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FORM LIST

Name	Closing Date
Form 1: Application for Dynamic Exhibit Demonstrations	Sept. 25, 2020
Form 2: Application for Activity within Booth	Oct. 05, 2020
Form 3: Application for Special Items Entry	Sept. 25, 2020
Form 4: Application for Temporary Cleaning Service	Sept. 25, 2020
Form 5: Application for Temporary Security	Oct. 05, 2020
Form 6: Application for Lease of Supporting Facilities	Sept. 25, 2020
Form 7: Application for 24-hour Power Supply	Sept. 25, 2020
Form 8: Application for Advance Water/Power/Gas Supply	Sept. 25, 2020
Form 9: Application for Removal of Distribution Box Leakage Protector	Sept. 25, 2020
Form 10: Application for Lease of Exhibition Equipment	Sept. 25, 2020
Form 11: Application for Lease of Flowers and Green Plants	Sept. 25, 2020
Form 12: Standard Booth Fascia Board Information Form	Sept. 25, 2020
Form 13: Special Booth Safety Responsibility Letter	Sept. 15, 2020
Form 14: Application for Independent Constructor	Aug. 15, 2020
Form 15: Application for Special Booth Setup	Sept. 15, 2020
Form 16: List of Overseas Exhibits	Oct. 15, 2020
Form 17: Application for entry of prohibited and restricted articles	Oct. 05, 2020
Form 18: Confirmation on Lifting Point Service in the Third China International Import Expo	Oct. 10, 2020
Form 19: Letter of Commitment on Application for and Use of Lifting Point Service in Exhibition Halls	Sept. 25, 2020
Form 20: Application for Elevating and Lowering Lifting Points	Sept. 25, 2020
Form 21: Application for Bringing in Hoists	Sept. 25, 2020

FORM 1 Application for Dynamic Exhibit Demonstrations

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Application Content <hr/>	
<p>We hereby apply to the organizer for the following dynamic demonstrations of exhibits:</p> <ul style="list-style-type: none"><input type="checkbox"/> On-site demonstration of cutter;<input type="checkbox"/> On-site demonstration of electric welder;<input type="checkbox"/> On-site demonstration of cutting machines;<input type="checkbox"/> Others: _____ <p>In order to ensure safety and security of on-site demonstrations, we hereby undertake to take the following security measures: appoint a full-time safety director (Contact No.: _____) to be responsible for on-site management; and on-site demonstrations will be performed by professionals. We also solemnly pledge that the above dynamic demonstrations will not have any adverse impact on the Expo. Otherwise we will bear all liability for any safety accident.</p>	
Signature/Seal:	Date: _____, 2020

This form is only for online application.

FORM 2 Application for Activity within Booth

Please return this form by: Oct. 5, 2020

Exhibitor:	Booth No.:		
Country:	Area: _____ m ²		
Person in Charge of the Booth:	Tel:		
Mobile:	Email:		
Person in Charge of the Activity (Safety):	Tel:		
Mobile:	Email:		
On-site Activities (limited from 14:00 Nov. 5 to Nov. 10)			
Activity Name:			
Time	_____ : _____ - _____ : _____ Nov. _____ to Nov. _____		
Brief Introduction	Briefly describe the event agenda and schedule, etc. If there is a performance, briefly describe the performance program and schedule.		
Estimated total number of persons:	_____	Are there any socialite?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total number of Performers	_____	Are there any stars?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total number of Guests	_____	Are there any models?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Activity Form	<input type="checkbox"/> Open type <input type="checkbox"/> Invitation		
Are there any leaders to participate in the activity? (Ministerial level leaders or above at home and the same level from abroad)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are there any on-site security plans and measures? (If yes, please attach it to this form)	<input type="checkbox"/> Yes <input type="checkbox"/> No		

FORM 2 Application for Activity within Booth

Important Notes

1. On-site activities shall adhere to the principles of “safety first” and “the sponsor takes responsibilities”. The area for the on-site activity is only limited to the range within the activity space. If exceeding the scope of the designated space, in order not to affect the rights of other exhibitors and public safety, the on-site activity may be suspended or stopped.
2. When filling in, please ensure that the above information is true, correct and complete. If the above content is found inconsistent with the on-site situation, or if the on-site safety supervisors discover safety problems in the course of the activity, the organizers have the right to request rectification. If the circumstances are serious, the organizers may order the exhibitor to stop the activity. All losses and consequences will be solely borne by the exhibitor.
3. The application form for the on-site activity will be reviewed by the organizers together with the government safety supervision department.
4. According to the Regulation on the Safety Management of Large-scale Mass Activities, an activity of a scale of more than 1,000 people or with the participation of influential public figures is defined as an important activity and subject to strict reporting and approval. And the organizers shall provide additional materials related to the activity including, but not limited to, the Work Program for Activity Safety, the Planning/Effect Map for the Site Layout, the Program for the Composition of Participants, the List of Participants and the Agenda for Activity.

