**Exhibition Service Flow**

### Information Filling
- **Corporate information**
  - Exhibition publication preparation
  - On-site issuance

- **Exhibit information**
  - Exhibit review
  - Online preview

### Apply for Certificates
- **Mail delivery**
  - The applicants completing registration within the specified period can be provided with delivery services covering Chinese mainland

- **On-site issuance**
  - The issuance time at the Certificate Registration Center will be released on the official website

### Exhibit Transport
- **Before August 31 recommended**
  - Determine the mode of transport with the official forwarder

- **Before August 31 recommended**
  - Determine the time of exhibit shipment and arrival

- **Before September 15 recommended**
  - Make customs clearance documents and submit them to the official forwarder for review

- **August 15 - October 15**
  - Track logistics information

### Booth Building
- **Recommended to determine the constructors before July 31. Deadline: August 15**

#### Apply for various services
- **Apply for supporting services**
  - Water, electricity and gas
  - Internet, telephone

- **Apply for value-added services**
  - Exhibition equipment, flowers & green plants
  - Security, cleaning service, etc.

- **Apply for other services**
  - Declaration of prohibited and restricted exhibits
  - In-booth activity application
  - Dynamic demonstration of exhibits

- **Advertise**
  - Business travel reservation
  - Translation & interpreting service

- **Online application is recommended. Deadline: September 15**
  - For more details, please refer to Part VII of the Exhibitor's Manual

### Determine the booth design
- **Declare drawings and apply for lifting points**
  - Before September 5 recommended
  - Deadline: September 15

- **Submit to the drawing reviewers**
  - Review of infrastructure, fire safety, electricity safety, etc. (all booths)
  - Review of structural safety (single-deck 4.5m and above booths, double-deck booths)

- **Drawing review (Pass)**
  - Prepare construction materials
  - Before September 25 recommended

- **Drawing review (Fail)**
  - Submit to the official constructors

- **Prepare construction materials**
  - Before September 25 recommended

- **Security inspection**
  - November 3 - November 4

- **Exhibition starts**
  - November 5 - November 10

### Apply for certificates for construction and dismantling period
- **Log on to Registration System for certificate for construction and dismantling period**
  - Expected to be available on September 20

- **Complete real-name certification online**

- **Enter the information of construction staff and vehicles**
  - Recommended submission period: September 20 - October 5 Deadline: October 15

- **Information review**

- **Make certificates**

- **Certificate issuance**

- **On-site issuance**
  - The issuance time at the Certificate Registration Center will be released with a notice

### Booth Dismantling
- **18:00 November 10 - 22:00 November 12**