by us shall be authentic and reliable.
2. Be responsible for the safety of free property and our own personnel, purchase insurance for them, and equip them with necessary and qualified construction safety protection appliances and supplies, ensuring that relevant personnel wears safety helmets when entering the exhibition hall during exhibition move-in and move-out.
3. Improve the safety education system for construction workers, do not arrange unqualified construction workers who have not received the safety education and technical training for work.
4. Ensure that aerial workers obtain qualified training certificates of production safety supervision or quality control and supervision authorities.
5. Be responsible for ensuring the supply of construction safety and protection facilities. Take measures to prevent falling from height and resultant injuries.
6. All equipment, facilities, components, parts and other related materials used are in compliance with the mandatory standards in relevant laws and regulations, which are safe and reliable, and provide certificates of approval for relevant products, certificates for quality inspection, and other valid materials for future reference.
7. Cooperate during the safety inspection of the construction site by the lifting point service provider and all the departments of the Exhibition Venue, follow the arrangement to rectify unsafe factors in time, eliminate hidden dangers, and prevent and avoid personal injury accidents.
8. Abide by the *Exhibitor Manual for the Third China International Import Expo* and other safety rules of the Exhibition Venue.
9. Carry out the construction in strict accordance with the approved drawings. If the construction does not comply with the drawings, we will stop the construction and make adjustments as required by the lifting point service providers.
10. If the lifting points cannot be used due to our violation of the *Exhibitor Manual for the Third China International Import Expo* and other safety rules of the Exhibition Venue, we will bear the cost of the lifting points and equipment applied for.

FORM 19 Letter of Commitment on Application for and Use of Lifting Point Service in Exhibition Halls

Responsibility for construction accidents

We promise that in the process of applying for and using the lifting point service, we are responsible for any personal injury or death, production safety and other accidents due to our improper design or improper operation of our on-site personnel, including any third-party accidents, and at the same time compensate for the loss caused to the Exhibition Venue. If a serious safety production accident is caused, we shall bear the corresponding responsibilities upon receiving punishment from relevant administrative authorities.

Others

This commitment made by us shall be legally binding on us.
This commitment is in triplicate, with the Exhibition Venue keeping two copies, and we keeping one copy.

Committed party (official seal):	Person responsible for safety:
Legal representative or entrusted agent:	Date: (mm/dd/yy)

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 20 Application for Elevating and Lowering Lifting Points

Please return this form by Sept. 25, 2020

National Exhibition and Convention Center (Shanghai) Co., Ltd.:

For the China International Import Expo held in your exhibition venue, we apply for _____(elevating/lowering) the hanging structure in the following booths on _____(mm/dd/yy), so as to ensure the timely completion of booth construction and the smooth progress of exhibition.

S/N	Booth No.	Company name	Date	Number of lifting points
1				
2				
3				
4				
5				

Notes:

1. The lifting point users refer to the constructor of the hanging structure and the operator of the manual hoist or the electric hoist. The lifting point users are responsible for any problems occurred during the operation of the hanging structure or the elevating and lowering of the hanging structure.
2. The official constructor reviews the hanging structure drawings, carry out on-site inspection on whether the hanging structure complies with the drawings, and confirm the safety of the hanging structure on site before operation.
3. The lifting point service provider shall check the weight of the hanging structure and make sure that the weight of the hanging structure is within the weight limit ($\leq 150\text{KG}$ per point) before operation.
4. The rented electric hoist shall be operated by the lifting point service provider in order to elevate or lower the hanging structure. The lifting point user shall accept the time adjustment made by the service provider according to the on-site situation.
5. Electric hoist brought by the users shall be operated with their own console, and they shall promise to use qualified console that meets the national standards. Elevating and lowering shall be operated by technical personnel at the time as specified in the application.
6. Elevating and lowering of the lifting points shall be applied for at least one day in advance.

User seal/authorized signature:		Official constructor seal/authorized signature:	
Service provider seal/authorized signature:		Date:	

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 21 Application for Bringing in Hoists

Please return this form by Sept. 25, 2020

National Exhibition and Convention Center (Shanghai) Co., Ltd.:

As the booth constructor of the 3rd China International Import Expo, our company, _____,

apply to bring in hoists for booths according to the construction needs at the following booths:

S/N	Booth No.	Company name	Hoist type	Number
1				
2				
3				
4				
5				

For such purpose, we commit that:

1. Hoists we bring with us meet the relevant national safety standards and are accepted as quality products (with relevant certificates).
2. We strictly abide by the Exhibitor Manual for the Third China International Import Expo, relevant provisions and requirements of the Manual for Lifting Point Service in the China International Import Expo, as well as other provisions regarding safety and fire protection.
3. We actively coordinate with supervision and command and other relevant work of the related government departments, the Exhibition Venue and lifting point service providers designated by the Exhibition Venue.
4. We promise that in the process of applying for and using the lifting point service, we bear full responsibility for any resultant personal injury, production safety and other accidents (including any third-party accidents) caused by the quality problems of our hoist or the improper operation of our on-site personnel, and we compensate for all the losses arising therefrom.

Applicant authorized signature:		Company seal:		Date:	
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To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.