Safety Responsibility Commitments

1. The company undertakes to strictly abide by the laws and regulations of the People’s Republic of China, as well as the relevant safety policies and requirements for the China International Import Expo, and to apply for and organize on-site activities of the China International Import Expo lawfully and civilly.
2. The company will adhere to the principle of “safety first” during application and organization, take the initiative to investigate and eliminate all potential safety hazards, and ensure the safety of the process and content of the activities.
3. The content of the activity will conform to the theme of the China International Import Expo, and all contents that may affect China’s international image and the image of the China International Import Expo will be avoided.
4. The person in charge of safety for the company is the first person responsible for the safety of the activity.
5. The materials for activity application submitted by the company will be absolutely true and free from fraudulence and concealing of facts.
6. The company will carry out relevant activities in strict accordance with the contents that have been reviewed and approved. During the holding of the activities, if the content of the activity is inconsistent with that examined and approved, on-site safety supervisors have the right to order rectification.
7. The company will actively cooperate with on-site safety supervisors to implement relevant security measures, accept supervision and obey command. The company will complete material correction or supplementation and activities rectification within the prescribed time limit. If it fails, leading to the failure of the activities and causing losses and adverse consequences, the company will bear all responsibilities.

Signature/Seal:

Date: , 2020

FORM 3 Application for Special Items Entry

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Application Content <hr/> <p>We hereby apply to the organizer for the following special items that are required in the demonstration of exhibits:</p> <ul style="list-style-type: none"><input type="checkbox"/> move-in of inert gas cylinders;<input type="checkbox"/> move-in of lubricants, diesel and etc.;<input type="checkbox"/> air compressors;<input type="checkbox"/> others:_____ <p>Application for the above special items requires a detailed explanation of their specific uses, specifications and dimensions, etc., together with other relevant materials like pictures and inspection reports.</p> <p>In order to ensure on-site safety and security, we hereby undertake to take the following security measures: appoint a full-time safety director (Contact No.:_____) to be responsible for on-site management; and on-site demonstrations will be performed by professionals. We also solemnly pledge that the using of above items will not have any adverse impact on the Expo. Otherwise we will bear all liability for any safety accident.</p>	
Signature/Seal:	Date: _____, 2020

This form is only for online application.

FORM 4 Application for Temporary Cleaning Service

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:		
Booth No.:	Tel:		
Mobile:	Fax:		
Email:			
Charging Standards			
8:00–22:00		RMB50/person/hour	
22:00–8:00the next day		RMB100/person/hour	
Notes: Any exhibitor in need of hiring the Organizer’s cleaner(s) (at least 4 working hours) for the time being shall fill in the following Job Requirements (you may fill in on separate paper). The Organizer will arrange the cleaner(s) pursuant to the exhibitor’s demands and charge the required fees after the on-site signature; The exhibitor, however, will also be informed by email if the job requirements cannot be met. Thank you for your kind understanding.			
Job Requirements			
Number of Cleaner (s):		Working Hours:	
Workplace:			
Work Content:			
Signature/Seal:	Date : , 2020		

This form is only for online application.

FORM 5 Application for Temporary Security

Please return this form by Oct. 05, 2020

Exhibitor:	Person in Charge of the Booth:		
Booth No.:	Tel:		
Mobile:	Fax:		
Email:			
<h3>Charging Standards</h3> <hr/>			
8:00–22:00		RMB50/person/hour	
22:00–8:00the next day		RMB100/person/hour	
<p>Notes: Any exhibitor in need of hiring the Organizer’s security staff member(s) (at least 4 working hours) for the time being shall fill in the following Job Requirements (you may fill in on separate paper); The Organizer will arrange the security staff member(s) pursuant to the exhibitor’s demands and charge the required fees after the on-site signature;The exhibitor, however, will also be informed by email if the job requirements cannot be met. Thank you for your kind understanding.</p>			
<h3>Job Requirements</h3> <hr/>			
Number of Cleaner (s):		Working Hours:	
Workplace:			
Work Content:			
Signature/Seal:	Date : , 2020		

This form is only for online application.

FORM 6 Application for Lease of Supporting Facilities (Electricity)

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor					
Company Name:			Person in Charge of the Booth:		
Booth No.:			Tel:		
Mobile:			Fax:		
Email:					
Items	Specifications	Rate		Quantity	Amount
		Unit price of exhibition hall electricity box (RMB/Session)	Unit price of intelligent safety electricity box (RMB/Session)		
Power for Lighting (including exhibition hall electricity box and intelligent safety electricity box)	15A 380V	770	330		
	30A 380V	1100	385		
	60A 380V	1980	440		
	100A 380V	3410	550		
	150A 380V	5280	627		
	200A 380V	8580	704		
	250A 380V	10780	880		
	300A 380V	13200	990		
	350A 380V	16500	1100		
	400A 380V	19800	1100		

FORM 6 Application for Lease of Supporting Facilities (Electricity)

Items	Specifications	Rate		Quantity	Amount
		Unit price of exhibition hall electricity box (RMB/Session)	Unit price of intelligent safety electricity box (RMB/Session)		
Power for Machinery (including exhibition hall electricity box and intelligent safety electricity box)	15A 380V	770	330		
	30A 380V	1100	385		
	60A 380V	1980	440		
	100A 380V	3410	550		
	150A 380V	5280	627		
	200A 380V	8580	704		
	250A 380V	10780	880		
	300A 380V	13200	990		
	350A 380V	16500	1100		
	400A 380V	19800	1100		
<ol style="list-style-type: none"> The electricity charges of the 3rd China International Import Expo shall be undertaken by the Organizer. The rates above are for facilities in the venue. The rates of exhibition hall electricity boxes for facilities outside the venue are 150% of the basic rates, while those of intelligent safety electricity box remain unchanged. When applying for an electricity box, specify which kind you need, power for lighting or power for machinery. The main air switch of the power for lighting is a 4P switch with earth leakage protection; the air switch of the power for machinery is a 380V-3P switch with earth leakage protection. If you apply for power for machinery, please fill out <i>Application for Removal of Distribution Box Leakage Protector</i> (Form 9). All items are exclusively for rent and shall not be swapped, transferred or exchanged. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any. 					
Signature/Seal:			Date: , 2020		

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 6 Application for Lease of Supporting Facilities (Water & Gas)

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor				
Company Name:		Person in Charge of the Booth:		
Booth No.:		Tel:		
Mobile:		Fax:		
Email:				
Items	Specifications	Rate (RMB/Session)	Quantity	Amount
Water	Water for the Booth (DN15mm)	1980		
	Water for Machinery (DN20mm)	2200		
Gas	Displacement ≤ 0.4 m ³ /min (DN15mm, pressure: 8bar)	3300		
	Displacement ≤ 0.9 m ³ /min (DN20mm, pressure: 8bar)	3850		
	Displacement ≥ 1.0 m ³ /min (DN25mm, pressure: 8bar)	4400		
	Note: For facilities with 1.6 m ³ /min > displacement ≥ 1.0 m ³ /min (DN25mm, pressure: 8bar), the rate is RMB 4,400 yuan/session. Please report honestly the displacement you need: m ³ /min.			
<ol style="list-style-type: none"> The rates for water outside the venue are 150% of the basic rates and any request for gas outside the venue will not be accepted. All items are exclusively for rent and shall not be swapped, transferred or exchanged. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any. 				
Signature/Seal:		Date: , 2020		

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 6 Application for Lease of Supporting Facilities (Internet/Telephone)

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor				
Company Name:		Person in Charge of the Booth:		
Booth No.:		Tel:		
Mobile:		Fax:		
Email:				
Items	Specifications	Rate (RMB/Session)	Quantity	Amount
Tel.	Urban Direct Line	660		
	Domestic Direct Line	880		
	International Direct Line	2,530		
Phone calls are independently charged: 1. Urban direct line (a RMB 300 deposit, 0.5 yuan/min); 2. Domestic direct line (a RMB 1,000 deposit, 2 yuan/min); 3. International direct line (a RMB 4,000 deposit, 20 yuan/min).				
Internet	10M broadband (applicable to 5 terminals)	3,300		
	15M broadband (applicable to 10 terminals)	5,500		
	30M broadband (applicable to 20 terminals)	8,250		
	10M DDN (with only one normal public IP)	6,600		
	15M DDN (with only one normal public IP)	11,000		

FORM 6 Application for Lease of Supporting Facilities (Internet/Telephone)

Items	Specifications	Rate (RMB/Session)	Quantity	Amount
Internet	30M DDN (with only one normal public IP)	16,500		
	40M DDN (with only one normal public IP)	22,000		
	60M DDN (with only one normal public IP)	27,500		
	100M DDN (with only one normal public IP)	66,000		
	Normal Public IP Addresses for DDN (5 IPs of the same type maximum per line)	1,650		
	International Public IP Addresses for DDN (5 IPs of the same type maximum per line)	3,300		
	Domestic and International Public IP Addresses for DDN (5 IPs of the same type maximum per line)	4,950		
<p>1. Network Channel Services: From 15,000 yuan/session (using the venue's integrated wiring system; 3,000 yuan/point multiplied by 5 points minimum amounts to 15,000 yuan or more. 3,000 yuan for each point more and rates negotiable for internet access.)</p> <p>2. Special Broadband Services: Rates negotiable for personalized WiFi services or other special demands from users of 100M DDN or DDN of higher capacity.</p>				
<p>1. All items are exclusively for rent and shall not be swapped, transferred or exchanged. 2. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any.</p>				
Signature/Seal:		Date: _____, 2020		

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 7 Application for 24-hour Power Supply

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor	
Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Application Content	
Circuit Box Specifications:	Power Supply Duration:
Purpose(s):	
Requirements: <ol style="list-style-type: none">1. Electric appliances and pipelines requesting 24-hour power supply shall meet fire safety regulations and requirements.2. Facilities requesting 24-hour power supply shall be equipped with independent power circuits which shall not be connected to lighting or other equipment.	
Safety Commitment: <p>Upon reading and agreeing to the above terms and conditions, our company hereby pledges that our 24-hour power usage will not have any adverse effect on the Expo and that we will take full responsibility for any related safety accident.</p>	
Signature/Seal:	Date: , 2020

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 8 Application for Advance Water/Power/Gas Supply

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor			
Company Name:		Person in Charge of the Booth:	
Booth No.:		Tel:	
Mobile:		Fax:	
Email:			
Application Content			
No.	Water/Power/Gas Type	Duration	Reasons for Advance Supply
1			
2			
Safety Commitment: For reasons given above, our company would like to apply for advance water/power/gas supply at our booth during the period specified above. Upon reading relevant regulations, requirements and precautions, our company hereby pledges that our application for advance water/power/gas supply will not have any adverse effect on the Expo and that we will take full responsibility for any related safety accident or adverse effect.			
Signature/Seal:		Date: , 2020	

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 9 Application for Removal of Distribution Box Leakage Protector

Please return this form by Sept. 25, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor		
Company Name:	Person in Charge of the Booth:	
Booth No.:	Tel:	
Mobile:	Fax:	
Email:		
Application Content		
No.	Circuit Box Specifications	Reasons for Removal
1		
2		
Safety Commitment: For reasons given above, our company would like to apply for the removal of RCDs from distribution boxes in trenches to ensure the success of the Expo. Upon reading relevant regulations, requirements and precautions, our company hereby pledges that we will be responsible for power safety management after the RCDs are removed from the distribution boxes. In addition, we will take full responsibility for any override trip caused by the removal that may affect the normal power supply at the Expo or any resulting issue related to fire safety and power safety.		
Signature/Seal:	Date: , 2020	

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 10 Application for Lease of Exhibition Equipment

Please return this form by Sept. 25, 2020

Exhibitor Info.					
Company Name:			Person in Charge of the Booth:		
Booth No.:			Tel:		
Mobile:			Fax:		
Email:					
No.	Items	Specifications (mm)	Rate (RMB/Session)	Quantity	Amount
<ol style="list-style-type: none">1. All items are exclusively for rent and shall not be swapped, transferred or exchanged.2. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any.3. For late applications, the demands may not be satisfied.					
Signature/Seal:			Date: , 2020		

This form is only for online application.

FORM 10 Application for Lease of Exhibition Equipment

Exhibition Equipment



ZJ01
Leather Chair
 560L*550W*820H
 70 yuan/session



ZJ02
Folding Chair
 440L*590W*780H
 40 yuan/session



ZJ03
Single Person Sofa
 730L*660W*660H
 300 yuan/session



ZJ04
Two-seater Sofa
 1580L*660W*660H
 500 yuan/session



ZJ05
Conference Table
 1400L*700W*750H
 200 yuan/session



ZJ06
Tea Table
 550L*550W*450H
 200 yuan/session



ZJ07
Tea Table
 1100L*550W*450H
 250 yuan/session



ZJ08
Round Table
 800φ*750H
 150 yuan/session



ZJ09
Bar Counter
 600φ*1100H
 150 yuan/session



ZJ10
Barstool
 360L*400W*760-860H
 100 yuan/session



ZJ11
Barstool
 440*650-870H
 100 yuan/session



ZJ12
Information Desk
 1000L*500W*750H
 150 yuan/session



ZJ13
Lockers
 1000L*500W*750H
 200 yuan/session



ZJ14
Low Glass-frame Cabinet
 1000L*500W*1000H
 300 yuan/session


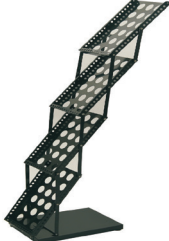













ZJ15
Low Glass-frame Cabinet (three-layer)
 1000L*500W*2000H
 550 yuan/session



ZJ16
High Glass-frame Cabinet (three-layer)
 500L*500W*2000H
 500 yuan/session

FORM 10 Application for Lease of Exhibition Equipment

Exhibition Equipment			
 <p>ZJ17 Flat Layer (load-bearing) 1000L*300W 50 yuan/session</p>	 <p>ZJ18 Brochure Shelf 270L*250W*1200H 100 yuan/session</p>	 <p>ZJ19 Iron Grid Deck 1500L*1000H 100 yuan/session</p>	 <p>ZJ20 Hook In the Shape of "s" load-bearing 2.5KG-5KG 5 yuan/session</p>
 <p>ZJ21 Trough Plate 1000L*2500H 300 yuan/session</p>	 <p>ZJ22 Pothook for the Trough Plate 5 yuan/session</p>	 <p>ZJ23 Railing 1500L*800H 60 yuan/session</p>	 <p>ZJ24 Stainless Steel Clothes Hanger 1200W*1200H 180 yuan/session</p>
 <p>ZJ25 Water Dispenser (with a barrel of mineral water) 300L*300W*960H 200 yuan/session</p>	 <p>ZJ26 Mineral Water 19L 40 yuan/session</p>	 <p>ZJ27 Standard Display Board 1000L*2500H 150 yuan/session</p>	 <p>ZJ28 Lockable Door 1000L*2000H 400 yuan/session</p>
 <p>ZJ29 Cardcase 220L*120W*130H 50 yuan/session</p>	 <p>ZJ30 Double-door Refrigerator 220L 750 yuan/session</p>	 <p>ZJ31 Single-door Refrigerator 90L 500 yuan/session</p>	 <p>ZJ32 Cake Showcase 1300L/720W*1300H□680L□ 1200 yuan/session</p>

FORM 10 Application for Lease of Exhibition Equipment

Exhibition Equipment



ZJ33

Ice Locker

1100L*600W*860H (238L)

900 yuan/session



ZJ34

Display Case

1200L*680W*1980H (680L)

1000 yuan/session



ZJ35

LCD TV

(with a floor pedestal) 42"

900 yuan/session



ZJ36

LED Long Arm Spotlight

9W

90 yuan/session



ZJ37

Metal Halide Lamp

100W

200 yuan/session



ZJ38

Adaptor

50L*50W*65H

70 yuan/session



ZJ39

Full-body Model Hanger (male/female)

male1840H/female1740H

400 yuan/session



ZJ40

Helmet Comply With National Standard

accord with the national standard

50 yuan/session

FORM 11 Application for Lease of Flowers and Green Plants

Please return this form by Sept. 25, 2020

Exhibitor Info.					
Company Name:			Person in Charge of the Booth:		
Booth No.:			Tel:		
Mobile:			Fax:		
Email:					
No.	Items	Specifications (mm)	Rate (RMB/Session)	Quantity	Amount
<ol style="list-style-type: none">1. All items are exclusively for rent and shall not be swapped, transferred or exchanged.2. Exhibitors shall guarantee that the leased items are returned intact and shall compensate for any loss or damage, if any.					
Signature/Seal:			Date: , 2020		

This form is only for online application.

FORM 11 Application for Lease of Flowers and Green Plants

Green Plans



LZ01

Scindapsus Aureus with Big Leaves

Around 1.3m-1.6m

240 yuan/pot



LZ02

Butterfly Palm

Around 1.2m-1.4m

70 yuan/pot



LZ03

Chinese Banana

1.5m-1.7m

240 yuan/pot



LZ04

Scindapsus Aureus

20CM

20 yuan/pot



LZ05

Radermachera Hainanensis Merr

Around 1.3m-1.6m

70 yuan/pot



LZ06

Rohdea Japonica (evergreen plant)

40CM

30 yuan/pot

FORM 11 Application for Lease of Flowers and Green Plants

Flowers



XH01
Table Flower
 100 yuan/pot



XH02
Rose (seven)
 Red, white, pink, champagne, etc., including vase
 70 yuan/vase



XH03
Long Strip Flower
 240 yuan/pot



XH04
Drooping Table Flower
 350 yuan/pot



XH05
Corsage
 rose (with double magnets)
 14 yuan/a flower



XH06
Single Face Roses
 260 yuan/pot



XH07
Platform Flower
 350 yuan/pot



XH08
Bottled Flower
 350 yuan/pot



XH09
Orchid
 120 yuan/pot



XH10
Bottled Table Flower
 120 yuan/pot

FORM 12 Standard Booth Fascia Board Information Form

Please return this form by Sept. 25, 2020

Exhibitor:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Content on the Fascia Board (at least one provided) <hr/>	
Chinese Name: please fill in the company's Chinese name in the space below	
English Name: please fill in the company's English name in the space below	
<ol style="list-style-type: none">1. The Organizers will make the fascia board according to the information in Exhibition Contract if the exhibitor fail to return the form.2. Any change to the fascia board information on-site is at the exhibitor's expense.	
Signature/Seal:	Date: , 2020

This form is only for online application.

FORM 13 Special Booth Safety Responsibility Letter

Please return this form by Sept. 15, 2020

Exhibitor Info.

Company Name:		Person in Charge of the Booth:	
Booth No.:		Tel:	
Mobile:		Fax:	
Email:			

Constructor Info.

Company Name:		Person in Charge of the Set-up:	
Tel:		Mobile:	
Fax:		Email:	

Letter of Commitment

To ensure safety, our company hereby pledges to observe the following regulations and take responsibility for the security of any matters related to indoor and outdoor booth set-up, decoration, demolition and maintenance during the move-in, the Expo and the move-out:

- 1) Our company pledges to conscientiously observe the guidelines and policies related to safety production and fire safety issued by relevant departments of the People's Republic of China and Shanghai Municipality and strictly execute all the related regulations, rules and provisions, including *Fire Control Law of the People's Republic of China*, *Code for Fire Prevention in Interior Decoration and Design*, *Requirements on Fire Safety in Key Organizations*, *Code for Fire Prevention in Exhibition Buildings and Exhibition Design*, *Production Safety Law of the People's Republic of China*, *Regulations on the Reporting, Investigation and Disposition of Work Safety Accidents*, and *Regulations of Shanghai Municipality on Safe Production*.

FORM 13 Special Booth Safety Responsibility Letter

- 2) Our company pledges to strictly observe relevant rules and requirements of the Organizers and the venue, including *Exhibitor's Manual, Pre-Expo Notices, Move-in Notices, Safety Precautions, On-site Notices and National Exhibition and Convention Center (Shanghai) User's Manual*. In addition, we will cooperate with government departments concerned, Organizers and the venue regarding their supervision, inspection and management.
- 3) Our company pledges to offer our entire field staff safety education and training sessions, assign a special staff for the fire safety and safe production matters at our booth, strengthen our on-site security inspections and management and implement the safety accountability system.
- 4) Our company pledges to observe relevant national construction rules and regulations and guarantee that all our site operation workers and special operation workers hold corresponding operation qualifications or work licenses. In addition, we will take all the necessary safety precautions, including safety helmets for workers and safety belts for working at heights.
- 5) Our company pledges to strictly observe fire and explosion prevention regulations. All our decoration and finishing materials for booth set-up will be non-flammable or flame retardant (with a burning behavior class of at least B1) and none of our building materials at the site will be flammable or explosive materials, including elastic fabric, straws and bamboo, etc. Flammable materials, such as timber structure, will be treated with fire retardant and massive use of timber structure will be avoided. We guarantee that our personnel will not smoke in the venue or bring flammable or explosive objects (such as paint, thinner and paraxylene, etc.) into the venue. We pledge not to use naked flame, electric stove or welding in the venue or use finishing materials and facilities clearly defined as obsolete by national regulations.
- 6) Our company pledges to be compliant with operation requirements, observe safety regulations, equip ourselves with adequate fire-fighting equipment, and guarantee that no temporary structure or exhibit will impede the fire-fighting system, air vents, outlets or monitoring system or occupy fire exits or public passages so as not to obstruct any doorway of the venue.

Upon voluntarily signing the Letter of Commitment to the Safety of Special Booths, our company pledges to take full responsibility for the safety of booth set-up materials, construction, structures, etc., and take full responsibility for any consequence caused by construction, safe production or fire safety issues and the resulting legal and economic obligations. In case of any breach, our company pledges to take appropriate measures, including shutdown and rectification, as per the requirements of Organizers, the venue and government departments concerned. In addition, we will take full responsibility and compensate for any damage.

Constructor Signature/Seal:

Signature/Seal:

Date: , 2020

Please contact your special booth constructor to fill in the form.

FORM 14 Application for Independent Constructor

(the form can be downloaded online but online fill-out is not available)

Exhibitor Info.	
Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Coverage:	Mobile:
Email:	Fax:
Independent Constructor Info.	
Company Name:	Person in Charge of the Set-up:
Tel:	Mobile:
Fax:	Email:
Documents submitted by the constructor (attached to this form and affixed with official seals and seals on the perforation)	
<ol style="list-style-type: none">1. The business scope of independent legal entity covers interior decoration or exhibition decoration projects. (Corresponding certification documents shall be provided)2. The constructor's track record of special booth design and set-up at large international exhibitions in the last two years.(Corresponding contracts shall be provided)3. The composition of the company's technical team. (The name list and professional titles of the technical team shall be provided)	
Exhibitor Signature/Seal:	Constructor Signature:
	Seal:
Date: , 2020	Date: , 2020
Please return this form to the Organizers by the following means.	
Email:	es@cie.org

Note: The subject of the email shall be "Application for Independent Constructor".

FORM 15 Application for Special Booth Setup

Please return this form by Sept. 15, 2020

Exhibitor Info.	
Company Name:	Person in Charge of the Booth:
Booth No.:	Tel:
Mobile:	Fax:
Email:	
Constructor Info.	
Company Name:	Person in Charge of the Construction:
Tel:	Mobile:
Fax:	Email:
Site Safety Officer:	Mobile:
Basic Info.	
Total area of the booth: _____square meter(s)	Overall height: <input type="checkbox"/> <4.5 meters <input type="checkbox"/> ≥4.5 meters
Whether it is a double-storey booth: <input type="checkbox"/> Yes <input type="checkbox"/> No	
For a Double-storey Booth	
Area of the upper-storey: _____square meter(s)	Area of the base storey: _____square meter(s)
Height of the upper-storey: _____meter(s)	Height of the base storey: _____meter(s)
Permissible area of the upper-storey for visitors: _____square meter(s)	
Estimated number of people in the base storey: _____	

FORM 15 Application for Special Booth Setup

Submission Materials (attached to this form and affixed with official seals and seals on the perforation)	
1. Set-up contract signed with the exhibitor (scanning/copy)	2. Green Special Booth Assessment Form (For further information, please refer to <i>Criteria for Green China International Import Expo</i>)
3. Booth perspective drawing (front, elevation)	4. Booth plan (For a double-deck booth, plans of both the upper-storey and the base storey are necessary.)
5. Structural drawing for construction	6. Material description
7. Cutaway view	8. Circuit diagram and light plot (with the types and specifications of lamps)
9. Fire facilities layout and equipment list	10. Facility location map (specific facility location including electric box, water source, gas source, network etc. together with the passage and the neighboring booth number)
11. A copy of electrician certificate	
Remarks: <ol style="list-style-type: none"> Submission materials for special booths must be submitted in duplicate to the constructor for review. For all double-storey special booths and single-storey special booths with a height of 4.5 meters (including 4.5 meters), it is necessary to submit the relevant materials in duplicate to the official drawing inspectors for review, in addition to submissions to the constructor. The size of all drawings must be identified with Arabic numerals. Do not mark them with grid lines only. the drawings will be returned if there is any violation, the consequences will be borne by the exhibitor and the constructor if any delay occurs. Both the electronic drawings and their printed versions are submitted together. 	
Exhibitor Signature/Seal:	Constructor Signature/Seal:
Date: _____, 2020	Date: _____, 2020

Please contact your special booth constructor to fill in the form.

FORM 17 Registration of Prohibited and Restricted Items

Please return this form by Oct. 5, 2020

Applicant Info.: <input type="checkbox"/> Exhibitor <input type="checkbox"/> Constructor					
Company Name:			Booth No.:		
Person in Charge of the Booth:			Tel:		
Mobile:			Email:		
Person in Charge of Item Safety:			Tel:		
Mobile:			Email:		
Item type	No.	Item Specification	Item Model	Quantity	Purpose of Use
Prohibited Item	1				
	2				
	3				
Restricted Item	1				
	2				
	3				
Safety Commitment					
<ol style="list-style-type: none">1. We pledge that we will strictly abide by current laws and regulations of the People's Republic of China and relevant safety policies and requirements specified by the Expo, fill out the form of Registration of Prohibited and Restricted Items truthfully and accept the professional security check of the Expo.2. We pledge that we will not carry items outside the scope of the Registration of Prohibited and Restricted Items into the venue.3. We pledge that we will properly use and manage prohibited and restricted items and will not lose or transfer such items and will ensure their safety.4. We pledge that we will voluntarily accept investigation and assume legal responsibility in the event that negative results are caused to be improper management or use.					
Reminders and Suggestions					
<ol style="list-style-type: none">1. Prohibited and restricted items referred to herein are subject to those listed in <i>Appendix 13 Notice on Prohibited and Restricted Items</i>.2. When filling out the form, ensure your information is true and complete. If it is inconsistent with that on the site, you will be held liable for the consequences yourself.3. We suggest you fill out the form via the online system. After it passes the review, you may download and print the electronic stamped version and bring it along with items to enter the venue.4. To declare items on the spot, please go to the CIIE onsite service desk. After passing the review, you may bring items into the venue.					
Signature/Seal:			Reviewed by:		
Date : , 2020			Date : , 2020		

This form is only for online application.

FORM 18 Confirmation on Lifting Point Service in the Third China International Import Expo

Builder:																					
S/N	Hall No.	Booth No.	Company name	Booth type (special / standard)	Area	Booth contact	Tel.	Lifting points in the exhibition hall	Equipment rental												
									Number of lifting points	Truss 300*300 (m)	Truss 400*400 (m)	Manual hoist (15m chain, 1 ton)	Manual hoist (25m chain, 1 ton)	Electric hoist (15m chain, 1 ton)	Electric hoist (25m chain, 1 ton)						
1																					
2																					
3																					
4																					
5																					
TOTAL:																					
Unit price:									3,300.00	165.00	247.50	495.00	742.50	1,980.00	2,475.00						
Subtotal:																					
Total:																					
<p>Note: The length of rented truss is round number in meters.</p>																					
National Exhibition and Convention Center (Shanghai) Co., Ltd. (authorized signature and company seal):			Applicant (company name) (authorized signature and company seal):			Shanghai High-fair Advertising & Engineering Co., Ltd. (authorized signature and company seal):															

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 19 Letter of Commitment on Application for and Use of Lifting Point Service in Exhibition Halls

Please return this form by Sept. 25, 2020

To implement the policy of “people first, safety first” and ensure the safety of exhibition activities in accordance with relevant laws and regulations, we have made the following safety commitments in the process of applying for and using lifting points:

Person in charge of the safety of lifting points

We confirm

Name: _____ ID No.: _____

Contact No.: _____ as the responsible person for the safety of lifting points in Booth No. _____ in this exhibition/event.

Commitments

1. All the information submitted by us shall be authentic and reliable.
2. Be responsible for the safety of free property and our own personnel, purchase insurance for them, and equip them with necessary and qualified construction safety protection appliances and supplies, ensuring that relevant personnel wears safety helmets when entering the exhibition hall during exhibition move-in and move-out.
3. Improve the safety education system for construction workers, do not arrange unqualified construction workers who have not received the safety education and technical training for work.
4. Ensure that aerial workers obtain qualified training certificates of production safety supervision or quality control and supervision authorities.
5. Be responsible for ensuring the supply of construction safety and protection facilities. Take measures to prevent falling from height and resultant injuries.
6. All equipment, facilities, components, parts and other related materials used are in compliance with the mandatory standards in relevant laws and regulations, which are safe and reliable, and provide certificates of approval for relevant products, certificates for quality inspection, and other valid materials for future reference.
7. Cooperate during the safety inspection of the construction site by the lifting point service provider and all the departments of the Exhibition Venue, follow the arrangement to rectify unsafe factors in time, eliminate hidden dangers, and prevent and avoid personal injury accidents.
8. Abide by the *Exhibitor Manual for the Third China International Import Expo* and other safety rules of the Exhibition Venue.
9. Carry out the construction in strict accordance with the approved drawings. If the construction does not comply with the drawings, we will stop the construction and make adjustments as required by the lifting point service providers.
10. If the lifting points cannot be used due to our violation of the *Exhibitor Manual for the Third China International Import Expo* and other safety rules of the Exhibition Venue, we will bear the cost of the lifting points and equipment applied for.

FORM 19 Letter of Commitment on Application for and Use of Lifting Point Service in Exhibition Halls

Responsibility for construction accidents

We promise that in the process of applying for and using the lifting point service, we are responsible for any personal injury or death, production safety and other accidents due to our improper design or improper operation of our on-site personnel, including any third-party accidents, and at the same time compensate for the loss caused to the Exhibition Venue. If a serious safety production accident is caused, we shall bear the corresponding responsibilities upon receiving punishment from relevant administrative authorities.

Others

This commitment made by us shall be legally binding on us.
This commitment is in triplicate, with the Exhibition Venue keeping two copies, and we keeping one copy.

Committed party (official seal):	Person responsible for safety:
Legal representative or entrusted agent:	Date: (mm/dd/yy)

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 20 Application for Elevating and Lowering Lifting Points

Please return this form by Sept. 25, 2020

National Exhibition and Convention Center (Shanghai) Co., Ltd.:

For the China International Import Expo held in your exhibition venue, we apply for _____(elevating/lowering) the hanging structure in the following booths on _____(mm/dd/yy), so as to ensure the timely completion of booth construction and the smooth progress of exhibition.

S/N	Booth No.	Company name	Date	Number of lifting points
1				
2				
3				
4				
5				

Notes:

1. The lifting point users refer to the constructor of the hanging structure and the operator of the manual hoist or the electric hoist. The lifting point users are responsible for any problems occurred during the operation of the hanging structure or the elevating and lowering of the hanging structure.
2. The official constructor reviews the hanging structure drawings, carry out on-site inspection on whether the hanging structure complies with the drawings, and confirm the safety of the hanging structure on site before operation.
3. The lifting point service provider shall check the weight of the hanging structure and make sure that the weight of the hanging structure is within the weight limit ($\leq 150\text{KG}$ per point) before operation.
4. The rented electric hoist shall be operated by the lifting point service provider in order to elevate or lower the hanging structure. The lifting point user shall accept the time adjustment made by the service provider according to the on-site situation.
5. Electric hoist brought by the users shall be operated with their own console, and they shall promise to use qualified console that meets the national standards. Elevating and lowering shall be operated by technical personnel at the time as specified in the application.
6. Elevating and lowering of the lifting points shall be applied for at least one day in advance.

User seal/authorized signature:		Official constructor seal/authorized signature:	
Service provider seal/authorized signature:		Date:	

To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.

FORM 21 Application for Bringing in Hoists

Please return this form by Sept. 25, 2020

National Exhibition and Convention Center (Shanghai) Co., Ltd.:

As the booth constructor of the 3rd China International Import Expo, our company, _____, apply to bring in hoists for booths according to the construction needs at the following booths:

S/N	Booth No.	Company name	Hoist type	Number
1				
2				
3				
4				
5				

For such purpose, we commit that:

1. Hoists we bring with us meet the relevant national safety standards and are accepted as quality products (with relevant certificates).
2. We strictly abide by the Exhibitor Manual for the Third China International Import Expo, relevant provisions and requirements of the Manual for Lifting Point Service in the China International Import Expo, as well as other provisions regarding safety and fire protection.
3. We actively coordinate with supervision and command and other relevant work of the related government departments, the Exhibition Venue and lifting point service providers designated by the Exhibition Venue.
4. We promise that in the process of applying for and using the lifting point service, we bear full responsibility for any resultant personal injury, production safety and other accidents (including any third-party accidents) caused by the quality problems of our hoist or the improper operation of our on-site personnel, and we compensate for all the losses arising therefrom.

Applicant authorized signature:		Company seal:		Date:	
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To fill in the form, exhibitor of standard booth please contact the official constructor, exhibitor of special booth please contact your special booth constructor.